

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**2024 MEETING**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 1/16/2024

Time: 8:00AM

Present: Commissioners: Russ Zimmerman – President; Scott Miller– Vice President; Charles Schwochow

Present: Theresa Garcia – County Administrator

Others Present: Gwen Soule, Allen Gahler and Katie Schlagheck

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Russ Zimmerman, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 1/11/2024 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		<b>*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</b>
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioner Zimmerman went on a ride along with children's services staff last week. He went with two different staff members on visits. They went to a home, and no one answered the door. They tried calling but there was no answer there either. They went to the next home. Commissioner Zimmerman gave some information on the visit. He went to several other calls with the staff member. They spent a good amount of time at one home. These are very unfortunate situations, and it was very interesting to spend that time with the employee to see what they deal with on a daily basis.	Russ Zimmerman		
<b>Commissioners and Administrator Discussion</b>	An invitation to Chief Whiteheads retirement celebration was received and a proclamation has been prepared to present to him for his years of service.			

<p><b>* Then /Now Documents</b></p>	<p>One certificate was presented by the Sanitary Engineer. Was not aware the services being provided were their obligation and invoices were sent to the wrong email. One invoice makes up this certificate. Cattron North America Inc. - \$1,302.09</p> <p>One certificate was presented by DJFS. Two certificates year end PO's were not done and one certificate new placement home could not be set up at the end of December. Three invoices make up this certificate. ENA - \$22,041.00 SAFY - \$3,487.19 Dustin/Beth Lee - \$160.00</p> <p>Two certificates were presented by the Dog Kennel. One invoice was mistakenly billed to a different account and PO's were closed out for the year and the other didn't receive the invoice until after the end of the year liquidations. Two invoices make up these certificates. Westview Veterinary Hospitals - \$429.02 San Bay - \$99.46</p>	<p>Sanitary Engineer</p> <p>DJFS</p> <p>Dog Kennel</p>	<p>\$1,302.09</p> <p>\$22,041.00 \$3,487.19 \$160.00</p> <p>\$429.02 \$99. 46</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p>
<p><b>* Personnel</b></p>	<p>None</p>			
<p><b>* Travel Requests</b></p>	<p>None</p>			
<p><b>OSU Extension</b></p>	<p><b><u>Gwen Soule, Allen Gahler and Katie Schlagheck – OSU Extension.</u></b> OSU staff came in for their regular meeting with the Commissioners. Allen started out by noting that Ohio crop days are February 1st. He has a lot of forage research documents to complete. They have cattlemen's school planned. They are working with Wood County on this program. He will be teaching pesticides classes too. Commissioner Schwochow asked about the community garden. They plan to maintain it this year, but it probably won't be anything glamorous. They will publicize when they have open gardens. The University went through interviews for the research farm Manager position. Katie has been working with the Health Department on the creating healthy communities' grant. A local physician refers the program to a patient and the patient participates in several teaching sessions and receives coupons to purchase healthy foods from local vendors. The program takes six months to complete. It has been a very good program. They can have thirteen to fifteen people in the program.</p>	<p>Gwen Soule - Educator Allen Gahler - Educator Katie Schlagheck - Educator</p>		

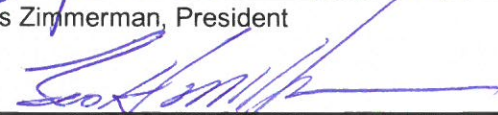
	<p>They continue to present the real money real world program. They will go to Clyde schools again in February. Katie is now trained in Tia Chia for arthritis and falls prevention. She teaches an eight week class. Her first class she started with approximately 40 students. Gwen will kick off 4-H this year with volunteer training. They will teach a class on working with minors and recognizing abuse. They will do some training on helping new families understand 4-H. School programs will begin shortly. Gwen is working with two groups of people that would like to start new 4-H clubs. They feel the participation numbers are going to continue to grow. They have done studies on why kids drop out of 4-H and it is usually they are involved in to many other activities or they join FFA. Gwen talked about a ruling she heard about OSU Extension paying rent to County Commissioners.</p>			
* Resolutions	<p>2024 – 31  APPROVING SUPPLEMENTAL APPROPRIATION FOR DOG KENNEL CONTRACT SERVICES (\$429.02) TO PAY 2023 CHARGE THAT MISTAKENLY GOT INVOICED TO SOMEONE ELSE. 2024 POS ARE ALREADY IN</p>	Dog Kennel	\$429.02	<p>*Motion: Move to Approve resolution  Moved by: Scott Miller  2nd: Charles Schwochow  Yes – 3</p>
	<p>2024 - 32  APPROVING APPROPRIATION TRANSFER FOR PROSECUTOR FROM WAGES TO FOJ FUND FOR 2024 MANDATORY PAYMENT (\$2,176.50) AND APPROPRIATION TRANSFER FOR HOUSING PROGRAM FROM CAPITAL OUTLAY TO CDBG (\$150,000.00)</p>	Prosecutor Housing Program	\$2,176.50 \$150,000.00	<p>*Motion: Move to Approve resolution  Moved by: Charles Schwochow  2nd: Scott Miller  Yes – 3</p>
	<p>2024 – 33  APPROVING OUT OF STATE TRAVEL FOR SHERIFF CHRIS HILTON, CHIEF HASTINGS, MAJOR JODY HATFIELD AND DEPUTY CAREN NEMITZ TO WASHINGTON D.C., ON FEBRUARY 2ND TO FEBRUARY 7TH , 2024 TO ATTEND THE 2024 NATIONAL SHERIFF ASSOCIATION (NSA) WINTER CONFERENCE  *** Commissioner Miller made a note that sometimes these travels takes quite a few key staff out of the office.</p>	Sheriff		<p>*Motion: Move to Approve resolution  Moved by: Charles Schwochow  2nd: Scott Miller  Yes – 3</p>

	2024 – 34 APPROVING APPROPRIATION TRANSFER FOR BOARD OF ELECTIONS FROM CONTRACT SERVICES TO OTHER EXPENSES (\$200.00) FOR CHANGE FUND	Elections	\$200.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2024 - 35 AUTHORIZING MARRIAGE LICENSE FEES, DIVORCE, DISSOLUTION AND ANNULMENT FEES BE PAID TO FIRST STEP DOMESTIC VIOLENCE SHELTER AND SANDUSKY COUNTY LIBERTY CENTER PURSUANT TO SECTION 3113.34-35 OF THE OHIO REVISED CODE (ORC) (\$5,889.00)	Domestic Violence	\$5,889.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2024 - 36 APPROVING SUPPLEMENTAL APPROPRIATION FOR DOG KENNEL PI CONTRACT SERVICES (\$2,600.00) FOR REPLACEMENT OF A SECURITY CAMERA AND TO ADD ONE NEW SECURITY CAMERA FOR AN EVIDENCE ROOM, AND DOG KENNEL GF SUPPLIES FOR MARCS RADIO LINK UPGRADE, PROGRAMING AND REPLACEMENT BATTERY	Dog Kennel	\$2,600.00 \$1,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	*** Administrator Garcia asked for a motion to add an additional resolution to the agenda to approve reductions to funds that were over appropriated for 2024 in order to balance the amended certificate.			*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2024 - 37 APPROVING REDUCTIONS TO SEVERAL FUNDS TO BALANCE BUDGET TO AMENDED CERTIFICATE	Various		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – none			
<b>* Adjournment (am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: 2nd:

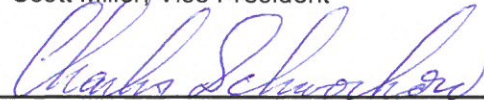
Signature of:



Russ Zimmerman, President



Scott Miller, Vice President



Charles Schwochow

**Board of County Commissioners, Sandusky County Ohio**

Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio

