

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 1/9/18

Time: 8:00 AM - 10:30AM

Present: Commissioners: Charles Schwochow, President; Kay E Reiter, V-President; Scott Miller

Present: Theresa Garcia, County Administrator

Others Present: Ron Hiser, Peggy Courtney, Craig Shoup, Jerri Miller, Jan Day

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Charles Schwochow, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 1/4/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Charles Schwochow, Kay E Reiter, Scott Miller		
*Then/Now Documents	None at this time			
*Personnel	None at this time			
*Travel Requests	None at this time			
Commissioners and Administrator Discussion	<p>**The Commissioners had a discussion regarding the first half tax bills that came out for county property. The different levy deductions were reviewed and it was noticed that the criminal justice levy (drug tax force) was not listed on the tax bills. A phone call was made to the Prosecutor to find out if he had any insight on why it would not be showing.</p> <p>**Commissioner Reiter was not present when Bethany Brown, Health Department Commissioner, met with the Commissioners. She asked to be filled in on the discussion.</p> <p>**The Director of Erie Regional Planning, Steve Poggiali, requested to meet with the Commissioners. He sent an information flier for the Commissioners review. The Commissioners asked to have the meeting set up and to include John Willey, Regional Planning Director, in the meeting.</p>			

Facility Management	Ron Hiser - Facility Management. See Attachment A agenda items. There was discussion about the level three and how the courthouse should be locked down when there is an unplanned closing. Commissioner Schwochow made a motion to install the ice melt system and electric for the side steps. Commissioner Miller seconded the motion. The cost will come from PI for these systems. Ron will send a quote to Traci Myles, Account Clerk, to obtain a PO.	Ron Hiser - Facility Management Director	\$2,100.00 plus electrical costs	
	At 9:10am Commissioner Reiter moved to enter into executive session to discuss possible property purchases and sales. Commissioner Miller seconded the motion. The Commissioners entered executive session. Commissioner Reiter moved to exit executive session. Commissioner Miller seconded the motion. The Commissioner entered regular session.			* Motion: Move to enter executive session Moved by: Kay E Reiter 2nd: Scott Miller Yes - 3 * Motion: Move to exit executive session Moved by: Kay E Reiter 2nd: Scott Miller
Convention and Visitors Bureau	Peggy Courtney - Visitors Bureau. Peggy came in to update the Commissioners on items happening at the Visitors Bureau. Peggy presented the final proof of the visitors guide. The size of the guide has grown in the past years and next year they may have to go to a book style guide. They work on the guide starting in August for the following year. Peggy noted she takes advantage promoting Sandusky County when she receives calls regarding the City of Sandusky. The Commissioners asked how Peggy thought the New Years Eve Event was in Fremont. Peggy heard all good things and was well attended. The plan is to have the event next year too. There was a great crowd. The Annual Award banquet is the next big event. Peggy brought in nomination forms for the frontline award.	Peggy Courtney - Executive Director		
*Resolutions (10:00am)	none presented			
Auditor	Jerri Miller - Auditor. Jerri Miller came in with Jan Day, Deputy Auditor, to discuss the budget process. The Commissioners agreed that the process needs to change for 2019 to make the budget process smoother. The Commissioners asked to meet with the Auditor in a workshop setting to begin 2019 budget discussions. All agreed to meet in late spring (March) to begin the workshop and plan ahead for budget hearings for 2019.	Jerri Miller - Auditor		
Public Open Session	Citizens Attendees - none Attendees - Craig Shoup, News Messenger Elected Officials - none	Media		

*Adjournment (10:30am)	With business completed for the day the meeting was adjourned.		*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
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Signature of:

Charles Schwochow, President

Kay E Reiter, Vice President

Scott Miller

Board of County Commissioners, Sandusky County, Ohio

Attest: _____
 Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
 Sandusky County, Ohio, do hereby certify that the foregoing
 Is a true and correct copy from the official record of said
 Board of County Commissioners as recorded in its Journal.

 Clerk, Board of County Commissioners, Sandusky County, Ohio