

# Minutes 2015

Tuesday November 3, 2015  
Boardroom of the Commissioners  
622 Croghan St., Fremont, OH 43420

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Session began at 8:00am.

Throughout the day the following occurred .....

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Commissioners reviewed numerous mailings. Minutes from 10.29.15 were reviewed and approved. Invoices were approved in electronic fashion.

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Other items for other offices were signed and/or reviewed by the Commissioners: EMA presented the updated Davis Besse plan for approval of the Board.

Engineers sent final proposal for the Schwochow Ditch design for approval.

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Then and Now certificates:

One certificate was presented from DJFS. Invoice to reimburse from Morrow County was received for an Ad and Account Clerk was unaware that an ad was being run. One invoice makes up this certificate.

Morrow County JFS: \$179.36

One certificate was presented from DJFS. Account Clerk was never given information to request a vendor number. Information has since been given and vendor number has been requested. One invoice makes up this certificate.

Cassidy Sumner - \$32.76

One certificate was presented from Veterans office. County Administrator negotiated van price and PO was not established prior to purchase. One invoice makes up this certificate.

Bauman Chevrolet - \$ 28,557.00

Commissioner Thatcher made a motion to approve the certificates. Commissioner Polter seconded the motion. The ensuing vote was unanimous in the affirmative.

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County Administrator discussion: Representative from Capabilities Inc. called to ask about leasing an office at the Service Center. There are two rooms that could be available to lease. The Board has no issues leasing a room. We will work with Duane Kimmet on rooms and availability and we will put together lease information.

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Duane Kimmet and Rich Oddo – Facility Management. Reviewed budget report. There is money in supplies that can be transferred to cover utilities. There is an overage for phones because of increase rate. Natural gas was down but budget was lower than they requested. AEP electric rates are not going down. Usage has not gone up but cost has. It looks like they will need to transfer \$70,000.00 to cover utilities. There was no objection to the transfer.

They are meeting with Palmer Energy about a program that can be installed that would track utility usage and give a better idea on where and how the utilities are being used. The program has a monthly fee but would be worth having the information. Duane will get more information on the program when he receives it.

Landscaping costs were discussed. A quote was received from Corso's to landscape Board of Elections, Courthouse, Sheriff, 108 S Park, Health Dept. and service center. Commissioner Polter moved to pay \$15,000.000 out of PI to Corso's for the landscaping. Commissioner Thatcher seconded the motion. Ensuing vote was unanimous in the affirmative.

Carpeting in FM office is starting to be worn. They would like to place recycle carpet in there. Estimate from Fremont Floor is \$3,000.00. Commissioner Polter moved to use recycle fund not to exceed \$3,000.00 for the carpet. Commissioner Thatcher seconded the motion. Ensuing vote was unanimous in the affirmative.

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Gary Kirsch and Atul Chopra – IT. Reviewed the network communications issue and what they plan on doing to help keep this from happening again. They are looking at new switches to separate lines more than they are now. They are also looking at another rack so you can pull away from the wall so you can work behind them easier. They would like to pick up some tools that would be good to have on hand that are needed to work on some of these issues. The plan will be to set up the system so that every office will have key people that will be wired straight to data processing to keep them up and running.

Some of the issues were from older equipment and newer equipment working together. Once older equipment is replaced this will make a difference as well. A lot of the fixes are being done already.

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Jerri Miller – Auditor. When the State Auditor did the financial audit review they talked about the Airport Authority being a component unit of the County financials because we have debt on the airport. County reports on gap report and airport does not, they report on a cash basis. State Auditor is stating that the reporting is not consistent and we should be using the same reporting basis. This does not have any penalty involved but can affect the County bond rating.

Jerri had an estimate from Julian Group that does the county's reporting, to see what it costs to do the airport reporting. Initial would cost \$9,200.00 and about \$6,500.00 a year after. She has not looked at anyone else as of right now. Could be a possibility that airport board member could do this. Airport Board meets on Wednesday. Jerri was asked to meet with Kendal to discuss making a change and report back. Commissioner Polter will make a call to let them know what is going on. If they need to bring this up at a board meeting to discuss they will set that up.

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Personnel actions taken: none.

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Travel Expense: none.

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Public forum portion of session proceeded.

Citizen attendees: none.

Media attendees: none.

### \*\*\* RESOLUTIONS \*\*\*

Commissioner Polter moved to add resolution 2015-309 to the agenda for a transfer for Facility Management needed to pay utility bills. Commissioner Schwochow seconded the motion. The ensuing vote was unanimous in the affirmative.

#### 2015 - 307

**RESOLUTION ---- ENTERING INTO GRANT AGREEMENT BETWEEN THE STATE OF OHIO DEVELOPMENT SERVICES AGENCY (ODSA) AND SANDUSKY COUNTY FOR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FORMULA (B-F-15-1CO-1) FUNDING; AUTHORIZING A NEW FUND IS ESTABLISHED WITHIN THE BUDGETARY SYSTEM FOR SANDUSKY COUNTY, THE NEW FUND SHALL BE 2062 CDBG FORMULA (B-F-15-1CO-1)**

M - Schwochow

S - Polter

VOTE – Yes

#### 2015-308

**APPROVING DJFS SUPPLEMENTAL APPROPRIATION FOR CHILD PLACEMENT COSTS (\$22,918.57Z) AND TRANSFERS FOR SEPTEMBER COSTS (\$82641.46) AND NOVEMBER MANDATED SHARE (\$15,363.67).**

M – Polter

S - Thatcher

VOTE – Yes

#### 2015-309

**APPROVING FACILITY MANAGEMENT TRANSFER FROM SUPPLIES TO UTILITIES. (\$70,000.00).**

M - Schwochow

S - Thatcher

VOTE – Yes

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At 11:32am and with business concluded for the day Commissioner Polter moved to adjourn with a second to the motion offered by Commissioner Schwochow. The ensuing vote was unanimous in the affirmative.

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Board of County Commissioners, Sandusky County, Ohio

Attest: \_\_\_\_\_  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,

Sandusky County, Ohio, do hereby certify that the foregoing  
Is a true and correct copy from the official record of said?  
Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio