

# Minutes 2017

Tuesday June 27, 2017  
Boardroom of the Commissioners  
622 Croghan St., Fremont, OH 43420

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Commissioner Schwochow led the Pledge of Allegiance and then called session to order. Session began at 8:00am.

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Throughout the day the following occurred .....

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Commissioners reviewed numerous mailings. Minutes from session 6/22/17 were reviewed and approved. Invoices were approved in electronic fashion.

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Other items for other offices signed and/or reviewed by the Commissioners: none

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County Administrator discussion:

Commissioner Reiter went to the community garden walk through. Total cost of the project is \$43,000.00 and out of that is \$23,000.00 from Nexus. The parking lot is a concern and has to be taken care of. It will be done in phases to get this done.

Commissioners Schwochow and Miller attended the ceremony in Bellevue for the Wall that heals and Commissioner Reiter and Miller attended on Saturday for the pinning of the Veterans. Both were very emotional and touching ceremonies.

TMACOG requested Commissioner Reiter sit on their Executive Committee. They need to know if she is willing and if so who would be the alternate. The decision was that Commissioner Schwochow would be the alternate.

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Then and Now:

One certificate was presented form Common Pleas Court. Had more in court diagnostic and treatment center cases than the PO was made out for. One invoice makes up this certificate.

Central Behavioral Healthcare Inc. - \$1,250.00

One certificate was presented form Sheriff's Office. 2016 PO was closed and not reopened for 2017. One invoice makes up this certificate.

Universal Reference Lab - \$312.00

Commissioner Schwochow moved to approve the certificate. Commissioner Miller seconded the motion.

Schwochow – yes                      Reiter – yes                      Miller – yes

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Ron Hiser – Facility Management

- Quote for the update on the wall/door at Children’s service was given to Cindy for review.
- Fire hydrant was put in front of the commissioners building still waiting on cost for the project.
- Upgrade to the HVAC in the administration wing was completed except for the graphics for the remote control.
- All departments are moved back in to the courthouse with the rest of the benches installed today. Removal of the rest of our offices is being completed from Terra. All the signage has been removed. The issues with the fan coils and pumps are still being worked on. There are issues with programming the security system and Habitec will be in today to fix this. Equipment and system training will be this week. HVAC air balancing will also be performed this week. The new trench drain was poured yesterday. North and South steps are being installed with ice melt. Exterior concrete is being installed with surrounding fence around the generator and chiller units. IT is still working on some data and cable work.
- Plumbing at jail is still in progress
- Interstate cleaning started on June 1<sup>st</sup>
- Lighting project for Sanitary Engineers was approved
- Service center LED project is underway
- Duct cleaning at jail is scheduled for this fall
- Courtyard landscaping is underway

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Personnel actions taken: none.

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Travel Request:

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Tim Braun – Prosecutor. Came in to talk about drug task force vehicles and some negotiating with the City on vehicles. The Commissioners do not have any issues with trading with the City. This actually helps with the rotation of vehicles for the task force.

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Public forum portion of session proceeded.

Citizen attendees: none

Media attendees:

### **\*\* RESOLUTIONS \*\*\***

**2017-230**

**RESOLUTION ---- AUTHORIZING THAT THE PROPOSED MAINTENANCE WORK FOR 2017 FOR WILBUR BELL JOINT COUNTY DITCH NO. 2302-A; BIG MUD JOINT COUNTY DITCH NO. 717 AND WAGNER JOINT COUNTY DITCH NO. 783 IN SANDUSKY/ WOOD/SENECA COUNTIES, BE APPROVED AS SUBMITTED BY THE DITCH MAINTENANCE SUPERVISOR**

M – Schwochow

S – Kerschner

Schwochow - yes

Reiter - yes

Miller – yes

LaHote – yes

Herringshaw – yes

Bowlus – yes

Stacy – yes

Thomas – absent

Kerschner – yes

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**AUTHORIZING THAT THE PROPOSED MAINTENANCE WORK FOR 2017 FOR BARK CREEK JOINT COUNTY DITCH #673; BARTSON GROUP JOINT COUNTY DITCH #718; F.L. CHANEY JOINT COUNTY DITCH #752; INDIAN CREEK JOINT COUNTY DITCH #681; THE STACY GROUP JOINT COUNTY DITCH #831; AND THE ALLEY DITCH #091 IN SANDUSKY-SENECA COUNTIES, BE APPROVED AS SUBMITTED BY THE DITCH MAINTENANCE SUPERVISOR**

M – Stacy

S – Schwochow

Schwochow - yes

Reiter - yes

Miller – yes

Stacy – yes

Thomas – absent

Kerschner – yes

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Cathy Glassford – FCFC. Wanted to talk about funding. General funding is \$4,000.00 - \$6,000.00 and more for next year. They are looking for more grants to help with revenue. She is always looking for ways to be included in grants with other organizations too. Wrap around is pretty secure with her grant but if she were to add an additional it would strengthen that department.

Help me grow is a project for newborn to three years old. Health Department runs this project. Some of this funding may be lost. She is working with them to make sure they can stay functioning.

Commissioner Reiter did talk about the MCO tax cut and that there is no solution to replacing the revenue for counties. This makes it tough to help funding program through general fund. There has to be a push through the house to make sure something is put in the budget to help replace this income.

Healthier Buckeye Council they are hoping to have an extension on this program. She did request an additional \$1,000.00. She had asked for help quite a few years ago and was helped by adjusting cost allocation invoice. The Board does not want to commit to additional funding at this time. They will stay with their original budget assistance and may take a look towards the end of the year.

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Kelly Askins – 2017 dog tag sales are up from last year. Discussed dangerous/vicious dog laws and how they handle these dogs. There is a special license that is needed.

She had some training for her staff on self-defense. She felt this was important for them to have considering some situations they are put in and they do door to door tag checking.

Quarantine kennels are at 50% complete. They weren't stable enough so they are coming back through to complete the walls.

The new computer program has been installed. Now they are entering the field values so they can merge the old system in to the new system.

Beat the Heat event is moving right along. There was a press release that was sent out and they are looking forward to the event.

She did ask Sheriff Hilton to allow them to train along with animal cruelty investigator the deputies on the new law regarding the ability for individuals to break car windows to assist an animal in distress. There are some very strict guidelines that need to be adhered to.

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Integrity flooring still needs to sand down the lobby, recoat it with scratch resistance material and install floor molding.

She is fine tuning office procedures. A couple new policies were put into effect regarding adoption procedures. 1 – You must be present to adopt a dog. 2- If a dog “runs away” during a test drive you cannot adopt the dog.

Still working on record retention policy.

Installing additional cameras. They have already purchased the camera they just need wires run and IT to hook them up.

Door to door tag checks have started and going well.

She would like to update the resolution in place authorizing business hours, fees, claims and after hour call out procedures. She is going to update the last resolution for consideration.

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Colleen Carmack – Recorder. Came in to talk about personnel. Commissioner Reiter moved to go in to executive session to discuss personnel. Commissioner Miller seconded the motion.

Schwochow – yes                      Reiter – yes                      Miller – yes

The board exited executive session at 12:15pm.

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At 12:30pm and with business concluded for the day Commissioner Reiter moved to adjourn with a second to the motion offered by Commissioner Miller. The ensuing vote was unanimous in the affirmative.

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Board of County Commissioners, Sandusky County, Ohio

Attest: \_\_\_\_\_  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio