Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420			2026 MEETING
Meeting: Board Of Commissioners	Location: Commissioners' Board Room	Date: 10/20/2026	Time: 8:00AM

Present: Commissioners: Scott Miller – President, Russ Zimmerman- Vice President, Justin Smith

Present: Marc Glotzbecker – County Administrator

Others Present: Rich Farmer

(*action items)				
AGENDA ITEMS	**BRIEF DESCRIPTIONS / ACTION STEPS:**	**PERSON RESPONSIBLE:**	**DOLLAR AMOUNT:**	**MOTION / VOTE**
Call to Order Pledge of Allegiance (8:00am)	**Commissioner Miller called the meeting to order at 8:00am**	Scott Miller, President		
***Review & Approval of Commissioner Meeting Minutes, in-coming Mail Review & External Meeting Notices**	The 10/15/2026 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Russ Zimmerman Justin Smith		*Motion: Move to Approve minutes Moved by: Smith 2nd: Zimmerman Yes – 3
Commissioners and Administrator Discussion	Various items of note and upcoming events were discussed including Meet and Greet event at Terra, Sugar Creek Ditch Assessments being received ($6,136.00) for county owned properties in the Sugar Creek area and Firelands Hospital request to attend a session on November 24th at 8:00am. Commissioner Zimmerman detailed the conversations he had at last week's Health Board Meeting regarding the issues in Gibsonburg and at Nu Tire. Commissioner Zimmerman indicated that the Health Board said that they would be following up on both issues and submitting a reply to Mayor Fought in Gibsonburg. Commissioner Smith detailed the recent Regional Planning meeting he attended and the items on the agenda for the meeting, including zoning issues and discussions had related to increasing new housing in the county.			

	Commissioner Miller detailed visits to Green Springs Village Council and discussions he had with them regarding the county budget. He also visited Jackson Township Trustees and detailed discussions he had with them on property taxes and the decisions made to increase them.			
* **Then /Now Documents**	1. Board of DD- PO for services was closed in July 2026: SANDCO Industries- $994.50 2. Regional Planning- Correction to amount of Then and Now previously submitted: Reveille- $5,946.00 and $8,360.00 3. Board of Elections- PO not in place at time of delivery: United Rentals- $2,171.00	Board of DD Regional Planning Board of Elections	$994.50 $5,946.00 $8,360.00 $2,171.00	*Motion: Move to Approve certificates Moved by: Zimmerman 2nd: Smith Yes – 3
* **Personnel**	None			
* **Travel Requests**	1. David Boda- Veterans Services. Fall Conference and Training. Dublin, Ohio. November 20-22, 2026. 2. Eugene Marks- Veterans Services. Fall Conference and Training. Dublin, Ohio. November 20-22, 2026. 3. Larry Mooney- Veterans Services. Fall Conference and Training. Dublin, Ohio. November 20-22, 2026. 4. Craig Swartz- Veterans Services. Fall Conference and Training. Dublin, Ohio. November 20-22, 2026.	Veterans Services Veterans Services Veterans Services Veterans Services	$640.70 $646.50 $640.70 $640.70	*Motion: Move to Approve certificates Moved by: Zimmerman 2nd: Smith Yes – 3
Clerk of Courts	Christie Schneider, Clerk of Courts, came in for her regular meeting with Commissioners. Discussion was had between the Clerk of Courts and Commissioners on both the 2026 and 2027 Budget and the need for everyone to be fiscally responsible. Software upgrades continue with the Clerk of Courts website still being down at this time but should be back up soon and be made available to the public, possibly by the end of this week. The website being down affects the ability for people to pay tickets online and over the phone. The new Henschen System is working well, but it is not communicating with Lexus Nexus and creating payment issues. County Court Facilities are doing well with some minor upgrades having been completed: Carpet in Woodville (through OSS Funds) and door and window adjustments. Staffing levels remain level right now.	Christie Schneider, Clerk of Courts		
Facility Maintenance	Pat Dickman and Rich Oddo came in for their regular meeting with Commissioners. They presented their report to Commissioners (attached) and went through some points of it. EMS HQ/LS 18 systems trainings have been completed, Woodville Courts carpet replacement has been completed (paid through by OSS funds), Jail cell floor repairs are underway now, Boiler PM's and heating system checks on all buildings are being worked	Pat Dickman and Rich Oddo		

	on. Commissioners discussed the 2026 and 2027 Budget with Pat and Rich and reaffirmed the need to be as fiscally responsible as possible. Conversation was had on the plan to begin funneling general office supply needs through Facility Maintenance and Central Purchasing. Commissioners and Facility Maintenance feel that it will be so much more streamlined and financially manageable. Commissioners questioned why it has been taking so long to fix the humidity issue at LS 14. Pat explained what he thinks the issue is with the equipment that was installed.			
* **Resolutions**	RESOLUTION 2026-265 REDUCE GF TRANSFERS (ENGINEER NOT BILLING THEIR YEARLY AMOUNT IN 2026). SUPPLEMENT PUBLIC DEFENDER LINE, AND COUNTYWIDE BENEFITS LINE (HEALTH INSURANCE.)	Commissioners	$100,000.00 $600,000.00 $24,862.26	*Motion: Move to Approve resolution Moved by: Zimmerman 2nd: Smith Yes – 3
	RESOLUTION 2026-266 APPROVING A TRANSFER OF FUNDS FROM CONTRACT SERVICES TO SUPPLIES	Board of DD	$40,000.00	*Motion: Move to Approve resolution Moved by: Zimmerman 2nd: Smith Yes – 3
	RESOLUTION 2026-267 APPROVING A SUPPLEMENTAL APPROPRIATION TO CONTRACT SERVCES FOR POLL WORKERS	Board of Elections	$4,874.70	*Motion: Move to Approve resolution Moved by: Smith 2nd: Zimmerman Yes – 3
	RESOLUTION 2026-268 APPROVING A TRANSFER OF FUNDS FOR ELECTION TRAILER AND ELECTRIC	Board of Elections	$7,000.00	*Motion: Move to Approve resolution Moved by: Smith 2nd: Zimmerman Yes – 3
	RESOLUTION 2026-269 APPROVING A TRANSFER OF FUNDS FROM SUPPLIES TO UTILITIES	Sheriff Office	$12,000.00	*Motion: Move to Approve resolution Moved by: Zimmerman 2nd: Smith Yes – 3
	RESOLUTION 2026 – 270 UPDATING SEWER SERVICE RATES FOR THE STATE ROUTE 6 SANITARY SEWER IMPROVEMENT AREA OF THE GENERAL SEWER DISTRICT.	Sanitary Engineers		*Motion: Move to Approve resolution Moved by: Zimmerman 2nd: Smith Yes – 3

	RESOLUTION 2026 – 271 UPDATING SEWER SERVICE RATES FOR THE WIGHTMAN'S GROVE SANITARY SEWER IMPROVEMENT AREA OF THE GENERAL SEWER DISTRICT.	Sanitary Engineers		*Motion: Move to Approve resolution Moved by: Zimmerman 2nd: Smith Yes – 3
	RESOLUTION 2026 - 272 RESOLUTION OF SUPPORT FOR A THREE YEAR LINE OF ACCOUNTING FOR THE SANDUSKY COUNTY REGIONAL AIRPORT FOR THE PURPOSE OF FACILITY IMPROVEMENTS	Commissioners		*Motion: Move to Approve resolution Moved by: Smith 2nd: Zimmerman Yes – 3
	Commissioners entered recess at 9:35am **Commissioners went back into session at 10:30am**			
OSU Extension Office	Gwen and Katie came in for their regular meeting with Commissioners. They introduced Casey Snyder as the new District Director for OSU Extension. OSU staff gave an update on programs and activities of the Extension (reports attached). Highlights included educational programs for Alzheimer's and Dementia, Saving and Spending, Food and Nutrition and Real Money, Real World. Gwen detailed activities and involvement at the Sandusky County Fair and all that was gained from the presence at the Fair. She does not have final financial numbers yet from the sale of goods but will have them soon. Gwen passed out a draft copy of their proposed 2027 Budget and discussion was had around it. Casey thanked the Commissioners for the welcome and all the support they give to the OSU Extension.			
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials - none			
* **Adjournment (11:00am)**	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Zimmerman 2nd: Smith Yes - 3

Signature of:

Scott Miller, President

Russ Zimmerman, Vice President

Justin Smith

Board of County Commissioners, Sandusky County Ohio

Attest: _____
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing Is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

_____
Clerk, Board of County Commissioners, Sandusky County, Ohio

Effective March 23, 2023, Sandusky County Board of Commissioners will be recording their public sessions. The recordings of the Public Session meeting shall not serve as the permanent record, but the written transcribed minutes shall be the permanent record.
Audio recordings will be retained only until after the minutes of the particular meeting have been adopted by the Board and may be erased or destroyed at any time after minutes of the meetings to which the audio recordings pertain are adopted by the Board, but not less than 30 days after the recording and shall be made available as a public record request during this time period.
*** A full copy of the policy can be found on the county webpage and in the Commissioners Board Room*

Board of Commissioners:
Scott Miller
Russ Zimmerman
Justin Smith

County Administrator:
Marc Glotzbecker

Agenda
Regular Session of the Board of Commissioners
Tuesday, October 20, 2026, 8:00am
*(** Item requires Board approval)*

Pledge of Allegiance

Discussion of Electronic Bills
** Review and approval of Minutes
** Approval of Then/Now Certificates, Personnel Documents and Travel Requests presented

Clerk of Courts

Facility Maintenance

Public forum – (**resolutions, questions, comments)

Public Conduct Policy – Persons who wish to address the Board of Commissioners regarding any item on the agenda may be granted the privilege of the floor for a five-minute period unless, at the discretion of the Board President or other presiding person, circumstances dictate a longer or shorter period of time. All remarks shall be addressed to the Board as a body and not to any one member.

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OSU Extension Office

Outside and Internal Meetings:
10/21/2026- FCFC Exec Meeting: 12:00pm- Zimmerman
10/21/2026- OSS Solid Waste District Policy Meeting: 3:00pm
10/22/2026- EDC Board Meeting: 7:30am- Miller
10/26/2026- Budget Meeting: 9:00am- All
10/30/2026- Elected Officials Meeting: 7:30am at EMS HQ- All

RESOLUTIONS

RESOLUTION 2026-265

REDUCE GF TRANSFERS (ENGINEER NOT BILLING THEIR YEARLY AMOUNT IN 2026). SUPPLEMENT PUBLIC DEFENDER LINE, AND COUNTYWIDE BENEFITS LINE (HEALTH INSURANCE.)

RESOLUTION 2026-266

APPROVING A TRANSFER OF FUNDS FROM CONTRACT SERVICES TO SUPPLIES

RESOLUTION 2026-267

APPROVING A SUPPLEMENTAL APPROPRIATION TO CONTRACT SERVCES FOR POLL WORKERS

RESOLUTION 2026-268

APPROVING A TRANSFER OF FUNDS FOR ELECTION TRAILER AND ELECTRIC

RESOLUTION 2026-269

APPROVING A TRANSFER OF FUNDS FROM SUPPLIES TO UTILITIES

RESOLUTION 2026 – 270

UPDATING SEWER SERVICE RATES FOR THE STATE ROUTE 6 SANITARY SEWER IMPROVEMENT AREA OF THE GENERAL SEWER DISTRICT.

RESOLUTION 2026 – 271

UPDATING SEWER SERVICE RATES FOR THE WIGHTMAN'S GROVE SANITARY SEWER IMPROVEMENT AREA OF THE GENERAL SEWER DISTRICT.

RESOLUTION 2026 - 272

RESOLUTION OF SUPPORT FOR A THREE YEAR LINE OF ACCOUNTING FOR THE SANDUSKY COUNTY REGIONAL AIRPORT FOR THE PURPOSE OF FACILITY IMPROVEMENTS

1. Internal Maintenance Projects

Update:

- EMS 18 Training. All completed except for Fire System.
- EMS 18 Mechanical room temperature issue. Working with Thomas Porter on this issue.
- Fishbeck engineering working on humidity issues at EMS-14. Weekly meetings are ongoing.
- Service Center limited access project to be completed week of 11-2-2026
- Carpet replacement at Woodville Court completed on Columbus Day.
- Compressor went out on jail walk in refrigerator.
- Jail cell floor leak repairs are underway this week.
- Jail outside brick tuck pointing starting today to repair leaking window issues.
- Working on boiler PM's and heating system checks on all buildings.

Family and Consumer Sciences Jan 2026-Current Sandusky County



Through various presentations, 75 individuals learned about **Alzheimer's and Dementia** including brain health and healthy lifestyle habits as prevention.



334 youth grades K-5th in various schools districts including Fremont, Gibsonburg, Green Springs, and Solomon Lutheran learned about financial literacy through the **Saving and Spending** program



63 Cub Scouts Kindergarten-3rd grade were taught about **food, nutrition, meal planning and food safety** through interactive activities and cooking at Cub Scout Day Camp.



Approximately 100 8th grade students learned what it is like in the real world through our **Real Money, Real World** spending simulation

sandusky.osu.edu

THE OHIO STATE UNIVERSITY
EXTENSION

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2027 Proposed Budget
Ohio State University Extension Sandusky County

	County Commissioner Allocation	State & Federal OSU Extension	Program Generated Revenue	Grants, Sponsorships and Other	
Personnel[1]					
Educators[2] (2.5 FTE)	106,875	157058			
4-H Youth Development (1.0FTE)					
Agriculture Natural Resources (1.0FTE)					
Family Consumer Science[3] (0.5FTE)					
Office Support Staff (0.9 FTE)	50,754				
4-H Program Assistant (1.0 FTE)	32,600		13,164	11,475	
ANR Program Assistant (0.2 FTE)	3,050		2,000	6,300	
Summer Assistant (Contracted)			5,000		
Total Personnel	193,279	157,058	20,164	17,775	
Operating Expenses					
Supplies (Educational Programs and Office)	2,471		9,550	12,150	
Postage	200				
Communications & Tech[4]	6,000			1,500	
Equip, Maint				1,000	
Travel & Professional Development	6,050		200	4,000	
General Business Expenses[5]	1,000		1,000	3,000	
Speaker Fees, Facilty Use, & Contracts[6]			15,720	6,500	
Total Operating Expense	15,721	0	26,470	28,150	
Total Expenses Budgeted	**209,000**	**157,058**	**46,634**	**45,925**	**458,617**
Percentage of total	45.57%	34.25%	10.17%	10.01%	100.00%

Notations:

[1] All salaries include benefits (provided through Ohio State)

[2] Educator salary distributions are set annually by OSU.
County Cost:
- $42,750 per educator
Remainder paid by OSU

[3] FCS Educator is a shared position with Ottawa County (1.0FTE total)

[4] Includes phones, internet, and computer/technology equip

[5] Includes professional dues & memberships, local staff training

[6] Includes facility rental for 4-H Camp, payments to program partners for supplies, and speaker fees for educational events.

2027 Requested Budget Allocation	209,000	**plus office space and copier access*

This budget reflects the use of $5,754.00 in carry forward funds to reduce the asking amount. Please note that some or all of this amount may need to be requested in future years as those funds are depleted. This amount is reflected in the last column.

10/20/2026

Name	Signature	Contact Information
Rich Farmer		
Kacee FerrellSnyder		ferrellsnyder.1@osu.edu