

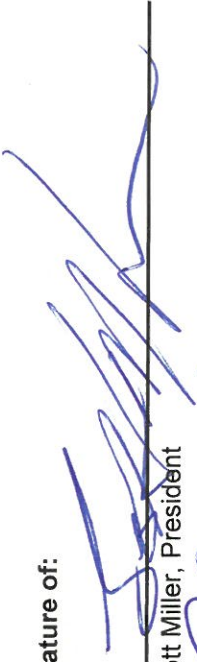
Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420			2026 MEETING	
Meeting: Board Of Commissioners		Location: Commissioners' Board Room	Date: 8/18/2026	Time: 8:00AM
Present: Commissioners: Scott Miller – President, Russ Zimmerman – Vice President, Justin Smith				
Present: Marc Glotzbecker – County Administrator				
Others Present:				
(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance	Commissioner Miller called the meeting to order at 8:01am	Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 8/13/2026 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Russ Zimmerman Justin Smith		*Motion: Move to Approve minutes Moved by: Smith 2nd: Zimmerman Yes – 3
Commissioners and Administrator Discussion	Various items of note and upcoming events were discussed as well as the weekly calendar was reviewed. Session will be cancelled on Thursday, August 20th as the Commissioners will be with Congressman Latta. Commissioner Zimmerman detailed a CCAO Zoom Conference he participated in related to public policy issues. Commissioners went into recess at 8:21am and returned to session at 8:25am			
* Then /Now Documents	None			*Motion: Move to Approve certificates Moved by: 2nd: Yes – 3

* Personnel	None				
* Travel Requests	1. Sheriff Christopher Hilton- Major County Sheriffs of America 2026 Annual Conference. Milwaukee, WI. September 22 nd to 24 th (See Resolution 2026-194)	Sheriff Hilton	\$625.00 (Fund: Sheriff FOJ)		*Motion: Move to Approve certificates Moved by: Zimmerman 2nd: Smith Yes – 3
Clerk of Courts	Clerk of Courts came in for her regular meeting with the Commissioners. Active Killer Training was discussed. Clyde Court cameras were discussed, and the question was asked as to why they are not connected to and controlled by County IT. Habitec is currently monitoring them. Clerk of Courts will reach out to IT to see what can be done. Henschen training continues with the target date for the system to be rolled out still to be a fall time period. Clerk of Courts does have a new rep with Henschen and she is working through getting acclimated. Facility Management is working on some projects at Woodville Court to make things more professional for staff there. Supreme Court Report was received, and she is very pleased with the results as they are over 100% with duties and reporting. County Court consolidation was also brought up and Commissioners stated that the idea is still on the radar and discussion will continue to be ongoing. Budget status for the Clerk of Courts was discussed and the process for 2027 was also discussed. New methods for payment to attorneys working for indigent clients was also discussed and the timeline to transition to it countywide. Commissioners went into recess at 8:45am and returned to session at 10:18am	Christine Schneider, Clerk of Courts			
MHR SB	Mircea was unable to come in for his meeting with the Commissioners.	Mircea Handru, Executive Director			
* Resolutions	RESOLUTION 2026- 193 APPROVING A SUPPLEMENTAL APPROPRIATION FOR THE SHERIFF OFFICE DDEP FUND 21270	Sheriff	\$2,325.00 \$421.00 \$34.00		*Motion: Move to Approve resolution Moved by: Smith 2nd: Zimmerman Yes – 3
	RESOLUTION 2026 – 194 APPROVING OUT OF STATE TRAVEL FOR SHERIFF CHRISTOPHER HILTON TO MILWAUKEE, WI FOR	Sheriff	\$625.00		*Motion: Move to Approve resolution Moved by: Zimmerman

	MAJOR COUNTY SHERIFFS OF AMERICA 2026 ANNUAL CONFERENCE FROM SEPTEMBER 22ND TO 24TH 2026			2nd: Smith Yes – 3
	RESOLUTION 2026 – 195 ENTERING INTO CONTRACT ON BEHALF OF THE SANDUSKY COUNTY SHERIFF'S OFFICE WITH ARAMARK CORRECTIONAL SERVICES, LLC, 2400 MARKET STREET, PHILADELPHIA, PA 19103, FOR THE SANDUSKY COUNTY JAIL FOOD SERVICE PROGRAM FROM SEPTEMBER 1, 2026 TO AUGUST 31, 2029.	Sheriff		*Motion: Move to Approve resolution Moved by: Zimmerman 2nd: Smith Yes – 3
	RESOLUTION 2026 - 196 GRANTING THE SANDUSKY COUNTY COMMISSIONERS, 622 CROGHAN STREET, FREMONT, OHIO 43420, HIGHWAY EASEMENT OF 0.036 ACRES SITUATED IN GREEN CREEK TOWNSHIP, COUNTY OF SANDUSKY, STATE OF OHIO	Commissioners		*Motion: Move to Approve resolution Moved by: Zimmerman 2nd: Smith Yes – 3
	RESOLUTION 2026 – 197 APPROVING AN AMENDMENT TO THE SUBGRANT AGREEMENT BETWEEN THE WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, AND THE CHILD WELFARE FELLOWSHIP PROJECT CONSORTIUM (HANCOCK, OTTAWA, SANDUSKY, WILLIAMS, SENECA, MARION, AUGLAIZE, ASHLAND, DEFIANCE/PAULDING, ERIE, FULTON, HURON, PUTNAM, HARDIN, HENRY, LOGAN, LUCAS, MERCER, VAN WERT AND WYANDOT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICE AGENCIES) FOR PARTICIPATION IN A PROGRAM TO PREPARE COLLEGE STUDENTS FOR CHILD WELFARE WORK UPON GRADUATION	DJFS		*Motion: Move to Approve resolution Moved by: Zimmerman 2nd: Smith Yes – 3
EMS Bid Opening	Chief Jackson, Captain McGinnis and Angela Collins came in for the bid opening for EMS Billing Services (Transports). One bid was received from: EMS MC. Bid Bond was included. Bid is in the amount of 4.7% of net collected revenue for services (currently it is at 5% of net collected revenue). Service is for three years with an option to extend on a yearly basis after the three-year term. Discussion was had on EMS Budget. Currently they have received 62% of Sales Tax and 72% of other revenues generated. Preliminary figures show them being in line with where they estimated (\$300,000 to the positive of what was estimated). Bond payments switch to 50/50 in 2028 (currently it is at 65/35). The 50/50 split	EMS Chief Jackson		*Motion: Move to accept bid. Moved by: Smith 2nd: Zimmerman Yes – 3

	would be for a period of 27 years. Chief Jackson detailed that both construction projects are trending to come in just below what was estimated. Chief Jackson detailed any items still needing to be addressed at both the Gibsonburg and Fremont facilities. Commissioners reminded Chief Jackson that budget reviews will be taking place in the near future and to prepare to advocate for "needs" rather than "wants" and look for areas that can be reduced without disrupting services. Sheriff Hilton came in for his meeting with the Commissioners. Discussion was had on the status of the budget and working together moving forward through the rest of the year and into the planning for 2027. Sheriff gave some examples of special funds that he has and uses to offset General Fund expenditure. Sheriff is preparing on his end things that need to be done on his end. He is still requesting to backfill the position that will be assigned to the Drug Task Force. Discussion was had on the Active Killer Training and the efforts of the Sheriff Office to make this as beneficial as possible to employees and other elected officials. Sheriff commented on the very positive relationship that his office has with Fremont PD, Fremont FD and EMS.				
Sheriff Office		Sheriff Hilton			
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials - none				
* Adjournment	With business completed for the day the meeting was adjourned at 11:12am				* Motion: Move to adjourn Moved by: Smith 2nd: Zimmerman Yes - 3

Signature of:



Scott Miller, President



Russ Zimmerman, Vice President



Justin Smith

Board of County Commissioners, Sandusky County Ohio

Attest: 

Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio



Effective March 23, 2023, Sandusky County Board of Commissioners will be recording their public sessions. The recordings of the Public Session meeting shall not serve as the permanent record, but the written transcribed minutes shall be the permanent record.
Audio recordings will be retained only until after the minutes of the particular meeting have been adopted by the Board and may be erased or destroyed at any time after minutes of the meetings to which the audio recordings pertain are adopted by the Board, but not less than 30 days after the recording and shall be made available as a public record request during this time period.
** A full copy of the policy can be found on the county webpage and in the Commissioners Board Room

Board of Commissioners:

Scott Miller

Russ Zimmerman

Justin Smith

County Administrator:
Marc Giotzbecker

Agenda
Regular Session of the Board of Commissioners
Tuesday, August 18, 2026, 8:00am
(Item requires Board approval)**

Pledge of Allegiance

Discussion of Electronic Bills

** Review and approval of Minutes

** Approval of Then/Now Certificates, Personnel Documents and Travel Requests presented

Clerk of Courts, Christine Schneider

MHR SB, Mircea Handru

Public forum – (**resolutions, questions, comments)

Public Conduct Policy – Persons who wish to address the Board of Commissioners regarding any item on the agenda may be granted the privilege of the floor for a five-minute period unless, at the discretion of the Board President or other presiding person, circumstances dictate a longer or shorter period of time. All remarks shall be addressed to the Board as a body and not to any one member.
*** A full copy of the policy can be found on the county webpage and in the Commissioners Board Room

EMS Bid Opening

Sheriff Hilton

Outside Meetings and Events:

8/19/2026- Elected Officials Meeting: All- 7:30am

8/19/2026- Active Killer Training: All- 12:00pm

8/20/2026- Congressman Latta Tours: All- 9:30am

8/21/2026- Health Board Meeting: Zimmerman- 8:30am

RESOLUTIONS

RESOLUTION 2026- 193

APPROVING A SUPPLEMENTAL APPROPRIATION FOR THE SHERIFF OFFICE DDEP
FUND 21270

RESOLUTION 2026 – 194

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MILWAUKEE, WI FOR MAJOR COUNTY SHERIFFS OF AMERICA 2026 ANNUAL
CONFERENCE FROM SEPTEMBER 22ND TO 24TH 2026

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WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, AND THE
CHILD WELFARE FELLOWSHIP PROJECT CONSORTIUM (HANCOCK, OTTAWA,
SANDUSKY, WILLIAMS, SENECA, MARION, AUGLAIZE, ASHLAND,
DEFIANCE/PAULDING, ERIE, FULTON, HURON, PUTNAM, HARDIN, HENRY,
LOGAN, LUCAS, MERCER, VAN WERT AND WYANDOT COUNTY DEPARTMENT
OF JOB AND FAMILY SERVICE AGENCIES) FOR PARTICIPATION IN A PROGRAM
TO PREPARE COLLEGE STUDENTS FOR CHILD WELFARE WORK UPON
GRADUATION

8/18/2026

[illegible]

Administrator's Report Week of August 17, 2026

Courthouse Security Training- Active Killer Training scheduled to take place on Wednesday, August 19th at the Courthouse had to be postponed. Rescheduled date will come soon.

Koenig Fund Report- We will be meeting with the Koenig Family and the Sandusky County Communities Foundation the week of September 7th at the Foundation offices to discuss both the SR 53 Water Project and the E. State Street Office Complex Project, which both received funding from the family. Facility Maintenance and the County Engineer will be involved in the discussion as well.

Gibsonburg 9/11 Remembrance Ceremony- The annual event will take place on Friday, September 11th at 1:00pm at The Public Safety Service Memorial in Williams Park. Guest Speaker will be Matt Long, retired NYC Firefighter and 9/11 First Responder. Matt was also the Keynote Speaker at the 2016 Dedication of the Memorial.

Greenslade NC Strategy Meeting- Informational meeting with Adam Greenslade to discuss potential consultations for grant writing services countywide and advocating for the county took place on Wednesday, August 12th. We have forwarded to each of you the proposal that Adam and NC Strategy sent back.

Commissioners Facebook Page- We are working on building a Commissioners Facebook Page and hope to have it completed soon. This will be used for pushing out information and sharing other county offices and department information. Commenting will be very limited as the focus will be on providing information.

SLRRF Funding- We continue to work through some website issues with the Treasury Department to finalize some reporting related to SLRRF Funding closeout. We are waiting on the Treasury Department to change access requirements on their end and email them daily to assist in resolving it all.

Joint County Ditch Maintenance Assessments- All signatures needed on documents that were approved have been received and are in the process of being distributed.

Public Records Requests- While the requests have slowed some, the Commissioner's Office continues to get Public Records Requests regarding the Flock Camera's and any information the office may have related to them. We're working through them as quickly as possible.

Organizational Chart- No further information at this time. Process continues as time permits for the formulation of a countywide organizational chart to be made available for the public.

EMS Plaques- No additional information at this time. Text for the plaques to be installed at both locations is still being worked on.

EMS Ribbon Cutting- Ribbon Cutting at the EMS Headquarters on E. State Street will be held at 11:00am on Thursday, September 10th.

Dog Warden/Humane Society- No further updates at this time. To date, nothing has been formally received from the Humane Society regarding the Humane Agent. The Dog Warden is

still under direction from the Prosecutor and Commissioners Office to not respond to any Humane Agent calls while the issue with the Humane Society is still worked on.

Annexations- With the assistance of the County Engineer, Recorder's Office, Auditor's Office and GIS/Tax Map staff, a meeting was held on Monday, August 17th at 10:00am and the framework for a step-by-step manual regarding the annexation process in Sandusky County was begun. It is the intentions of the group to have this completed soon, distributed to municipalities and townships in the county and then a joint informational meeting to go through the document.

Press Releases- Weekly press releases of county specific information continue to be sent out to the area media. Of recent note: Courthouse Closure for Training, Sandusky County Jingle Bell Jog and the EMS Ribbon Cutting.

Countywide Travel Request Form- Draft of a standardized form to be used by all departments and offices for Travel Requests was emailed to each of you for review and any edits that may need to be made.

Sugar Creek Final Ditch Hearing- We are in receipt of the request for the Sugar Creek Final Ditch Hearing and will be working with the Engineers Office to get this accomplished in the near future.

Senator Moreno Meeting- We are still attempting to reschedule the meeting with Senator Moreno's staff for later in August or early in September.

Governor Dewine/Lt. Governor Tressel Invitation- Both have been invited to visit Sandusky County and specifically the EMS Ribbon Cutting on September 10th. More details to come.

2027 Budget Timeline/Process- 2027 Budget Process continues to be worked on in accordance with the timeline established.

Records Retention Meeting- The committee will meet again at 10:30am on September 14th.

Budget Commission Meeting- Budget Commission will meet again on September 1st in the Law Library.

Jingle Bell Jog- The event is scheduled to take place on Saturday, December 5th at the Rotary Lodge/Don Miller Park. The event will be sponsored by the Sandusky County Elected Officials and Departments, Sandusky County Park District, Sandusky County Visitors Bureau and Sandusky County Communities Foundation. Entry fee will be a new and unwrapped toy, non-perishable food items or personal hygiene products. All items collected will directly benefit Sandusky County residents in need during the holidays. More information to come.

The Wall That Heals- The Sandusky County full application has been submitted by the August 31, 2026, deadline. Hosting The Wall That Heals in 2027 would be a collaborative effort between the county, Veteran's Office, VFW, American Legion, Fremont City Schools and other local organizations. Final selections for sites will not be made until later in the fall.