Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420 MEETING 2018

Meeting: Board Of Commissioners **Location:** Commissioners' Board Room **Date: 1/18/18** **Time:** 8:00 AM - 9:45AM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

Present: Theresa Garcia, County Administrator

Others Present: Scott Bilger, Steve Shiets, Zach Mulder

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
***Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices**	The minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter, Scott Miller, Charles Schwochow,		
Review of External board/Meetings Attended by Commissioners	Commissioner Miller attended the FCFC Executive Committee meeting. They talked about the campaign they are working on with DJFS for Foster Parents. They also had questions about turning the PERS pick-up around. The Commissioners had talked about eliminating the pick-up and converting it to a wage increase. The Administrator was asked to send an explanation to Cathy to share with the committee regarding the process of the pick-up.			
***Then/Now Documents**	Two certificates were presented from the Sheriff's Office. The 2017 PO's were closed at the year end and were not carried over into 2018. Six invoices make up these certificates. Two from Verizon totaling - $684.76, Northcoast Security - $45.00, P.F. Pettibone & Co. = $424.65 Rakich & Rakich - $682.89 Turnkey Corrections - $5,563.16 Five certificates were presented by the Commissioners office. One PO for Digital Kingdom was liquidated and the invoice date was before the new PO date. Two invoices for Great American Leasing did not have PO due to the vendor had changed and the clerk was not notified. One invoice for CWP for Schiets motors for maintenance and Wal-Mart for supplies, the PO was not established prior to service by the coordinator. DKI - $50.00, Great American Leasing - $733.76, Schiets Motors - $212.95, Wal-Mart - $44.52	$684.56 $45.00 $424.65 $682.89 $5,563.16 $50.00 $733.76 $212.95 $44.52		***Motion:** Move to Approve then and now certificates Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
***Personnel**	None at this time			
***Travel Requests**	None at this time			

	The County Administrator presented a request from the County Prosecutors Office requesting the County Court Judge approve the application to retain special counsel, Plevin & Gallucci Company, LPA, to represent the county in a civil litigation pertaining to opioid abuse and causes. The Commissioners were asked to approve the President of the Board, Kay E Reiter, sign the request of the Prosecutor.			*__Motion:__ Move to Approve then and now certificates Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
County Resident	Scott Bilger came in to talk to the Commissioners about the annexation that is moving forward with the Schwochow parcel. He was concerned that all the protocols had not been met since he had not seen anything posted or advertised. Scott had talked to Bob Gross, Administrative Assistant to the Mayor of Fremont, and Bob explained the process. Commissioner Reiter also went through the process on the county's end.	Scott Bilger - Citizen		
Sanitary Engineer	**Steve Shiets and Zach Mulder - Sanitary Engineer.** See Attachment A for agenda items. The Commissioners did ask Steve to stay on top of the Wightman's Grove project. There has been questions from the township and residents on the progress.	Steve Shiets - Sanitary Engineer Zach Mulder - Assistant Sanitary Engineer		
***Resolutions (10:00am)**	2018 – 34 APPROVING SUPPLEMENTAL APPROPRIATION TO CDBG HOUSING FUND FOR REMAINDER OF GRANT FUNDS ($78,160.00)	$78,160.00		*__Motion:__ Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 – 35 APPROVING APPROPRIATION REDUCTION TO BOARD OF DD SICK LEAVE FUND ($32.00) AND SCHWOCHOW DITCH FUND ($36,000.00) FOR 2018 FUND BALANCE	$32.00 $36,000.00		*__Motion:__ Move to Approve Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Commissioner Schwochow abstained)
	2018 - 36 AUTHORIZING A NEW FUND BE ESTABLISHED WITHIN THE BUDGETARY SYSTEM OF SANDUSKY COUNTY ENTITLED WINTERS DITCH CONSTRUCTION, FUND #4030, WITH A SUPPLEMENTAL APPROPRIATION ($758.00)	$758.00		*__Motion:__ Move to Approve Moved by: Kay E Reiter 2nd: Scott Miller Yes - 3
	2018 – 37 APPROVING SUPPLEMENTAL APPROPRIATION TO TAX FUND FOR ASSESSMENT PAYMENTS FOR COUNTY PROPERTY ($3,400.00)	$3,400.00		*__Motion:__ Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 – 38 APPROVING APPROPRIATION TRANSFER FOR COUNTY ENGINEER FOR 2018 BUDGET FROM CONTRACT SERVICES TO REFUNDS AND REIMBURSEMENTS ($5,000.00) AND UTILITIES ($45,500)	$5,000.00 $45,500.00		*__Motion:__ Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
Public Open Session	Citizens Attendees - Scott Bilger Media Attendees - Craig Shoup, News Messenger Elected Officials - none			

***Adjournment** **(9:45am)**	With business completed for the day the meeting was adjourned.			***Motion:** Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

Signature of:

Kay E Reiter, President

Scott Miller, Vice President

Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio

Attest: _____
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

_____
Clerk, Board of County Commissioners, Sandusky County, Ohio