

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**2024 MEETING**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 1/25/2024

Time: 8:00AM – 11:26AM

Present: Commissioners: Russ Zimmerman – President; Scott Miller– Vice President; Charles Schwochow

Present: Theresa Garcia – County Administrator

Others Present: Bob Gross, Tom Kern, Christy Bilger, Beth Hannam, Jeff Jackson, Bob Kurtz, John Cheatham, Lauren Veri, Carlos Baez

(\*action items)

<b>AGENDA ITEMS</b>	<b>BRIEF DESCRIPTIONS / ACTION STEPS:</b>	<b>PERSON RESPONSIBLE:</b>	<b>DOLLAR AMOUNT:</b>	<b>MOTION / VOTE</b>
<b>Call to Order Pledge of Allegiance (8:00am)</b>		Russ Zimmerman, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 1/23/2024 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.  Commissioner Miller noted an invoice for a new sign at OSS.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioners were on a call on Tuesday to form the Packer Creek joint board. The Ditch is a tri-county ditch project. The lead for the project is Wood County and Sandusky and Seneca Counties have portions of the ditch.	Russ Zimmerman Scott Miller Charles Schwochow		
	Commissioners attended a US 23 Corridor Roundtable at Terra yesterday. They discussed the possibilities and preliminary plans for the study of the Corridor. They are hoping the study will give everyone a better idea of where the project can head and what type of funding is needed. Commissioner Miller feels we need to keep making it known that even Sandusky County would benefit from this project.	Russ Zimmerman Scott Miller Charles Schwochow		
	Commissioners Zimmerman and Miller both went to a live view of Raccoon Creek with the Engineers office to	Russ Zimmerman Scott Miller		

	<p>view the areas being petitioned for maintenance. Commissioners all attended a drone view of the Creek along with residents that are in the watershed. Count Drainage Technician, Jenna Sommers, gave a presentation to the group of the preliminary work. See attachment for minutes from the view.</p>	Charles Schwochow		
	<p>Commissioner Schwochow attended the Visitors Bureau meeting yesterday. There was a new board member at the meeting. They reviewed projects from 2023 including the holiday lights at the courthouse. The new visitor's guides have been printed and ready to pass out. They have the 2024 budget completed. It is basically the same as 2023. They talked a little about the Solar Eclipse. They are worried that as they promote Sandusky County there are not as many events as they would like to see. The hotels do still have vacancies.</p>	Charles Schwochow		
	<p>Commissioners attended the Stakeholders meeting at Vanguard yesterday afternoon. They shared programs available and informed all they will be expanding a campus in Wyandot County. They are going to start drivers training in several schools. They were hoping to receive a grant for this but they were not approved. They are working on another way to receive funding. They asked everyone to complete a survey about Vanguard with suggestions on current courses or new courses. They are trying to make sure students are all ready to go to work when they graduate.</p>	Russ Zimmerman Scott Miller Charles Schwochow		
<b>Commissioners and Administrator Discussion</b>	<p>Woodville fire department open house. They have a great space and impressive equipment. It is very organized department. He was able to ask questions about some of the equipment and what it is used for. They had the open house to let the general public come in and see what they have to provide to the community.</p>	Scott Miller		
	<p>Commissioners all attended an open house in the City of Clyde. It was a presentation of the master plan they have put together for comments and review by the general public. They had presentation boards with events and plans to share. They did this during the City Council meeting so it was an open meeting setting.</p>	Russ Zimmerman Scott Miller Charles Schwochow		

	Commissioner Miller had a discussion with Corey Stine form Terra yesterday. Cory introduced him to Mike Bankey who is an Army Recruiter for this area. They talked about the possible use of the Regional Airport for training. Corey and Mike both sounded as if there would be some interest. Commissioner Miller will share these contracts with the Airport Manager to get more information.	Scott Miller		
	Commissioner Miller was told that Marcy Kaptur will be in the area tomorrow. She plans to go to Motion Control for a visit. They would like to have a good group at the visit for support. He can get more information on the visit if anyone is interested in attending.	Scott Miller		
<b>* Then /Now Documents</b>	<p>One certificate was presented by the JJC. They never received an invoice from Imperial Dade or he thought it had already been paid. One invoice makes up this certificate. Imperial Dade - \$110.61</p> <p>One certificate presented by EMA. Changeover in vendor system, our invoice was missed for the end of October class. One invoice makes up the certificate. Bad Day Training - \$2,475.00</p> <p>Two certificates were presented by the Clerk of Courts POs were not obtained due to new world was unavailable. Two invoices make up these certificates. UPS Store - \$35.07 Clark Associates - \$3,514.12</p> <p>One certificate presented by the Sherriff's Office. Invoices had not been received or were overlooked. Two invoices make up this certificate. Imperial Dade - \$398.04 Treasure State of Ohio -\$144.00</p> <p>One certificate presented by the Auditor's Office. Closed out 2023 PO ... thought audit was fully paid for. One invoice makes up this certificate. Treasurer State of Ohio - \$902.00</p>	<p>JJC</p> <p>EMA</p> <p>Clerk of Courts</p> <p>Sheriff</p> <p>Auditor</p>	<p>\$110.61</p> <p>\$2,475.00</p> <p>\$35.07 \$3,514.12</p> <p>\$398.04 \$144.00</p> <p>\$902.00</p>	<p>*Motion: Move to Approve certificates Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3</p>
<b>* Personnel</b>	Sick leave conversion signed off for Tami Ward retirement			
<b>* Travel Requests</b>	None			

<p><b>City of Fremont</b></p>	<p><b>Bob Gross – City of Fremont.</b> Bob Gross came in to present a review of the City of Fremont's strategic plan progress and future plans. Tom Kern and Kristy Bilger came in with Bob to add to his presentation. Bob had a presentation that gave statistics on housing and business growth in the City of Fremont. Their ten year plan started in 2019 and after review they have completed approximately 75% of their plan. Future plans are ongoing with 2024 having many new projects.</p>	<p>Bob Gross – Economic Development Director</p>		
<p><b>EMS</b></p>	<p><b>Jeff Jackson- EMS.</b> Chief Jackson came in for his regular meeting with the Commissioners. See attachment for agenda items. They are waiting from final quotes from Lifeline for replacing the chassis for LS15. They are cycling through the squads for preventive maintenance. They will need to replace the Durango, it has some major repairs needed. They continue to be fully staffed. There are major projects for 2024. The solar eclipse will be a big event. They are almost done with the design for the new stations. Hoping by the end of February they will have final prints. This year is their year for accreditation. They have to complete a comprehensive internal audit for Medicare reimbursement.</p>	<p>Jeff Jackson - Chief</p>		
<p><b>SafeBuilt / Building Code Department</b></p>	<p><b>Bob Kurtz – Building Code.</b> Bob came in with John Cheatham and Lauren Veri from SafeBuilt to review what they have done for Sandusky County. John introduced Lauren as the new Ohio representative. He also asked the Commissioners about residential code. Commissioner Zimmerman gave his opinion. He feels it is important but this is only his opinion and not what the Commissioners have in their plans. He informed John that this was not something that most residents want and it would take a lot to change their minds and would take a lot of education. John and Bob both noted they also feel this is important but understand the Commissioners position. John asked if there were any problems with SafeBuilt with the County. Commissioner Zimmerman noted that at the beginning there were some issues but Bob did a good job explaining the process and clearing up misconceptions on the fee schedule. It has helped expedite the process for contractors. Several other counties have signed on with SafeBuilt since Sandusky County has signed on.</p>	<p>Bob Kurtz – Chief Inspector</p>		

City of Bellevue	<b>Mayor Strecker – City of Bellevue.</b> Mayor Strecker was unable to come in to talk to the Commissioners. His intent of coming in was to ask the Commissioners for a letter of support for a resident of City of Bellevue who was in World War II. There is a quest to update Arthur Gorham’s Distinguished Service Cross that was awarded for his actions be upgraded the prestigious Metal of Honor. The Commissioners were happy to provide a letter. The letter will be sent to Mayor Strecker.			
* Resolutions	2024 – 48 AUTHORIZING AMENDED MEMORANDUM OF UNDERSTANDING (MOU) WITH THE CITY OF FREMONT IN THE COLLABORATION OF INFORMATION TECHNOLOGY (IT) SERVICES FOR 2024	City of Fremont		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2024 - 49 APPROVING APPROPRIATION TRANSFER FOR EMA SERC GRANT FUND FROM SUPPLIES TO CONTRACT SERVICES (\$760.00) AND SUPPLEMENTAL APPROPRIATION TO CONTRACT SERVICES (\$1,740.00) FOR 2024 EXPENSES	EMA	\$760.00 \$1,740.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2024- 50 AUTHORIZING APPOINTMENTS TO THE TAX INCENTIVE REVIEW COUNCIL FOR 2024.	Tax Incentive Council		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2024 - 51 IN THE MATTER OF A REAPPOINTMENT OF BILL FARRELL TO THE SANDUSKY COUNTY LAW LIBRARY RESOURCES BOARD (LLRB)	Law Library		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2024 - 52 APPROVING FUND TRANSFER FROM SALES TAX INCOME TO GENERAL FUND AND TO DEBT FUND TO COVER LOAN PAYMENTS (\$586,000.00)	Commissioners	\$586,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3



<b>Public Open Session</b>	Citizens Attendees – see sign in sheet Media Attendees – none Elected Officials – Carlos Baez, Engineer			
<b>Engineer</b>	<b>Carlos Baez – Engineer.</b> Carlos came in for his regular meeting with the Commissioners. One big project is the Sugar Creek project. They are working on assessments right now. The majority of the work will be in Ottawa County but the majority of the Creek is in Sandusky County. Carlos updated the CR 201 bridge project. The bid has been awarded. Carlos gave a scope of the work the contractor presented in the bid. Carlos shared the current plan design for East State Street project. They plan to have a public outreach meeting regarding the plan. Carlos talked about the meeting with Bruce Harris group to talk about GIS mapping programs they would like to put in place. Carlos priced out a box to put a bridge across the creek out by the county cemetery. It would be approximately \$200,000.00.	Carlos Baez - Engineer		
<b>* Adjournment (11:26am)</b>	With business completed for the day the meeting was adjourned.			<b>* Motion: Move to adjourn</b> Moved by: Charles Schwochow 2nd: Scott Miller

Signature of:

Russ Zimmerman, President

Scott Miller, Vice President

Charles Schwochow

**Board of County Commissioners, Sandusky County Ohio**

Attest:

Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,

Sandusky County, Ohio, do hereby certify that the foregoing  
Is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio



XXX PAVEMENT REMOVED



PROP. EB BUS-20 TO RAB CONNECTOR

PROP. EB US-20 TO RAB

PROP. RAB TO WB BUS-20

PROP. EB BUS-20 TO RAB CONNECTOR

2951 E. STATE ST.

2641 E. STATE ST.

2673 E. STATE ST.

2783 E. STATE ST.

2787 E. STATE ST.

2893 E. STATE ST.

PROP. RAB TO E. STATE ST.

2950 E. STATE ST.

PROP. RAB





**VIEW**

VIEW JOINT COUNTY DITCH – RACCOON CREEK DITCH #231

PETITIONED BY LEE WATSON AND OTHERS

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**January 24, 2024 @ 1:00 P.M.**  
AT THE SANDUSKY COUNTY ENGINEERS OFFICE

Sandusky/Seneca County Commissioners: Commissioner Zimmerman, Commissioner Miller Commissioner Schwochow, , Commissioner Paradiso, Commissioner Shuff and Commissioner Frankart

Sandusky County Engineer: Carlos Baez, Engineer; and Jenna Sommers, Drainage Technician.

Others: See attached sheet.

\*\*\* Raccoon Creek is 2,100 acres and 265 parcels in the water shed

Commissioner Zimmerman opened the View by welcoming everyone present. He introduced his fellow Commissioners and county staff then turned the View over to Carlos Baez. Carlos introduced his staff to the group. Carlos outlined the ditch petition process and explained what can be expected during the process and what the purpose of the view.

Carlos turned the View over to Drainage Technician Jenna Sommers. Jenna reviewed the current timeline of events from the petition to the view. She proceeded to review the ditch petition process for this ditch along with photos and description of the project. Jenna shared a map outlining the path of the watershed. (The power point presentation can be viewed on the Sandusky County Engineers web page.)

Carlos reminded those in attendance we are just viewing the areas included in the petition. This is preliminary information. The Engineers office will figure out what work needs to be done and come up with an estimated cost to complete the work. They will present the information on the cost and what needs to be completed to the Commissioners at the first hearing. This is where the Commissioners will decide if the cost of the work is worth having the petition approved. If anyone has questions they are welcomed to call the Engineers Office.

Commissioner Zimmerman announced the FIRST HEARING – WEDNESDAY APRIL 17, 2024 AT 1:00PM AT THE SANDUSKY COUNTY ENGINEERS OFFICE. He indicated that there would be no more notices sent, so members of the public would have to rely on the original notice for reference to the first hearing.

At 1:24pm Commissioner Frankart moved to adjourn from the ditch view. Commissioner Schwochow seconded the motion.



# SANDUSKY COUNTY EMERGENCY MEDICAL SERVICES



Jeffery J. Jackson  
E.M.S. Chief

2100 Countryside Place  
Fremont, Ohio 43420

419-332-7313  
Fax: 419-334-6511

## EMS Agenda January 25, 2024

- **EMS Vehicles**

We are waiting for Lifeline ambulance representatives to get us a quote for replacing the chassis on LS-15.

Cycling squads through for preventative maintenance.

We will need to replace the Dodge Durango as it needs major repairs which will exceed the value of the vehicle.

- **Personnel**

Continue to be fully staffed.

- **General discussion**

2024 will be a big year for Sandusky County EMS, as we have the following major projects in the works for the year.

Solar Eclipse – we are finalizing our plan on how we will handle coverage for the event.

New station design – We hope to have all prints ready for the next step by the end of February.

Accreditation – This is our year for reaccreditation for CAAS (Commission on Accreditation of Ambulance Services). Our internal review process is now under way with our committee.

Medicare Ground Ambulance Data Collection – this is a comprehensive internal audit we are responsible for completing using 2023 statistics. The idea behind this is for Medicare to get a good look at how much an ambulance trip really costs. The penalty for not completing this data collection is a reduction in Medicare reimbursement by 10 percent.



1/25/2024

Name	Signature	Contact Information
Tom Sauer		City Fremont
Kurtis Pugh		ND
Bob Goss		City of Fremont
Beck		
Lawrence Vee		SafeBuilt
JOHN CHEATHAM	JLC	Safe Built
Chief Jackson	JL Jackson	SCEMS
Caleb Berg	Caleb Berg	Engine