

# Minutes 2017

Thursday August 10, 2017  
Boardroom of the Commissioners  
622 Croghan St., Fremont, OH 43420

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Commissioner Schwochow led the Pledge of Allegiance and then called session to order. Session began at 8:00am.

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Commissioner Reiter was not in attendance for the morning session.

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Throughout the day the following occurred .....

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Commissioners reviewed numerous mailings. Minutes from session 8/8/17 were reviewed and approved. Invoices were approved in electronic and paper fashion.

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Other items for other offices signed and/or reviewed by the Commissioners: none

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County Administrator discussion:

Discussed the issue with Gibsonburg that occurred on Tuesday. The Board would like to address the situation.

State Auditor verbal that was received by the Auditor. Spoke with Joe and he noted these were items to look at. I sent him information he needed for the Dog Wardens bond.

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Then and Now:

One certificate was presented by the Clerk of Courts. Needed gas in the county car and card was not working at the county fuel depot. One invoice makes up this certificate.

Stacy Dickman - \$10.00

One certificate was presented by TASC. Original PO was used for another invoice and another PO was not put in place to replace it. Once invoice makes up this certificate.

Siemens Healthcare - \$2,460.48

Two certificates were presented by the Commissioner's Office. PO was not established to renew work order program for CWP due to funding, and PO was not established until funds were transferred and PO was not established prior to receiving the invoice. Two invoices make up these certificates.

Facility Dude - \$1,871.10

Lucas County Treasurer - \$32,257.22

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Commissioner Schwochow moved to approve the certificate. Commissioner Miller seconded the motion.

Schwochow - yes

Reiter - absent

Miller – yes

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John Johannsen – Community Work Program

Wanted to talk to John about the County Fair this year. John met with Harold last week to talk about what they need. John has concerns about being there all day if they don't have enough to do for the whole day. John would like to meet with Harold and commissioners regarding the schedule.

He has been keeping up with mowing and helping on a lot of projects.

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Cindy Bilby and Melanie Allen – DJFS

Cindy was very happy with the lighting project that was done by facility management. Everyone seems to be very happy.

Cindy wanted to talk to the board about building projects. They were ready to do carpet and the Board had a discussion about the roof and if it was in the best interest of the facility to do carpet before a roof. The roof has been pushed down the road for a few years and they felt it should be done prior to carpet.

We need to get the conference rooms cleaned up if the carpet is not going to be done before the roof project. They also need to have the wall removed in CSEA. The reimbursement money that was received by children's services will come back to the commissioner's. We will pay for the wall removal and the rest will go back to child placement costs. Ron will get with Cindy about cleaning the conference rooms and what they should leave set up.

Child support event this Saturday is at 10:00am until 2:00pm. Wants to make sure that anyone that can attend makes it to show support. It is child support awareness month.

They will be purchasing another replacement vehicle. We talked about making the purchase in the county and that the local dealerships will work with state pricing.

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Personnel actions taken: none

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Travel Request: none

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Public forum portion of session proceeded.

Citizen attendees: none

Media attendees: Craig Shoup, News Messenger. Tom Fullen, WFRO.

Minutes 2017  
**\*\* RESOLUTIONS \*\*\***  
**2017 - 275**

**IN THE MATTER OF RESCINDING RESOLUTION 2017- 265 DUE TO INSUFFICIENT FUNDS**

M – Schwochow

S – Miller

Schwochow - yes

Reiter - absent

Miller – yes

**2017 -276**

**APPROVING APPROPRIATION TRANSFER IN COURTHOUSE RENOVATION FROM CONTRACT SERVICE, SUPPLIES AND UTILITIES TO CAPITAL OUTLAY (\$261,005.61)**

M – Miller

S – Schwochow

Schwochow - yes

Reiter - absent

Miller – yes

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Kelly Askins – Dog Warden

- Commissioners did talk about the last visit with Kelly and the Humane Agent. They asked about concerns and Kelly did note she would not be comfortable supervising or helping with this position at this time. Maybe down the road.
- Reviewed kennel numbers and dog tag licenses numbers. She did have to euthanize one dog that was vicious and bit a child.
- Working on training on the catchpole that she gave to the sheriff's office. She is also working with Sheriff on training on the new law. She is waiting to set this up.
- Dog tags for 2017 have all been entered into the system.
- Looking for someone to volunteer to finish up the quarantine kennels.
- Beat the heat was a big success and looking forward to next year. Commissioner Miller participated in this event. His vehicle increased in heat and he perspired. Without wind you do not release the perspiration. It was quite an experience and made an impact to those who were at the event and hopefully anyone who heard about the event.
- Participated in the Dog Days of Summer Farmers Market and had a great turn out and answered a lot of questions.
- Needs to have Integrity Flooring finish the lobby floor.
- Working on office procedures to remove confusion.
- Working on record retention schedule
- Additional camera will be installed soon.
- Door to door tag checks have been ongoing. This month there will be a push.
- Dog days at the beach at White Star is September 9, 2017. She is getting promotional items together for the event.
- Fair is coming up and she plans on attending and making an appearance and will be sharing a tent again this year with EMA. They will not be there every day and will be throughout the week.
- Looking for a hand held radio to communicate with dispatch and

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John Havens. Came in for Visitors Bureau business. First tour is set up for tonight and they put many of the items back into the gallows to prepare for the tour. There is a ribbon that needs to be framed and preserved so after the tour he will be taking that to have it done. They also plan on printing off some of the older pictures and he plans to frame some of these to start hanging them in the dungeon area and possibly do some of them for the old jail too.

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Just a note the Ohio Township Association awarded Sandusky Township Association with the 2017 highest membership increase award.

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Mark Mulligan – Prosecutors Office.

- Eighteen foreclosures are pending at this time. Six are from tax ease and five pending for back taxes and six for land bank.
- Settling in with the new Judge. He has been very easy to work with. They have a couple of cases pending. They are waiting on some drug testing to come back which holds up some of these cases.
- Mark did attend several township meetings in the county. They are happy to have the involvement from the Prosecutor's office. The big goal is to start cleaning up some of the properties in the townships.
- Working on a couple of matters for the Board of Elections.
- Working on the annexation for the commissioner's office.

Commissioner Miller moved to enter executive session to discuss pending litigations.

Commissioner Schwochow seconded the motion.

Schwochow - yes

Reiter - absent

Miller – yes

A motion was made by Commissioner Schwochow to exit executive session. Commissioner Miller seconded the motion. Came out of executive session at 11:31am.

Mark also talked to Lisa regarding the 911 technology grant. The system is going to piggyback with Wood and Ottawa County and she wants an opinion on by passing the RFP process since there is only one vendor that can supply the services. He did agree that they can do a sole source contract.

Commissioner Schwochow moved to enter executive session to discuss property sales / purchases. Commissioner Miller seconded the motion.

Schwochow - yes

Reiter - absent

Miller – yes

A motion was made by Commissioner Schwochow to exit executive session. Commissioner Miller seconded the motion. Came out of executive session at 12:00pm.

Commissioner Reiter came entered session at 12:15pm and was filled in on discussions that happened throughout the morning.

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At 12:55pm and with business concluded for the day Commissioner Reiter moved to adjourn with a second to the motion offered by Commissioner Schwochow. The ensuing vote was unanimous in the affirmative.

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Board of County Commissioners, Sandusky County, Ohio

# Minutes 2017

Attest: \_\_\_\_\_  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
Is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio