

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420			2026 MEETING	
Meeting: Board Of Commissioners		Location: Commissioners' Board Room	Date: 8/11/2026	Time: 8:00AM
Present: Commissioners: Scott Miller – President, Russ Zimmerman – Vice President, Justin Smith				
Present: Marc Glotzbecker – County Administrator				
Others Present: Please see attached Sign In Sheet				
(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)	Commissioner Miller called the meeting to order at 8:00am	Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 8/4/2026 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices. Commissioner Miller had some questions regarding a bill in the system and discussion was had. Administrator will follow up with Amy Little, SCSO	Scott Miller Russ Zimmerman Justin Smith		*Motion: Move to Approve minutes Moved by: Smith 2nd: Zimmerman Yes – 3
Commissioners and Administrator Discussion	Various items of information and upcoming calendar events were discussed and confirmed.			
* Then /Now Documents	None			*Motion: Move to Approve certificates Moved by: 2nd: Yes – 3
* Personnel	None			
* Travel Requests	1. Bethany Wilburn- Fiscal Symposium: Renaissance Hotel, Westerville, Ohio: August 17 th to August 19 th 2. Sgt Evan Ely- OPOTA Instructor Skills: Lorain County Community College, Elyria, Ohio: September 21 st to September 25 th 3. Courtney Renfro- Fall Conference: Dublin, Ohio:	Bethany Wilburn, DJFS Sgt Evan Ely, Sherriff Office Courtney Renfro,	\$368.55 \$1,185.00 \$908.74	Motion to be approved by Smith rescinded as Commissioners would like to know what funds travel requests will be coming from and would

	September 8th to September 11th 4. Joshua Clark- Ohio Magistrate Fall Conference: Columbus, Ohio: September 9th to September 11th 5. Stacey Smith- FCFC Regional Meetings: Findlay, Ohio: August 12th and October 7th 6. Marti Cummings- Fall 2026 Training: Bowling Green, Ohio: October 1st	Veterans Office Joshua Clark, County Courts Stacey Smith, FCFC Marti Cummings, DJFS	\$1,1153.21 \$115.52 \$65.10	also like a standard Travel Request Form utilized countywide with the form specifically stating where funds come from for the travel. Administrator will find information and convey it as soon as possible. Items will be back on the Agenda 8/13/26
Community Work Program	Deputy Johannsen and Captain Meggitt came in for their regular meeting to update Commissioners on activities (Report attached). They discussed the efforts of the crew this summer and how they have been working well with Facility Management to keep up on projects, especially on Countryside Drive. They are currently at Terra State assisting with some projects and have other projects scheduled in the coming weeks in Gibsonburg and Riley Township. Equipment is all working well and being kept up. Discussion was had on the potential program involvement at the Fair with set up, trash removal and take down and how they will manage it if they are asked to assist this year. Fred Audrich came in to revisit the conversation regarding the property in Riley Township and where the Commissioners stand with participating in the cleanup. Greg (Riley Twp) also came in and provided some history on the land and project and stressed that with all the cooperation between the Land Bank, Township, City of Clyde, they could finally "get to the finish line with the project." Commissioner Smith stated that he is in support of the County sharing in the cost of the property cleanup study for the best interests of the County. Fred stated that once the property is cleaned up there are individuals interested in the property. Commissioner Zimmerman also shares the opinion of Commissioner Smith and is in favor of putting \$10,000.00 with reimbursement to the County upon the sale of the property. <i>Commissioner Smith made a motion to: Provide \$10,000.00 towards the cost of the Phase 2 Study of the property with reimbursement coming back to the County upon the sale of the land after the cleanup. Commissioner Zimmerman seconded the motion.</i>	Deputy Johannsen Captain Meggitt	\$10,000.00	*Motion: Move to Approve resolution Moved by: Smith 2nd: Zimmerman Yes – 3
Facility Management	Pat came in for his regular meeting with the Commissioners (Report attached). E. State Street	Pat Dickman		

	Complex lot proposal will be reviewed today. Porter is still working on updated estimates for the E. State Street Complex. Work continues on the archway rehabilitation at the Commissioners Office. It has taken longer than thought, but they are into the intricate portions of the restoration now, completing about four square feet a day. EMS 18 is close to being finished and various minor things are being completed now, including HVAC and lighting control systems training. Humidity issues are still being worked on in the dorm rooms at EMS 14. Issues are being addressed with holding cells at the jail being flooded by inmates and causing problems for the EMA offices below them. Issues with signage along Countryside Drive facilities were discussed.				
* Resolutions	RESOLUTION 2026- 182 APPROVING AN APPROPRIATION TRANSFER FOR ELECTRONIC MONITORING	EMA		\$25.45	*Motion: Move to Approve resolution Moved by: Smith 2nd: Zimmerman Yes – 3
	RESOLUTION 2026-183 APPROVING A SUPPLEMENTAL APPROPRIATION FOR CONTRACTED SERVICES FOR THE SECOND HALF OF THE YEAR.	Dog Warden		\$7,000.00	*Motion: Move to Approve resolution Moved by: Smith 2nd: Zimmerman Yes – 3
	RESOLUTION 2026-184 APPROVING SUPPLEMENTAL APPROPRIATION FOR CARF RE-CERTIFICATION COST AND REIMBURSEMENTS FOR BILLS AT NEW BUILDING	TASC		\$9,700.00 \$1,800.00	*Motion: Move to Approve resolution Moved by: Zimmerman 2nd: Smith Yes – 3
	RESOLUTION 2026-185 ENTRIES TO MOVE BUDGET AND EXPENSES FOR JAN 2026 FOR CLERK OF CTS EMPLOYEE PAY THAT WAS MOVED FROM COUNTY COURT TO CLERK OF COURTS.	Auditor		\$14,920.00 \$3,024.00 \$35,260.10 \$8,918.13	*Motion: Move to Approve resolution Moved by: Smith 2nd: Zimmerman Yes – 3
	RESOLUTION 2026-186 APPROVING A SUPPLEMENTAL APPROPRIATION TO THE COUNTY COURT, COURT FACILITIES FUND	County Courts		\$22,500.00 \$7,000.00 \$500.00	*Motion: Move to Approve resolution Moved by: Smith 2nd: Zimmerman Yes – 3
	RESOLUTION 2026-187 APPROVING A SUPPLEMENTAL APPROPRIATION	Court of Common Pleas		\$46,000.00 \$3,200.00	*Motion: Move to Approve resolution

	TO MOVE FUNDS TO COVER ADULT PROBATION SALARIES FOR THE REST OF THE YEAR.				Moved by: Zimmerman 2nd: Smith Yes – 3
	Heather Pollick, Sandusky County Land Bank came in to talk with the Commissioners about the Riley Twp property. Commissioners informed her that they had approved financial assistance for the study earlier in the meeting. Heather also brought up another concern with the property in that there is a large amount of concrete and debris on the property that would appear to have come from a construction project. Discussion was had on how to move forward with the property and what that process will look like.				
	Commissioners went into recess at 10:03am Commissioners went back into session at 10:15am				
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials - none				
Annual Joint Ditch Assessment Meeting	RESOLUTION 2026 - 188 RESOLUTION ---- AUTHORIZING THAT THE PROPOSED MAINTENANCE WORK FOR 2027 FOR THE D.J. BONAWIT JOINT COUNTY DITCH NO. 785; COON-TAULKER JOINT COUNTY DITCH NO. 682; LOY JOINT COUNTY DITCH NO. 001; SUGAR CREEK JOINT COUNTY DITCH NO. 593; AND SUGAR CREEK JOINT COUNTY DITCH NO. 721 IN SANDUSKY/WOOD COUNTIES, BE APPROVED AS SUBMITTED BY THE DITCH MAINTENANCE SUPERVISOR				
	RESOLUTION 2026 - 189 RESOLUTION ---- AUTHORIZING THAT THE PROPOSED MAINTENANCE WORK FOR 2027 FOR WILBUR BELL JOINT COUNTY DITCH NO. 2302-A; BIG MUD JOINT COUNTY DITCH NO. 717 AND WAGNER JOINT COUNTY DITCH NO. 783 IN SANDUSKY/ WOOD/SENECA COUNTIES, BE APPROVED AS SUBMITTED BY THE DITCH MAINTENANCE SUPERVISOR				
	RESOLUTION 2026 - 190 AUTHORIZING THAT THE PROPOSED MAINTENANCE WORK FOR 2027 FOR BARK CREEK JOINT COUNTY DITCH #673; BARTSON GROUP JOINT COUNTY DITCH #718; F.L. CHANEY JOINT COUNTY DITCH #752; INDIAN CREEK JOINT COUNTY DITCH #681; THE STACY GROUP JOINT				

	COUNTY DITCH #831; AND THE ALLEY DITCH #091 IN SANDUSKY-SENECA COUNTIES, BE APPROVED AS SUBMITTED BY THE DITCH MAINTENANCE SUPERVISOR			
	RESOLUTION 2026 - 191 RESOLUTION ---- AUTHORIZING THAT THE PROPOSED MAINTENANCE WORK FOR 2027 FOR INDIAN (SAAM) JOINT COUNTY DITCH NO. 925 IN SANDUSKY/OTTAWA COUNTIES, BE APPROVED AS SUBMITTED BY THE DITCH MAINTENANCE SUPERVISOR			
* Adjournment (10:55am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Smith 2nd: Zimmerman Yes - 3

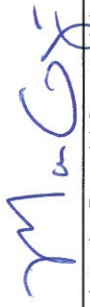
Signature of:


 Scott Miller, President

 Russ Zimmerman, Vice President

 Justin Smith

Board of County Commissioners, Sandusky County Ohio

Attest: 
 Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio



Effective March 23, 2023, Sandusky County Board of Commissioners will be recording their public sessions. The recordings of the Public Session meeting shall not serve as the permanent record, but the written transcribed minutes shall be the permanent record.
Audio recordings will be retained only until after the minutes of the particular meeting have been adopted by the Board and may be erased or destroyed at any time after minutes of the meetings to which the audio recordings pertain are adopted by the Board, but not less than 30 days after the recording and shall be made available as a public record request during this time period.
** A full copy of the policy can be found on the county webpage and in the Commissioners Board Room

Board of Commissioners:

Scott Miller

Russ Zimmerman

Justin Smith

County Administrator:

Marc Glotzbecker

Agenda

Regular Session of the Board of Commissioners Tuesday, August 11, 2026, 8:00am

(** Item requires Board approval)

Pledge of Allegiance

Discussion of Electronic Bills

** Review and approval of Minutes

** Approval of Then/Now Certificates, Personnel Documents and Travel Requests presented

Community Work Program

Facility Management

Public forum – (**resolutions, questions, comments)

Public Conduct Policy – Persons who wish to address the Board of Commissioners regarding any item on the agenda may be granted the privilege of the floor for a five-minute period unless, at the discretion of the Board President or other presiding person, circumstances dictate a longer or shorter period of time. All remarks shall be addressed to the Board as a body and not to any one member.
*** A full copy of the policy can be found on the county webpage and in the Commissioners Board Room

Annual Joint Ditch Assessment

Outside Meetings and Events:

8/11/2026- Sandusky County Land Bank: Miller and Zimmerman
8/12/2026- RPAC Island: All
8/13/2026- Soil and Water Board: Zimmerman

RESOLUTIONS

RESOLUTION 2026-182

APPROVING AN APPROPRIATION TRANSFER FOR ELECTRONIC MONITORING

RESOLUTION 2026-183

APPROVING A SUPPLEMENTAL APPROPRIATION FOR CONTRACTED SERVICES FOR THE
SECOND HALF OF THE YEAR.

RESOLUTION 2026-184

APPROVING SUPPLEMENTAL APPROPRIATION FOR CARF RE-CERTIFICATION COST
AND REIMBURSEMENTS FOR BILLS AT NEW BUILDING

RESOLUTION 2026-185

ENTRIES TO MOVE BUDGET AND EXPENSES FOR JAN 2026 FOR CLERK OF CTS
EMPLOYEE PAY THAT WAS MOVED FROM COUNTY COURT TO CLERK OF COURTS.

RESOLUTION 2026-186

APPROVING A SUPPLEMENTAL APPROPRIATION TO THE COUNTY COURT, COURT
FACILITIES FUND

RESOLUTION 2026-187

APPROVING A SUPPLEMENTAL APPROPRIATION TO MOVE FUNDS TO COVER ADULT
PROBATION SALARIES FOR THE REST OF THE YEAR.

Sandusky County Work Crew Monthly Report

To: Sandusky County Commissioners

From: Deputy John Johansen

Reporting Period: July 15th - August 11th, 2026

Overview

The Sandusky County Work Crew has continued to assist various departments and community partners throughout the months of July and August. Our primary goals remain focused on providing meaningful work opportunities for participants while contributing positively to the community and saving taxpayer dollars through labor assistance.

Monthly Summary of Activities

Location	Task(s) Performed	Hours Worked
Countryside Drive	Mowed/trim	88
Woodville Cemetery	Weed Whack	8
Gibsonburg Cemetery	Weed Whack	10
Airport	Trim along fence	8
Service Center	Deliver paper	2
Terra Community College	Trim/lay mulch	8
PMCS Preventative Maintenance Checks and Services	Van, mowers and equipment check and fill fluids if needed.	36

Total Man Hours Worked: 640

Average Crew Size: 4 individuals per day

Total Participants this Month: 4

Referral Sources: Jail Staff

Discussion points:

1. We were able to keep up with all cemeteries.

2. Lost a great crew, currently establishing another but not many eligible inmates.

3. Currently working at Terrea Community College with bush trimming.

4. We will begin to paint Riley Township Hall in the next couple of weeks.

5. All equipment has been running well.

Challenges: Getting a long-term crew again.

Goals for Next Month:

Continue scheduling projects.

Keep up on mowing cemeteries and Countryside.

Get new uniforms for crew.

Thank you for your continued support of the Work Crew program. Our participants are gaining valuable skills while helping improve the community in a meaningful way.

Respectfully submitted,

Deputy John Johansen

Work Crew Coordinator

Sandusky County

1. Sandusky County East State Business Complex.

Update:

- Review design engineer proposal from CEC for additional asphalt and site work on north end of property. Review scheduled with CEC 8-11-2026.
- Thomas Porter updating budgetary estimates for big lots building renovation with roof recovery option.

2. Internal Maintenance Projects

Update:

- Commissioners building arch repair work underway.
- Attending weekly EMS 18 contractor reviews. HVAC and systems training scheduled for 8/12.
- Engineering working on issues at EMS-14.
- Dog Warden outside kennel roof replacement completed.
- Roof replacement at the service center garage is taking place this week weather permitting.
- East State Street property signage budgetary quote expected this week.
- Getting quotes on JDC humidity control issues and jail kitchen refrigeration unit for 2027 budget purposes.
- Jail water leak issue going down to EMA office.
- Signage issue's down Countryside Drive discussion.



8/10/2026

[illegible]