

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

2024 MEETING

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 1/23/2024

Time: 8:00AM – 10:00AM

Present: Commissioners: Russ Zimmerman – President; Scott Miller– Vice President; Charles Schwochow

Present: Theresa Garcia – County Administrator

Others Present: Kelly Pocock

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Russ Zimmerman, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	<p>The 1/18/2024 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.</p> <p>There were two offices that had large orders for supplies. Just wondering if they checked with FM about some of the supplies</p>	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	<p>Commissioners attended the open house last week for the Birchard Place. They were given a tour of the facility. They have fourteen staff and there will always be a staff member on duty. They have nine beds upstairs for permanent guests and they have sixteen temporary beds downstairs. They cook meals there and have places for personal belongings. There are very nice living spaces for those staying. It is a big building and has plenty of room. Mircea Handru from the Mental Health Board was commended for all his assistance with the home.</p>	Russ Zimmerman Scott Miller Charles Schwochow		
	<p>Commissioners Zimmerman and Schwochow attended the TMACOG General Assembly last Friday. They have a group meeting and then they break down into special group caucuses such as City, County, Schools, etc. The</p>	Russ Zimmerman Charles Schwochow		

	groups were surveyed for common problems in their communities. They discussed housing, electric cars, sewer and water, transportation and the Rt. 23 Corridor project. Everyone seems to have the same problems. There was discussion on how much right away is needed for some infrastructure projects. During the business meeting TMACOG had several of their departments speak on what they do for TMACOG.			
	Commissioner Miller attended the Health Department meeting last Friday. See attachment for a summary of the meeting. They pulled two food licenses last month. They had a conversation on a local establishment that does not have a food license but is serving food. They have given them orders to comply with the Health Department orders.	Scott Miller		
	Commissioners attended the Township Association Annual meeting. They talked about zoning. Maps were passed out for Townships to review. Each Township gave an update. There was a discussion on the Solar Eclipse. They would also like to see a general template for zoning that all Townships can use. There were some new faces. Commissioner Zimmerman gave an update for the County.	Russ Zimmerman Scott Miller Charles Schwochow		
Commissioners and Administrator Discussion	Townsend Township Trustee, John Steager, called to see if one of the Commissioners would attend the next Trustee meeting. February 5 th @ 7:00pm is next meeting. Commissioners all plan to attend the meeting.	Theresa Garcia		
	City of Bellevue Mayor Strecker called to ask if the Commissioners would be willing to give a letter of support for a resident in Bellevue who was awarded the Distinguished Cross and they would like it to be changed to a Medal of Honor. JD Vance's office and Marcy Kaptur's office are supporting the request.	Theresa Garcia		
	Administrator Garcia did some research for the Commissioners in regards to interviews they did for the Airport Board members. Phone calls were made to potential candidates on their thoughts to sit on the board. The Commissioners discussed the four candidates they would like to appoint. The four candidates are Kay Reiter, Rich Farmer, Tom Kern and Paul Smith. Kay would complete her term and Tom	Russ Zimmerman Scott Miller Charles Schwochow		

	would complete a term of a current board member and Rich and Paul would have two year terms. They feel letters should go to those not being appointed as well as the current members that will not be reappointed.			
* Then /Now Documents	<p>Two certificates were presented by the Common Pleas Court. First certificate, Administrator was not aware of investigation being approved, second certificate, previous PO was entered with the incorrect vendor. Two invoices make up these certificates. VISA/AT&T - \$206.67 Mercury Investigations Inc. - \$1,250.00</p> <p>Seven certificates were presented by the Board of DD. The PO's for these invoices had been closed already. Seven invoices make up these certificates, six to the same vendor. Bowling Green State University - \$907.08 Sandco Industries - \$42.25, \$84.50, \$84.50, 42.25, \$80.36, 80.36</p> <p>One certificate was presented by the Commissioner's Office. A PO was done last year but the invoices were not submitted prior to the end of the year closing. CDBG PO's are closed as the money may not be paid in from the State. Fourteen invoices make up this certificate to various vendors. Vendors – Abdoo Home Builders, EOC, GLCAP, JK Construction, Invoices - \$70,649.00, \$35,000.00, \$6,251.00, \$3,757.00, \$12,400.00, \$23,050.00, \$1,551.00, \$10,743.00, \$4,106.00, \$1,489.00, \$11,648.00, \$36,145.00, \$54,199.000, \$19,450.00</p> <p>One certificate was presented by the Commissioner's Office. PO's were not done as we did not know we would be receiving an invoice or PO's were closed for 2023 and 2024 PO's were not established and due to an oversight. Several invoices make up this certificate. Vendors – CoRSA, Thomas Porter Architects, Dell Marketing and 73 Salvage Invoices - \$2,500.00, \$3,160.00, \$6,978.25, \$6,978.25, \$2,000.00</p>	<p>Common Pleas</p> <p>Board of DD</p> <p>Commissioners</p> <p>Commissioners</p>	<p>\$206.67 \$1,250.00</p> <p>\$907.08 \$42.25 \$84.50 \$84.50 \$42.25 \$80.36 \$80.36</p> <p>\$70,649.00, \$35,000.00, \$6,251.00, \$3,757.00, \$12,400.00, \$23,050.00, \$1,551.00, \$10,743.00, \$4,106.00, \$1,489.00, \$11,648.00, \$36,145.00, \$54,199.000, \$19,450.00</p> <p>\$2,500.00 \$3,160.00 \$6,978.25 \$6,978.25 \$2,000.00</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3</p>
* Personnel	Statement of expense for Coroner Investigator mileage for January.	Bruce Gower	\$213.73	

* Travel Requests	None			
Dog Kennel	Kelly Pocock – Dog Kennel. Kelly came in for her regular meeting with the Commissioners. See attachment for agenda items. Dog license renewals are coming in slowly. She has noticed there are some financial struggles for people to renew their licenses. They are picking up less dogs right now but have more impounded now than they have had. Kelly is planning to move to a new licensing program for next year. Kelly reviewed the new program and what it will do to enhance the current program. It has a feature to put a description in on a stray and it will give her homes in a ten mile radius that have registered that type of dog. She plans to transition to the new program in April. Kelly has had the Auditor, Prosecutor, Tax Map and IT review the program to make sure it would work. Years ago the county prosecutor gave an opinion that the Commissioners should allow the Dog Warden to house an inmate's dog while incarcerated. She has had a dog now for eight months. She is asking our current Prosecutor for an opinion.	Kelly Pocock – Dog Warden		
* Resolutions	2024 - 42 APPROVING CITY OF CLYDE'S RESOLUTION 2024-11 PETITIONING THE BOARD OF COUNTY COMMISSIONERS ADJUST THE BOUNDARY LINES OF GREEN CREEK TOWNSHIP TO EXCLUDE THE TERRITORY, AS A RESULT OF ANNEXATION, THAT NOW LIES WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF CLYDE.	City of Clyde		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2024 - 43 APPROVING SUPPLEMENTAL APPROPRIATIONS TO COMMISSIONERS' LOSS REVENUE FUND (\$4,019,868.67) AND REDUCTION TO BOE CYBER FUND (\$.10) TO BALANCE TO AMENDED CERTIFICATE	Commissioners And BOE	\$4,019,868.67 \$-.10	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2024 - 44 APPROVING SUPPLEMENTAL APPROPRIATIONS TO PROSECUTOR VOCA FUND FROM GRANT FUNDING RECEIVED (\$31,740.00)	VOCA	\$31,740.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3

	2024 - 45 AUTHORIZING A NEW FUND BE ESTABLISHED WITHIN THE BUDGETARY SYSTEM OF SANDUSKY COUNTY ENTITLED OHIO HCBG ARPA GRANT FUND, FUND #22525	Board of DD		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2024 - 46 APPROVING SUPPLEMENTAL APPROPRIATION TO ADULT PROBATION SUPPLIES (\$3,000.00) TO COVER 2024 BUDGET	Adult Probation	\$3,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2024 - 47 APPROVING SUPPLEMENTAL APPROPRIATIONS FOR EMA CONTRACT SERVICES (\$5,000.00) AND 911 UTILITIES (\$5,000.00) FOR 2024 EXPENSES	EMA 911	\$5,000.00 \$5,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			
* Adjournment (10:00am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: 2nd:

Signature of:

Russ Zimmerman, President

Scott Miller, Vice President

Charles Schwochow

Board of County Commissioners, Sandusky County Ohio

Attest: Theresa Granger
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

County Commissioner's Meeting

Dog Warden's Office

January 23rd, 2024

<u>2023 Dog License Sales</u>	<u>Previous Year</u>	<u>Current Year</u>
1 Year Dog License	9565	5294
1 Year Dog License Late	1060	0
1 Year Partial License	87	0
3 Year Dog License	164	139
3 Year Dog License Late	67	0
3 Year Partial License	11	0
Dangerous Dog License	15	4
Duplicate License	32	1
Kennel License	23	17
Kennel License Extra	31	13
Permanent Dog License	49	12
Service Dog License (Free)	5	0
Transfer In	26	1

Kennel Census

December 2023	January 2024
Impounded- 26	Impounded- 13
Redemptions- 20	Redemptions- 9
Adoption- 9	Adoptions- 1
Euthanized/Died- 1	Euthanized/Died- 0
Transfer- 0	Transfer- 0

Kennel Incidents

December 2023	January 2024
Aggression- 2	Aggression- 1
Community Asst. - 2	Community Asst. - 2
Bite- 6	Bite- 2
Humane- 12	Humane- 8
RAL- 18	RAL- 11
Sick/Injured- 0	Sick/Injured- 0
No license- 6	No license- 3

Requested graphs and charts are attached.

Scheduled/Completed Trainings

Multiple webinars through the ASPCA and the HSUS are being worked on by kennel staff on a monthly basis.

To Discuss

Bathroom remodel- Currently on a brief hold. Working with WVH to order isolation kennel.

We are looking at moving forward with the new licensing program, Docupet. After multiple lengthy discussions with Auditor, GIS and Prosecutor's office, we will get the paperwork signed and begin the process around April of 2024. That will give us plenty of time to get familiar with the program before next year's license season. If my estimates are correct, going with this program gives us more capabilities of finding owners of lost dogs more quickly and will save us approximately \$8000 per year.

Added Evidence Room.

Events

T shirts for fundraisers for both the SDF and the Alpha Project ongoing.

Community Focus Program at WFRO for Sunday, January 21st.

Humane Related

Humane Related Welfare Checks- Unfounded- 5
Pending-3
Education Needed- 1
Charges Filed- 0
In Court- 2

Questions?



SANDUSKY COUNTY PUBLIC HEALTH



GOOD AFTERNOON!

JANUARY 19, 2024

The following is a summary of agenda items discussed and action taken @ the regular Friday, January 19, 2024 Sandusky Co. Board of Health meeting held @ 8:30 A.M. in the Front Conference Room:

1. Guests in attendance: Sandusky Co. Commissioner Scott Miller and Sandusky Co. Public Health Medical Director Jennifer Greenslade-Hohman, M.D. Commissioner Miller will represent the Sandusky Co. Board of Commissioners for 2024. WELCOME SCOTT!!! APPRECIATE YOUR SUPPORT OF PUBLIC HEALTH FOR SANDUSKY CO.!!!
2. Approved the minutes of the Friday, December 15, 2023 Sandusky Co. Board of Health meeting.
3. Reviewed the monthly financial report with revenue for the month of \$201,016.38 and revenue year to date of \$4,074,865.77. Expenses for the month were \$300,936.17 and expenses year to date totaled \$3,399,938.06.
4. The monthly bills were paid and four (4) Appropriation Reduction Resolutions were approved.
5. Accepted the resignation of Kim Holman, R.N., Intermittent Public Health Nurse. BEST OF LUCK, KIM!!!
6. Accepted the resignation of Vidalia Halbisen, Health Planning and Education, effective Friday, February 2, 2024. BEST OF LUCK IN YOUR NEW ENDEAVOR, VEE!!!
7. Approved contract for 2024 with Sandusky Co. Commissioners for TB surveillance in Sandusky Co.
8. Approved Resolution 24-01 WATER POLLUTION CONTROL LOAN FUND.
9. Approved Memorandum of Understanding with Health Partners in the amount of \$10,000.00 for 2024.
10. Big Shots Pub and Grub, 121 S Stone, Fremont, is under Sandusky Co. Board of Health orders to come into compliance with violations.

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11. Sandusky Co. Board of Health ordered Paul Singh, HD Express Mart, 506 N. Main St., Clyde, food service license revoked.
12. Sandusky Co. Board of Health ordered Ash Patel, Quality Inn, 3422 SR #53, Fremont, food service license revoked.
13. APPROVED CLOSURE OF SANDUSKY CO. PUBLIC HEALTH OFFICES WEDNESDAY, SEPTEMBER 25, 2024 FOR ANNUAL WORK FORCE DEVELOPMENT DAY.
14. The 2024 Sandusky Co. Child Fatality Review Board, a closed meeting, will meet on Monday, January 29, 2024 @ 9:00 A.M. in the Front Conference Room. All deaths of Sandusky Co. residents, 18 years and under will be reviewed.
15. SAVE THE DATE!!! ANNUAL SANDUSKY CO. DISTRICT ADVISORY COUNCIL MEETING IS MONDAY, MARCH 11, 2024 @ 7:30 A.M. IN THE FRONT CONFERENCE ROOM.
16. Heard a report of re-accreditation progress with three (3) of the ten (10) domains completed. Uploading of documents will continue with deadline of completion end of March, 2024.
17. The number of COVID and flu vaccines being administered is keeping pace. Ohio Dept. of Health offered a \$50,000.00 deliverable driven grant, which Sandusky Co. Public Health, along with several other rural counties did not apply for.
18. Health Planning and Education distributed informational bags @ Winter Wonderland, placement of prevention stickers on pizza boxes during the holidays and will have gambling and various prevention information distributed @ local high school basketball games. One hundred four (104) Narcan kits and placement of seventeen (170) Nalox boxes in 2023, up significantly from 2022. TASC and Sandusky Co. EMS partnered with Sandusky Co. Public Health and can train families on Narcan use. Jamie Belcher is very busy with anti-vaping presentations. Bethany Brown, Stacey Gibson, Nicole Williams Charlotte Stonerook and Jamie Belcher are working on re-submittal of the SPF-PFS grant, due February 21, 2024. The five year grant @ \$375,000.00/year will include Ottawa Co. for the next five years. Brown, Gibson, Williams, Stonerook and Belcher will attend the CADCA Conference in National Harbor, Maryland, January 29, 2024-February 1, 2024 and have appointments with J. D. Vance, Sherrod Brown and Marcy Kaptur with a tour of Capitol Hill.

19. Environmental Health Division received a five thousand (\$5,000.00) grant and will submit application for mosquito surveillance, due Friday, January 26, 2024. Larvaciding of stagnant water and high moisture areas will be done summer, 2024. Sandusky Co. Public Health held a Serv Safe class November, 2023, with eleven (11) attendees. Director of Environmental Health Nina Johannsen reported follow up of food service operation violations.

20. THE FEBRUARY BOARD OF HEALTH MEETING IS FRIDAY, THE 16TH @ 8:30 A.M.

