

**Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420**

**MEETING 2018**

**Meeting:** Board Of Commissioners

**Location:** Commissioners' Board Room

**Date:** 2/13/2018

**Time:** 8:00 AM - 11:25AM

**Present:** Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

**Present:** Theresa Garcia, County Administrator

**Others Present:** Phil Collison, Peggy Courtney, Craig Shoup, Beth Hannam, Erik Vaughan, Steve Fought, Marc Glotzbecker, David Roca, Tom Fullen, Steve Shiets, Zach Mulder,

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 2/8/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter, Scott Miller, Charles Schwochow,		
Review of External board/Meetings Attended by Commissioners	Commissioner Reiter attended the Drug Task Force special committee meeting (the committee on the new three strikes your out). Commissioner Reiter is helping the committee to address memdical lab. needs with ProMedicas Memoial. The committee will need to work with all county law enforement to develop their procedures once the committee has everything outlined. Tim Braun, Prosecutor, stated he would make sure they would address this important detail. Commissioner Reiter asked that once the program is ready to go Mr. Braun would with the Commissioners to explain the program. The money for the program is coming from a grant from the Mental Health and Recovery Services Board of Seneca, Sandusky,and Wyandot Counties.			
	Commissioner Reiter, Schwochow, and Miller attended the Regional Planning meeting on Monday 2/12/18. They had the election of Officers with President Bob Kusmer, 1st V-President Keith Fruse and and 2nd V-President Matt Damschroder. John Willey dscussed the flood plane maps that were recently received.			

<b>*Then/Now Documents</b>	Three certificates were presented from Common Pleas Court. They ran out of money at the end of the year and could not establish PO's. Three invoices from various vendors make up these certificates. Colleen Robinson - \$523.00; Culbert Law Firm - \$1,281.75; James Melle - \$1,220.00		\$523.00 \$1,281.75 \$1,220.00	<b>*Motion:</b> Move to Approve then and now certificates Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	One certificate was presented from County Court. They were not aware of the outstanding invoice prior to closing the PO. One invoice makes up this certificate. Nichols Paper & Supply - \$592.04		\$592.04	
	Two certificates were presented from DJFS. A PO was in place to cover the invoice. When the invoice was received there was one child not billed for so an additional invoice was sent and they were unable to obtain the PO for 2017. One invoice makes up this certificate. Ohio Teaching-Family Assoc. \$6,875.00. Second certificate the children services case worked failed to request a PO when services were scheduled. One invoice makes up this certificate. Kelton Smith, Attorney at Law - \$1,000.00		\$6,875.00 \$1,000.00	
<b>*Personnel</b>	None at this time			
<b>*Travel Requests</b>	None at this time			
<b>Commissioners and Administrator Discussion</b>	<p>The Commissioners recently received DJFS complaint it was discussed and they asked the Administrator to forward the complaint to Cindy Bilby, DJFS Director, and to ask her to investigate and report findings back to the Commissioners.</p> <p>EMS has an issue at Bethesda over the weekend. A call came in and when the squad arrived the patient did not want to be transported. The staff at Bethesda was not happy that they would not transport without the patients consent.</p> <p>The Administrator presented documentation from the Account Clerk regarding increases requested by the Bar Association on Public Defender fees. After discussion Commissioner Miller moved to increase the in court and out of court hourly rate for public defender by \$5.00 per hour. Commissioner Schwochow seconded the motion.</p>			<b>*Motion:</b> Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
<b>TASC (8:30am)</b>	<b>Phil Collison - TASC Administrator.</b> Phil started as the TASC Administrator yesterday, 2.12.18. He came in to meet the Commissioners and give them his background with the County. The Commissioners asked him to give his first impression of the program and where he plans to head with the program. He is going to work on retention program in order to clean up old files and contacting the courts. He also plans to keep the changes put into place by the prior administrator regarding forms and procedures. Phil will be contacting Mental Health Board and the State to introduce himself. He has worked with many of these individuals in the past and feels comfortable reaching out to them.	Phil Collison - Administrator		

<p><b>Visitors Bureau (9:00am)</b></p>	<p><b><u>Peggy Courtney - Visitors Bureau Executive Director.</u></b> Peggy came in to update the Commissioners on Visitors Bureau happenings. She asked about the Valentines Dinner over the weekend. Commissioner Reiter attended the dinner and it was very nice. Peggy talked about the upcoming Visitors Bureau Awards banquet and asked if the Commissioners and/or their spouses would be attending. They received many nominations for the awards and things are coming around for the function. The guest speaker for the awards will be meeting with the Commissioners that week too. Peggy and her staff have done several visitors bureau shows. They get several bus tours from these shows. They are continuing to move forward with the Fishing Festival. May 19, 2018 from 10 - 4 downtown. It should be a great festival.</p>	<p>Peggy Courtney - Executive Director</p>		
<p><b>Enterprise Zone - Standard Wellness Abatement (9:30am)</b></p>	<p><b><u>Beth Hannam - EDC Executive Director.</u></b> Erik Vaughan from Standard Wellness came in with Beth Hannam to review their proposal to the Commissioners for the Enterprise Zone agreement. Erik presented the project and their request from the Enterprise Zone. The Commissioners asked some questions about the agreement. The proposal would give them a 75% tax abatement. They would pay taxes on 25% for the business for the first ten years. The school systems involved are aware of the abatement request. Commissioner Schwochow moved to approve the tax abatement for the ten year period. Commissioner Miller seconded the motion under the agreement that was presented.</p>			<p><b>*Motion:</b> Move to Approve agreement Moved by: Chares Schwochow 2nd: Scott Miller Yes - 3</p>
<p><b>*Resolutions (10:00am)</b></p>	<p>2018 - 63 APPROVING ENTERPRISE ZONE AGREEMENT AUTHORIZING THE AGREEMENT BETWEEN THE CITY / VILLAGE OF GIBSONBURG AND STANDARD WELLNESS COMPANY, LLC, 77 MILFORD DRIVE, SUITE 232, HUDSON, OHIO 44238</p>			<p><b>*Motion:</b> Move to Approve Moved by: Chares Schwochow 2nd: Kay E Reiter Yes - 3</p>
	<p>2018 – 64 APPROVING SUPPLEMENTAL APPROPRIATIONS FOR DOG WARDEN FROM INSURANCE REIMBURSEMENT RECEIVED TO REFUNDS (\$1,707.88) SUPPLIES (\$1,112.88) AND CONTRACT SERVICES (\$595.00),</p>		<p>\$1,112.88 \$595.00</p>	<p><b>*Motion:</b> Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3</p>

<b>Rodriguez Street Project</b>	<p>Many attended the meeting from the Village of Gibsonburg, Madison Township, Sanitary Engineer and the Engineers office. Commissioner Reiter asked for introductions and then turned the meeting over to Steve Shiets, County Sanitary Engineer. Steve passed out documents regarding the project and talked about his option for the sewer portion of the project. (See Attachment A) The Commissioners are responsible for sewer but not for water. Total cost of the project would be \$368,935.00 and there may be a possibility of getting a zero percent loan. If it doesn't qualify for the zero percent it could qualify for low interest loan. Discussion with the Village was after the sewer project was done the Village could annex Rodriguez Street into the village and take care of the water issue. Without annexation they would have to increase the base rate, if they are annexed those fees would decrease. There would be tap-in fees to the residents, however Martha Bowen, Sandusky County Health Department, informed the group the Health Department has a grant fund that would help residents tap into the sewer system. Each resident would have to apply for the grant to assist in paying for the tap-in fee and could be up to 100% grant. When the notice to connect is sent out it should include the information on the tap in grant. Angie McConnell, WSOS, stated there is CDBG money that could pay for road and water infrastructure at 100%. The question is who should apply for this grant.</p>		\$368,935.00	
	<p>Commissioner Reiter asked if everyone was good with the concept of the sewer projects. Mayor Fought, Village of Gibsonburg, was good with the sewer project and moving forward. Commissioner Reiter than asked Angie how we handle the critical infrastructure grant for the water. Angie went over the application process and that comes from the Commissioners. The Commissioners asked Mayor Fought to present the water base rate reduction to Council until the Street can be annexed. Once the Commissioners know the water and road will be taken care of they can move forward with the sewer option presented by Steve.</p>			
<b>Public Open Session</b>	<p>Citizens Attendees - David Roca, Fremont City News. Media Attendees - none Elected Officials - none</p>			
<b>*Adjournment (11:25am)</b>	<p>With business completed for the day the meeting was adjourned.</p>			<p><b>*Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3</p>

Signature of:

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Kay E Reiter, President

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**Scott Miller, Vice President**

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**Charles Schwochow**

**Board of County Commissioners, Sandusky County, Ohio**

Attest: \_\_\_\_\_

Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio