

# Minutes 2017

Tuesday April 4, 2017  
Boardroom of the Commissioners  
622 Croghan St., Fremont, OH 43420

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Commissioner Schwochow led the Pledge of Allegiance and then called session to order. Session began at 8:00am.

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Throughout the day the following occurred .....

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Commissioners reviewed numerous mailings. Minutes from session 3/30/17 were reviewed and approved. Invoices were approved in electronic fashion.

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Other items for other offices signed and/or reviewed by the Commissioners: none

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County Administrator discussion:

Prosecutor's office is ready to commence another foreclosure on a parcel on Fifth Street and was asking if there were any environmental concerns. There could possibly since it was a sign shop with possible lead paint and mercury signs.

Foster parent appreciation dinner is coming up. RSVP is requested. All plan on attending.

Style Cress is hosting a luncheon to discuss the school levy that the board is invited to.

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Then and Now:

One certificate was presented by the DJFS. 2016 PO was liquidated while waiting for Title IV-E application. One invoice makes up this certificate.

The Grove- \$41,749.21

Two certificates were presented by TASC. Purchase orders were not done for 2017 prior to receiving the invoices. Two invoices make up these certificates.

MT Business Technologies - \$141.92

Omega Laboratories - \$100.00

Commissioner Schwochow moved to approve the certificate. Commissioner Miller seconded the motion.

Schwochow - yes      Reiter - yes      Miller – yes

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Ron Hiser – Facility Management

- Underground fuel tanks need to have an employee with a Class A Tech operations license. They will send someone to school.
- Up-grade on card readers is moving forward.
- Received a quoted on the wall they would like to move at JFS. First quote is for \$7,607.00 Ron is getting more quotes. Also looking at the reception areas and combining those in Child support and children's services.
- Fire hydrant needed for the courthouse and the old jail. Discussed with city and fire department. Once we get more information we will move forward.
- Jail HVAC update will start with a kick off meeting on April 10<sup>th</sup>.
- Commissioners' building has issues with the roof. Should be able to file an insurance claim. Waiting for response from CoRSA.
- Courthouse renovation project schedule is up to date.
- Plumbing project for the jail is moving forward.
- Flooring project for dog kennel was awarded and they couldn't start last week. Not sure when they will start and finish.
- Meeting with the cleaning company, Interstate, to go over their proposal and additional pricing was requested from them.
- New carpet for Sheriff's office will be done Friday.
- Burkett was awarded the LED light project at the service center and are working with AEP on the incentive.
- Claim on carpet at 108 was filed and inspector was on site 3/15/17.
- Received a second quote on the duct cleaning at the jail. Need to decide how to pay for this and how to set the project up. The Board suggested phases and completing part this year and part next year.
- Quote for up-grading the HVAC equipment at the jail from pneumatic to DDC was received. Quotes for interfacing the Trane from service center and JDC are also in the works.
- Discussion on fleet proposal for Facility Management. Need to look at budgets to make a decision on when and how to purchase.
- Still looking at the cabinets for the break room in the Commissioner's building.

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Gary Kirsch and Atul Chopra – IT

Talked about the new collaboration with the City and how that is going. Applications are being reviewed for new position. They have looked at five applications and resumes for the new person.

Back-up solution has been ordered and addressed.

The new work order program and ticketing for issues has been ordered and will be set up as soon as we get it in. City will go on this program first. Ticketing system will help with prioritizing needs and keeping work moving.

The integration of the new VM wear is very important to get completed for the move.

Preparing everything for the move back in to the courthouse and are starting the process to get data up and running. They are also working on point to point fiber from countryside to the courthouse to assist in band width needs.



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**APPROVING SUPPLEMENTAL APPROPRIATION FOR PROSECUTOR DRUG LAW ENFORCEMENT TRANSFER OUT AND SUPPLEMENTAL APPROPRIATION FOR PROSECUTOR JAG TRUST FUND WAGES (\$6,889.65)**

M - Schwochow

S – Reiter

Schwochow - yes

Reiter - yes

Miller - yes

At 10:00am the Board left to attend the Housing Authority meeting regarding the CHIP program applications being held at the Brady Building. Commissioners Reiter and Miller returned for the meeting scheduled with ODOT representatives. This meeting was canceled and will be rescheduled at ODOT's request.

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At 12:30pm and with business concluded for the day Commissioner Miller moved to adjourn with a second to the motion offered by Commissioner Reiter. The ensuing vote was unanimous in the affirmative.

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Board of County Commissioners, Sandusky County, Ohio

Attest: \_\_\_\_\_  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio