

|                                                                                                     |                                                                                                                                                                                                                                    |                                                |                      |                                                                                  |
|-----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|----------------------|----------------------------------------------------------------------------------|
| Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420                               |                                                                                                                                                                                                                                    |                                                | 2026 MEETING         |                                                                                  |
| Meeting: Board Of Commissioners                                                                     |                                                                                                                                                                                                                                    | Location: Commissioners' Board Room            | Date: 6/30/2026      | Time: 8:00AM                                                                     |
| Present: Commissioners: Scott Miller – President, Russ Zimmerman – Vice President, Justin Smith     |                                                                                                                                                                                                                                    |                                                |                      |                                                                                  |
| Present: Theresa Garcia – County Administrator/ Marc Glotzbecker – County Administrator             |                                                                                                                                                                                                                                    |                                                |                      |                                                                                  |
| Others Present:                                                                                     |                                                                                                                                                                                                                                    |                                                |                      |                                                                                  |
| (*action items)                                                                                     |                                                                                                                                                                                                                                    |                                                |                      |                                                                                  |
| AGENDA ITEMS                                                                                        | BRIEF DESCRIPTIONS / ACTION STEPS:                                                                                                                                                                                                 | PERSON RESPONSIBLE:                            | DOLLAR AMOUNT:       | MOTION / VOTE                                                                    |
| Call to Order Pledge of Allegiance (8:00am)                                                         | Commissioner Miller called the meeting to order at: 8:10am                                                                                                                                                                         | Scott Miller, President                        |                      |                                                                                  |
| *Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices | The 6/25/2026 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.                                                                                                          | Scott Miller<br>Russ Zimmerman<br>Justin Smith |                      | *Motion: Move to Approve minutes<br>Moved by: Smith<br>2nd: Zimmerman<br>Yes – 3 |
| Commissioners and Administrator Discussion                                                          | Commissioner Miller, Zimmerman and Smith acknowledged that this is Theresa's final meeting and expressed their sincere gratitude to her for all that she has done for the county during her years of service with Sandusky County. |                                                |                      |                                                                                  |
| * Then /Now Documents                                                                               | No documents presented at this session.                                                                                                                                                                                            |                                                |                      | *Motion: Move to Approve certificates<br>Moved by:<br>2nd:<br>Yes – 3            |
| * Personnel                                                                                         | None                                                                                                                                                                                                                               |                                                |                      |                                                                                  |
| * Travel Requests                                                                                   | 1. Cassandra Walters (DJFS)- 2026 Child Support Guidelines Advisory Council: 7/9/26- Columbus, Ohio<br>2. Cassandra Walters (DJFS)- 2026 Child Support Guidelines Advisory Council: 8/27/26- Columbus, Ohio                        | DJFS                                           | \$252.00<br>\$252.00 | *Motion: Move to Approve certificates<br>Moved by: Smith<br>2nd: Zimmerman       |

|                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                  |                |                                                                                     |
|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----------------|-------------------------------------------------------------------------------------|
|                                   | 3. Cassandra Walters (DJFS):2026 Child Support Guidelines Awareness Council: 9/29/26- Columbus, Ohio                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                  | \$252.00       | Yes – 3                                                                             |
| <b>Facility Management</b>        | Pat came in for his regular meeting with the Commissioners and presented updates on various projects going on right now (document attached). Conversation was conducted on the paving adjustments at the E. State Street Complex to accommodate the signal upgrades that the County Engineer is completing. Pat detailed the status of the arch repair and informed the Commissioners that work is scheduled to continue on July 6 <sup>th</sup> . Discussion was had on the logistics for the July 4 <sup>th</sup> Parade in Fremont and the Commissioners involvement. | Pat Dickman      |                |                                                                                     |
| <b>Juvenile and Probate Court</b> | Judge Smith and Stephanie Killingsworth came in to discuss the Juvenile and Probate Court Annual Report with the Commissioners. Judge Smith and Stephanie reviewed the Annual Report (attached) with the Commissioners, the requirements that need to be met in the report and took any questions that came up during the report discussion. Judge Smith detailed the basic process that the Court goes through when dealing with a juvenile offender and the common issues encountered.                                                                                 | Judge Brad Smith |                |                                                                                     |
| <b>Palmer Energy</b>              | Amy Hoffman from Palmer Energy came in to discuss the energy program that they consult on and assist to administer. Every two years, the County needs to be recertified through the PUCO for the electric aggregation program and Amy came in for the required signature from the Commissioners on the necessary document.                                                                                                                                                                                                                                               |                  |                |                                                                                     |
| <b>* Resolutions</b>              | RESOLUTION 2026 – 149<br>ENTERING INTO CONTRACT ON BEHALF OF COUNTY ENGINEER WITH M&B ASPHALT CO, INC. OF TIFFIN, OHIO FOR THE 2026 CR 65 RESURFACING PROJECT                                                                                                                                                                                                                                                                                                                                                                                                            | Engineer's       | \$1,072,733.00 | *Motion: Move to Approve resolution<br>Moved by: Zimmerman<br>2nd: Smith<br>Yes – 3 |
|                                   | RESOLUTION 2026 - 150<br>RESCINDING RESOLUTION 2026 – 136 APPROVING FUND TRANSFER FROM LIFE SQUAD 14 FUND TO LIFE SQUAD 18 FUND FOR CONSTRUCTION COSTS                                                                                                                                                                                                                                                                                                                                                                                                                   | Commissioner's   |                | *Motion: Move to Approve resolution<br>Moved by: Smith<br>2nd: Zimmerman<br>Yes – 3 |
|                                   | RESOLUTION 2026-151<br>APPROVING TRANSFER OF FUNDS FOR EMS STATION CONSTRUCTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Commissioner's   | \$2,056,072.88 | *Motion: Move to Approve resolution<br>Moved by: Zimmerman<br>2nd: Smith<br>Yes – 3 |

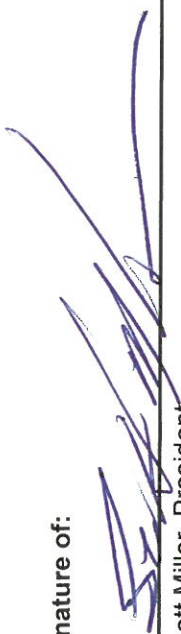
|                              |                                                                                                                           |  |  |  |                                                                           |
|------------------------------|---------------------------------------------------------------------------------------------------------------------------|--|--|--|---------------------------------------------------------------------------|
| July 2 <sup>nd</sup> Meeting | Commissioners agreed to cancel the session for Thursday, July 2 <sup>nd</sup> , but will need to review and approve bills |  |  |  |                                                                           |
|                              |                                                                                                                           |  |  |  |                                                                           |
|                              |                                                                                                                           |  |  |  |                                                                           |
|                              |                                                                                                                           |  |  |  |                                                                           |
| Public Open Session          | Citizens Attendees – none<br>Media Attendees – none<br>Elected Officials - none                                           |  |  |  |                                                                           |
| Sandusky County Fair Board   | <i>Fair Board has rescheduled their visit to July 7<sup>th</sup> at 9:30am</i>                                            |  |  |  |                                                                           |
| * Adjournment (10:25am)      | With business completed for the day the meeting was adjourned.                                                            |  |  |  | * Motion: Move to adjourn<br>Moved by: Zimmerman<br>2nd: Smith<br>Yes - 3 |

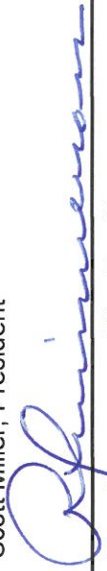
Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Signature of:

  
Scott Miller, President

  
Russ Zimmerman, Vice President

  
Justin Smith

Board of County Commissioners, Sandusky County Ohio

*Effective March 23, 2023, Sandusky County Board of Commissioners will be recording their public sessions. The recordings of the Public Session meeting shall not serve as the permanent record, but the written transcribed minutes shall be the permanent record.*

*Audio recordings will be retained only until after the minutes of the particular meeting have been adopted by the Board and may be erased or destroyed at any time after minutes of the meetings to which the audio recordings pertain are adopted by the Board, but not less than 30 days after the recording and shall be made available as a public record request during this time period.*

*\*\* A full copy of the policy can be found on the county webpage and in the Commissioners Board Room*

Board of Commissioners:

Scott Miller

Russ Zimmerman

Justin Smith

County Administrator:

Theresa Garcia

tgarcia@sanduskycountyoh.gov

Marc Glotzbecker

mglotzbecker@sanduskycountyoh.gov

Agenda

Regular Session of the Board

Tuesday, June 30, 2026, 8:00am

\*\* Item requires Board approval

Pledge of Allegiance

Discussion of Electronic Bills paid

\*\* Review and approval of Minutes

\*\* Approval of Then/Now certificates, Personnel documents and travel requests presented

Facility Management

Juvenile and Probate Court- Judge Brad Smith

Public forum – (\*\*resolutions, questions, comments)

Public Conduct Policy – Persons who wish to address the Board of Commissioners regarding any item on the agenda may be granted the privilege of the floor for a five-minute period unless, at the discretion of the Board President or other presiding person, circumstances dictate a longer or shorter period of time. All remarks shall be addressed to the Board as a body and not to any one member.

\*\*\* A full copy of the policy can be found on the county webpage and in the Commissioners Board Room

Fair Board

Outside Meetings:

7/1/2026- Media Day For MHR SB: 2:00pm- All

7/6/202- Life Squad 14 Opening: 10:00am- All

RESOLUTIONS

RESOLUTION 2026 – 149

ENTERING INTO CONTRACT ON BEHALF OF COUNTY ENGINEER WITH M&B  
ASPHALT CO, INC. OF TIFFIN, OHIO FOR THE 2026 CR 65 RESURFACING  
PROJECT

RESOLUTION 2026 - 150

RESCINDING RESOLUTION 2026 – 136 APPROVING FUND TRANSFER FROM LIFE  
SQUAD 14 FUND TO LIFE SQUAD 18 FUND FOR CONSTRUCTION COSTS

RESOLUTION 2026-151

APPROVING TRANSFER OF FUNDS FOR EMS STATION CONSTRUCTION

**1. Sandusky County East State Street Business Complex.**

**Update:**

- Sign and shrub removal complete.
- Thomas Porter to supply drawings and cost estimates for excavation, storm water drainage and paving on the north side of the property for review.
- Thomas Porter updating budgetary estimates for big lots building renovation.

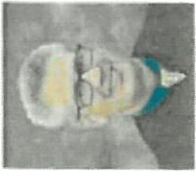
**2. Internal Maintenance Projects**

**Update:**

- Commissioners building arch repair work underway. Returning on 7-6-2026
- Annual Fire alarm and security system testing completed.
- County generator load testing scheduled for July 13<sup>th</sup> week.
- Courthouse basement equipment room floor coating scheduled for 7-03-26.
- Attending weekly EMS 18 contractor reviews.
- Bell trailer for parade discussion.
- Starting discussions with sign vendors for East State Street property.
- Quotes due this week for three security issues discussed at the courthouse.

# Sandusky County Juvenile Court Annual Report

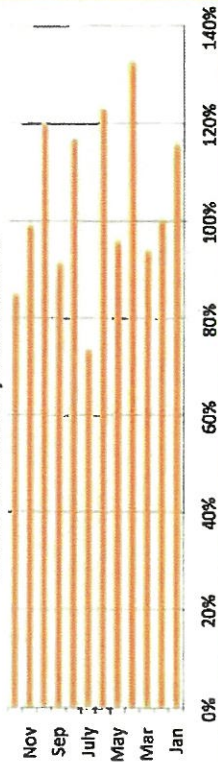
## Calendar year 2025



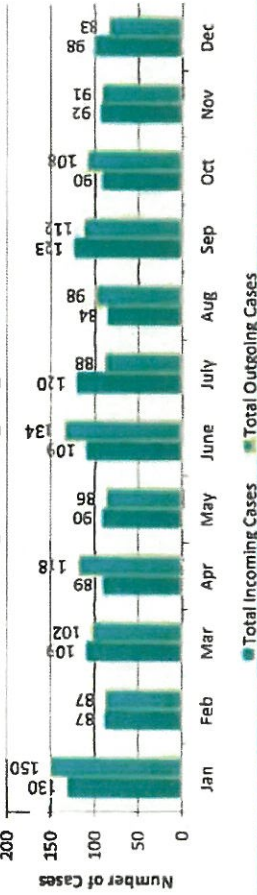
-Judge Brad Smith-

During calendar year 2025 the Juvenile Court saw a total of 1,260 cases filed. Custody/Visitation/Parentage/Support filings were the case types with the highest volume having 439 cases filed. There were 299 Delinquency offenses filed, as well 275 Traffic offenses filed and 199 Child Protection Actions filed.

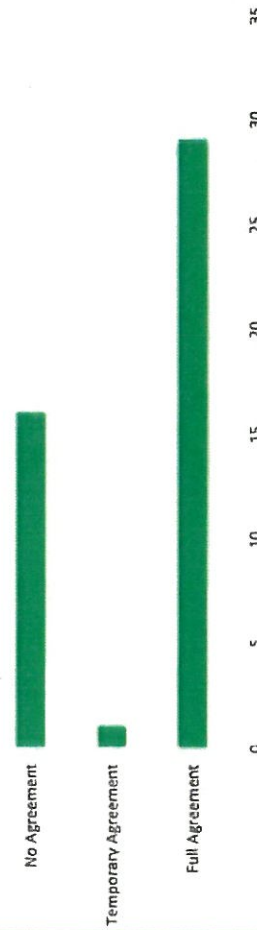
### Clearance Rates by Month 2025



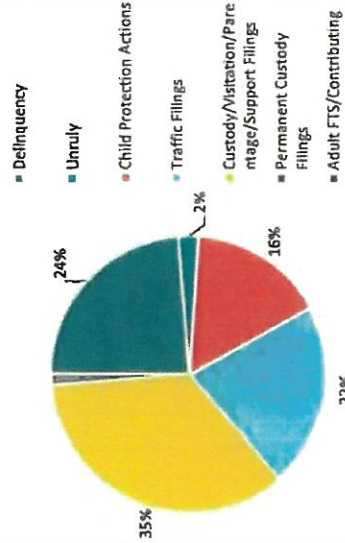
### Incoming and Outgoing Cases 2025



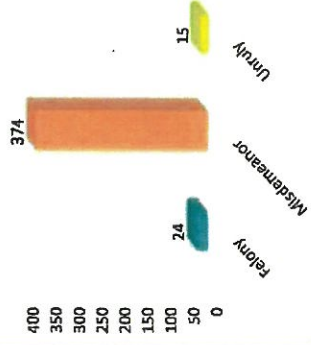
### 2025 Custody Mediation Cases



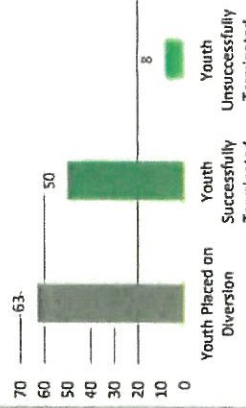
### Percentage of Cases Filed in 2025



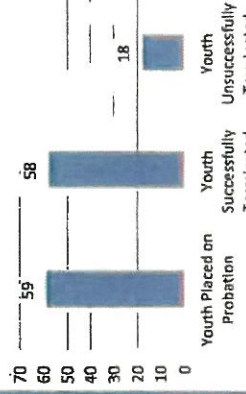
### 2025 Adjudications by Offense Level



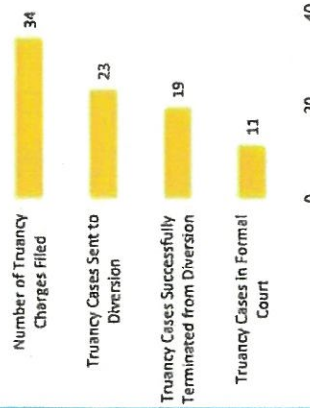
### Youth Placed on Diversion



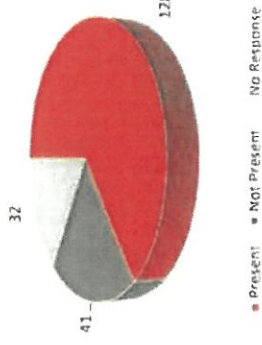
### Youth Placed on Probation



### Truancy Cases Filed



### In 2025 the Probation Department Completed 201 Curfew Checks on 83 Youth



Judge Brad Smith 5-28-2026

Judge Brad Smith

From: CaseMgmt <casemgmt@sc.ohio.gov>  
Sent: Friday, May 15, 2026 2:17 PM  
To: Judge Brad Smith  
Subject: Docket Status Update Q1 2026

**Caution:** This is an external email and may be malicious. Please take care when clicking links or opening attachments.

Dear Judge Smith:

The Case Management Section of the Supreme Court of Ohio is committed to supporting judges by providing quarterly individualized statistics that help drive continuous improvement. By keeping a close eye on these key metrics, courts can ensure cases move efficiently through the docket.

For the first quarter of 2026, the data below includes the average monthly over-age rates, the average monthly count of over-age cases, and the duration (in months) that the oldest over-age case had been pending beyond the applicable time standard as of the last day of the quarter.

As you review the data below, please take a moment to consider the following:

1. Do the numbers appear to be correct?
2. Are your over-age rates higher than you expected?
3. What can be done to enhance your performance?

| Case Type                     | Oldest Over-Age Case          |                                |                                        |
|-------------------------------|-------------------------------|--------------------------------|----------------------------------------|
|                               | Average Monthly Over-Age Rate | Average Monthly Over-Age Cases | (Number of months past time guideline) |
| Abuse, Neglect, or Dependency | 0.0%                          | 0.0                            | 0                                      |
| Delinquency                   | 0.0%                          | 0.0                            | 0                                      |
| Support                       | 0.0%                          | 0.0                            | 0                                      |

Note that a high percentage rate of cases over-age coupled with a small number of actual over-age cases (e.g, 50% over-age rate, with only 2 over-age cases) is not necessarily indicative of a case management issue. As a general practice, you want to monitor your case processing timeliness regularly to identify recurring patterns. In 2008, the Supreme Court established an over-age rate threshold of 10% or higher being indicative of a case management problem. For more information on how to combat backlogs in courts, please review the *Strategies for Addressing a Backlog of Hearings Bench Card* on the Supreme Court's website [here](#).

For a clear depiction of your historical performance, please visit the [Data Dashboards](#) located on the Supreme Court's website.

Here are some additional updates and resources for you from the Office of Court Services:

New Judge and Annual Case Inventory Reminder

# 2026 DRAFT Overview of Sandusky County Juvenile & Probate Court System...

...and my "role" as Judge:



Responsible for nearly 60 Employees, \$4 million GF Budget, + Hundreds of Thousands in Grant & Special Funds...

**6/30/2026**

[illegible]