

# Minutes 2016

Tuesday April 19, 2016  
Boardroom of the Commissioners  
622 Croghan St., Fremont, OH 43420

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Session began at 8:00am.

Throughout the day the following occurred .....

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Commissioners reviewed numerous mailings. Minutes from sessions 4.14.16 were reviewed and approved. Invoices were approved in electronic fashion.

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Other items for other offices were signed and/or reviewed by the Commissioners: none

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County Administrator discussion: CPR training is being set up for county offices. It is a new qualification under the safety committee incentive. Last time we provided training the Commissioner's paid for the cost of the certificates. The Board agreed to cover the costs again for this training out of countywide expenses.

Shredding contract with Sandco will be done on 5/2/16. We will be getting a couple of quotes from other vendors to do this.

A couple of offices are updating their record retention schedules. We will need to set up a meeting for the Records Commission to approve the schedules. An email will be sent out to let others know so they can present changes if needed.

Lease for leadership Sandusky County is being reviewed by Prosecutor's office.

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Then and Now certificates:

One certificate was presented from the Dog Kennel. A wrecker was needed at the end of the day and no PO was in place at the time. One invoice makes up this certificate.

Madison Motors - \$81.50

Commissioner Polter moved to approve the certificate. Commissioner Thatcher seconded the motion. The ensuing vote was unanimous in the affirmative.

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Andy Stout – EMO. Drug court back up and running. They have two more active then last year at this time. They don't have the same grant money as last year so they are going to work on payroll money.

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## Minutes 2016

Duane Kimmet – Facility Management. Court room discussion on Friday with SSOE went well. The Board asked about large projects that will need to be done in the next year or two. Duane and Rich are putting together a list and will forward it to the Board yet today. JFS roof and parking lot at facility management are at least two.

Duane presented quotes on refrigerator and freezer units for the jail kitchen. Estimate from Rick Evans for MUA and freezer was the lowest of three quotes received. Quote was a total of \$21,208.31 for both. Commissioner Polter moved to pay for the units from PI. Commissioner Thatcher seconded the motion. The ensuing vote was unanimous in the affirmative.

Would like to put procurement or bid type process on the web page. Looked at another county web page and how they advertise. Board believes that would be a good way to go.

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Personnel actions taken: none.

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John Glass – Dog Warden. Jim resigned a couple months ago. He has two workers from SANDCO that are working out really well. They are both part-time.

We had an annual fire inspection and the smoke detectors aren't working. Northcoast will be installing 7 smoke detectors in the building on Wednesday. Duane wanted a yearly check and maintenance on them, so for \$500.00 for installation and \$38.00 a month monitoring they will take of maintenance and an annual inspection. (Saved \$2.00 a month by paying for the whole year at one time.)

Working with Humane Society: I had some grant money left over from grant last year and called Joann to see if they had any dogs that needed fixed. She had a total of 11 dogs. We opened and account in our system to run the dogs through so we can track our payment and took care of them for her. She seemed very grateful for the help.

The mobile sign has been relocated out to the visitor's bureau. It has been working out very well.

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Travel Expense: none

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Public forum portion of session proceeded.

Citizen attendees: none

Media attendees: Craig Shoup, News Messenger.

The CDBG funding for 2016 is \$115,000.00. Out of this money, \$19,500 is for general administration and fair housing. There were two applications submitted. One was the Community Work Program and the other was WSOS CAC Inc. for afterschool programs.

Talked about projects for the rest of the money. We could use the money for the handicap portions of the renovation at the courthouse for the remainder of the money. We will get quotes from SSOE to present.

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\*\*\* RESOLUTIONS \*\*\*  
2016 – 83

**AUTHORIZING DIRECTOR OF DEPARTMENT OF JOB AND FAMILY SERVICES AUTHORITY TO NEGOTIATE AND SIGN INTER COUNTY ADJUSTMENT AGREEMENTS ON BEHALF OF SANDUSKY COUNTY UNTIL DECEMBER 31, 2016.**

M - Thatcher    S - Polter    VOTE - Yes

**2016 - 84**

**RELEASING BOND POSTED ON MICHAELS DITCH #151 TO DONALD MICHAELS (\$500.00)**

M - Polter    S - Schwochow    VOTE - Yes

**2016 - 85**

**RELEASING BOND POSTED ON GUY FISHER DITCH #152 TO LYLE BURSIEK (\$500.00)**

M - Thatcher    S - Polter    VOTE - Yes

**2016 – 86**

**APPROVING SUPPLEMENTAL APPROPRIATIONS TO CDBG B-F-15 FUND ACCOUNTS. (\$97,000.00)**

M - Polter    S - Thatcher    VOTE - Yes

**2016 - 87**

**AWARDING BID TO M&B ASPHALT CO. INC. OF OLD FORT OHIO, FOR RESURFACING OF COUNTY ROADS 179,181,185,192,&197. (\$1,081,394.45)**

M - Schwochow    S - Polter    VOTE - Yes

**2016 - 88**

**AWARDING BID TO AERO-MARK, INC. OF STREETSBORO, OHIO FOR THE 2016 PAVEMENT MARKING PROJECT (\$119,738.00)**

M - Thatcher    S - Polter    VOTE - Yes

**2016 - 89**

**REJECTING SUBMITTED BIDS FOR ROAD IMPROVEMENTS OF TR 220.**

M - Polter    S - Schwochow    VOTE - Yes

**2016 - 90**

**AUTHORIZING THE SANDUSKY COUNTY SHERIFF TO ENTER INTO AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES (ODNR) FOR 2016 SHERIFF'S MARINE PATROL (\$22,851.99)**

M - Schwochow    S - Polter    VOTE - Yes

At 11:00am and with business concluded for the day Commissioner Thatcher moved to adjourn with a second to the motion offered by Commissioner Schwochow. The ensuing vote was unanimous in the affirmative.

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Board of County Commissioners, Sandusky County, Ohio

Attest: \_\_\_\_\_  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
Is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio