

**COMMERCIAL/INDUSTRIAL BUILDING CODE
ADVISORY COMMITTEE MEETING MINUTES**

Commissioners Office/Old Jail 622 Croghan Street
or teleconference (419-333-6900 room 86100)
Fremont, Ohio 43420
10/20/2020 - 4:00PM

1. Call to Order – Dave Wellington called the meeting to order.
2. Roll Call – (Please state your name when connecting remotely or sign in if meeting in person)

Martha Bowen
Bob Kusmer
Andy Boedeker
Craig Davis
Dean Schneider
Donald Lee
Dave Wellington
Tom Hoffman
Russ Zimmerman
Mike Lantz
Beth Hannam
Beth Tischler

Guest – John Cheatham,

3. The Meeting Minutes from 10/6/2020 were reviewed. Bob Kusmer made a motion to accept the minutes as presented. Tom Hoffman seconded the motion. Motion carried.
4. Old Business
Kay E Reiter opened with comments on how quickly things have moved since the last meeting. Since the last meeting we were informed the effective date of the Department was 9/25/20.
 - a. Inspection Fees very reasonable.
 - b. Office progress
 - c. Office opening date. Beth asked about news release and letting people know we are open. Kay had suggested we send out invites to contractors and have them come out to see the office. Beth also suggested that a press release be sent out to newspapers, radio, chamber and EDC to push information out. Craig Davis, asked about municipalities being under State jurisdiction until they apply and are approved by the State. Tom Hoffman asked if he thought we should meet with the leaders in the municipalities to update. Theresa Garcia has sent out letters to the Municipalities to let them know they can apply to be under Sandusky County.
5. New Business
 - a. Permit tech is now contracted with SafeBuilt. It is going to be better for the department to have someone on board immediately that knows what to do.
 - b. City applications to State to use County Code Department. Letters
 - c. Contractor Registration – Will SafeBuilt also police for contractors working without a permit and without being registered. Also the thought was to

6. General Discussion - Bob Kusmer
7. Next meeting – Scheduled when needed.
8. Motion to adjourn: Tom Hoffman Second: Bob Kusmer Motion carried.