

**COMMERCIAL/INDUSTRIAL BUILDING CODE
ADVISORY COMMITTEE MEETING**

Commissioners Office
622 Croghan Street
Fremont, Ohio 43420
7/28/2020 | 4:00PM

Minutes

1. Call to order – Tom Hoffman – Vice Chair
2. Roll call was taken.

Tom Hoffman	Kay Reiter
Russ Zimmerman	Dean Schneider
Bob Kusmer	Beth Hannam
Don Lee	Scott Miller
Beth Tischler	Andy Boedeker
3. Minutes from 6/16/2020 were reviewed. Don Lee moved to approve. Dean Schneider seconded the motion. Motion carried.
4. Theresa Garcia reviewed the business options presented by SafeBuilt. She noted the second option was the option the Commissioners wanted to go with. Russ Zimmerman reviewed the references he called regarding SafeBuilt. Tom Hoffman asked if this was going to be a decision the Commissioner make. It was noted the committee was in place for recommendations and advise. Russ Zimmerman and Theresa Garcia reviewed the questions and responses from SafeBuilt from the conversation with the Commissioners last week. The Committee will need to discuss what they want to see in a software program for the Department. Russ Zimmerman made a motion to move forward with SafeBuilt using the option two with a percentage fee for payments with the approval of the contract by the Prosecutors Office. Bob Kusmer seconded the motion. Motion carried.
5. Russ Zimmerman gave an update on the office progress. Facility Management is moving out of the office and once the contract is signed the office will be ready. We may need temporary quarters at the beginning. At this point we do have some seed money to start with and we have one other organization that may be willing to help with funding.
6. Theresa Garcia asked for input on what they would like to see in a software program. She will set up some demo's for software choices.

Adjourn: 4:39pm Moved: Dean Schneider Seconded: Don Lee Motion Carried

Next meeting will be scheduled when contract is presented.

Theresa Garcia
County Administrator