

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420			2026 MEETING		
Meeting: Board Of Commissioners		Location: Commissioners' Board Room		Date: 8/27/2026	Time: 8:00AM
Present: Commissioners: Scott Miller – President, Russ Zimmerman – Vice President, Justin Smith					
Present: Marc Glotzbecker – County Administrator					
Others Present:					
(*action items)					
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:		PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:16am)	Commissioner Miller called the meeting to order at 8:16am.		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 8/25/2026 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.		Scott Miller Russ Zimmerman Justin Smith		*Motion: Move to Approve minutes Moved by: Smith 2nd: Zimmerman Yes – 3
Commissioners and Administrator Discussion	Various items of note and upcoming events were discussed as well as the weekly County Administrators Report (attached) was distributed. Discussion was had on the calendar and schedule of events and what Commissioner would be representing the County at each event.				
* Then /Now Documents	Commissioners went into recess at 8:30am Commissioners went back into session at 9:02am None				*Motion: Move to Approve certificates Moved by: 2nd: Yes –
* Personnel	None				
* Travel Requests	None				*Motion: Move to Approve

EMS	Chief Jackson came in for his regular meeting with the Commissioners. Chief presented his report (attached) and reviewed the items on it, including air conditioning issues with the two new vehicles, potential personnel additions and construction updates for both facilities. HVAC issues continue at EMS 14 and are being worked through. Relocation has begun from Countryside Drive to E. State Street. Ribbon Cutting for Headquarters/EMS 18 is set for September 10th at 11:00am. Invitations have been going out regularly for the event. Signage at both EMS 14 and EMS 18 was discussed and all agreed that at some point in the future, both locations will be addressed. Discussion was had on the events that occurred in Gibsonburg on August 26th and the response of area safety forces to handle the issues properly.			certificates Moved by: 2nd: Yes --
Coroner's Office	Dr. Smith, Paul Whitaker and Bruce Gower came in to meet with Commissioners and give them a report on the operations of the Coroner's Office. They presented a power point on activities and functions of the office. A copy of the presentation is available by contacting the County Administrator	Dr. Mark Smith, Paul Whitaker and Bruce Gower		
Auditor's Office	Auditor Miller and Jill Neuman came in for their regular visit with Commissioners. They presented information on options available for the New World System that is used county wide to move data to the cloud. IT would like us to make the switch as soon as possible due to increased costs for servers and other equipment associated with the move. Auditor Staff and Administrator will review the current budget and search for funds needed to be able to make the switch now as costs will be lower. Conversation was had regarding transfers to DJFS from 2023 to present. All in attendance agree that funding DJFS is critical and truly a "tough one." Auditor feels that we need to work with DJFS to utilize their carryover and lessen the amount taken from the General Fund. Rep Click was in attendance, joined the conversation and understood the gravity of the situation both in the County and throughout the state. He believes that while future reform could come, an immediate fix to county budgets needs to be found. All in attendance fully agreed that the care for our children is critically important, but there	Jerri Miller, Auditor		

	needs to be some sort of common ground, and we all need to work together to find it. Present and current budget was discussed and the need to be a fiscally responsible as possible to address all the issues associated with it.			
* Resolutions	RESOLUTION 2026-206 APPROVING FUND TRANSFER FROM SALES TAX INCOME TO GENERAL FUND AND DEBT FUNDS TO COVER LOAN PAYMENTS	Sales Tax and Bond Fund	\$1,630.97 \$8,015.05 \$20,158.10 \$710,687.34	*Motion: Move to Approve resolution Moved by: Zimmerman 2nd: Smith Yes - 3
Public Open Session	Citizens Attendees -- none Media Attendees -- none Elected Officials - none			
* Adjournment (11:50am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Smith 2nd: Zimmerman Yes - 3

Signature of:


Scott Miller, President


Russ Zimmerman, Vice President


Justin Smith

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio



Effective March 23, 2023, Sandusky County Board of Commissioners will be recording their public sessions. The recordings of the Public Session meeting shall not serve as the permanent record, but the written transcribed minutes shall be the permanent record.

Audio recordings will be retained only until after the minutes of the particular meeting have been adopted by the Board and may be erased or destroyed at any time after minutes of the meetings to which the audio recordings pertain are adopted by the Board, but not less than 30 days after the recording and shall be made available as a public record request during this time period.

**** A full copy of the policy can be found on the county webpage and in the Commissioners Board Room**

Board of Commissioners:

Scott Miller
Russ Zimmerman
Justin Smith

County Administrator:

Marc Glotzbecker

Agenda **Regular Session of the Board of Commissioners** **Tuesday, August 27, 2026, 8:00am** **(** Item requires Board approval)**

Pledge of Allegiance

Discussion of Electronic Bills

** Review and approval of Minutes

** Approval of Then/Now Certificates, Personnel Documents and Travel Requests presented

EMS

Auditor's Office

Coroner's Office

Public forum – (**resolutions, questions, comments)

Public Conduct Policy – Persons who wish to address the Board of Commissioners regarding any item on the agenda may be granted the privilege of the floor for a five-minute period unless, at the discretion of the Board President or other presiding person, circumstances dictate a longer or shorter period of time. All remarks shall be addressed to the Board as a body and not to any one member.

***** A full copy of the policy can be found on the county webpage and in the Commissioners Board Room**

Outside Meetings and Events:

8/27/2026- TRIPS Advisory Meeting- 1:00pm
8/27/2026- NEXUS Center Ribbon Cutting: All- 3:00pm
8/27/2026- SCEDC Board Meeting: Miller- 3:00pm
9/1/2026- Bay to Brooklynn/Gibsonburg: All- 8:00am
9/1/2026- Budget Commission Meeting: All- 2:30pm

RESOLUTIONS

RESOLUTION 2026-206

APPROVING FUND TRANSFER FROM SALES TAX INCOME TO GENERAL FUND AND
DEBT FUNDS TO COVER LOAN PAYMENTS

Administrator's Report
Week of August 24, 2026

Courthouse Security Training- Reschedule dates for the Active Killer Training at the Courthouse that was cancelled last Wednesday are still be looked at.

2026 Sandusky County Fair- Fair Opening took place on Monday with the Commissioners and many other officials in attendance. Huge thanks to the Facility Maintenance Staff and Commissioners Office Staff for all that they did to deliver and set up the tent.

Koenig Fund Report- Meeting with the Koenig Family and the Sandusky County Communities Foundation is still set for the week of September 7th at the Foundation offices to discuss both the SR 53 Water Project and the E. State Street Office Complex Project, which both received funding from the family. Facility Maintenance and the County Engineer will be involved in the discussion as well.

Gibsonburg 9/11 Remembrance Ceremony- The annual event will take place on Friday, September 11th at 1:00pm at The Public Safety Service Memorial in Williams Park. Guest Speaker will be Matt Long, retired NYC Firefighter and 9/11 First Responder. Matt was also the Keynote Speaker at the 2016 Dedication of the Memorial.

Greenslade NC Strategy Meeting- NC Strategy proposal is still being reviewed and a follow-up meeting with Adam Greenslade and his team will be scheduled soon to get a few additional questions answered before proceeding.

Commissioners Facebook Page- Commissioners Facebook Page (Sandusky County Commissioners) is up and running. We intend to use it for pushing out information and sharing other county offices and department information. Commenting is very limited as the focus is on providing information.

Bay to Brooklyn Ride- Firefighters on a bicycle ride from San Francisco to Brooklyn/WTC will be coming through Sandusky County on Tuesday, September 1st and will be stopping in Gibsonburg as they make their way through the County and to their stopping point for that day in Medina.

SLRRF Funding Report- Reporting related to SLRRF Funding closeout has been completed with the Treasury Department.

Public Records Requests- To our knowledge, all Public Records Requests that have been outstanding have been taken care of at this time.

Organizational Chart- No further information at this time. Process continues as time permits the formulation of a countywide organizational chart to be made available for the public.

EMS Plaques- No additional information at this time. Text for the plaques to be installed at both locations is still being worked on.

EMS Ribbon Cutting- Ribbon Cutting at the EMS Headquarters on E. State Street will be held at 11:00am on Thursday, September 10th.

Dog Warden/Humane Society- Conversations continue on the relationship and issue regarding the Dog Warden also serving as the Humane Agent.

Annexations- The County Engineer, Recorder's Office, Auditor's Office and GIS/Tax Map staff, met on Monday, August 17th and began to build the framework for a step-by-step manual regarding the annexation process in Sandusky County. Once the document has been completed, a joint informational meeting to go through the document will be held.

Press Releases- Weekly press releases of county specific information continue to be sent out to the area media. Of recent note: Sandusky County Jingle Bell Jog and the EMS Ribbon Cutting.

Countywide Travel Request Form- Standardized form to be used by all departments and offices for Travel Requests has been completed and will be circulated.

Sugar Creek Final Ditch Hearing- Sugar Creek Final Ditch Hearing is being scheduled with the other counties. More details to come but we will continue to work with the Engineers Office to get this accomplished.

Senator Moreno Meeting- We are still attempting to reschedule the meeting with Senator Moreno's staff for later in September.

Governor Dewine/Lt. Governor Tressel Invitation- No firm response yet to the invitations to visit Sandusky County and specifically the EMS Ribbon Cutting on September 10th. More details to come.

2027 Budget Timeline/Process- 2027 Budget Process continues to be worked on in accordance with the timeline established.

Records Retention Meeting- The committee will meet again at 10:30am on September 14th.

Budget Commission Meeting- Budget Commission will meet again on September 1st at 2:30pm in the Law Library.

Jingle Bell Jog- The event is scheduled to take place on Saturday, December 5th at the Rotary Lodge/Don Miller Park. The event will be sponsored by the Sandusky County Elected Officials and Departments, Sandusky County Park District, Sandusky County Visitors Bureau and Sandusky County Communities Foundation. Entry fee will be a new and unwrapped toy, non-perishable food items or personal hygiene products. All items collected will directly benefit Sandusky County residents in need during the holidays. More information to come.

The Wall That Heals- The Sandusky County full application has been submitted by the August 31, 2026, deadline. Hosting The Wall That Heals in 2027 would be a collaborative effort between the county, Veteran's Office, VFW, American Legion, Fremont City Schools and other local organizations. Final selections for sites will not be made until later in the fall.

SANDUSKY COUNTY CORONERS' OFFICE

Fremont, Ohio 43420
Dr. Mark Smith, MD
Coroner



August 27, 2026

Sandusky County Board of Commissioners

622 Croghan Street
Fremont, Ohio 43420

Members of the Board,

In 2021, this board undertook a needed and unprecedented mandate for the Coroner's Office of Sandusky County to provide for an expanded, competent, and professional investigation of all natural and unnatural deaths within the venue of this county. Up to that time, the coroner's office practice was little more than a statistical gathering function being conducted with help from the County Health Department. Until 2021, there was no such thing as a *Medicolegal Death Investigation* being conducted in Sandusky County.

This board approved then-Coroner, Dr. James Williams, to hire two part-time investigators and later a third investigator to work full-time, which included office and clerical duties. That staff continues to work well for the size of our county and the workload we face. This staffing size is similar to that of Medicolegal staff in Ottawa and Seneca Counties as well.

The development of a professional death investigation service has been an overwhelming success. We have provided the public with greater oversight in ALL DEATHS reported. We have provided local law enforcement with professional, forensic assistance in death investigations that they previously lacked. We provide funeral homes with timely death certificates. We oversee and coordinate the disposition of indigent deaths that were never before conducted, oftentimes finding distant relatives to take responsibility. Our investigative staff conducted on-site investigations on hundreds of deaths that, before, were often conducted by uniformed law enforcement with no specialized training and many times, no investigation at all.

Most importantly, we can say with certainty that the residents and visitors of Sandusky County are now guaranteed an in-depth, fact-based accounting of the events that led to the death of their loved ones. The importance of this has

monumental consequences in insurance claim matters, as well as the effects on bereaved family members attempting to reconcile their loss.

I would enjoy meeting with the board at a convenient time to answer questions about the operation of the coroner's office since its expansion of duties.

Sincerely,

Mark R. Smith, MD

Dr. Mark Smith, MD

Coroner

/pw/

CC: Marc Glotzbecker, County Administrator



SANDUSKY COUNTY EMERGENCY MEDICAL SERVICES

Jeffrey J. Jackson
E.M.S. Chief

419.222.7119
Fax: 419.334.6511

2100 CLEVELAND ROAD
FINDLAY, OHIO 43020

- EMS Vehicles

Working through air conditioning issues with 2 of the newer trucks.

- Personnel

Looking for one

- General discussion

Wrapping up our budget worksheet

Construction project updates

Station 14

We are meeting with KCS on Friday 8/28/2026 to go back over the remaining items on the punch list
Work continues on air conditioning issues in the dorm rooms. We can't get rid of the humidity. The HVAC installers and the engineer still trying to figure out the "why"

EMS HQ / Station 18

The administration side has started the move process. Still looking at a couple of data lines need to be ran and all data lines need to be terminated and plates placed on walls.
Still looking at moving the crew over next week

Scenario 1: Staying on-prem as long as possible

This is based on a cash basis							
2026		2027	2028	2029			
Licensing	\$13,000.00	\$0.00	\$0.00	\$45,000.00 (Est)	5-Server Licenses, SQL License		
New VM Servers	\$0.00	\$10,000.00 (Est)	\$10,000.00 (Est)	\$10,000.00 (Est)			
Server Support	\$17,700.00	\$18,585.00	\$19,514.25	\$20,489.96			
Migration	\$8,000.00	\$0.00	\$0.00	\$10,000.00	Includes back-up, antivirus & maint.		
Maintenance Fees	\$105,040.24	\$110,292.25	\$115,806.86	\$121,597.20	Migrate to new servers		
Totals	\$143,740.24	\$138,877.25	\$145,321.11	\$207,087.17		\$635,025.77	

Scenario 2: Staying on-prem until 2029

2026	2027	2028	2029 (go to cloud)				
Licensing							
New VM Servers	\$13,000.00	\$0.00	\$0.00	\$0.00			
County Cost	\$0.00	\$10,000.00 (Est)	\$10,000.00 (Est)	\$0.00			
Migration	\$17,700.00	\$18,585.00	\$19,514.25	\$0.00			
Maintenance Fees	\$8,000.00	\$0.00	\$0.00	\$10,000.00			
	\$105,040.24	\$110,292.25	\$115,806.86	\$154,350.00			
Totals	\$143,740.24	\$138,877.25	\$145,321.11	\$164,350.00		\$592,288.60	

Scenario 3: Straight to Tyler Technologies Hosting (Cloud)

2026	2027	2028	2029				
Licensing							
New VM Servers	\$0.00	\$0.00	\$0.00	\$0.00			
County Cost	\$0.00	\$0.00	\$0.00	\$0.00			
Migration	\$6,500.00	\$0.00	\$0.00	\$0.00			
Maintenance Fees	\$140,000.00	\$140,000.00	\$147,000.00	\$154,350.00			
Totals	\$146,500.00	\$140,000.00	\$147,000.00	\$154,350.00		\$587,850.00	

2027 if we don't go cloud we will need to get 5 VM servers and then in 2029 they will have the server that will not be use.

Do not have cost for the 5 VM servers.

Atul would like us to move to the cloud. Plus the cloud is for security reasons.

If we go to the cloud, we can get a physical backup once a month.

This will help us to be in compliance with security recommendations from the State Auditors.

JFS payment out of General Fund						
			Total		Average	
	2023	\$	816,949.71	\$	68,079.14	
	2024	\$	1,315,886.97	\$	109,657.25	
	2025	\$	1,202,966.75	\$	100,247.23	
	2026	\$	1,304,132.36	\$	163,016.55	through August 2026
Budgeted		\$	900,000.00			
Short as of 8/27/26		\$	(404,132.36)			



Detail General Ledger Report

G/L Date Range 01/01/23 - 08/31/26

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal Number	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 21910.000.497 Transfers									
01/19/2023	2023-00000262	JE	GL	RESOLUTION 2023-45				Balance To Date: 67,254.15	\$0.00
02/21/2023	2023-00000652	JE	GL	RESOLUTION 2023-69				70,365.68	(67,254.15)
03/14/2023	2023-00000948	JE	GL	RESOLUTION 2023-87				69,161.57	(137,619.83)
04/18/2023	2023-00001370	JE	GL	RESOLUTION 2023-115				72,686.34	(206,781.40)
05/16/2023	2023-00001764	JE	GL	RESOLUTION 2023-144				66,222.50	(279,467.74)
06/27/2023	2023-00002209	JE	GL	RESOLUTION 2023-183				68,742.14	(345,690.24)
07/20/2023	2023-00002473	JE	GL	RESOLUTION 2023-197				67,892.22	(414,432.38)
08/15/2023	2023-00002849	JE	GL	RESOLUTION 2023-218				68,780.83	(482,324.60)
09/19/2023	2023-00003412	JE	GL	RESOLUTION 2023-253				65,909.99	(551,105.43)
10/26/2023	2023-00003932	JE	GL	RESOLUTION 2023-291				77,394.54	(617,015.42)
11/21/2023	2023-00004253	JE	GL	RESOLUTION 2023-327				74,750.40	(694,409.96)
12/19/2023	2023-00004666	JE	GL	RESOLUTION 2023-372				47,789.35	(769,160.36)
01/18/2024	2024-00000190	JE	GL	RESOLUTION 2024-38				77,248.89	(816,949.71)
02/22/2024	2024-00000624	JE	GL	RESOLUTION 2024-83				89,318.60	(894,198.60)
03/21/2024	2024-00001002	JE	GL	RESOLUTION 2024-99				98,183.80	(983,517.20)
04/18/2024	2024-00001374	JE	GL	RESOLUTION 2024-133				103,309.17	(1,081,701.00)
05/21/2024	2024-00001806	JE	GL	RESOLUTION 2024-162				63,681.52	(1,185,010.17)
06/25/2024	2024-00002187	JE	GL	RESOLUTION 2024-192				110,571.26	(1,248,691.69)
07/16/2024	2024-00002486	JE	GL	RESOLUTION 2024-201				148,919.91	(1,359,262.95)
08/15/2024	2024-00002895	JE	GL	RESOLUTION 2024-236				132,987.70	(1,508,182.86)
09/19/2024	2024-00003305	JE	GL	RESOLUTION 2024-262				139,854.42	(1,641,170.56)
10/22/2024	2024-00003709	JE	GL	RESOLUTION 2024-287				89,440.75	(1,781,024.98)
12/03/2024	2024-00004269	JE	GL	RESOLUTION 2024-329				134,421.00	(1,870,465.73)
12/17/2024	2024-00004419	JE	GL	RESOLUTION 2024-354				127,949.95	(2,004,886.73)
01/21/2025	2025-00000229	JE	GL	RESOLUTION 2025-41				107,104.35	(2,132,836.68)
02/20/2025	2025-00000584	JE	GL	RESOLUTION 2025-63				151,944.28	(2,239,941.03)
03/21/2025	2025-00000987	JE	GL	RESOLUTION 2025-90				139,078.18	(2,391,885.31)
									(2,530,963.49)

2023 Pd: 816,949.71
Total Pd: 68,079.14
Monthly Avg:

2024 Pd: 1,215,880.97
Total Pd: 109,657.25
Monthly Avg:



Detail General Ledger Report

G/L Date Range 01/01/23 - 08/31/26
Exclude Sub Ledger Detail
Exclude Accounts with No Activity

G/L Date	Journal Number	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
21910.000.497 Transfers									
05/29/2025	2025-00001846	JE	GL	RESOLUTION 2025-142				Balance To Date: 149,798.10	\$0.00
06/17/2025	2025-00002098	JE	GL	RESOLUTION 2025-167				97,310.15	(2,680,761.59)
07/22/2025	2025-00002477	JE	GL	RESOLUTION 2025-191				83,601.05	(2,778,071.74)
08/14/2025	2025-00002762	JE	GL	RESOLUTION 2025-218				68,366.36	(2,861,672.79)
09/18/2025	2025-00003198	JE	GL	RESOLUTION 2025-259				82,502.35	(2,930,039.15)
10/23/2025	2025-00003686	JE	GL	RESOLUTION 2025-299				175,470.53	(3,012,541.50)
12/02/2025	2025-00004153	JE	GL	RESOLUTION 2025-336				147,791.40	(3,188,012.03)
01/15/2026	2026-00000266	JE	GL	RESOLUTION 2026-31				146,899.31	(3,335,803.43)
02/17/2026	2026-00000605	JE	GL	RESOLUTION 2026-62				145,694.27	(3,482,702.74)
03/17/2026	2026-00000918	JE	GL	RESOLUTION 2026-88				132,712.03	(3,628,397.01)
04/16/2026	2026-00001282	JE	GL	RESOLUTION 2026-107				116,612.85	(3,761,109.04)
05/21/2026	2026-00001722	JE	GL	RESOLUTION 2026-124				170,747.00	(3,877,721.89)
06/16/2026	2026-00002013	JE	GL	RESOLUTION 2026-143				185,704.97	(4,048,468.89)
07/21/2026	2026-00002518	JE	GL	RESOLUTION 2026-165				205,227.85	(4,234,173.86)
								205,227.85	(4,439,401.71)
Account Transfers Totals								\$0.00	(\$4,439,401.71)
Department Revenue Totals								\$0.00	\$4,439,401.71
Fund Children Services Totals								\$0.00	\$4,439,401.71
Grand Totals								\$0.00	\$4,439,401.71

8/20

Res 205

200534.08

8/27/2026

[illegible]