

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420			2026 MEETING	
Meeting: Board Of Commissioners		Location: Commissioners' Board Room	Date: 8/5/2026	Time: 8:00AM
Present: Commissioners: Scott Miller – President, Russ Zimmerman – Vice President, Justin Smith				
Present: Marc Glotzbecker – County Administrator				
Others Present:				
(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:01am)	Commissioner Miller opened the meeting at 8:01am	Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 7/30/2026 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Russ Zimmerman Justin Smith		*Motion: Move to Approve minutes Moved by: Smith 2nd: Zimmerman Yes – 3
Commissioners and Administrator Discussion	Various pieces of mail were distributed and discussed, and the upcoming calendar of events was discussed.			
* Then /Now Documents	1. Certificate presented by Commissioner's Office. P.O.'s for the following invoices were not done prior to receiving them due to not receiving a quote or an oversight: Business Network Team (\$12,281.60), Cameron Dickman (\$50.19) and Treasurer State of Ohio (\$180.00) 2. Certificate was presented by DJFS. P.O. was liquidated in error before it was realized that they still owed for March to May: Birchard Financial (\$2,385.30) 3. Certificate was presented by County Courts. Court was unaware of an invoice before July 31 st when bill was received: HOPE in Fostoria (\$189.00)	Commissioner's DJFS County Courts	\$12,281.60 \$50.19 \$180.00 \$2,385.30 \$189.00	*Motion: Move to Approve certificates Moved by: Zimmerman 2nd: Smith Yes – 3 *Motion: Move to Approve certificates Moved by: Smith 2nd: Zimmerman Yes – 3

* Personnel	1. Statement of Expense- Cam Dickman (IT): Motorola Flex Conference- July 20 th to 24 th , 2026- Janesville, WI	Cam Dickman (IT)	\$1,227.78	*Motion: Move to Approve certificates Moved by: Zimmerman 2nd: Smith Yes – 3
* Travel Requests	1. Deputy Samantha Lewis- OTOA Active Shooter Response Advance Training Course- Hicksville, Ohio: August 14 th -16 th , 2026.	Deputy Samantha Lewis	\$741.38	*Motion: Move to Approve certificates Moved by: Smith 2nd: Zimmerman Yes – 3
IT	Atul and Brayden came in for their meeting with Commissioners. They went through their August Projects (report attached) and highlighted: Updates to servers at various locations throughout the County, backups to increase cloud storage were all completed successfully, KnowBe4 trainings continue countywide, Dark Fiber policies continue to be developed. Atul and Brayden explained and showed what a Yubikey is and how they are working to implement them. Discussion was had on the heightened security to address cyber crimes and what the County does in an attempt to address the issues. IT is working with EMA on coming work to be done with the 911 system. Work continues at SCSO installing new cameras for the impound yard and setting up the new Tahoe's. Work also continues with completing the set up at EMS 18 and finalizing some items at EMS 14. Work in accordance to the contract with the City of Fremont continues. Fred Audrich came in to discuss the Land Bank clean up of a property in Riley Twp. Fred is looking for assistance with the financial aspect of a portion of the clean-up project. Total cost is approximately \$30,000.00. Fred indicated that both Riley Twp and the City of Clyde are considering assisting as well as Brownfield Grant funding possibilities. Commissioner Miller explained the budget constraints and not being comfortable to commit any funds at this time. Commissioners agreed that it is a very much needed clean-up project. Discussion was had regarding an MOU could be entered into where potential money assigned to the project coming back to the County when the property was remediated and sold if the County were to be able to provide assistance for the cleanup. This would have to be clearly stated in an	Atul Chopra and Brayden Haar		

	MOU. Commissioners had a phone call discussion with Prosecutor Tishler regarding the process of the property going through a Sheriff Sale, being unsold and transferred to the Land Bank. Prosecutor recommended that the conversation be had in person and in Executive Session. A meeting will be set up as soon as possible to discuss the issue.				
* Resolutions	RESOLUTION 2026 - 179 SUPPLEMENTAL APPROPRIATION FOR THE COMMISSARY FUND AND SPECIAL DETAIL FUND	Sheriff Office	\$10,000.00 \$10,000.00 \$5,000.00	*Motion: Move to Approve resolution Moved by: Zimmerman 2nd: Smith Yes - 3	
	RESOLUTION 2026- 180 APPROVING SUPPLEMENTAL APPROPRIATION FOR THE 911/EMA CONTRACT	EMA/911	\$20,000.00	*Motion: Move to Approve resolution Moved by: Smith 2nd: Zimmerman Yes - 3	
	RESOLUTION 2026- 181 DECLARING IT NECESSARY TO LEVY A RENEWAL OF A 0.55 (55/100) MILL TAX LEVY FOR THE SUPPORT OF CRIMINAL JUSTICE SERVICES FOR A FIVE-YEAR PERIOD FOR THE SUPPORT OF CRIMINAL JUSTICE SERVICES PURSUANT TO OHIO REVISED CODE (ORC) SECTIONS 307.45 AND 5705.19(LL)	Prosecutor/Drug Task Force		*Motion: Move to Approve resolution Moved by: Zimmerman 2nd: Smith Yes - 3	
	Commissioners went into recess at 9:50am Commissioners went back into session at 11:07am				
Public Open Session	Citizens Attendees - none Media Attendees - none Elected Officials - none				
Sheriff Office	Sheriff Hilton came in for his meeting with the Commissioners. Sheriff brought one of the new Tahoes for the Commissioners to see and detailed the benefits of having the Tahoes in his fleet. Sheriff asked about the previous request for assigning a Deputy to the DTF. Commissioners discussed the coming DTF Levy and their thought process being to wait to see the results of the levy. Sheriff countered with his points for assigning a Deputy now and that the current levy is funded through to the end of 2028 and he is willing to work with everyone to make this work as he feels not doing it now will set the DTF back months and do a disservice to the individuals paying for the current DTF Levy. Sheriff again requested to be able to replace the Deputy assigned to the DTF to keep his staffing levels balanced. DTF will pay for the	Sheriff Hilton			

	Deputy and the vehicle assigned to the Deputy. Sheriff and Commissioners reviewed his budget and staffing positions, including staff paid for with grant funds or by other means (SRO's, 911 Levy, Parks). Conversation was had on grant funding opportunities available to not only the SCSO but to other county offices as well. Sheriff discussed the current body camera system in use and efforts to find a better system for his personnel through funding opportunities available. Commissioners and Sheriff discussed the coming budget process and what to expect during the coming conversations. Commissioners agreed to give an answer on the DTF position in the next two weeks.			
* Adjournment (11:48am)	With business completed for the day the meeting was adjourned at 11:48am Commissioners will not be meeting in session on Thursday, August 6, 2026. Notice will be posted.			* Motion: Move to adjourn Moved by: Zimmerman 2nd: Smith Yes - 3

Signature of:


Scott Miller, President


Russ Zimmerman, Vice President


Justin Smith

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio



Effective March 23, 2023, Sandusky County Board of Commissioners will be recording their public sessions. The recordings of the Public Session meeting shall not serve as the permanent record, but the written transcribed minutes shall be the permanent record.

Audio recordings will be retained only until after the minutes of the particular meeting have been adopted by the Board and may be erased or destroyed at any time after minutes of the meetings to which the audio recordings pertain are adopted by the Board, but not less than 30 days after the recording and shall be made available as a public record request during this time period.

*** A full copy of the policy can be found on the county webpage and in the Commissioners Board Room*

Board of Commissioners:

Scott Miller
Russ Zimmerman
Justin Smith

County Administrator:

Marc Glotzbecker

Agenda

**Regular Session of the Board of Commissioners
Tuesday, August 4, 2026, 8:00am**

(** Item requires Board approval)

Pledge of Allegiance

Discussion of Electronic Bills

** Review and approval of Minutes

** Approval of Then/Now Certificates, Personnel Documents and Travel Requests presented

Information Technology

Public forum – (**resolutions, questions, comments)

Public Conduct Policy – Persons who wish to address the Board of Commissioners regarding any item on the agenda may be granted the privilege of the floor for a five-minute period unless, at the discretion of the Board President or other presiding person, circumstances dictate a longer or shorter period of time. All remarks shall be addressed to the Board as a body and not to any one member.

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Sheriff Hilton

Outside Meetings and Events:

8/4/2026- Budget Commission Meeting: 2:30pm- All

8/5/2026- OSS Solid Waste District Meeting: 10:00am- All

8/10/2026- Regional Planning Meeting: 4:00pm- Miller

RESOLUTIONS

RESOLUTION 2026 - 179

**SUPPLEMENTAL APPROPRIATION FOR THE COMMISSARY FUND AND SPECIAL
DETAIL FUND**

RESOLUTION 2026- 180

APPROVING SUPPLEMENTAL APPROPRIATION FOR THE 911/EMA CONTRACT

RESOLUTION 2026- 181

**DECLARING IT NECESSARY TO LEVY A RENEWAL OF A 0.55 (55/100) MILL TAX LEVY
FOR THE SUPPORT OF CRIMINAL JUSTICE SERVICES FOR A FIVE-YEAR PERIOD FOR
THE SUPPORT OF CRIMINAL JUSTICE SERVICES PURSUANT TO OHIO REVISED CODE
(ORC) SECTION 307.45**

2026 August Projects		
	County	City
Item	Description	Description
Servers	HPE upgrades are almost complete	Migrating all police files to new server
Backups	Backups completing successfully. Increased cloud storage.	All backups completing successfully. Backup recovery testing has been setup for all servers.
Email Security	KnowBe4, additional campaigns implemented. Trainings are going to be sent out quarterly.	KnowBe4, additional campaigns implemented. Trainings are going to be sent out quarterly.
Networking	Setting up new networking equipment for EMS & Parks department.	Upgrading all routers / switches to most mature version.
Dark Fiber	Setting up policies for dark fiber between CH and Jail.	
Cybersecurity	Received all Yubikeys, setting up all users. Started implementation.	Received all Yubikeys, setting up all users. Started implementation.
I.T.	Continuing to migrate to (VSAX, ITGlue, Datto, and AutoTask). Working on State Audit County & City	Continuing to migrate to (VSAX, ITGlue, Datto, and AutoTask). Working on State Audit County & City
RMM / Backup	NinjaOne backups setup for all servers. Setup backups for key personnel workstations. Working on setting up new backups with Datto.	NinjaOne backups setup for all servers. Setup backups for key personnel workstations. Working on setting up new backups with Datto.
County Courts		
Clerk of Courts	Assisting Clerk of Courts with migration to Henschen. Install new cameras at Titles.	
Prosecutor		
EMA/911	Scheduled meetings with three 911 cloud providers.	
SCSO	Install new cameras at Dispatch. Working through Flex update issues. Setting up new Tahoe's	
EMS	Network equipment is in at EMS18, waiting to install computers. Finish up a couple things at EMS14.	
Fire		Switching over to new AT&T APN Purchased new CradlePoint routers, starting setup this month Setup MARCS to communicate w/dispatch

8/4/2026

[illegible]

Administrator's Report
August 3rd to 7th 2026

Courthouse Security Training- As a reminder, "Active Killer" Training is set for August 19th with the Courthouse closing at 12:00pm and the training set to begin at 1:30pm. We will continue to remind all Officials and Offices at the Courthouse of the mandatory training and press releases will continue to be sent out as well.

Koenig Fund Report- We are still working on scheduling a meeting with the Koenig Family and the Communities Foundation to discuss the allocated funding and projects. We're hoping to have this done before the end of August and the intentions are to have Facility Maintenance and the County Engineer involved in the discussion as well.

E. State Street Complex Lot Design- Agreement was signed with CEC after County Engineer reviewed it and discussed it.

Greenslade Grant Writing Meeting- We are working to set up an informational meeting with Adam Greenslade to discuss potential consultation for grant writing services countywide.

SLRRF Funding- We are working through some website issues with the Treasury Department to finalize some reporting related to SLRRF Funding closeout. Hopefully it should be resolved soon so that we can move forward.

CEBCO Renewal- Representatives from UIS and County staff sat in on the CEBCO Health and Wellness Meeting last Friday morning. At each of your places is a packet of information from the meeting and the figures that show a 9% increase for Sandusky County in 2027.

Joint County Ditch Maintenance Assessments- The Commissioner's Office continues to get weekly Public Records Requests regarding the Flock Camera's and any information the office may have related to them. We're working through them as quickly as possible.

Organizational Chart- We continue to work on a countywide organizational chart to be posted on the County Website as time permits. We are hoping to have a rough draft completed by the end of this month for your review and the review of the elected officials and department heads. Again, the thought process is that a constructive and complete organizational chart posted for the community to access may resolve many of the questions that arise when members of the community are looking for the department or office to contact regarding a question or issue.

EMS Plaques- No additional information at this time. Text for the plaques to be installed at both locations is still being worked on.

EMS Ribbon Cutting- Ribbon Cutting at the EMS Headquarters on E. State Street will be held at 11:00am on Thursday, September 10th.

Dog Warden/Humane Society- No additional information to report as of right now on the relationship moving forward between the Dog Warden and Humane Society/Memorandum of Understanding/Humane Agent. We are scheduled to meet on August 12th.

Annexations- With the assistance of the County Engineer, Recorder's Office and GIS/Tax Map staff, we're going to be putting together a "road map" for the annexation process in Sandusky

County. There seems to be a disconnect between what our municipalities tell community members and what actually needs to occur for an annexation to be done correctly. All in an effort to educate and streamline things.

Press Releases- We continue to send out weekly press releases of county specific information to the area media. Of recent note: August Courthouse Closure for Training, Ballville Bridge Closure and Property Tax Payment Due Dates. We will continue to do this weekly as needed.

Rep Click Visit- As a reminder, Rep Click will be in attendance at the August 13th Commissioners Meeting.

Senator Moreno Meeting- We are still attempting to reschedule the meeting with Senator Moreno's staff for later in August or early in September.

2027 Budget Timeline/Process- 2027 Budget Process Timeline reminder has been sent out to all involved with the budget process. We will send out another reminder in mid-August and then continue forward with any reminders and information as needed.

Records Retention Meeting- Records Retention Committee met on August 3rd in the Commissioners Conference Room and reviewed retention schedules for various departments and offices. The committee will meet again at 10:30am on September 14th.

Budget Commission Meeting- Budget Commission met on August 4th in the Law Library. 2026 Budget was reviewed in detail and plans for the 2027 Budget Process were also discussed in detail.

State Farm Park Equipment- State Farm is working to distribute basketball nets and equipment to municipalities and townships in the county who had requested to be a part of the grant program.

Jingle Bell Jog- The event is scheduled to take place on Saturday, December 5th at the Rotary Lodge/Don Miller Park. The event will be sponsored by the Sandusky County Elected Officials and Departments, Sandusky County Park District, Sandusky County Visitors Bureau and Sandusky County Communities Foundation. Entry fee will be a new and unwrapped toy, non-perishable food items or personal hygiene products. All items collected will directly benefit Sandusky County residents in need during the holidays. More information to come.

The Wall That Heals- The Sandusky County initial application to the Vietnam Veterans Memorial Fund to host The Wall That Heals in Sandusky County in 2027 has been approved, and we continue to work on the full application submittal by the August 31, 2026, deadline. This would be a collaborative effort between the county, Veteran's Office, VFW, American Legion, Fremont City Schools and other local organizations. The final selections for sites will not be made until later in the fall.