

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**2024 MEETING**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 1/09/2024

Time: 8:00AM – 11:28AM

Present: Commissioners: Russ Zimmerman – President; Scott Miller– Vice President; Charles Schwochow

Present: Theresa Garcia – County Administrator

Others Present: Bill Windnagel, Peggy Courtney (phone),

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Russ Zimmerman, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 1/08/2023 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman attended the Board of Revision meeting yesterday. It was a reorganization meeting. They discussed the process for the BOR and what changes they may want to see for 2024 and they established membership roles.	Russ Zimmerman		
	Commissioners all attended the Regional Planning meeting last night. They went through some solar energy zoning documents. Jackson Township presented their documents. They approved the budget for 2024. The Regional Planning by-laws were reviewed. They are forming a committee to update and revise. There were several items in the by-laws that need to be revisited and adjusted. Commissioners discussed membership on the Planning Board and how this should work.	Russ Zimmerman Scott Miller Charles Schwochow		

<b>Commissioners and Administrator Discussion</b>	<p>Commissioner Schwochow asked if anyone had heard an update on Village House. They are working on the lease agreement with the Diocese of Toledo. They will reopen once they have that agreement. Commissioner Schwochow had heard form a group that had presented a donation to the Village House and then found out they are closed and are unsure of what they did with the donation.</p>	<p>Charles Schwochow</p>		
	<p>Commissioners discussed an email that was received from the Regional Airport Manager. He was requesting assistance with funding for a safety project for runway lighting. The Commissioners agreed to set up a loan, if they are interested, that would be paid back in three years. Administrator Garcia will contact the Manager and work on an agreement to present.</p>	<p>Russ Zimmerman Scott Miller Charles Schwochow</p>		
<b>* Then /Now Documents</b>	<p>Three certificates were presented by the JJC. Two PO's were not obtained due to end of the year processing, and one invoice was paid by personal credit card and forgot to turn in for request for reimbursement. Three invoices make up these certificates. Bakers Diversified Vehicle Tech. - \$207.00 Croghan Colonial - \$13.19 Renee Matthews – \$83.50</p> <p>One certificate was presented by the Board of Elections. No invoice had been received and PO was not in place. One invoice makes up this certificate. Suburban/Metro Press - \$240.00</p> <p>Two certificates were presented by EMS. Both invoices were received after New World was closed for 2023 and PO's could not be established. Two invoices make up these certificates. Zoll- \$105,891.69 Randolph's TV &amp; Appliance. - \$140.62</p> <p>Four certificates were presented by Common Pleas. Three invoices were submitted after the 2023 PO's were completed; fourth invoice the court administrator was not aware services were requested prior. Four invoices make up these certificates. Court Diagnostic &amp; Treatment - \$1,227.00 Maximus - \$1,000.00 Ross Sutherland - \$227.30 Daniel Spitz - \$2,380.00</p>	<p>JJC</p> <p>Board of Elections</p> <p>EMS</p> <p>Common Pleas</p>	<p>\$207.00 \$13.19 \$83.50</p> <p>\$240.00</p> <p>\$105,891.69 \$140.62</p> <p>\$1,227.00 \$1,000.00 \$227.30 \$2,380.00</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3</p>

* <b>Personnel</b>	None			
* <b>Travel Requests</b>	None			
<b>Community Work Program (CWP)</b>	<b>Bill Windnagel – CWP.</b> Bill came in for his regular meeting with the Commissioners. The latest work order report were presented. CWP will be getting a new/used van this week. It's been a slow month and he has been working with Facility Management. He only has two on his crew right now. He has three new mowers coming for the season. The CDBG revolving loan funds are being used to pay for the equipment and the van. They helped with the Symphony event at Grace Community Church.	Bill Windnagel - Coordinator		
<b>Visitors Bureau</b>	<b>Peggy Courtney – Visitors Bureau.</b> Peggy called in for her meeting this morning. See attachment for agenda items. The flag poles are up and the electric has been run on the new signs. There are a few things that still need to be completed but it is almost done. The Fremont Rotary Club contacted Peggy and would like to donate some money towards the sign project. New plants will be planted in the spring. The 2024 Community Guides have been delivered. Peggy will start distributing these guides this week. They had the same number of sponsors as they had last year. They have a travel show this weekend so they will take those with them. The holiday light show is done for 2023. They started taking the displays down this week. They are planning next year's display already. They are getting a few more events for the solar eclipse. Gibsonburg is planning a run that day that will be connected to other city runs in the eclipse path. Hotels and camp grounds still aren't filled. Downtown Fremont doesn't have anything locked in for the weekend other than making sure they have inventory and staffing for the weekend.	Peggy Courtney – Executive Director		
<b>Veterans Office</b>	<b>Terry Stanforth – Veterans.</b> Terry came in for his regular meeting with the Commissioners. Commissioners asked if they had any issues at the Veteran Park from the holiday lights. He heard great comments and had no problems at the park. He submitted his annual report to the State and they had handled 172 claims in 2023 and they had 112 in 2022. They are up by 60 claims. This is great to deliver these benefits to the local Veterans. Claims are from Veterans that were injured while on active duty and it still affects	Terry Stanforth – Service Officer		

	them today. They sometimes see a spike in assistance around the holidays and tax time. Terry would like to purchase a new van in 2025. He transferred their enclosed trailer to Facility Management with the understanding if they need it they can use it. Facility Management used it to transport election equipment.			
<b>* Resolutions</b>	2024 – 20 APPROVING SUPPLEMENTAL APPROPRIATION TO BOARD OF ELECTIONS CYBER FUND TO REIMBURSEMENTS AND REFUNDS (\$2,854.00) TO RETURN FUNDS TO THE STATE	Board of Elections	\$2,854.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2024 - 21 AUTHORIZING CHANGE FUND ACCOUNTS FOR THE SANDUSKY COUNTY AUDITORS REAL ESTATE OFFICE; BOARD OF ELECTIONS; AND BUILDING CODE FOR 2024	Board of Elections Building Code Auditor		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2024 - 22 AUTHORIZING ESTABLISHMENT OF A NEW FUND WITHIN THE BUDGETARY SYSTEM OF SANDUSKY COUNTY ENTITLED; COMMISSIONERS GRANT FUNDS, ASSIGNED FUND #20018	Commissioners		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2024 - 23 APPROVING SATISFACTION OF MORTGAGE BY SANDI'S VILLAGE CAFE, 222 S. MAIN STREET, LINDSEY, OHIO 43442 (\$34,401.57)	Housing Program	\$34,401.57	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2024 - 24 APPROVING FUND TRANSFERS FOR ANNUAL FUNDING TO SPECIAL FUNDS	Various		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2024 - 25 AUTHORIZING THAT FIRST STEP FAMILY VIOLENCE INTERVENTION CENTER AND THE LIBERTY CENTER OF SANDUSKY COUNTY IN CONJUNCTION WITH THE SANDUSKY COUNTY DOMESTIC VIOLENCE TASK FORCE, ARE ELIGIBLE FOR FUNDS COLLECTED PURSUANT TO SECTIONS 3113.34, AND 2303.201 OF THE OHIO REVISED CODE (ORC)	Domestic Violence Fund		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3

	2024 – 26 APPOINTING MEREDITH DULY AS REGIONAL PREVENTION SPECIALIST TO THE OHIO CHILDREN'S TRUST FUND (OCTF)	Childrens Trust Fund		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2024 - 27 APPROVING SUPPLEMENTAL APPROPRIATIONS TO OPIOID LITIGATION FUND PAYMENTS TO OTHER ENTITIES (\$50,000.00) FOR FEASIBILITY STUDY	Opioid Litigation	\$50,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2024 - 28 APPROVING SUPPLEMENTAL APPROPRIATION FOR PILOT PROBATION TO COVER ADULT PROBATION SALARY (\$226,300.00) AND BENEFITS (\$35,000.00) FOR THE YEAR	Pilot Probation	\$226,300.00 \$35,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2024 - 29 APPROVING SUPPLEMENTAL APPROPRIATION TO EMS PI CAPITAL OUTLAYS FOR AUTOPULSE AND XSERIES 4 YEAR WORRY FREE SERVICE PLAN, YEAR 2.	EMS	\$105,891.69	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – Chris Hilton, Sheriff			
<b>Sheriff</b>	<b>Chris Hilton – Sheriff.</b> Sheriff Hilton came in for his regular meeting with the Commissioners. He had talked about the jail inspection and items that needed to be corrected. Three of the items were the lighting for the cells, a key box to secure jail keys and flooring. Sheriff mentioned a discussion with the County Court Judges about security. The Commissioners noted they have a meeting set up to talk with Judge Welty about this next week. This morning there was a short period the county was on a level one because of ice, mostly in the west side. This weekend weather may be an issue. He has three different counties coming in tomorrow to observe his IGNITE program. Commissioner Schwochow mentioned the great program at Christmas to present gifts to families that needed some help or just a thoughtful gift for those that needed an uplift. All gifts	Chris Hilton - Sheriff		



	were donated for the program. It let people know that there are people out there that still care. Touched base on the solar eclipse and being prepared. He will have extra dispatchers and road patrol the same as he would during the cedar point season.			
<b>* Adjournment (11:28am)</b>	With business completed for the day the meeting was adjourned.			<b>* Motion: Move to adjourn Moved by: Charles Schwwochow 2nd: Scott Miller</b>

Signature of:

Russ Zimmerman, President

Scott Miller, Vice President

Charles Schwwochow

**Board of County Commissioners, Sandusky County Ohio**

Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio



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712 North Street, Suite 102 – Fremont, OH 43420 – 800-255-8070 – [www.sanduskycounty.org](http://www.sanduskycounty.org)

### **Commissioner Meeting Agenda – January 9, 2024**

1. Relief Grant Funds project update
2. 2024 Sandusky County Community Guide Update
3. Rock & Awe Holiday Light Show
4. Solar Eclipse Update

