

Minutes 2017

Thursday April 20, 2017
Boardroom of the Commissioners
622 Croghan St., Fremont, OH 43420

Commissioner Schwochow led the Pledge of Allegiance and then called session to order. Session began at 8:00am.

Throughout the day the following occurred

Commissioners reviewed numerous mailings. Minutes from session 4/18/17 were reviewed and approved. Invoices were approved in electronic and paper fashion.

Other items for other offices signed and/or reviewed by the Commissioners: none

County Administrator discussion:

Mosser construction project manager called yesterday. He was calling to give a formal notice that we need to keep people out of the building. There was some carpet damage from someone the other day and they can't have this anymore.

Discussion regarding school levy letter of support and where the board stands.

A letter was received from an individual from the bar association regarding the courthouse renovation. The Board was unavailable to attend the last luncheon and Commissioner Reiter would like to set up a meeting with the association officers, Ron, Tim Braun and Sheriff to discuss security with them and they can take it back to the association.

Community Health plan meetings have been scheduled during regular board session. The thought was to split up the board and send at least one member so there is one person that can report back. An email will be sent to let them know our plans.

Commissioner Reiter and Miller attended a round table regarding the criminal justice / drug task force levy. It would have been nice to see it better attended. Sheriff will be presenting information at the Township Association meeting tonight.

Then and Now:

Two certificates were presented from Board of DD. Signed contracts for 2017 were not returned until 4/3/2017. Two invoices make up these certificates.

ECI - \$2,095.38
ECI - \$1,057.51

Commissioner Schwochow moved to approve the certificate. Commissioner Reiter seconded the motion.

Schwochow - yes Reiter - yes Miller – yes

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Came in to talk about the school levy. It is clearly about education and the facilities. They were turned down at the last election. They listened to the public's reasons for turning this down and made some changes to their request. They have money committed by the state for the schools and they want to make sure to take advantage and capture that money. The state money will cover half of the projects and the levy would cover the other half needed.

The buildings make a big impression on individuals considering moving to the area and they feel that updating the schools will bring a draw to the area. Schools can also be a draw to industries to come and stay in the area.

They are in the last few weeks before the election and they are asking the Commissioners to give some type of support to the school board for the levy.

They also discussed the criminal justice levy and that this is also the right direction to go. They feel the two levies work together. By providing a great education and keeping the drug epidemic out of the schools is the best direction to go. This is why the School Board took a stand to support the criminal justice levy and make the general public aware how important this is.

Four keys to a successful community. Community involvement, private investment, good tax base and strong leadership from government. Citizens need to be aware of how important these four key items are. They understand the cost of the levy to individuals but feel the investment is worth it.

The Commissioners all gave their thoughts on the support of the school levy. They wanted the Board to understand the Fremont City Schools is only one school district in the county. The Commissioners agreed a formal letter of support could be appropriate.

Steve Shiets and Zach Mulder – Sanitary Engineer

1. County Projects

a. W. Hayes Avenue (Phase 2 – Residential)

- Couple driveways to address that were not completed before the weather got bad
- Connection letters were sent with June 20, 2016 for start of connections
- 18 of 19 permits were issued and 18 connections have been completed
 1. Costume Holiday House at 3038 Hayes Avenue
- Penalty Resolution completed and notification letter was sent.

b. E. State Street (Phase 2 – Timpe Road) - \$275,000 OPWC Loan

- Connection letters were sent with June 20, 2016 for start of connections
- 39 of 42 permits were issued and 39 connections have been completed
 1. Patricia Friend at 2269 E. State Street
 2. Martin Holmes Sr. at 922 Timpe Road
 3. Linda Pasch at 1000 Timpe Road
- Penalty Resolution completed and notification letters were sent.

2. Design Services

a. General Sewer District Rehabilitation (ms consultants - \$59,800)

- Design Agreement with ms consultants was completed for \$59,800
 - Invoice #1 - \$12,920.00
 - Invoice #2 - \$16,758.00
 - Invoice #3 - \$10,430.00

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- Invoice #4 - \$7,892.00
 - OWDA Design Loan Application was approved in October 2016
 - ms consultants submitted OWDA Pay Request for Invoices #1 to #4
 - OWDA check will come to Sandusky County electronically
 - Sanitary Engineers will reimburse ms consultants via Billing Voucher
 - Final Plans are being reviewed and discussed with ms consultants
 - Project estimate came in at \$997,000
 - Rice O & M raised from \$5.00 to \$6.50 effective January 1, 2017
 - Port Clinton O & M raised from \$5.36 to \$8.36 effective January 1, 2017
 - Westwood Charge is estimated to need \$20.00 per month increase
 - Current Monthly Charge is \$46.00
 - Address later this year to reflect actual costs
 - Once final review is completed, plans will be submitted with the Ohio EPA PTI
 - OPWC Agreement for the \$275,000 grant and \$112,500 loan is available
 - OPWC Schedule will be updated once Ohio PTI is sent
 - b. White Star Water & Sanitary Sewer Extensions (Jones & Henry - \$80,000)
 - Design Agreement with Jones & Henry was completed for \$80,000
 - Sewer / Water portion is \$80,000 and Building Renovations portion is \$60,000
 - OWDA Design Loan Application was approved in March 2017
 - Met with Jones & Henry numerous times to discuss the funding and design
 - No invoices received as of today.
 - Commissioners & Park District Agreement approved by legal
 - c. Wightmans Grove Sanitary Sewer Collection & Treatment System (Poggemeyer – \$110,400)
 - Ohio EPA Findings & Orders – 2007
 - Design Agreement with Poggemeyer was completed for \$110,400
 - Invoice #1 - \$8,338.98
 - Invoice #2 - \$9,700.69
 - Invoice #3 - \$9,549.92
 - Invoice #4 - \$5,848.54
 - Invoice #5 - \$3,223.57
 - Invoice #6 - \$2,018.04
 - Invoice #7 - \$2,075.95
 - OWDA Design Loan Application was approved in December 2016
 - Poggemeyer submitted an OWDA Pay Request for Invoices #1 to #5
 - OWDA check has been wired to Sandusky County electronically
 - County Auditor is working on amending Sanitary Engineers Budget
 - This will run all sanitary sewer design through the Sanitary Engineers
 - Sanitary Engineers will reimburse Poggemeyer via Billing Voucher
 - Poggemeyer contacted the County for property owners to start LMI Survey
 - Sanitary Engineers are currently reviewing preliminary design
 - Lift Station site was off Huss Drive
 - Impossible to get a vactor truck to it
 - Sanitary Engineers identifying other possible locations
 - Property acquisition will need to be done for both lift station and wastewater plant
 - Wastewater Plant site could be multiple properties
3. District #1 Agreement
- District #1 Agreement was sent to Ken Myers for City review
 - I/I Plan was approved via Ohio EPA with the following commitments:
 - County is committing \$50,000 annually for I/I Plan over the 10 year period
 - If \$50,000 is not spent in that year, funding rolls over to the next year
 - Basically committed spending \$500,000 on I/I issues within the next 10 years

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- Township Sewer District is committing \$15,000 annually over the 10 year period
- We will resubmit to the new Safety Service Director Ken Frost in the near future
- 4. District #1 Sewer District
 - Two Manholes on Brush Street need the concrete rings (chimneys) replaced
- 5. General Water District
 - Lead Plumbing & Fixture Requirements (Ohio EPA) as of January 6, 2017
 - Requires mapping of all lead in individual buildings served by the County
 - Any lead in plumbing, solder, and fixtures are to be noted and identified on a map
 - Survey was sent to County water customers to identify plumbing within private property
 - Map was submitted to the Ohio EPA by March 9, 2017
 - Ohio EPA notified that the County on April 14, 2017 on new requirements
 - Sanitary Engineers will have to monitor for iron and manganese as of May 2017
 - Weekly monitoring required (can be handled in-house)
 - Quarterly analyze raw water samples via a certified lab
 - Health Advisories may need to be issued if above the EPA limits
- 6. Rodriguez Street Area (Gibsonburg)
 - Billing comparison for County Customer versus an annexed Village Customer
 - Utilizing 3,000 gallons per month for a customer
 - Village is at \$67 without construction debt
 - County is at \$120 without construction debt
 - County is only collection \$19.50 of the \$120 for the County Customer
 - Started working on the Sanitary Sewer and Water estimates
 - Poggemeyer Design Groups estimates
 - Sanitary Sewer - \$319,068
 - Water - \$54,571
 - Road & Storm Sewer - \$170,421
 - Road & Storm Sewer
 - Requested County Engineers assistance to update Road & Storm Sewer estimates
 - Reluctance to assist on a constructed private road
 - Annexed road right-of-way by Gibsonburg making it a public road
 - County's responsibility for road and storm improvements appears to be none
 - Could ask Poggemeyer to update their estimate
 - Started working on a preliminary plan for water and sanitary sewer
 - Water
 - All County properties on Yeasting and Rodriguez have Village water
 - Village meters and meter pits have been installed on all properties
 - Yeasting Street is connected to Village's 8" water main (so no pressure issues)
 - Rodriguez Street is connected to Village's 1.5" water main (with pressure issues)
 - County installs new 6" water main on Rodriguez Street to correct pressure issues
 - Rodriguez Street would be County Customers
 - Yeasting Street would be Village Customers
 - Switching all customers to County would increase monthly charges to all of them
 - Yeasting monthly charges would increase with no issues occurring
 - Replacing another entity's infrastructure would be a first for the County
 - Appears to be a Village infrastructure issue – possibly CDBG project?

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- Sanitary Sewer
 - No room for individual septic tanks so one tank prior to lift station
 - Lift station would connect to the existing 4" force main
 - Roads will probably be destroyed in construction and replaced to current condition
 - Typically County Engineer or Township will coordinate with us to replace road
 - County could operate and maintain a sanitary sewer system for the 15 houses
 - Costs are going to be upwards of \$20,000 per property
 - Typically deemed unaffordable for County if:
 - Over \$12,000 per property; or
 - Monthly bill is over \$100
 - Grant involvement is a necessity for this project, but the monthly bill will be over \$100 with a full grant covering all of the construction
 - Only option to get under \$100 is either:
 - Properties annex into the Village, or
 - Village eliminates their out of Village 50% surcharge
- 7. Sandusky Township Sewer District
 - 2015 Sewer Extension Project
 - One connection completed and three to be done (two of them are grinders)
 - A spare Grinder Station will be kept for future use by the Township Sewer District
 - Grinder was delivered by Dellinger Excavating
 - 1781 Port Clinton Road (Yard & House Settlement)
 - GGJ indicated that Bowser Morner performed soil borings on the property
 - Received letter from Township Sewer District last Friday on questions
 - Whittaker Lift Station – Pulled Pump #2 for repairs (Excel Fluid Group)
 - Logsdon Lift Station - Plugged Pumps
 - Pulling pump(s) at least twice a month (if not more) due to blockages
 - Cleaning wipes probably from hotels and/or service station
 - Letter was sent with Township Sewer District notifying commercial properties
 - Excel Fluid Group is proposing beta testing a new Barnes grinder pump for the station
- 8. Miscellaneous
 - 2016 Annual Report was completed and distributed
 - Appraisal items were completed for the County Auditor
 - Updated Fleming, Grandview, and Hayes Lift Stations
 - Removed the old Grandview Lift Station
 - Site visits to Adams, Westwood, Shorewood Water and Sewer
 - Clyde Subdivision
 - Possible subdivision development within Green Hills Golf Course
 - Contacted City of Clyde and requested acceptance of sewage outside of City
 - Sent City of Clyde one of our City of Fremont agreements for their review
 - Personnel
 - Part Time Maintenance Mechanic (Rob Jenkins) had knee surgery
 - Will be probably off till May 8, 2017 for recovery
 - Customer Area Enclosure / Active Shooter Second Exit
 - Had this ready to go in the past but didn't have time to proceed
 - Duane Kimmet reviewed this and was good to proceed
 - Would like to run this through Ron Hiser for his review & comments
 - Pump Repairs
 - Pulled Port Clinton Lift Station Pump #1 for repairs (Pump Systems)

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- Riverfront Lift Station Pump #2 for repairs (Pump Systems)
- Pump Room in Storage Building
 - Pump repairs can take up to two months
 - Purchasing spare pumps for our critical lift stations
 - No space to store them except for the storage building that has no heat
 - Built a small area with garage door access to keep the pumps dry and warm
 - Sanitary Engineer's electric service is 60 Amp for entire building
 - Fuel Depot was connected to this service (60 Amps utilized)
 - Lights need to be changed in the entire Storage Building so that heat can be added
 - Asked Facilities Management to change the lights if we purchase them
 - Facilities Management is looking at a light credit through Burkett Industries
- Space issues within the building

Personnel actions taken: none.

Travel Request: none

Public forum portion of session proceeded.

Citizen attendees: none

Media attendees:

**** RESOLUTIONS ****
None Presented

At 2:42pm and with business concluded for the day Commissioner Reiter moved to adjourn with a second to the motion offered by Commissioner Miller. The ensuing vote was unanimous in the affirmative.

Board of County Commissioners, Sandusky County, Ohio

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Attest: _____
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio