

# Minutes 2017

Tuesday September 26, 2017  
Boardroom of the Commissioners  
622 Croghan St., Fremont, OH 43420

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Commissioner Schwochow led the pledge of allegiance and called session to order. Session began at 8:00am.

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Throughout the day the following occurred .....

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- Commissioner Reiter reviewed information she received at a Promedica Memorial Hospital meeting where the recent I joint commission review was discussed. They had a great hospital review coming out with no critical findings. They will be doing some major renovations coming up soon.

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Commissioners reviewed numerous mailings. Minutes from session 9/21/17 were reviewed and approved. Invoices were approved in electronic fashion.

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County Administrator discussion:

- 2nd Floor conference room. The wall/window conditions are only getting worse and we need to look at some type of repair action plan.

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Then and Now:

One certificate was presented by Probate Court. The fiscal agent did not establish a PO. One invoice makes up this certificate.

Judge Boros - \$221.76

Commissioner Miller moved to approve the certificate. Commissioner Reiter seconded the motion.

Schwochow – yes

Reiter - yes

Miller - yes

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Personnel actions taken: none

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Travel request: none

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Lisa Kuelling – EMA

## **Grants: 2017-2018**

- A.) EMPG FY17-Waiting on Award Letter- (7/1/17-6/30/18)
- B.) Davis Besse Contract-Approval-26,000.00 (10/1/2016-9/30/17)  
Davis Besse Contract-Waiting on Approval-(10/1/17-9/30/18)
- C.) LEPC Contract-15,000.00 (4/1/17-3/31/18)  
LEPC Contract-Paid out on 6/30/17

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- D.) 911 Contract-20,000.00 (7/1/16-6/30/17)  
911 Contract-Paid out on 8/11/17
- E.) Assessment Letters out-approx.(1/1/17-12/31/17)  
Discussion of increase of Assessment pricing for CY18 (Jan.-Dec.). Assessment current pricing is .16 per person for Townships, Villages and Cities, .10 per person for County.
- F.) HSGP-Interoperable Communications-90,586.00  
Bid Specs are at the State, waiting on approval from them to go out to Bid.
- G.) SERC Grant due 2.1.17. Should receive award letter in June or July-approx. 20,000.00 (7/1/17-6/30/18)

### **Meetings:**

7/5-OEMA  
7/7-Ohio 911  
7/7-UPS Mtg. Dispatch Center  
7/11-OEMA  
7/12-911 Tech  
7/12-Courthouse Security  
7/13-Soil and Water  
7/13-White Star Park Planning  
7/14-911 Appreciation  
7/17-City of Fremont-Safety Service Director  
7/18-Healthcare Coalition  
7/19-Joint PSAP-Wood/Ottawa/Sandusky  
7/21-EMAO-Ottawa  
7/24-State Radiological  
7/25-Clyde-Schools Emergency Plans  
7/25-OEMA  
7/26-LEPC  
7/27-911-Atul  
7/31-911  
8/1-Site Visit-Storm Ready  
8/7-DWART  
8/8-911 Tech  
8/10-Fremont Waste Water Plant-Emergency Planning  
8/10-Gibsonburg Fire Convention-Planning  
8/14-Health Dept  
8/16-Fire Assoc.-Ballville  
8/28-City of Fremont  
8/28-911 Voice Recorder  
8/29-Board of DD-Exercise/Planning  
8/29-911 Furniture Layout  
8/30-Dog Warden  
8/30-Lucas Co.-HSGP  
8/31-LEADS Audit  
9/5-Dept Head  
9/5-Drone  
9/5-EPA Vickery  
9/6-City of Fremont  
8/7-Comm. Mtg-Beaver Dam  
8/7-OCC  
8/7-Sungard-CAD  
8/7-Atul-Bid Specs  
8/8-Healthcare-Nursing Home

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9/11-Gibsonburg Memorial  
9/13-City of Fremont  
9/14-EMAO Educ. Committee  
9/20-Safety Committee  
9/20-City of Fremont  
9/21-Radio Station  
9/21-ODOT  
9/21-Board of DD-Exercise Planning  
9/26-911 Recording  
9/27-Safety Council  
9/27-LEPC  
9/27-Fire Assoc.

### **Reports:**

- A.) EMPG Qtr. Report
- B.) EMPG Year End Reporting-Turned in
- C.) Homeland Security Qtr. Report
- D.) Davis Besse Qtr. Report
- E.) BSIR Report-Bi-annual completed
- F.) SERC Report-Year End/Financial completed-Compliance due 9/29
- G.) 911-Annual Survey-Completed

### **Public Outreach:**

8/29 & 9/21-Board of DD-Exercise and Planning  
8/21-8/27-Sand. County Fair

### **Emergency/Disasters:**

- A.) Flooding-Nothing that qualified for SDRP or FEMA assistance

### **Hazardous Material Calls:**

- A.) Multiple Diesel Spills

### **Community Plan Reviews/Updates:**

- A.) County Hazmat Plan being completed now, due to the State on 10/17.

### **Exercises:**

10/2-Assisting Board of DD with their Exercise-Full Evacuation Component

### **911 System-**

Moving forward with upgrade. Sungard has been selected as the vendor of choice. Need to discuss bid process vs. sole source due to no other vendor can give us what we want due to the piggy back system. We do not sign contact with vendor, Wood County does, we will sign a contract with Wood County Sheriff Office for both CAD and 911 system.

### **Communications-**

- A.) Bender Proposals for Phase 1, repeater, Power Supply and Back Up is in. 911 will be paying for these. 1,450.00 + 3,435.00. Phase 1 is completed; we are waiting on quotes for Phase 2. Phase 2 has not started, trying to get new frequencies to alleviate some issues in the future. [FCC approved, Phase 2 is almost complete.](#)

### **Communications Center Interviews:**

Selected Candidate-H. Weasner. Still in training  
Selected Candidate-K. Hohman-completing training (Was a Fostoria PD dispatcher)

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Interviews next 2 weeks for the last candidate

### **2017 in a glance:**

4/12-Promedica Exercise  
4/18 & 4/19-OEMA-Spring Conference  
4/18-SKYWARN Training-County  
4/22-LEPC- EOC Functional Exercise  
5/2-Davis Besse-Full Scale Exercise  
7/7-911 State Visit  
7/13-Soil and Water Mtg with Riley Twp. Beaver Dam removal options. 15x25 (Green Creek)  
7/14-911 Appreciation cookout  
8/7-DWART Plan Due  
8/20-Week of Fair-booth-Run weather, mass notification, emergency preparedness  
September-Gearing up for 911 Upgrade  
9/30-Mitigation Plan Due  
Oct.-Fall Conf.-EMA  
Oct.-Upgrade 911 Systems, CAD, Recording, GPS  
10/17-Hazmat Plan Due  
Dec.-Winter Conf.-EMAO  
12/1-Radiological Plan Due  
12/30-EOP Plan Due  
12/30-Resource Plan Due  
12/30-County Inventory Due

We will continue with School Planning for the next school year, school building walk thru, as well as working with water treatment plants on planning and exercising in Sand. Co.

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Kelly Askins – Dog Warden

- Talked about issues they have been having due to the fact there is no humane agent in Sandusky County.
- Reviewed license and kennel census year to date.
- Working on multiple trainings with the Sheriff Office and Health Dept. EMA did some radio training. Did some training on service dog's vs therapy dogs.
- All the 2017 licenses have been entered in to the system.
- Dog's day at the beach went really well and they are hoping to do this again next year.
- Kennel floor is almost done. Would like to do an open house in October.
- Updating operating procedures and that will be ongoing for a while.
- Talked about HB 147 and some problems she sees with this and what could happen in the county.
- She is incurring some extra expenses when they retrieve a stray, contact the owner and they do not come and get the dog. She then has to hold the dog longer prior to adopting them out. She wants to file charges to recoup some of her money on these individuals. The Board agreed she should do so.

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Jerri Miller – Auditor

Tax receipt report was reviewed. Tax collection is up for September. Over all for the year we are showing an increase. Casino tax was also up for the quarter.

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Most departments are in line with budget there are three that are over budget. These offices will be notified.

There are a few issues with some late filings we may be getting some late charges on.

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Public forum portion of session proceeded.

Citizen attendees: none

Media attendees: Craig Shoup, News Messenger. Tom Fullen, WFRO.

## \*\*\* RESOLUTIONS \*\*\*

### 2017 – 324

#### **APPROVING SUPPLEMENTAL APPROPRIATION TO IT WAGES (\$45,035.00) AND BENEFITS (\$8,000.00) FROM CITY OF FREMONT MOU**

M – Schwochow

S- Reiter

Schwochow – yes

Reiter – yes

Miller – yes

### 2017 -325

#### **APPROVING SUPPLEMENTAL APPROPRIATION IN WC ROTARY FUND TO PAYMENTS TO AGENCY (\$198,855.24) AND OTHER FINANCING (\$100,000.00)**

M – Miller

S- Reiter

Schwochow – yes

Reiter – yes

Miller – yes

### 2017 – 326

#### **APPROVING SUPPLEMENTAL APPROPRIATION TO CAPITAL OUTLAY VEHICLES IN PI FOR FACILITY MANAGEMENT TRUCKS (\$55,912.00)**

M – Reiter

S- Schwochow

Schwochow – yes

Reiter – yes

Miller – yes

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Ron Hiser came in to bring the Board up to date on what happened to the generator. The company came in and said there was a power surge that caused the issue. This should not have happened. They are working on resolving the issue and it will be resolved before we have another emergency. Commissioner Miller asked for a commitment in writing from the contractors outlining the resolve and how they will keep this from happening again.

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Cathy Glassford – FCFC

- Presented her annual report to review with the Board. Community numbers are still pretty positive.
- She is going to be receiving another grant from Engage Ohio. She is not sure how much she will receive yet.
- She had asked in the past about additional money from the Board. She feels that with the new grant she should not need additional and when looking at the budget she feels she could include a wage increase for her and her staff. She did some research with Seneca County and what their wages are. A lot of the grants have to do with wraparound and she has additional responsibilities. The Board did make sure to let Cathy know that there is no plan at this time to issue increases in wages.

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- Executive committee meeting is in November and they will discuss budget for 2018 more.

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Pam Jensen – Promedica Hospital

- Wanted to talk to the Board about the process of choosing the medical director for EMS. Chief Jackson was in attendance and explained they are in a consortium along with fire departments and the contracts are written where the consortium would replace the director as one steps down. The Board is happy with how things stand at this time and are not looking to change how the process works. You don't know what the future brings so this could change. The current contract does not expire until July 1, 2018. The medical directors have monthly meetings and physicians can join the consortium. The ideal situation is to have as many medical directors in Ohio to join the consortium. This is to standardize treatment within the state/region.

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Karen LaFountain – TASC

- Reviewed grant expenses for SFY17. She spent all but \$1.11.
- They did 133 assessments, admitted 119 clients.
- She has lost one case manager but has an application and interview set up for a replacement.
- No bars has been discontinued and TASC is getting these clients. Most need case management. They are getting more from Municipal Court.

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At 12:35pm and with business concluded for the day Commissioner Miller moved to adjourn with a second to the motion offered by Commissioner Schwochow. The ensuing vote was unanimous in the affirmative.

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Board of County Commissioners, Sandusky County, Ohio

Attest: \_\_\_\_\_  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio