

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2022

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 3/1/2022

Time: 8:00AM – 11:26AM

Present: Commissioners: Scott Miller - President; Charles Schwochow – Vice President; Russ Zimmerman

Present: Theresa Garcia; County Administrator

Others Present: Ron Hiser, Atul Chopra

(*action items)

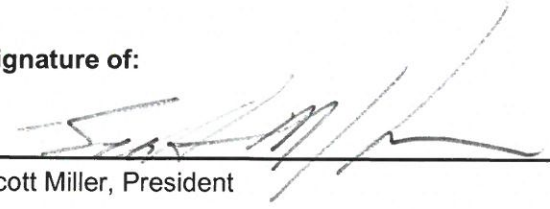
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 2/24/2022 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Charles Schwochow Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Miller attended the Regional Airport Authority Board meeting. The Airport thanked the County again for assisting with the use of a snow plow from the Engineers Office. There is some interest in some new development out at the airport. The new airport manager was introduced. Commissioner Miller felt he has jumped in to the position full force and will be a great asset to the airport. The board is sending him out for training to help him get more information on how to run the airport as a business. They did discuss the study the Commissioners helped contract to investigate what businesses would benefit building in the airport area. The study is complete but we have not seen the report. Commissioner Miller emphasized how important the report is.	Scott Miller		

	Commissioner Zimmerman attended the Mental Health Board meeting. They are working on the organization of the new four county board. They are going to move the meeting locations so each of the counties will host the board meeting. Mircea had the mobile crisis response team give a presentation. There was a good group attending the meeting and a lot of information shared.	Russ Zimmerman		
	Commissioners Miller and Zimmerman attended the Chamber's virtual Annual Awards banquet. Commissioner Schwochow was unable to sign in to the awards ceremony. There were several awards presented to business owners in the County. The ceremony was a you tube video that can be watched by anyone.	Scott Miller Russ Zimmerman		
Commissioners and Administrator Discussion	Commissioners and the Sheriff toured the jail with Representative Click. The group shared with Representative Click the needs of the jail and how important the funding associated with HB 101 will be for our County jail as well as other jails. Commissioner Miller was also able to talk to Representative Click after the tour to discuss funding opportunities.	Scott Miller Charles Schwochow Russ Zimmerman		
	Commissioner Miller also attended the Bellevue City Council meeting. City of Bellevue has their Hot Soup Cook Off this weekend. He tries to attend this meeting whenever he can.	Scott Miller		
	Administrator Garcia discussed the possibility of increasing Public defender fees. The last time they were adjusted was in 2018 and there are a few items that could be updated. Traci Myles, Account Clerk, is going to run numbers to give everyone an idea of how much more it would cost if fees were increased. Once this number is reviewed a recommendation will be made.	Theresa Garcia		
	Commissioner Miller asked about setting evening meeting again now that the pandemic has slowed. His suggestion was to set up quarterly evening meetings for the year so we can post it on the web page and already have locations and times set up to advertise. Commissioners agreed to look at dates and get thoughts on where to host the meetings.	Scott Miller		

<p>* Then /Now Documents</p>	<p>One certificate was presented by Commissioner's Office. PO's were in place for 2021 but were liquidated because they didn't believe there were anymore 2021 invoices. Two invoices make up this certificates. Isolved Benefit services - \$102.50 Lucas County Coroner - \$ \$1,450.00</p> <p>One certificate was presented by the Sanitary Engineers Office. PO was in place but vendor changed names and has a new tax ID number. One invoice makes up this certificate. No Flow In Flow - \$895.16</p> <p>One certificate was presented by the Sheriff's Office. 2021 Medical invoices and 2021 PO's are closed. Five invoices make up this certificate. Emergency Physicians - \$59.35 Emergency Physicians - \$59.35 Pathology Labs - \$9.44 ProMedica Hospital - \$21.77 Toledo Radiology - \$21.77</p>	<p>Commissioners</p> <p>Sanitary Engineer</p> <p>Sheriff</p>	<p>\$102.50 \$1,450.00</p> <p>\$895.16</p> <p>\$59.35 \$59.35 \$9.44 \$21.77 \$21.77</p>	<p>*Motion: Move to Approve certificates Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3</p>
<p>* Personnel</p>	<p>None</p>			
<p>* Travel Requests</p>	<p>None</p>			
<p>Facility Management</p>	<p><u>Ron Hiser – Facility Management.</u> Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. The security system at the jail is ready to be installed. Health Department HVAC contract was awarded. They are working on the IT office on Countryside. Ron would like to upgrade the electrical by installing a generator. Water damage at the health department is being finalized. He is hoping to get everything fixed through the one contractor. He continues to work with Visitors Bureau on their recovery funding projects. Ron needs to settle up with Poggemeyer on the Better Building projects.</p>	<p>Ron Hiser - Director</p>		
<p>IT</p>	<p><u>Atul Chopra – IT.</u> Atul came in for his regular meeting with the Commissioners. See attachment for agenda items. They are going to slowly start the email migration. They will complete three to four departments at a time and it will take a few months to move everyone. Ohio Telecom has the dark fiber route set and they are confirming it with the engineering firm. The Treasurers</p>	<p>Atul Chopra – IT Supervisor</p>		

	<p>server failed last week. They were able to spin up a new server within an hour and they did not lose any information from the incident. They continue to work with the engineer to update the phone system and use it as a demo for county phone system upgrade. Continue to work on cyber security and services that should be installed. They are working with JJC on securing the laptops the students bring in from the schools. Atul continues to work with CAD system upgrade.</p> <p>Commissioner Miller talked about what equipment they would move from the jail to the new office building and what would make sense. Commissioner Miller also noted he had a call from Bob Gross, City of Fremont, regarding cell phone connection at the Municipal Building. This was the first Atul had heard of this and he will work on what they can do to help that connection.</p>			
* Resolutions	<p>2022-73 APPROVING SUPPLEMENTAL APPROPRIATION TO DTF SUPPLIES (\$7,900.00) FOR UPDATED COMPUTER FOR OFFICE</p>	DTF	\$7,900.00	<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3</p>
	<p>2022 - 74 AUTHORIZING THE USE OF AMERICAN RESCUE PLAN (ARP) RECOVERY FUNDING FOR THE VILLAGE OF GIBSONBURG TO INSTALL SEWER SYSTEM ON RODRIGUEZ STREET</p>	Recovery funding		<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3</p>
Public Open Session	<p>Citizens Attendees – none Media Attendees – none Elected Officials – none</p>			
* Adjournment (11:26am)	<p>With business completed for the day the meeting was adjourned.</p>			<p>* Motion: Move to adjourn Moved by: 2nd: Yes - 3</p>

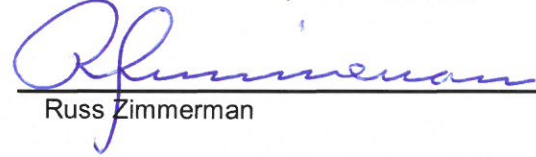
Signature of:



Scott Miller, President

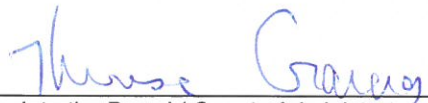
absent

Charles Schwochow, Vice President



Russ Zimmerman

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio



Topics of Discussion for the meeting Dated March 1st 2022

1. We are meeting with SAS to discuss scope of work and installation of the access control system at the Sheriff and Jail location this afternoon.
2. The Better Buildings Bid-Pkg. IV for the health department had the bid opening Feb. 1st 2022 the winning contractor was Warner Mechanical.
3. Sheriff Office project has CSO finished with their controls phase and Bays Mechanical still needs to complete the mini-split unit and punch-list. We had the walk-through the morning of Feb. 23rd to inspect work and identify deficiencies.
4. Communication center new lobby work is underway, and also is the renovations of the road crew's restroom. They are finishing up the painting in the lobby area and plumbing in the restroom. Additional counter tops were needed and ordered.
5. We have given Mid-State the green light for repairs to the courthouse bell tower and they are working with the insurance on price reconciliation. (early spring)
6. The renovation of the parks office building for the I.T. department is underway. The majority of the demolition has been completed and our crew is starting on the electrical and cabling.
7. We are installing the exterior cameras at the Service Center this week.
8. We have purchased the awning for the service center and will install it in-house.
9. Still performing Boiler inspections for all locations
10. Inspections for back-flow and fire protection systems are complete.
11. The new purchasing department assistant is working out well. Rich is training her on our multiple systems and duties. They're starting the process of creating the inventory list in our work order program Facility Dude.
12. Demolition for the Woodville court chair-lift will be taken care of by F.M. and we are working with the vendor on payment schedule (first payment yesterday 27K)
13. The water damage at the board of health has been addressed by Cousino's Restoration. We had scheduled a walk-through with all-parties including the insurance provider, however we had to cancel due to weather issues. Working to reschedule.
14. Working with County Administrator on cleaning out the 108 Park Ave. location.
15. Trying to keep up with the recent weather events....snow removal and salting.....still
16. JDC heating issues.
17. Working with Visitors bureau on renovations and new signage. (Thursday)
18. Boiler issues need attention at the Sheriff office.
19. Financial discussions per bid package 4 and PDG.
20. Veterans Park Sidewalks (cut concrete).

Current / Ongoing Projects:

- Hosted email migration
 - Splice quoted \$14,850 for complete migration project.
 - Microsoft licensing - \$10/month without desktop applications, \$23/month with desktop applications
 - 13 w/ Office and 35 w/o Office - EMS = 40, EMA = 2, IT = 6
- Dark fiber – Ohio Telecom has route, working with engineering to confirm
- Application hosting (Akamai)
 - Sheriff's office not looking to supply phones to deputies
 - Auditor's office trial setup, will be testing with select users
- County network/phones
 - Additional bandwidth – jail bandwidth ordered, 60-90 day installation window
 - Professional services – \$37,200 quoted by Fortinet, need to review and confirm everything is included.
- Clerk of Courts – migrating last few PCs from old Mainserver
 - Court management system – scheduling Pioneer kickoff call for week of 3/21
 - Document management system – work with Perry Corp. to update software and licensing
- Treasurer – server hardware failed, we were able to setup new server within an hour using backups and virtual infrastructure.
- SC Engineer
 - Backups – completing successfully
 - Phone system – phone system demo licensing and equipment signed for, awaiting kickoff
 - Audio/video system – Wide Area Media quote approved, waiting on equipment
- Cybersecurity – working with remaining 3 users to decommission last old server.
 - SentinelOne currently installed on roughly 250 endpoints, looking to complete by 3/18
 - MDR – TylerTech provided very competitive pricing of \$31,900/year
- Anti-phishing – new campaigns and training implemented, emails sent week of 3/1
- JJC – stopping Google implementation
- EMA – finish setting up smart board
 - Avtec radio console – setup backup console and radio equipment
- SCSO
 - AVTEC radio console – working on temporary auto-aid system
 - 911 phone system
 - Setting up backup services – Phone gateway lines connected. Will work with vendor to complete configuration.
 - Radio systems – getting quotes for replacement systems to allow all county agencies to communicate on single radio
 - CAD/RMS/JMS – ProPhoenix & Motorola demos scheduled. Waiting for Justice Data Solution's availability.
- EMS – virtual fax working well
- TASC – all data migrated to courthouse server. New workstations installed.
- City of Fremont
 - Setting up two factor authentication and network security log and reporting
 - Fremont Police – awaiting backup equipment
 - Backups – awaiting backup equipment
 - Dark fiber – Mr. Frost finalizing details to proceed.
 - WTP & WRC – awaiting backup equipment
 - Security – setting up workstation for security officer

