

Minutes 2016

Thursday April 21, 2016
Boardroom of the Commissioners
622 Croghan St., Fremont, OH 43420

Session began at 8:00am.

Throughout the day the following occurred

Commissioners reviewed numerous mailings. Minutes from sessions 4.19.16 were reviewed and approved. Invoices were approved in electronic and paper fashion.

Other items for other offices were signed and/or reviewed by the Commissioners: none

County Administrator discussion: none

Then and Now certificates: none

Personnel actions taken: none.

1. County Projects

a. W. Hayes Avenue (Phase 2 – Residential)

- Construction has been completed along with Pump Station Startup.
- Project Walk Through was completed.
- Punch List Items generated and Contractor is addressing.
- Connection letters to be sent in May.

b. E. State Street (Phase 2 – Timpe Road) - \$275,000 OPWC Loan

- Sanitary sewer Construction has been completed.
- Storm sewer construction was not feasible along with time constraints.
- Yard Restoration and Pavement Overlay on Timpe Road should be forthcoming
- Project Walk Through & Punch List in May.
- Connection letters to be sent in May.

c. Wightmans Grove

- Need County General Plan to continue with Wightman's General Plan.
- County General Plan should be completed soon.
- Selection of Design Engineer will be next with Commissioner approval to proceed.
- Request for Quotes for Evaluation, Design & Construction Administration.
- Coordination of funding (OPWC, OEPA DEFA, CDBG, Etc.).
- Coordination of funding (OPWC Application due September 2016 for July 2017).
- If deemed feasible, anticipate plant and collection system construction in 2016 to 2018.
- 0% Planning Loan for \$20,000 is also available.

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2. County Comprehensive Water & Sanitary Sewer General Plan
 - General Plan (Sixth Draft) was sent to Poggemeyer.
 - Poggemeyer submitted final General Plan.
 - Reviewed and still have one drawing that is not correct.
 - All payments have been completed.
3. District #1 Agreement
 - District #1 Agreement will be sent to Ken Myers for City review.
 - I/I Plan was approved via Ohio EPA with the following commitments:
 - County is committing \$50,000 annually for I/I Plan over the 10 year period.
 - Township Sewer District is committing \$15,000 annually over the 10 year period.
 - Time permitting, Zach and I will be consolidating County efforts for last year in order to meet with the City of Fremont (Jeff Lamson & Tucker Fredericksen).
 - Scheduled to meet in June to September per the I/I Plan.
4. Park District Project (White Star Park)
 - Design loan would need to be from OWDA.
 - Selection of Design Engineer in the near future.
 - Total Sewer Project Cost of \$421,200 (Original quote was \$383,740.50).
 - Changed Single Grinders to Duplex Grinders and decreased Force Main from 4" to 3".
 - Total Water Project Cost of \$690,235 (Original quote was \$436,020.00).
 - Unit prices were dramatically less than new estimate.
5. Misty Meadows (Campfire – Sandusky County)
 - NPDES application was submitted for the Ohio EPA Permit.
 - Technical Service Agreement will be completed when Permit is issued.
6. Sandusky Township Sewer District – 2015 Sewer Extension Project
 - Township is working on a project to connect approximately 5 of the original 10 properties.
 - Most of the properties will connect via Grinder Stations into the Township Sewer District.
 - After awarding the project to Dellinger Excavating for \$105,389:
 - (1) Grinder Stations were determined to be in the Floodplain (which caused an operation and maintenance issue during a flood event), and
 - (2) Easements from each property owner were not obtained for the Grinder Stations.
 - Original Change Order from Dellinger was \$22,860 due to Floodplain issues & Mobilization.
 - \$14,057 was for Re-Mobilization by Dellinger due to delays to deal with Floodplain.
 - One property might be backing out of project and easements are still not obtained.
7. Sandusky Township Sewer District – 1781 Port Clinton Road
 - Property Owner has backyard hillside area falling away towards the Sandusky River.
 - Most damage occurred over a two week period.
 - Appears that the backyard started moving about a year ago.
 - Groundwater from sanitary sewer trench possibly leaching through under the house (GGJ).
 - Unilliance installed a concrete dam on the lateral to stop groundwater.
 - Unilliance installed a relief underdrain to a catch basin along the railroad.
 - Property owner is having corner of house braced and backyard hillside area investigated.
 - Property owner installed a grinder in the basement to eliminate sewage backups.
 - Disturbed the lateral within the last year to connect the grinder.
 - Township Sewer District added the Whittaker Lift Station in 2011.

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- Nothing changed since that time on the sanitary sewer.
 - House was connected to the sanitary sewer on November 13, 2001.
 - 1815 Port Clinton Road contacted GGJ as well.
8. OPWC Application – General Sewer District Rehabilitation \$775,000
- \$275,000 grant and \$112,500 loan (Received Grant and Loan)
 - Westwood Wastewater Plant Replacement
 - Port Clinton Lift Station Rehabilitation (Spectraliner)
 - Rice Lift Station Rehabilitation (Spectraliner)
 - Selection of Design Engineer in the near future.
9. Miscellaneous
- Shorewood Water System
 - Switched the starters out to soft starters to reduce vibrations at the plant.
 - Automatic reset on the fault issues with the new starters has eliminated problem.
 - Shorewood Yard Area
 - Two (2) complaints from nearby property owners on noise (partying and squealing tires).
 - Village of Lindsey started 20 hours of Operator Staffing.
 - New Village Administrator might be licensed to help with meeting the 20 hours.
 - Nothing on Permit Renewal Applications for Adams Acres and Westwood Treatment Plants.
 - Ohio EPA wants to perform site inspection at each plant.
 - OUPS – Delineation of County Area is going to be changed (Include Countryside Area).
 - New Phone System is active.
 - Annual Report was completed and sent out to all necessary parties.
 - Personnel Items
 - Clay Schwochow resigned as Operator II on March 11, 2016.
 - Moved Paul Ward from Maintenance Technician to Operator I on March 7, 2016.
 - Hired Rob Jenkins as a Part Time Maintenance Technician on March 28, 2016.
 - Currently interviewing for a full time Operator In Training.
 - Uniforms provided once everyone is in place (probably Unifirst).
 - Cubic Utility Billing Program & Website.
 - Website is being created by WAMH Design (sanduskycountysanitaryengineers.com).
 - Credit card payments via online payments will be rolled out shortly.
 - Add a link to the County website for online payments.
 - Sheriff's Impound Lot behind Storage Yard.

Travel Expense: none

Public forum portion of session proceeded.

Citizen attendees: none

Media attendees: Craig Shoup, News Messenger. Tom Fullen, WFRO.

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*** RESOLUTIONS ***
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**APPROVING AMENDED SANDUSKY COUNTY PREVENTION, RETENTION,
CONTINGENCY (PRC) PLAN**

M – Thatcher

S - Polter

VOTE - Yes

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**APPROVING APPROPRIATION TRANSFER FOR DJFS FROM CONTRACT SERVICES TO
SUPPLIES FOR COMMUNITY ACTION TRAINING (\$1,100.00)**

M - Polter

S - Schwochow

VOTE - Yes

At 10:30am the Board met with Tim Martin regarding property the Board may have interest in.

At 11:45am and with business concluded for the day Commissioner Thatcher moved to adjourn with a second to the motion offered by Commissioner Schwochow. The ensuing vote was unanimous in the affirmative.

Board of County Commissioners, Sandusky County, Ohio

Attest: _____
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio