

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420			2026 MEETING	
Meeting: Board Of Commissioners		Location: Commissioners' Board Room	Date: 7/28/2026	Time: 8:00AM
Present: Commissioners: Scott Miller – President, Justin Smith				
Present: Marc Glotzbecker – County Administrator				
Others Present: Rich Farmer,				
(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:05am)	Commissioner Miller opened the meeting at: 8:05am. Commissioner Zimmerman was excused from session for personal reasons.	Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 7/23/2026 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Justin Smith		*Motion: Move to Approve minutes Moved by: Smith 2nd: Miller Yes – 2
Commissioners and Administrator Discussion	Various items of information were presented to Commissioners; upcoming calendar items were discussed and a review of community events attended over the past weekend were discussed.			
* Then /Now Documents	1. Certificate presented by Sheriff Office: Expense incurred in 2025. Invoice received on 7/2/2026. \$418.25. Madison Motor Service	Sheriff Office	\$418.25	*Motion: Move to Approve certificates Moved by: Smith 2nd: Miller Yes – 2
* Personnel	1. Notice of Intent to Retire: Lisa Hammer, Clerk of Courts Office	Lisa Hammer		
* Travel Requests	1. Treasurer, Kimbrey Foreman- 2026 CTAO Fall Conference: November 16-19, 2026, Columbus	Kimbrey Foreman	\$901.00	*Motion: Move to Approve requests

	2. Capt. Justin West and Sgt. Jalen Slick- 2026 Ohio Jail Administrators Conference: September 27-29, 2026, Columbus 3. Stacey Smith, FCFC- 2026 Ohio FCFC Association Conference: October 21-23, 2026, Columbus	Capt. Justin West and Sgt Jalen Slick Stacey Smith	\$1,025.00 \$845.00	Moved by: Smith 2nd: Miller Yes – 2
Facility Management	Pat Dickman and Rich Oddo came in for their regular meeting with the Commissioners. They presented a Project Update Report (attached). Discussion was had on the E. State Street Business Complex and the paving plan and roof recovery. Commissioners Building Arch Project was discussed, and the project should be wrapped up in August. Work on EMS 18 continues and should be wrapped up in the coming weeks. Discussion took place on potential signage at the EMS 18/E State Street Office Complex. Pat will continue to work with Brady Sign to tweak the design before the project is confirmed. Pat detailed information found from research on the sewer back up at the Courthouse in early July and what it would take to separate the sewer in that area to alleviate any future issues. Pat and staff continue to work on obtaining quotes for the humidity issues at the JDC. Commissioners went into recess at 8:23am. Commissioners went back into session at 8:30am	Pat Dickman and Rich Oddo		
* Resolutions	RESOLUTION 2026-169 APPROVING A SUPPLEMENTAL APPROPRIATION FOR THE OPIOID FUND	Sheriff Office	\$64,000.00	*Motion: Move to Approve resolution Moved by: Smith 2nd: Miller Yes – 2
	RESOLUTION 2026-170 TO APPROPRIATE ADDITIONAL FUNDS TO THE VITAL STATISTICS FUND TO MAKE MANDATED PAYMENT TO THE HEALTH DEPARTMENT FOR BIRTH/DEATH CERTIFICATE ANNUAL FILING FEES.	Auditor	\$76.40	*Motion: Move to Approve resolution Moved by: Smith 2nd: Miller Yes – 2
	RESOLUTION 2026-171 APPROPRIATIONS TRANSFERS TO MOVE ELECTED OFFICIAL'S SALARIES FROM 510 SALARY LINES TO NEW 509 SALARY LINES (TO KEEP THEM SEPARATE FROM OTHER WAGES.	Auditor		*Motion: Move to Approve resolution Moved by: Smith 2nd: Miller Yes – 2

	RESOLUTION 2026-172 APPROVING A SUPPLEMENTAL APPROPRIATION FOR EMPLOYEE HEALTH INSURANCE	EMA/911	\$30,000.00	*Motion: Move to Approve resolution Moved by: Smith 2nd: Miller Yes - 2
Dog Warden	Kelly was unable to come in for the meeting and will be rescheduled for a later date.	Kelly Pocock		
Public Open Session	Citizens Attendees - none Media Attendees - none Elected Officials - none			
* Adjournment (9:08am)	With business completed for the day the meeting was adjourned at 9:08am.			* Motion: Move to adjourn Moved by: Smith 2nd: Miller Yes - 2

Signature of:



Scott Miller, President



Russ Zimmerman, Vice President



Justin Smith

Attest:



Clerk to the Board / County Administrator

Board of County Commissioners, Sandusky County Ohio

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Effective March 23, 2023, Sandusky County Board of Commissioners will be recording their public sessions. The recordings of the Public Session meeting shall not serve as the permanent record, but the written transcribed minutes shall be the permanent record.

Audio recordings will be retained only until after the minutes of the particular meeting have been adopted by the Board and may be erased or destroyed at any time after minutes of the meetings to which the audio recordings pertain are adopted by the Board, but not less than 30 days after the recording and shall be made available as a public record request during this time period.

*** A full copy of the policy can be found on the county webpage and in the Commissioners Board Room*

Board of Commissioners:

Scott Miller
Russ Zimmerman
Justin Smith

County Administrator: Marc Glotzbecker

Agenda

Regular Session of the Board
Tuesday, July 28, 2026, 8:00am

(** Item requires Board approval)

Pledge of Allegiance

Discussion of Electronic Bills

** Review and approval of Minutes

** Approval of Then/Now Certificates, Personnel Documents and Travel Requests presented

Facility Management

Dog Warden

Public forum – (**resolutions, questions, comments)

Public Conduct Policy – Persons who wish to address the Board of Commissioners regarding any item on the agenda may be granted the privilege of the floor for a five-minute period unless, at the discretion of the Board President or other presiding person, circumstances dictate a longer or shorter period of time. All remarks shall be addressed to the Board as a body and not to any one member.

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Outside Meetings and Events:

7/29/2026- Cutting Edge Manufacturing Ribbon Cutting: 10:00am- All
7/30/2026- Mental Health Board Meeting: 4:30pm
8/4/2026- Budget Commission Meeting: 2:30pm- All
8/5/2026- OSS Solid Waste District Meeting: 10:00am- All

RESOLUTIONS

RESOLUTION 2026-169

APPROVING A SUPPLEMENTAL APPROPRIATION FOR THE OPIOID FUND

RESOLUTION 2026-170

TO APPROPRIATE ADDITIONAL FUNDS TO THE VITAL STATISTICS FUND TO
MAKE MANDATED PAYMENT TO THE HEALTH DEPARTMENT FOR BIRTH/DEATH
CERTIFICATE ANNUAL FILING FEES.

RESOLUTION 2026-171

APPROPRIATIONS TRANSFERS TO MOVE ELECTED OFFICIALS SALARIES
FROM 510 SALARY LINES TO NEW 509 SALARY LINES (TO KEEP THEM
SEPARATE FROM OTHER WAGES.

RESOLUTION 2026-172

APPROVING A SUPPLEMENTAL APPROPRIATION FOR EMPLOYEE HEALTH
INSURANCE

1. Sandusky County East State Street Business Complex.

Update:

- Review design engineer proposal from CEC for additional asphalt and site work on north end of property.
- Thomas Porter updating budgetary estimates for big lots building renovation with roof recovery option.

2. Internal Maintenance Projects

Update:

- Commissioners building arch repair work underway.
- Attending weekly EMS 18 contractor reviews. Buildings are coming along well.
- Some issues at EMS with HVAC and electrical.
- Battery replacements for jail and Com Center UPS units today.
- Starting discussions about East State Street property signage.
- Courthouse sewer back-up discussion.
- Service Center garage expansion discussions.
- Getting quotes on JDC humidity control issues for budget purposes.

7/28/2026

[illegible]