

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420			2024 MEETING	
Meeting: Board Of Commissioners	Location: Commissioners' Board Room	Date: 1/30/2024	Time: 8:00AM – 10:16AM	
Present: Commissioners: Russ Zimmerman – President; Scott Miller– Vice President; Charles Schwochow				
Present: Theresa Garcia – County Administrator				
Others Present: Ron Hiser, Mike Kovaleski, Tim King, Bill Lamalie				
(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Russ Zimmerman, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 1/25/2024 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices. Quite a few bills to approve today but nothing out of the ordinary.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Schwochow attended the TRIPS advisory meeting last week. They went through financials. They have put up a couple new bus stop shelters and they posted the bus map showing where the bus was going and where the stops are. The operation report noted an increase in trips and usage from people riding on the prescheduled loop and on request. Their staffing is full, and they have on-call drivers available. See attachment for agenda items.	Charles Schwochow		
	Commissioners Zimmerman and Schwochow attended the OSU Extension Real Money Real World program Monday at Clyde Middle School. They each took a station and helped students' budget for real life expenses from food, utilities and even entertainment. Each station covered a different expense, and they talked the students through what they needed.	Russ Zimmerman Charles Schwochow		

	Commissioners were unable to attend the Mental Health Board meeting.			
Commissioners and Administrator Discussion	Commissioner Zimmerman noted that a Township Trustee had left a message and was irritated because he hadn't got a return call from the office and wanted to know if that was how business was done. Two different people in the office tried calling back but no answer and the voicemail box was full. He received an email which he responded to.	Russ Zimmerman		
	Commissioner Miller went out to lunch with a group that included Marcy Kaptur. He was able to talk to her about several of the County projects we are working on. She spoke about the Rt. 23 Corridor and her thoughts about the need for the project.	Scott Miller		
	Commissioner Zimmerman talked about some issues with some account numbers that were in a scanned document for the Wolf Creek Ditch. Since the issue was brought to his attention the information has been removed.	Russ Zimmerman		
* Then /Now Documents	None			
* Personnel	None			
* Travel Requests	None			
Facility Management	<u>Ron Hiser – Facility Management.</u> Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. He is going to have to replace the evaporator coil in the walk-in cooler at the jail. Courthouse elevator camera is installed, and he is getting quotes for cameras in the front of the building to monitor Veterans Park. The louvers at the Board of Health are going to be replaced this week. Ron has a new staff member assigned to the courthouse and Commissioners office.	Ron Hiser - Director		
Rice Township Trustees	Rice Township Trustees Mike Kovaleski, Tim King and Bill Lamalie came in to talk about the North 53 water project. Steve Shiets, Sanitary Engineer, came in to present an update to the Trustees. Right now we are waiting on the paperwork for the loan application for the planning process. EPA is also looking at the best	Mike Kovaleski – Trustee Tim King – Trustee Bill Lamalie – Trustee Steve Shiets –		

	process of obtaining the water. Once the plan is approved by the EPA they will move forward with the design. The Trustees asked questions on the process. MS Consultant continues to move forward on their end on the design of the project.	Sanitary Engineer		
* Resolutions	2024 - 53 APPROVING AGREEMENT BETWEEN SANDUSKY COUNTY COMMISSIONERS AND SANDUSKY COUNTY HEALTH DEPARTMENT TO PERFORM BOTH CLERICAL AND NURSING SERVICES FOR SANDUSKY COUNTY TUBERCULOSIS (TB) RECORDS BUREAU	Health Department	\$12,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2024 – 54 APPROVING OUT OF STATE TRAVEL FOR SHERIFF CHRIS HILTON, CHIEF HASTINGS AND CAPTAIN JUSTIN WEST TO FORT LAUDERDALE, FLORIDA FROM MAY 17TH TO MAY 22ND, 2024 FOR THE AJA ANNUAL CONFERENCE AND PHASE II OF JAIL EXECUTIVE TRAINING & GRADUATION	Sherriff		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2024 - 55 APPROVING FUND TRANSFERS FROM COUNTYWIDE CONTRCT SERVICES TO TAXES AND ASSESSMENTS (\$3,118.33) FOR 2024 PROPERTY TAXES AND TO AG SOCIETY FOR ADDITIONAL MANDATED FUND (\$400.00); AND APPROPRIATION TRANSFER IN COUNTYWIDE CONTRACT SERVICES TO TRANSFER AND TRANSFER TO REVOLVING LOAN AND SUPPLEMENTAL APPROPRIATION TO REVOLVING LOAN FOR CWP EQUIPMENT PURCHASE (\$12,000.00)	Various	\$3,118.33 \$400.00 \$12,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2024 - 56 AUTHORIZING THE SANDUSKY COUNTY SHERIFF TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES (ODNR) FOR 2024 SHERIFF'S MARINE PATROL	Sheriff		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2024 - 57 APPROVING APPOINTMENTS TO THE BOARD OF THE SANDUSKY COUNTY REGIONAL AIRPORT AUTHORITY (SCRAA)	Airport		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3

Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – Mike Kovaleski – Trustee, Tim King – Trustee Bill Lamalie – Trustee			
* Adjournment (10:16am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3

Signature of:



Russ Zimmerman, President

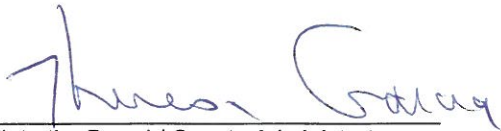


Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio



Great Lakes
COMMUNITY ACTION
PARTNERSHIP

TRIPS Transit Advisory Committee

Thursday, 1/25/2024 – 1:00 p.m.
TRIPS Public Transit - 2317 Countryside Dr, Fremont, OH 43420
Virtual Option – Microsoft Teams

Agenda

- I. Welcome | Introductions
- II. Public Comments
- III. Meeting Minutes Approval
- IV. Old Business
 - a. Bus Stop Shelters
 - b. Shuttle Sign Project
 - c. Public Art Competition
 - d. Board of DD Transportation Agreement
- V. Operations Report
 - a. 2023, January - September - Lori Beers
- VI. Coordination Update
 - Mindy Birkholz
- VII. Financial Report
 - a. 2023, January - September - Tim Bergeman
- VIII. New Business
 - a. SCCF Award - Tim Bergeman
 - b. United Way Transportation
 - c. Ohio Workforce Mobility Partnership
 - d. ODOT Contract Changes
- IX. Adjourn
 - a. Next Meeting - TBD. 2024 meetings schedule will be sent out.

T.R.I.P.S. COMMUNITY ADVISORY BOARD
Transportation Resources for Independent People of Sandusky County
Thursday, August 24, 2023

Location: Via TEAMS meeting and TRIPS

Mission: To provide safe, efficient public transportation for Sandusky County by working in Partnership with families, business, and communities.

ATTENDANCE

Present: Ruth Watson, Beth Hannam, Barb Smola

Staff: Tim Bergeman, Lori Beers, and Mindy Birkholz.

WELCOME

Tim Bergeman called the meeting to order and welcomed all in attendance.

MINUTES

May 2023 minutes were distributed prior to the meeting for review. Ruth Watson made a motion to approve the minutes. Beth Hannam seconded it. The minutes were approved.

FINANCIAL REPORT HIGHLIGHTS

Tim Bergeman provided the financial report for the period of April – June 2023.

Tim Bergeman shared updates on current contracts in place and that TRIPS received state funding which helps the budget due to no local match being required.

OLD BUSINESS

NEW BUSINESS

- A. Deviated Route Improvements
 - a. Tim Bergeman shared that updates on new bus shelters, signs, public art, and GTFS
- B. 2024 Funding Application
 - a. Tim Bergeman provided information on ODOT's 2024 funding application

C. New Transportation Agreement – SCBDD, UW/JFS

- a. Tim Bergeman shared the scope of the transportation agreements between TRIPS, SCBDD, United Way, and Job and family Services

TRIPS OPERATIONS

Lori Beers provided an operations report to the group for the period April-June 2023 and entertained questions.

Lori shared that TRIPS is fully staffed which contributed to less denials.

COORDINATION

Mindy Birkholz shared the progress of Sandusky County’s Coordinated Transportation Plan.

Roundtable Discussion

ADJOURN BUSINESS MEETING

Ruth Watson adjourned the meeting at 1:25 p.m.

NEXT MEETING

The next meeting is scheduled for Monday, December 4, 2023.

Respectfully submitted by Mindy Birkholz, Mobility Management Specialist.

Melanie Allen, TRIPS Advisory Board Chair

TRIPS
PUBLIC TRANSPORTATION

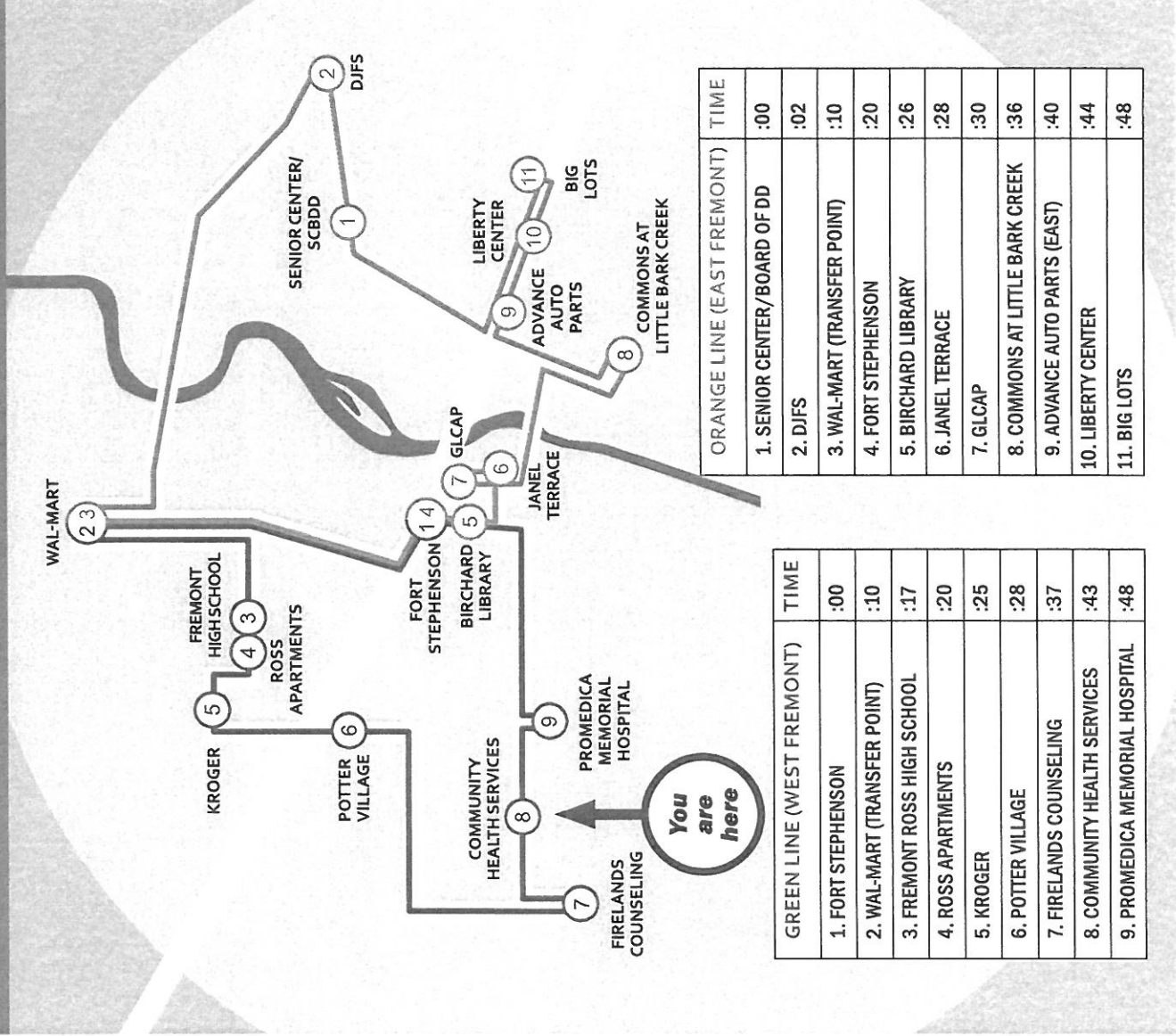
FREMONT SHUTTLE

HOURLY STOPS MONDAY-FRIDAY • 8 A.M.-6 P.M. • \$1 PER RIDE

GREEN LINE
STOP 8

COMMUNITY
HEALTH SERVICES

:43



GREEN LINE (WEST FREMONT)	TIME
1. FORT STEPHENSON	:00
2. WAL-MART (TRANSFER POINT)	:10
3. FREMONT ROSS HIGH SCHOOL	:17
4. ROSS APARTMENTS	:20
5. KROGER	:25
6. POTTER VILLAGE	:28
7. FIRELANDS COUNSELING	:37
8. COMMUNITY HEALTH SERVICES	:43
9. PROMEDICA MEMORIAL HOSPITAL	:48

ORANGE LINE (EAST FREMONT)	TIME
1. SENIOR CENTER/BOARD OF DD	:00
2. DJFS	:02
3. WAL-MART (TRANSFER POINT)	:10
4. FORT STEPHENSON	:20
5. BIRCHARD LIBRARY	:26
6. JANEL TERRACE	:28
7. GLCAP	:30
8. COMMONS AT LITTLE BARK CREEK	:36
9. ADVANCE AUTO PARTS (EAST)	:40
10. LIBERTY CENTER	:44
11. BIG LOTS	:48

glcap.org/trips

FOR MORE INFORMATION: 419-332-8091



TRIPS Operation Report

January 2024

Statistics: 2022/2023 Comparison

Demand and Response.

	2022	2023
DAR General Public Trips	11,567	14,631
DAR Contract Trips	10,860	12,434
DAR Rides Per Hour	1.99	2.16
Shuttle Trips	8,018	11,017
Shuttle Rides Per Hour	1.69	2.31
Total Denials	1,083	1,135
On-time Performance	94%	94%

Contract Trip: 2022/2023 Comparison

	2022	2023
Sandusky JFS	3463	3,958
Seneca JFS	56	125
ODODD/SLC	3985	3,905
IIIB/Senior Rides	2669	3,488
ProMedica	173	226
Bellevue Hospital	353	304
GLCAP Afterschool	161	323
SCBDD Special Olympics	0	105
Sandusky County United Way	0	0

Key Takeaways:

- We saw a 27% increase in DAR trips over 2022, and a 37% increase in Shuttle trips.
- 67% of total trips (including shuttle trips) were General Public trips and 33% were Contracted trips.
- Contracted transportation has increased by 14.5% (1,574 trips) in 2023 compared to 2022.

Staffing:

3 FT Dispatchers
6 FT Drivers
9 PT Drivers
6 On-call Drivers

Sandusky County 2022-2026 Coordinated Transportation Plan Progress

Goal 1: Increase transit ridership with all county providers	Goal 2: Increase out-of-county trip efficiencies to increase overall service capacity	Goal 3: Improve customer service to encourage ridership	Goal 4: Sustainable fleet funding that minimizes duplication of fleets and services
<ul style="list-style-type: none"> • Strategy 1.2: Continued regional and local coordination between transit providers and stakeholders • Strategy 1.3: Increased marketing and advertising of available services through distributing and updating new Getting Around Guides, attending meetings, community events, and presenting transportation options • Strategy 1.4: Promoted shuttle service and incentivized shuttle use when available by assisting with the implementations and advertising of bus shelters and by creating General Transit Feed Specification (GTFS) of the Fremont Shuttle route into Google Maps • Strategy 1.7: Pursued additional complete streets projects in Sandusky County by advocating for Creating Healthy Communities grant funds in the city of Clyde, which was adopted by City Council as a resolution in December 2023 	<ul style="list-style-type: none"> • Strategy 2.1: Shared best practices on cost allocation for billing and rates between providers by facilitating a workshop for transit agencies in the region • Strategy 2.2: Informed and empowered Medicaid recipients to maximize transit benefits by applying for funding to provide transportation to Title 19 recipients for trip purposes not covered by Title 19 • Strategy 2.3: Produced and provided a hot-spot analysis of trips and destinations out of county by applying to ODOT Ohio Workforce and Mobility Partnership program to fund Route Evaluation and feasibility study • Strategy 2.6: Explored and presented transportation options to attract employees by facilitating a provider of last resort contract between the Board of DD and TRIPS for employment and presented Share Mobility information to Opportunities for Ohioans with Disabilities 	<ul style="list-style-type: none"> • Strategy 3.1: Implemented available technology to make cancelations and accessing trip information easier with Ecolane centers portals and app • Strategy 3.2: Increased use of Ecolane app for on-the-way notifications by promoting app at events and in presentations to end users • Strategy 3.4: Improved shuttle stop waiting environments (bus stops) by assisting with Walmart and Fremont Ross High School bus shelter process • Strategy 3.5: Increased awareness of alternative transportation service that best fit the passenger need by providing one-on-one and group travel trainings and supportive services to individuals • Strategy 3.6: Increased accessibility of non-motorized, healthy, alternative forms of transportation by collaborating with Sandusky County Public Health's Creating Healthy Communities work group to implement a bike share program in the city of Fremont 	<ul style="list-style-type: none"> • Strategy 4.1: Assessed joint funding application to leverage additional funding by promoting and distributing funding opportunities • Strategy 4.5: Supported pilot projects that served key demographics underserved by existing transportation options by collaborating with Creating Healthy Communities' bus shelter, complete streets, and bike share projects throughout the county • Strategy 4.6: Explored alternative/Green Energy funding for vehicles and facilities by attending an Alternative Fuels expo, hosting an Alternative Fuels informational webinar to agencies within the region, promoting grant funding opportunities for Alternative Fuel infrastructure and implementation, and partnering with Ohio University on hosting an Autonomous Vehicle Focus Group

Feb-12-
Driver App Day

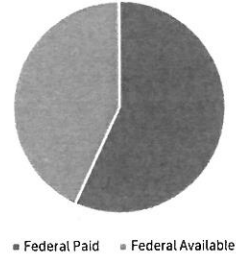
Feb 14-
Board Ride Along
- Caudy
- 1 with Pool Pool

TRIPS TAC - 2023 Financial Performance (Quarters 1-3)

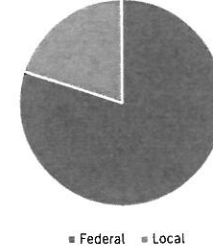
Maintenance Grant

	QUARTER 3
Total Eligible Capitalized Maintenance Expenses	\$ 51,254
Maximum Eligible Federal Assistance (80% of Net CM Expenses up to Federal Contract Amount)	\$ 41,003
Total Net Eligible Capitalized Maintenance Expenses	\$ 51,254
Less Local Revenues Total	\$ 10,251
Expenses Eligible for Reimbursement	\$ 41,003
Less Federal Assistance Received to Date	\$ 25,096
Equals Total Underpaid (Overpaid) to Date	\$ 15,907
Additional Local Cash Required to Date	\$ -
Federal Contract Amount	\$ 72,000
Federal Funds Paid by End of this Quarter	\$ 41,003
Federal Contract Available Balance	\$ 30,997

Maintenance Grant Contract Earned



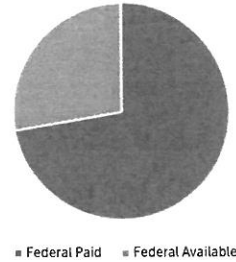
Maintenance Funding Breakdown



Operating Grant

	QUARTER 3
Total Eligible Operating Expenses	\$ 1,139,229
Less Farebox Revenue	\$ 39,999
Less Charter & School Bus Service Revenue	\$ -
Equals Net Operating Expenses	\$ 1,099,230
Maximum Eligible Federal Assistance (50% of Net OP Expenses up to Federal Contract Amount)	\$ 549,615
Total Net Eligible Operating Expenses	\$ 1,099,230
Less Local Revenues Total	\$ 549,615
Expenses Eligible for Reimbursement	\$ 549,615
Less Federal Assistance Received to Date	\$ 374,257
Equals Total Underpaid (Overpaid) to Date	\$ 175,358
Additional Local Cash Required to Date	\$ -
Federal Contract Amount	\$ 760,000
Federal Funds Paid by End of this Quarter	\$ 549,615
Federal Contract Available Balance	\$ 210,385

Operating Grant Contract Earned



Operating Funding Breakdown



SCAT is in Huron + Seneca Co.



Topics of Discussion for the meeting Dated January 30th, 2024.

1. The BOH has a catch basin that the side has failed, and needs replaced. Getting quotes.
2. The evaporator coil in the jail walk-in cooler has failed. Getting quotes to replace.
3. The camera in the C.H. elevator has been installed.
4. The columns for the boardroom have been refinished, delivered, and scheduled to be installed Wednesday. Working with interior decorator and flooring contractor on conference room carpet.
5. The installation of the louvers to address the relief fans noise at the BOH will be Wednesday.
6. The courthouse hydronic hot water pump has been repaired and back on-line.
7. The project to move the data and phone lines at the BOH have to the server room is complete.
8. We have issued PO#'s for the data and electrical work at the jail and the lockers have been removed from the clothing containment area. Painting room before installing new racks.
9. We are continuing to work on C.H. Security on identified safety measures. Habitec to quote installation of exterior cameras. Additional data runs for Records and Safety advocate have been approved and PO#'s issued. Working with North Coast on securing door #227, however we have been informed that our door hardware (in the courthouse) is obsolete.
10. The JDC HVAC contract is currently being finished up by the design team.
11. Replacing the courthouse holding cell toilet. A new sink toilet combo has been ordered.
12. Working with Jeff's team and Thomas Porter on design for the new EMS buildings. We are having weekly meetings.
13. The boiler replacement project at the Sheriff Office is finished. An additional pump has been installed, and the controls upgrade is complete.
14. Justin Terry has started on the 108-demolition work. Terry Tracht is securing additional quotes for the demolition contractors to palletize the red sandstone and deliver it to F.M.
15. We are working with PDG on mechanical upgrades for the Woodville Court, Dog warden, Communication center, and the Commissioner Bld. locations.
16. A PO# has been issued for the replacement of the damaged courthouse front handrail .
17. F.M. hired Ben Gabel as our new facility tech. We have been getting great reviews from the county's managers on Ben's work ethic.
18. We have cut a PO# for the service body and plow package.
19. Working with Ag-Pro on delivery of new mowing equipment.
20. Working on new Trash disposal contract.

1/30/2024

Name	Signature	Contact Information
Bill Lamalie		blamaliev@yahoo.com
Mike Kosloski		Mike.Kosloski@kosekonuskorp.com
Jim King	Jim King	