

Minutes 2017

Thursday June 29, 2017
Boardroom of the Commissioners
622 Croghan St., Fremont, OH 43420

Commissioner Schwochow led the Pledge of Allegiance and then called session to order. Session began at 8:00am.

Throughout the day the following occurred

Commissioners reviewed numerous mailings. Minutes from session 6/27/17 were reviewed and approved. Invoices were approved in electronic fashion.

Other items for other offices signed and/or reviewed by the Commissioners: none

County Administrator discussion:

Commissioner Miller went to Morrow County for the county engineer and commissioner's association quarterly meeting on Monday. He shared some of the information that was discussed.

Then and Now:

One certificate was presented from the Engineers Office. Clerk was under the impression there was a blanket PO. One invoice makes up this certificate.

Wal-Mart - \$15.22

Two certificates were presented from JJC. Invoice miscommunication on part of Bob Barker Co and we were just made aware of the invoices. Two invoices make up these certificates.

Bob Barker Co. - \$301.97

Bob Barker Co. - \$402.36

Commissioner Schwochow moved to approve the certificate. Commissioner Reiter seconded the motion.

Schwochow – yes

Reiter – yes

Miller – yes

Personnel actions taken: none.

Travel Request: none

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Sheriff Hilton and Tim Braun.

Came in to talk to about courthouse security and issues and items they feel need to be addressed. They do feel that elected officials should have access to their offices and there are other individuals will also need some access after-hours. Security will be transferring to the Sheriff effective July 3, 2017 and he will have supervisor that will start on the same day to run security. The thought was we may need to have one more part-time person. We will also need to make sure Fremont PD has access to the building for emergencies.

There is going to be a list of prohibited items that is going to be noted. A sign will be posted at parking lots, steps and entrance. We will need to depend on media to help get the word out to the general public. They will discuss setting up the courthouse security committee and make sure they meet on a regular basis.

Lisa Kuelling – EMA

Grants: 2017-2018

- A.) EMPG FY16-Award Letter Approval-64,374.00 (7/1/16-6/30/17)
EMPG FY17-Waiting on Award Letter- (7/1/17-6/30/18)
- B.) Davis Besse Contract-Approval-26,000.00 (10/1/2016-9/30/17)
Davis Besse Contract-Waiting on Approval-(10/1/17-9/30/18)
- C.) LEPC Contract-15,000.00 (4/1/17-3/31/18)
LEPC Contract-Paid out for FY16 EMPG Year
- D.) 911 Contract-20,000.00 (7/1/16-6/30/17)
911 Contract-Will be paid out for FY17 EMPG Year
- E.) Assessment Letters out-approx.(1/1/17-12/31/17)
Discussion of increase of Assessment pricing for CY18 (Jan.-Dec.). Assessment current pricing is .16 per person for Townships, Villages and Cities, .10 per person for County. The suggestion was to increase the assessment to \$.50 per person. Commissioner Miller moved to increase the fee to \$.50. Commissioner Reiter seconded the motion.
Schwochow – yes Reiter – yes Miller - yes
- F.) HSGP-Interoperable Communications-90,586.00 (10/1/16-9/30/17)
Bid Specs being put together now.
- G.) SERC Grant due 2.1.17. Should receive award letter in June or July-approx. 20,000.00 (7/1/17-6/30/18)
Still waiting on award letter.

Meetings:

- 4/3-EMS Accreditation Mtg-Dispatch/EMA procedures
- 4/4-Lindsey Fire-Outreach Partnership-Emergency Preparedness
- 4/5-Exercise Conf. Call
- 4/10-Mtg. with Fac. Maint. UPS System at Dispatch-put on PM schedule
- 4/11-KI mtg. with State Rad Officer
- 4/13-EMAO Educ. Committee Conf. Call
- 4/20-Theresa-PIO responsibilities-Exercise Prep
- 4/21-Erie Co. dispatch visit with Sheriff
- 4/24-911 Mtg.
- 4/24-Orientation of new dispatchers
- 4/25-Ohio MARCS-reprogramming
- 4/26-DB Mtg
- 4/26-Fire Assoc. Mtg

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5/11-EMAO Educ. Committee Conf. Call
5/17-Safety Committee Mtg.
5/19-Wood Co. Regional Directors Mtg.
5/23-Dept. Head Mtg.
5/31-LEPC Committee Mtg.
5/31-Fire Assoc. Mtg.
6/5-Walk Thru-Benders-Bi-Directional Amplifier. MARCS Signal in basement
6/6-Mtg. Chief Deputy
6/7-Mtg. with Dispatcher-J. Bauer
6/7-Mtg. with Trainer-P. Buie
6/13-Mtg.-Uniform Company-will be looking at Public Safety Uniforms
6/14-Prep for 5k Saturday-backup communications
6/19-Mtg. with Sheriff
6/19-OEMA-Liason Mtg.-hazmat plan
6/20-Mtg. with Westview-DART Team
6/20-Media mtg.-911 article
6/22-Dog Warden-Policies on call out for dispatch
6/23-mtg. with Dispatcher-B. Shue
6/27-Storm Ready Certification Interview-Cleveland, Oh.
6/29-Commissioners Mtg.

Reports:

- A.) EMPG Qtr. Report
- B.) EMPG Year End Reporting-due 7/10
- C.) Homeland Security Qtr. Report
- D.) Davis Besse Qtr. Report
- E.) BSIR Report
- F.) SERC Report-Year End/Financial
- G.) 911-Annual Survey

Public Outreach:

4/10-School of Hope-Board of DD-Emergency Planning-Mass Notification
6/17-ARES-Back up communications 5k run-Fremont

Trainings Provided/Hosted:

- A.) 4/18 & 4/19-Spring Conference-EMA and EMAO
- B.) 4/18-Annual SKYWARN Training
- C.) 4/21-Back up water supply testing/training for the Maint. Facility Dept.
- D.) 4/25-Middle School-Walk Thru & DB Plan Training-how it affects their facility
- E.) 4/27-Pipeline Safety Training-Huron Co.
- F.) 5/1-Controller Mtg-DB Exercise
- G.) 6/1-Townsend Fire Tour-Dispatch

Emergency/Disasters:

- A.) Dangerous Wild Animal-Partnership between Sand. And Huron Co. resident in Bellevue for an Alligator removal to ODA.

Miscellaneous:

- A.) Price quoting out a vehicle (truck) at this time. Cost will be split between LEPC, EMA, 911.
- B.) Finalizing to go out to bid on Interoperable Communications Grant-Lucas Co. Update. Waiting on replacement staff.
- C.) Working towards bid for 911 system upgrade. Projected timeline for start of project Oct. 1, 2017
- D.) 5/17-Drone Demo
- E.) Misc-Mass Notification System Demo's
- F.) Project Lifesaver-SO will be looking at taking on. They need to be the lead
- G.) Storm Ready Certification Process-3 years

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H.) Week of 6/26-Year End EMPG close out

I.) Fair Mtg. with Fire Association-Same location as last year. Partner with Dog Warden

Hazardous Material Calls:

A.) Multiple Diesel Spills

B.) 400 Gal. Veg. Oil-Into a drain way

Community Plan Reviews/Updates:

A.) None needed at this time

Exercises:

4/12-Promedica Memorial-Local/Regional/State Evaluated

4/22-Functional EOC-State Evaluated

5/2- Davis Besse Full Scale-Federal Evaluated

5/13-Wyandot Full Scale-State Evaluated-Evaluator

5/15-Seneca Full Scale-State Evaluated-Evaluator

5/16-Elmwood-Tabletop/Functional-Active Shooter/Hostage/Suicide

6/6-Huron EOC Functional-State Evaluated-Evaluator

911 System-

Moving forward with upgrade. Sungard has been selected as the vendor of choice. Need to discuss bid process vs. sole source due to no other vendor can give us what we want due to the piggy back system.

Communications-

A.) Bender Proposals for Phase 1, repeater, Power Supply and Back Up is in. 911 will be paying for these. 1,450.00 + 3,435.00. Phase 1 is completed; we are waiting on quotes for Phase 2. Phase 2 has not started, trying to get new frequencies to alleviate some issues in the future. **UPDATE: We are having some issues with FCC clearance on frequencies, due to the possibility of interference into Canada, will continue to work through vendor to resolve the issues. We have made several changes still waiting on confirmation.**

Communications Center Interviews:

5/3 - Selected Candidate-C. Logan-resigned after 5 days.

6/7 - Selected Candidate-H. Weasner. Starts 7/5/17

2017 in a glance:

4/12-Promedica Exercise

4/18 & 4/19-OEMA-Spring Conference

4/18-SKYWARN Training-County

4/22-LEPC- EOC Functional Exercise

5/2-Davis Besse-Full Scale Exercise

7/7-911 State Visit

7/13-Soil and Water Mtg with Riley Twp. Beaver Dam removal options. 15x25 (Green Creek)

7/14-911 Appreciation cookout

8/7-DWART Plan Due

8/20-Week of Fair-booth-Run weather, mass notification, emergency preparedness

September-Gearing up for 911 Upgrade

9/30-Mitigation Plan Due

Oct.-Fall Conf.-EMA

Oct.-Upgrade 911 Systems, CAD, Recording, GPS

10/17-Hazmat Plan Due

Dec.-Winter Conf.-EMAO

12/1-Radiological Plan Due

12/30-EOP Plan Due

12/30-Resource Plan Due

12/30-County Inventory Due

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**AUTHORIZING SANDUSKY COUNTY SHERIFF TO SUPERVISE AND CONTROL
COURTHOUSE SECURITY AND TRANSFERRING THE COURTHOUSE SECURITY
OFFICERS TO THE SHERIFFS OFFICE STAFF AND PAYROLL**

M – Miller

S – Reiter

Schwochow - yes

Reiter - yes

Miller – yes

At 11:40am and with business concluded for the day Commissioner Miller moved to adjourn with a second to the motion offered by Commissioner Schwochow. The ensuing vote was unanimous in the affirmative.

Board of County Commissioners, Sandusky County, Ohio

Attest: _____
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio