

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**2024 MEETING**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 4/2/2024

Time: 8:00AM – 11:05AM

Present: Commissioners: Russ Zimmerman – President; Scott Miller– Vice President; Charles Schwochow

Present: Theresa Garcia – County Administrator

Others Present:

(\*action items)

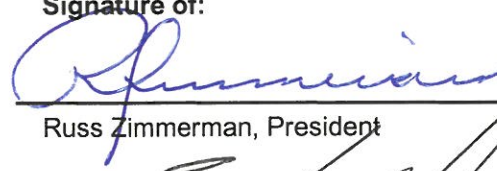
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Russ Zimmerman, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 3/28/2024 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioners attended the NW Ohio Transportation Safety meeting. There was a map distributed to show dangerous areas. ODOT recommend installing roundabouts down SR 53 to slow traffic down and stop accidents. There were requests in the past to make SR 53 a four lane road to keep traffic moving and avoid congestion. The Commissioners and the County Engineer all voiced their opinion that they are totally against this idea. They also talked about building a walking and biking bridge over the US 20 by-pass connecting Fangboner Road. The goal is to have zero deaths in transportation accidents by 2045.	Russ Zimmerman Scott Miller Charles Schwochow		
	Commissioners were unable to attend the Mental Health Board meeting.			

<p><b>Commissioners and Administrator Discussion</b></p>	<p>Administrator Garcia reviewed information received about video arraignments at the jail. IT and Facility Management looked at the jail and noted that there are two rooms that can be used. The Judges feel there is too much noise. The Jail Administrator provided information on sound proof booths that could be installed in the rooms. Commissioners asked if the rooms could be sound proofed. If the Courts want to keep inmate movement out of the courthouse they could purchase the booths.</p>			
<p><b>IT</b></p>	<p><b>Atul Chopra – IT.</b> Atul came in for his regular meeting with the Commissioners. See attachment for agenda items. The county servers will be installed and configured this week at the courthouse and the jail. These are for the backups. The new email security program. This program is much more secure and it cannot be encrypted. They continue to work on network security. Dark Fiber and phones have been an issue. Atul is working on new phones. The current system continues to fail but he is struggling getting calls returned from vendors. He is going to try to implement Microsoft Teams for video arraignments. Atul talked more about the rooms at the jail. The Clerk of Courts Case Management system vendor was bought out. The new vendor is working on the system now. NG9-1-1 system is being installed. Atul talked about the inmate tracking system at the jail.</p>	<p>Atul Chopra - Supervisor</p>		
<p><b>Soil &amp; Water</b></p>	<p><b>Meagan Grammer – Soil &amp; Water.</b> Meagan came in for her regular meeting with the Commissioners. They have had some changes in the office structure. They are hiring for a combined position that would work in the office for several programs. There is a new program call Working Lands Buffer program that will be a cost share for installing the buffer. (see attached flier) They have paid out quite a bit of money to farmers participating in the programs offered. They had 112 individuals attend the AG appreciation breakfast.</p>	<p>Meagan Grammer - Director</p>		
<p><b>Mental Health Board</b></p>	<p><b>Mircea Handru – Mental Health Board.</b> Mircea came in to discuss the lease and progress of Village House. There are several items they need assistance with from the Commissioners. He is requesting money from the Opioid Fund to cover these expenses. The sooner the work is completed on the house the sooner they can</p>	<p>Mircea Handru – Executive Director</p>		

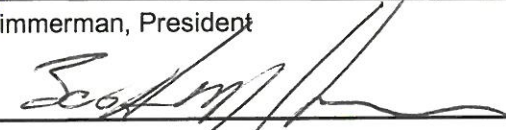
	open. They have cleaned the majority of the facility. There was a question on whether the 501c3 group that ran the house prior has been completely closed. They are working with the County Prosecutor on this matter. The total ask is for just over \$82,000.00. Commissioner Zimmerman asked if this was going to be an annual request or a onetime request. He feels this would be the largest request but they may ask for additional in the next five years until they start collecting fees and get more funding from JFS.			
<b>* Then /Now Documents</b>	One certificate was presented by the Board of DD. A FSS request wasn't submitted by the Care Giver. One invoice makes up this certificate. Jane Krueger - \$1,500.00  One certificate was presented by HazMat. Never received the October usage billing cycle. One invoice makes up this certificate. AEP - \$58.22	Board of DD  HazMat	\$1,500.00  \$58.22	*Motion: Move to Approve certificates Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
<b>* Personnel</b>	None			
<b>* Travel Requests</b>	None			
<b>* Resolutions</b>	2024 – 113 AWARDING BID TO M & B ASPHALT CO., INC., OF TIFFIN, OHIO FOR THE 2024 RESURFACING OF VARIOUS COUNTY ROADS PROJECT (\$1,764,833.00)	Engineer	\$1,764,833.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2024 - 114 AUTHORIZING AGREEMENT FOR PARTICIPATION IN COUNTY COMMISSIONERS' ASSOCIATION OF OHIO SERVICE CORPORATION (CCAOSC) WORKERS' COMPENSATION GROUP RATING PLAN	Commissioners		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2024 - 115 ENTERING INTO AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR LPA (PID 111580) ON BEHALF OF THE SANDUSKY COUNTY ENGINEER	Engineer	\$1,819,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2024 - 116 APPROVING APPROPRIATION TRANSFER FOR ENGINEERS DITCH MAINTENANCE OFFICE FROM REIMBURSEMENTS AND REFUNDS TO BENEFITS (\$62,000.00) FOR 2024 EXPENSES	Ditch Maintenance	\$62,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3

	2024 – 117 APPOINTING MEMBERS TO 9-1-1 PROGRAM REVIEW COMMITTEE FOR SANDUSKY COUNTY.	9-1-1 Committee		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2024 - 118 APPROVING SUPPLEMENTAL APPROPRIATION FOR COMMISSIONER PI CAPITAL OUTLAY (\$100,000.00) FOR VEHICLE PURCHASE AND OTHER EXPENSES	Commissioner PI	\$100,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – none			
<b>Board of Elections</b>	<b><u>Sharie Chagnon and Lisa Hartley – Board of Elections.</u></b> Sharie and Lisa came in for their regular meeting with the Commissioners. The Commissioners discussed a letter that was received from a group that was an open letter sent specifically to Ohio Attorney General but copied to all Commissioners in the State regarding serious cyber security issues they feel are happening in Ohio. The Board of Elections have seen these notices for several years. Sharie and Lisa both noted all the checks and balances they have in place to assure all ballots are counted correctly. Sandusky County has security as a number one priority. They have completed all directives plus additional security measures when it is passed down from the State. They are going to need more assistance for the November election. Early voting will be very busy. Commissioners requested they let them know ahead of time what help they need.	Sharie Chagnon- Director Lisa Hartley - Director		
	Since there was no guests on the agenda for Thursday, session for April 4, 2024 will be canceled.			
<b>* Adjournment (11:05am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: 2nd: Yes - 3

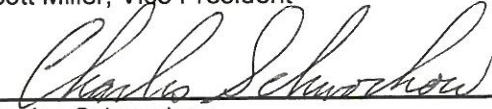
Signature of:



Russ Zimmerman, President



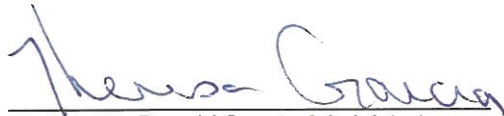
Scott Miller, Vice President



Charles Schwochow

**Board of County Commissioners, Sandusky County Ohio**

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio

# Working Lands Buffer Program

## What's eligible?

- land adjacent to ditches, perennial streams and rivers
- existing or new seedings
- ineligible if area is already receiving funding for the same practice through USDA, ODA or local grants (ex: CRP, CREP, EQIP, H2Ohio)

## Program Requirements:

- Minimum width of 20 ft, maximum width of 300 ft from top of ditch/stream bank
- Existing seedings will be under the discretion of the local SWCD to determine if it meets the standard, or if improvements must be made to qualify
- New seedings must meet USDA-NRCS Appendix A, table 16 rates
- Residual forage height must be a minimum of 4" height by November 1<sup>st</sup> each year, and must be maintained during the non-growing season
- Practice must be maintained for 2 years from date of approval by the SWCD

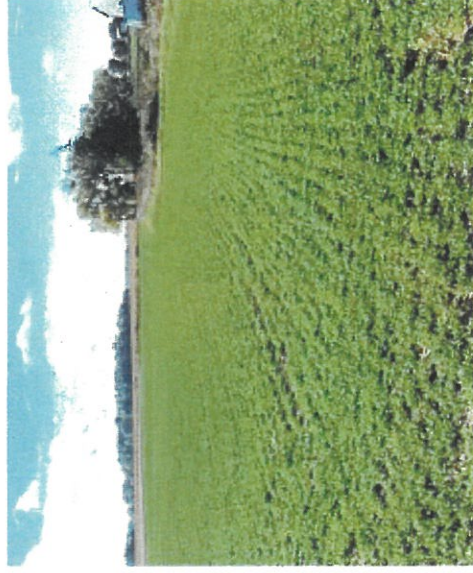
**Cost share is available at a rate of \$200/acre/year for 2 years**

Contact Sandusky SWCD  
to get enrolled today!



419-334-6324

[sanduskyswcd@gmail.com](mailto:sanduskyswcd@gmail.com)



**Garcia, Theresa A.**

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**From:** Miller, Jerri  
**Sent:** Thursday, March 28, 2024 10:04 AM  
**To:** Commissioners; Garcia, Theresa A.; Foreman, Kimberley  
**Subject:** Audit Review  
**Attachments:** Sandusky County 2023 Entrance Meeting Agenda.docx

Jan, Lee, and I had the entrance meeting yesterday with Matt and Greg for the IT audit (see attached). After that meeting Lee showed them the server room and answering any questions they had. They proceeded out to the IT building the then to the Sheriff's building to complete the onsite reviews.

We are still working on reports for Julian & Grude for our GAAP conversion. The State Auditors are gathering preliminary information so that once the GAAP report is done, they can get started on the Audit.

If you have any questions, please let me know. Have a Happy Easter!

*Jerri A Miller*

Sandusky County Auditor  
100 N Park Ave  
Fremont, OH 43420  
419-334-6138

## 2024 April Projects

	County	City
Item	Description	Description
SCSO	AVTEC radio consoles - replacing end of life equipment. GuardianRFID - inmate identification system Sapphire Health - integration with Motorola Flex completed Motorola Flex - quarterly updates Vehicles - coordinating equipment installation/configuration in 25 cruisers. IGNITE - inmate education and training, install WIFI Setup vehicle AVL Dispatch - setup school and parks cameras / adjust monitor layout / LEADS audit Document management system discussion	
EMS	EMS-18 and EMS-14 buildings cameras, network, radios and access control. Setup vehicle AVL	
Fire		Setup Flex mobile app
BOE	Implementing state provided security objectives	
Auditor		Migrate FUND to new server
Water Treatment		Segregate SCADA and data network. Implement threatfeed blocks. Security assessment. Win911 paging system setup
Water Reclamation		Migrate from old physical server to new virtual environment. Security assessment. Johnson Controls network discovery.
Streets		Recovery files from Jeremy's failed drive. Install new PC for Jeremy.
Parks		New PC install.
Police		Restructure file system to provide secure access to authorized personnel. Install new network switches and new servers. New camera server setup and connection to dispatch



## 2024 April Projects

	County	City
Item	Description	Description
Servers	Complete installing/configuring new HP servers at courthouse and jail.	
Backups	Rubrik servers delivered. Need to schedule installation	Implementing O365 backups using Unitrends
Email Security	Implemented Proofpoint.	Implemented Proofpoint
Networking	Implementing additional network segregation and automatic quarantine of endpoints.	Implementing additional network segregation and automatic quarantine of endpoints.
Phones	Comparing phone system options from multiple vendors - BCS, Comm-Core, Sangoma and Fortinet and BNT	Comparing phone system options from multiple vendors - BCS, Comm-Core, Sangoma and Fortinet and BNT
Dark Fiber	OmniFiber is delayed - requesting permission for pole attachments from AEP	OmniFiber is delayed - requesting permission for pole attachments from AEP
Cybersecurity	SentinelOne installed on all endpoints. Our contract covers protection and managed, 24/7 detection.	SentinelOne installed on all endpoints. Our contract covers protection and managed, 24/7 detection.
RMM / Backup	Implementing NinjaOne RMM & Backup for key personnel workstations.	Implementing NinjaOne RMM & Backup for key personnel workstations.
County Courts	Implement Microsoft Teams for video arraignment. Jail zoom - there are 2 rooms setup with equipment.	
Clerk of Courts	Ongoing progress being made with Pioneer/Benchmark implementation. Anticipated go-live of April 2025.	New PC installs (12).
EMA/911	New fiber circuits installed for 911 phone system. State has released NG911 standards, considering options.	

