

Minutes 2017

Tuesday March 28, 2017
Boardroom of the Commissioners
622 Croghan St., Fremont, OH 43420

Commissioner Schwochow led the Pledge of Allegiance and then called session to order. Session began at 8:00am.

Throughout the day the following occurred

Commissioners reviewed numerous mailings. Minutes from session 3/23/17 were reviewed and approved. Invoices were approved in electronic fashion.

Other items for other offices signed and/or reviewed by the Commissioners: none

County Administrator discussion:

Public Record training in Tiffin is coming up. Looks like something we may want to attend. RSVP will be submitted for all.
Courthouse Security meeting with Sheriff Hilton on Wednesday. The plan is to get the Sheriff's input on procedure when we move back into the courthouse.
Parcel on Stone and Napoleon question from prosecutors office. As far as the board knows there should be no environmental concerns with this parcel and they can move forward.
Captain Fisher called regarding his responses on the jail audit. He sent updated policies which cleared any deficiencies. Lighting will not be compliant but not as important as the essentials.

Then and Now:

One certificate was presented by the Sheriff's Office. 2016 PO's were closed and not carried over to 2017. Several invoices make up this certificate.

Northwest Primary - \$7.90
Omni Health - \$35.55
Omni Health - \$88.90
Riverside Radiology - \$106.28
Riverside Radiology - \$20.10
ProMedica - \$894.59
Vanguard -\$850.00

Commissioner Schwochow moved to approve the certificate. Commissioner Reiter seconded the motion.

Schwochow - yes Reiter - yes Miller – yes

Personnel actions taken: none.

Minutes 2017

Travel Request: Irma Celestino presented a request for the May Treasurers Spring Conference for overnight. She is in charge of the conference and needs to be there for the entire conference for set up and tear down.

Kelly Askins – Dog Kennel

- Dog license sales are good. All have been entered into the system.
- Reviewed the census for the kennel and reviewed the last three months.
- No scheduled training at this time.
- They have not done any recent training since last meeting.
- Quarantine kennels are being completed. All supplies were donated by Northwestern Masonry.
- Old kennel doors were sold on Govdeals. Waiting for them to be picked up
- Did have to euthanize three dogs this month due to their aggressiveness
- Indigent fund was deleted and sick dog fund was established.
- Updated software program installation is going to begin soon.
- The entire building has been painted and epoxy flooring is being installed starting today. The cabinet was replaced as well before the floor was put in.
- Variance for the fence tarp on the fence was submitted and she will be going to that meeting.
- Engineers brought about two tons of stone to fix the uneven walking surface.
- New faucets and toilets are installed and seem to have taken care of the water pressure issue.
- Shannon Anderson is working on the guillotine doors.
- Contacted Mason Kennels Warrant Center. The new doors look like they are tarnishing. Hoping to have a resolution soon.

Planning Ahead: Going to be working on the following.

- Adoption requirements.
- Fine tuning office procedures
- Record Retention schedule and disposal of old records
- Going to install a couple of extra cameras.
- Setting up a schedule and mapping of the area for door to door tag sales.

Lisa Kuelling – EMA/911

Grants: 2017-2018

- A.) EMPG FY16-Award Letter Approval-64,374.00 (7/1/16-6/30/17)
- B.) Davis Besse Contract-Approval-26,000.00 (10/1/2016-9/30/17)
- C.) LEPC Contract-15,000.00 (4/1/17-3/31/18)
- D.) 911 Contract-20,000.00 (7/1/16-6/30/17)
- E.) Assessment Letters out-approx.(1/1/17-12/31/17)
- F.) HSGP-Interoperable Communications-90,586.00 (10/1/16-9/30/17)
- G.) SERC Grant due 2.1.17. Should receive award letter in June or July-approx. 20,000.00 (7/1/17-6/30/18)

Meetings:

- 1/4 - GIS Mtg.-911 mapping issues
- 1/5-Davis Bessel Mtg.- Lindsey EOF
- 1/11-Theresa & Ron Mtg. -Regarding Generator-Communication Center & Jail
- 1/12-Education Committee Call
- 1/17-Red Cross Mtg

Minutes 2017

1/18-Safety Committee
1/20-Lucas Co. Regional Directors Mtg. (EMAO)
1/23-Lucas Co. Homeland Security Grant Call
1/24-Vendor Demo-Dispatch Improvement
1/24-Vendor Demo-Tyler Technologies
1/25-LEPC
1/25-LEPC-Exercise Design
1/25-Fire Assoc.
1/30-911 Mtg.
1/31-Davis Besse Exercise Mtg
2/1-Vendor Demo-Restore Pro
2/2-OEMA Mtg.
2/6-Jackson Twp. Trustee Mtg.
2/7-Clyde/GS School District Planning Mtg.
2/6-Vendor Demo-Airbus
2/8-Vendor Demo-Frontier
2/9-NEPAC Mtg. (Nuclear Energy Partnership Agency Coordination)
2/9-Davis Besse Exercise Mtg.
2/10-Wood Co. Sheriff Dispatch
2/17-AT&T-Equipment Inventory Walk Thru
2/22-Lee-New World
2/22-Fire Assoc. Mtg.
2/28-Dept. Head Mtg. with Commissioners
2/28-Fairgrounds-501c3 Homeland Security Grant Mtg.
3/2-Ohio Citizen Corps Mtg.
3/2-Bay Twp. (Dual County) Communications Mtg.
3/3-Disciplinary Interview
3/3-Hayes Presidential Center-501c3 Homeland Security Grant Mtg.
3/6-Fairground-Grant Mtg.
3/7-Davis Besse Exercise Mtg-(Son of NEPAC)-EOF
3/8-Red Cross Davis Besse Exercise Mtg.
3/9-Erie Co. System Demo
3/9-Frontier/Airbus-Conf. Call regarding quote
3/10-Airbus (VESTA)-Conf. Call
3/13-ARES-Antenna Mtg.
3/15-Regional Hazmat Mtg.
3/16-Vanguard School Planning Mtg.
3/16-All Communications Center Mtg.
3/17-Seneca Co. Regional Directors Mtg.
3/20-ARES-Tower Mtg.
3/22-Fire Assoc. Mtg.
3/29-OEMA-Mtg.
3/29-LEPC Mtg
3/29-LEPC Exercise Design Mtg.

Reports:

- A.) EMPG Qtr. Report
- B.) Homeland Security Qtr. Report
- C.) Davis Besse Qtr. Report
- D.) BSIR Report

Minutes 2017

Public Outreach:

- 2/6-Youth Leadership-Presentation
- 2/15-Adult Leadership-Presentation
- 3/23-Lindsey Fire-Communication Center Tour

Trainings Provided/Hosted:

- A.) 1/24-ARES-Damage Assessment Training
- B.) 2/13-WSOS-Davis Besse-Registration Training
- C.) 2/14-Health Dept.-Davis Besse-SOG Training-KI Distribution
- D.) 2/14, 2/15, 2/16-Fremont Fire-Davis Besse-Monitoring and Decontamination Training
- E.) Restore Pro-Product Training
- F.) 2/28-Lindsey Fire-Davis Besse-Monitoring and Decontamination Training
- G.) 3/6-Sand. Twp.-Davis Besse-Monitoring and Decontamination Training
- H.) 3/9-CPR/First Aid-Volunteers

Emergency/Disasters:

- A.) Nothing so far this quarter.

Miscellaneous:

- A.) Price quoting out a vehicle (truck) at this time. Cost will be split between LEPC, EMA, 911.
- B.) Finalizing to go out to bid on Interoperable Communications Grant-Lucas Co. Update. Waiting on replacement staff.
- C.) Working towards bid for 911 system upgrade. Projected timeline for start of project Oct. 1, 2017
- D.) F500-Exchange out of 32-5 gal. Pails. Old Pails were distributed for training/use purposes

Hazardous Material Calls:

- A.) Diesel Spills

Community Plan Reviews/Updates:

- A.) None needed at this time

Exercises:

- 2/21-Davis Besse-Integrated Drill (EOF)
- 3/4 -Maumee Bay State Park-Regional Water Rescue Exercise
- 3/8-Green Springs Elementary-Tabletop Active Shooter Exercise
- 3/10-Green Springs Elementary-Functional Active Shooter Exercise
- 3/14-Health Care Coalition-Tabletop Exercise
- 3/21-Ottawa Co. EMA-Davis Besse-EOC-Dry Run Exercise
- 3/21-Sand. Co. EMA-Davis Besse-Reception Center and Care Center Dry Run Exercise
- 3/22-Statewide Tornado Drill
- 3/22-Clyde High School-Active Shooter Exercise

911 System-

Rules are set, mtg was held with all 3 PSAPS. Agreed to move to a 1 year agreement with both Clyde and Fremont, until new system install and then re-discuss PSAP options. **UPDATE: Spoke with Theresa we completed a 2 year contract due to some possible time delays on installation of new system.**

Minutes 2017

Cathy Glassford and Megan Kimberlin – FCFC

Cathy gave a little orientation on FCFC for the benefit of the two new commissioners. Big picture is this is community planning. They bring together different groups to work on the same issues as collaboration. Talked about grants and funding. Discussion was had regarding an increase to FCFC from the Commissioner's.

Megan reviewed wrap around services. She gets families together and do a round table type meeting and bring professionals with them to talk about the main issues they are having and what some resolutions that are available.

Jim Moyer and Jenna Sommers came in to discuss progress with Ditch Maintenance. One of the issues that came across was on a joint ditch project. Ottawa County had not sent assessments for the joint ditch since 2010. The Commissioners will send a letter to Ottawa County and have this resolved.

Karen LaFountain – TASC

Since the last time I met with the Commissioners, the staff at TASC has attended workshops on Human Trafficking, Opiate Abuse, and Ethics. Shelby was put through the 80 hour training to get her CDCA Phase I and Phase II at her request. She will need to get an Associate Degree if she wants to advance to a LCDCI.

Dar applied for her CDCA Phase I and got it in December. She would be able to take the test for the LCDCI as she has been in the field for a year and has a Bachelor's degree in Social Work. A person with that credential would be able to diagnose under supervision. Dar came in and gave me a one week notice on Monday and came back on Tuesday with a doctor's note writing her off on Wednesday and Friday. (She was working 24 hours a week MWF). She had been asked to work full-time and refused. Her resignation was effective Friday. Dar had several appointments and assessments scheduled so Shelby and I are seeing them for case management and Sam and I will be doing the assessments until she is replaced.

Ninfa is also working on the training to get her CDCA Phase I at the present time. Nick Grubb, who did not want to work on any credentials in this field, left TASC to go back to college in December, 2016 and Sam Burman came back to TASC in January, 2017. Sam worked for TASC as a temporary employee out of an agency last summer before Nick Grubb was hired. Sam has a Bachelor's degree in Psychology. He has completed his training for his CDCA, Phase I, but since he has a B.S. degree, he will be able to apply for his LCDCI as soon as he gets one year in this field. He will have to take a written test and then he will then be able to diagnose with supervision.

The new Ohio Behavioral Healthcare Redesign regulations that have gone into effect as a result of Medicaid expansion and ultimately Obamacare are requiring anyone in this field to have credentials. The rules pertaining to this are extremely vague. Shelby attended a training on Monday regarding those regulations where she said that the people from the State were getting really frustrated trying to answer questions that they did not have the answers to. This is going to eventually affect all Medicaid and Medicare billing in the State. They have postponed the effective date of this Redesign several times, but Mircea thinks that they are going to go ahead with it now no matter what. The new regulations are very specific as to supervision and what each level of licensing can legally do.

Minutes 2017

From what I understand, our grant will be coming out in April this year and we will be getting the same amount of money as last year \$245.441. I have been notified that the State is going to come to TASC on April 4 and look at our program so that we can get recertified. They will be looking at our charts and I was told that I would be notified what else they will look at, however, so far, I have not been told.

Dar 's case load was 19, Sam's case load is 49, Shelby is working with 3 girls and I have been working with one from State Parole and now some of Dar's girls. Dar was working with women and female juveniles and Sam with the males. I do all the diagnosing for all the cases as no one else is licensed to diagnose at the present time.

We did 15,467 tests this SFY so far with 13,675 tests done for our clients. Of the 13,675 tests done for our clients, 611 or 5% of our clients tested positive.

At 1:10pm and with business concluded for the day Commissioner Miller moved to adjourn with a second to the motion offered by Commissioner Schwochow. The ensuing vote was unanimous in the affirmative.

Board of County Commissioners, Sandusky County, Ohio

Attest: _____
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio