

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

2024 MEETING

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 4/23/2024

Time: 8:00AM 11:05AM

Present: Commissioners: Russ Zimmerman – President; Scott Miller– Vice President; Charles Schwochow

Present: Ian Cantu – HR Specialist

Others Present:

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Russ Zimmerman, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 4/18/2024 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Miller 2nd: Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Miller attended the Regional Airport meeting. He made note that the Airport financially is struggling, and they are getting focused on what projects and expenses are necessary. Contracted services are with helicopter services and make up revenues for the Airport. Discussed hangar space issues and concerns.	Russ Zimmerman Scott Miller Charles Schwochow		
	Commissioners all attended the FFA Annual Banquet last Thursday. Raised little over \$2,000 dollars.	Russ Zimmerman Scott Miller Charles Schwochow		
	Commissioner Miller attended the Health Board meeting on Friday. Discussed finances and independent committees at the meeting, they have an audit coming soon. Discussed The Artz's building on SR 19. See attachment for summary of minutes.	Scott Miller		

	Commissioner Schwochow attended the OneOhio Region 17 meeting on Monday. Met in Tiffin at the North West Educational Service Center. The region has 8 counties and dealing with a budget of \$1.5 million divided by 8 counties. Looking at using these funds for the new mental health facility in the early planning stages. Conflict of interest training for all members to be required by state. Discussed opening membership to 2 persons per county that was denied.	Charles Schwochow		
	All attended the Light of Hope Ceremony. Appreciated the ceremony and speakers, made note of Jon Detwiler's comments regarding the number of children affected by abuse in relation to total school population.			
* Then /Now Documents	<p>One certificate was presented by DJFS. Fiscal was not informed that the employee was traveling or that they were going to submit a travel request form. One invoice makes up this certificate. Marti Cummings - \$41.54</p> <p>One certificate was presented by the County Court. The Judge is making Clerk of Courts pay for an interpreter since they schedule them for her. One invoice makes up this certificate. Ross Southerland - \$172.65</p> <p>One certificate was presented by the Dog Kennel. She was originally told there would be no charge for these services. One invoice makes up this certificate. Fremont City Waterworks - \$968.05</p>	<p>DJFS</p> <p>County Court</p> <p>Dog Kennel</p>	<p>\$41.54</p> <p>\$172.65</p> <p>\$968.05</p>	<p>*Motion: Move to Approve certificates Moved by: Miller 2nd: Schwochow Yes – 3</p>
* Personnel	None			
* Travel Requests	None			
Facility Management	Ron Hiser – Facility Management. Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. No tangible updates on solar array project. Having issues with North Coast. Discussed topic of Greg Telecky's request and other unresolved issues with different projects. Briefly discussed fire extinguisher maintenance contractor.	Ron Hiser - Director		
Dog Kennel	Kelly Pocock – Dog Kennel. Kelly came in for her regular meeting with the Commissioners. See attachment for agenda items. Kelly explained some of	Kelly Pocock – Dog Warden		

	the tag numbers and rehoming numbers. A lot of shelters are full including Sandusky County and there are struggles getting animals adopted. Discussed cats that are roaming and how they are unlicensed and the issues that communities are having with feral and domestic cats that are roaming. Discussed kennel population and dog to be euthanized. Discussed possible animal cruelty registry. Moving from Verizon to AT&T. Discussed then and now certificate.			
EMS	Jeff Jackson- EMS. Chief Jackson came in for his regular meeting with the Commissioners. See attachment for agenda items. LS 15 truck is close to coming back on duty. Continue to be fully staffed. Solar eclipse yielded no major effects. There are cost recovery measures in place with the state in relation to solar eclipse. EMS week is 5/19-25, blood donation at Terra. Station design is ongoing.	Jeff Jackson - Chief		
* Resolutions	2024 - 137 APPROVING APPOINTMENT OF BILL HOLLISTER TO THE BOARD FOR THE SANDUSKY COUNTY CONVENTION & VISITORS BUREAU (CVB) BOARD OF TRUSTEES	Visitors Bureau		*Motion: Move to Approve resolution Moved by: Schwochow 2nd: Miller Yes – 3
	2024 - 138 APPROVING SATISFACTION OF MORTGAGE BY NANCY STEARNS, 3058 SR 590 BURGOON, OH 43407	Satisfaction of Mortgage	\$8,345.00	*Motion: Move to Approve resolution Moved by: Miller 2nd: Schwochow Yes – 3
	2024 - 139 APPROVING FUND TRANSFER FROM SALES TAX INCOME TO GENERAL FUND AND TO DEBT FUND TO COVER LOAN PAYMENTS (\$530,000.00)	Commissioners	\$530,000.00	*Motion: Move to Approve resolution Moved by: Miller 2nd: Schwochow Yes – 3
	2024 - 140 APPROVING SUPPLEMENTAL APPROPRIATION TO DOG KENNEL UTILITIES (\$968.05) FOR THE WATERLINE UPGRADE AT THE DOG KENNEL.	Dog Kennel	\$968.05	*Motion: Move to Approve resolution Moved by: Schwochow 2nd: Miller Yes – 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – Carlos Baez – Engineer,			

Engineer	Carlos Baez – Engineer. Carlos came in for his regular meeting with the Commissioners. Save routes for all meeting was a bit contentious, discussed the potential for roundabouts. Seriously considering 2 roundabouts in Ottawa County. Possibly making 53 a multi-path roadway. Council meeting with city of Fremont attended by Carlos. Route 6 is going to be paved soon. Discussion regarding pedestrian crossings around RT 53 and Fangboner Road in the developed area (around Walmart, Lowe's, etc.). Short discussion about flooding issues in and around Genoa. Short discussion about Gibsonburg and previous contentious meeting. Sugar creek will be the next creek project finalized pending final assessments. Discussed 201 bridge, construction to begin July 1 st . Carlos mentioned information about Cherry St. Bridge, Hayes Ave Bridge, and Ballville Bridge as well. Starting a new CDL training program. Goal is to train townships and county employees.	Carlos Baez - Engineer		
* Adjournment (11:05am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Schwochow 2nd: Miller Yes - 3

Signature of:



Russ Zimmerman, President



Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County Ohio

Attest: Theresa Garcia
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

County Commissioner's Meeting

Dog Warden's Office

April 23rd, 2024

<u>2024 Dog License Sales</u>	<u>Previous Year</u>	<u>Current Year</u>
1 Year Dog License	9565	9192
1 Year Dog License Late	1060	405
1 Year Partial License	87	0
3 Year Dog License	164	193
3 Year Dog License Late	67	19
3 Year Partial License	11	0
Dangerous Dog License	15	12
Duplicate License	32	30
Kennel License	23	24
Kennel License Extra	31	16
Permanent Dog License	49	21
Service Dog License (Free)	5	0
Transfer In	26	8

Kennel Census

April 2024	March 2024
Impounded- 32	Impounded- 28
Redemptions- 17	Redemptions- 23
Adoption- 6	Adoptions- 12
Euthanized/Died- 2	Euthanized/Died- 0
Transfer- 0	Transfer- 0

Kennel Incidents

April 2024	March 2024
Aggression- 5	Aggression- 0
Community Asst. - 3	Community Asst. - 2
Bite- 9	Bite- 13
Humane- 16	Humane- 17
RAL- 31	RAL- 45
Sick/Injured- 1	Sick/Injured- 1
No license- 13	No license- 17

Requested graphs and charts are attached.

Scheduled/Completed Trainings

Multiple webinars through the ASPCA and the HSUS are being worked on by kennel staff monthly.

To Discuss

Bathroom remodel- Currently on a brief hold. Working with W VH to order isolation kennel. Working with Facility Maintenance to add proper ventilation.

Docupet transition begins in April. Projected “go live” date is scheduled for May 1st. GIS data has been uploaded, all of our historical data has been pulled and sent to Docupet through the IT Department. Docupet is currently in the process of uploading our licensing data. I have final meeting on Friday, April 26th, then launch.

In early discussion with Prosecutor and Administrator to develop Animal Abuse Registry.

2024 Beat the Heat is tentatively scheduled for May 30th.

Events

T shirts for fundraisers for both the SDF and the Alpha Project ongoing.

Dogs Day at the Beach schedule for May 18th at White Star Quarry Beach.

Humane Related

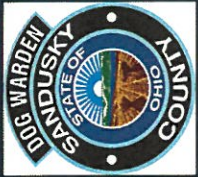
Humane Related Welfare Checks- Unfounded- 2
Pending-8

Education Needed- 6

Charges Filed- 2

In Court- 4

Questions?



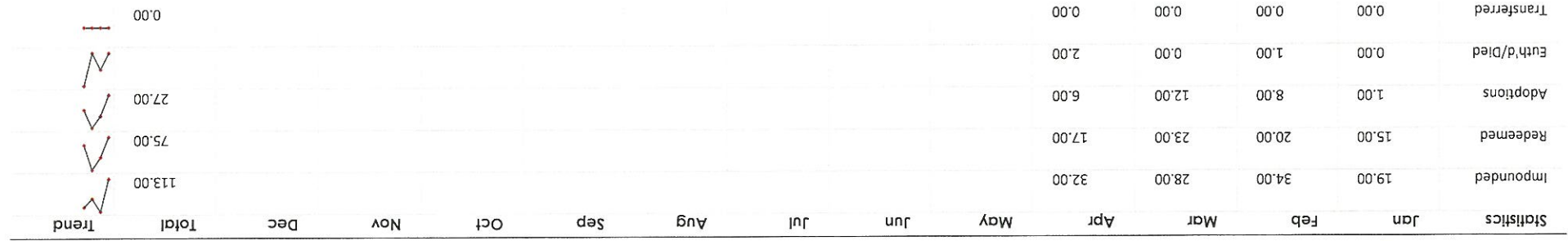
Sandusky County Dog Warden License Sales

Licenses	2021	2022	2023	2024
1 Year License	10,676	9,681	9,565	9,192
1 Year License- Late	207	1,002	1,060	405
1 Year License- Partial	74	71	87	-
3 Year License	223	194	164	193
3 Year License- Late	12	41	67	19
3 Year License- Partial	8	6	11	-
Dangerous Dog License	15	15	15	12
Duplicate License	20	58	32	30
Kennel License	23	23	23	24
Kennel License- Extra	18	20	32	16
Permanent License	35	46	49	18
Permanent License- Late		2	11	3
Transfer In	10	19	26	8
Service Dog License		1	5	-

KENNEL STATISTICS 2024

Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec Tips

- Impounded
- Redeemed
- Adoptions
- Euth'd/Died
- Transferred



Statistics Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec Total Trend

113.00
75.00
27.00
0.00

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated April 23rd, 2024.

1. We are working with various vendors on feasibility study of installing a solar array.
2. We have issue PO# for new lockset, card reader, and electric strike for CH#1 door.
3. PO# has been issued for the tax map on workstation office for regional planner. Working on scheduling.
4. Veterans Park lights have been converted to new LED's.
5. The relief fan noise at the BOH continues to be an issue. Kleinfelder to propose another solution.
6. Working with Warner and Kleinfelder on bid package #5 (submittals and scheduling).
7. The new cabinets and countertops in the JDC control room are installed.
8. The P-tech unit at the communication center has been installed.
9. We are continuing to work on C.H. Security on safety measures.
10. We met with Roger from North Coast Security about new work.
11. We are adding a couple of new card readers at the Service Center. (8 wks.)
12. Meeting for bid package #6 to go over scope of work is scheduled for tomorrow. (Emily and Kristen).
13. Replacing the courthouse holding cell toilet. A new sink toilet combo has been ordered (should be in this week).
14. Working with Jeff's team and Thomas Porter on design for the new EMS buildings. We are having weekly meetings and putting together over-all budget pricing.
15. Sheriff office housekeeping has been changed over.
16. The carpet for the commissioner's conference room was printed incorrectly again, the designer is in the process of picking a new carpet.
17. Facility Management has received the new service truck.
18. In the process of performing annual maintenance on the fire extinguishers.
19. The lockset for the courtroom has not been changed out yet. (5wks.)



SANDUSKY COUNTY PUBLIC HEALTH



GOOD AFTERNOON!

APRIL 19, 2024

The following is a summary of agenda items discussed and action taken @ the regular Friday, April 19, 2024 Sandusky Co. Board of Health meeting held @ 8:30 A.M. in the Front Conference Room:

1. Guest in attendance: Sandusky Co. Commissioner Scott Miller.
2. The minutes of the Friday, March 15, 2024 were approved as presented.
3. The financial report was reviewed with revenue for the month of \$688,189.79 and revenue year to date of \$1,291,490.07. Expenses for the month totaled \$233,458,458.98 and year to date expenses were \$727,563.49.
4. The monthly bills were paid.
5. Additional agenda items: 6.6 Approval of submittal of W.I.C. grant in the amount of \$324,118.00 for October 1, 2024-September 30, 2025. Item 6.7 Approval of Memorandum of Understanding with Bellevue RESIST and Sandusky Co. Public Health in the amount of \$3,000.00.
6. Accepted the resignation of Gabrielle Hengle, effective Friday, April 26, 2025. BEST OF LUCK, GABIE!!!
7. Approved the employment of Persephanie Lewellen, effective April 9, 2024 as Home Visitor. WELCOME ABOARD, SEPPHIE!!!
8. Approved the employment of Lydia Bruno, Environmental Health Division, effective Monday, April 22, 2024. WELCOME ABOARD, LYDIA!!!
9. Approved out of state travel to Chicago, Illinois, July 15-18, 2024 for mid-year CADCA Conference for Charlotte Stonerook and Jim Posey.
10. Approved contract with Huron co. Public Health for \$16,000.00 for deliverables in SPF-PFS grant.
11. Approved contract with TASC in the amount of \$3,000.00 for Screening, Brief Intervention and Referral (SBIRT).
12. Heard an update on the State of Ohio Auditor's 2023 fiscal audit. Audit is progressing well.

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www.scpublichealth.com

13. Approval of Notice of Award for Reproductive Health and Wellness grant for April 1, 2024-March 31, 2025 in the amount of \$166,250.00.
14. Approved the submittal of the W.I.C. grant in the amount of \$324,118.00 for October 1, 2024-September 30, 2025.
15. Approved Memorandum of Understanding with Bellevue RESIST for anti-vaping activities in the amount of \$3,000.00.
16. Re-accreditation is progressing with the deadline of May 8, 2024 for submittal. Bethany Brown, Laura Bogard and Trisha Reiter are completing data points. The re-accreditation will focus on specific areas. Once the site visit, in person or virtual, is scheduled, Sandusky Co. Board of Health members will be contacted for participation.
17. Director of Nursing Deb Agee reported the Help Me Grow program will be going through accreditation process on evidenced based criteria. At home STD test kits are available with sample sent to lab and if positive results are found, individual can be referred to Sandusky Co. Public Health.
18. Director of Support Service Bryleigh Wolf stated Sandusky Co. Public Health staff thanked the Board of Health for the dental insurance premium rates. A BIG THANK YOU TO THE BOARD!!
19. Creating Healthy Communities Coordinator Laura Bogard reported on the Bike Loan program in partnership with Y.M.C.A. Of Sandusky Co., which will kick off May 1, 2024 and extend, weather permitting, through October, 2024. The Bike Loan Program had a “soft” launch September, 2023, with ten (10) users in four (4) weeks. Bikes loaned out, are required to be returned to the Y.M.C.A. by the close of business day, unless prior arrangement has been made, which is done case by case. On Saturday, May 18, 2024, from 10 A.M. to Noon, the Y.M.C.A. is hosting a bike event.
20. Health Planning and Education Coordinator Charlotte Stonerook reviewed events Sandusky Co. Public Health is participating in Cinco de Mayo, NAMI Walk, Max’s Miles, and Annual Street Smart Training.
21. Sandusky Co. Public Health is submitted a grant application for OneOhio funds in partnership with Sandusky Co. Family and Children First Council and TASC.

22. Jim Posey presented a power point with locations of Nalox boxes in Sandusky Co. This information is also posted on Sandusky Co. Public Health website. Jim oversees utilization of the Nalox boxes
23. W.I.C. Director Angie Ruth reported the program is celebrating its 50th anniversary with events being planned.
24. Several Sandusky Co. Public Health staff attended Bridges Out of Poverty training Monday and Tuesday, April 15 and 16, which was funded by Workforce Development grant monies in cooperation with Great Lakes Community Action Partnership, Sandusky Co. Juvenile Court, Sandusky Co. Job and Family Services. The training depicts the struggles of poverty and tools needed to combat poverty and progress forward. Sandusky Co. Public Health will base staff training from knowledge garnered.
25. Sandusky Co. Public Health is considering application of EO23 COVID grant funding which would extend to December, 2025. Funding would be used for monitoring response.
26. **THE MAY SANDUSKY CO. BOARD OF HEALTH MEETING IS FRIDAY, THE 17TH @ 8:30 A.M.**

Custom v Jan 1, 2024 - Mar 31, 2024 v

62%

TRANSPORTS
Percentage of Patient Encounters

20%

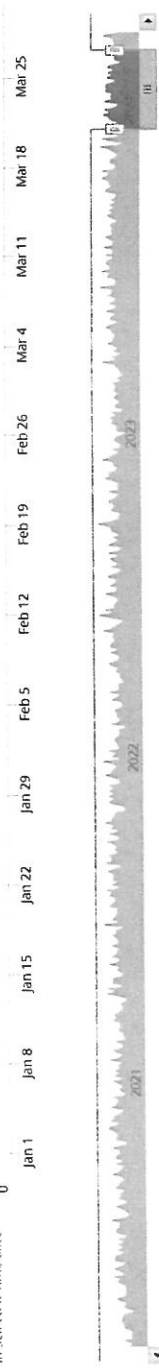
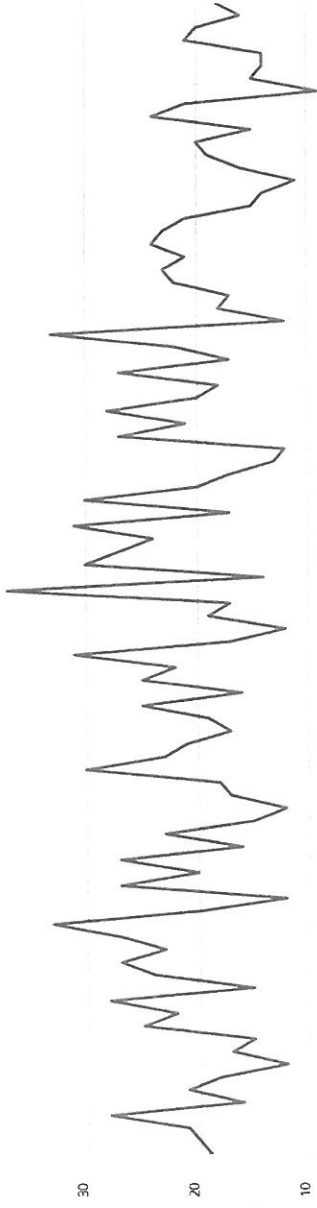
NON TRANSPORTS
Percentage of Patient Encounters

17%

OTHER DISPOSITIONS
Percentage of Patient Encounters

1,860

RECORDS
In Selected Time Slice



Counts	% Rows	% Columns	% All
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Week Ending	1/7/24	1/14/24	1/21/24	1/28/24	2/4/24	2/11/24	2/18/24	2/25/24	3/3/24	3/10/24	3/17/24	3/24/24	3/31/24	Total
Cancelled (Prior to Arrival at Scene)	4	6	10	2	5	6	11	8	8	8	10	6	3	87
Cancelled on Scene/No Patient Found	3	10	13	5	6	3	6	5	5	2	1	3	2	64
Patient Dead on Scene - No Resuscitation Attempted (Without Transport)	3	2	1	1	1	1	5	3	3	2	2	3		21
Patient Dead on Scene - Resuscitation Attempted (Without Transport)			1	2			1	1		1	1	2		9
Patient Treated/Released (AMA)	30	31	27	25	17	44	30	24	34	34	27	26	29	378
Patient Treated, Transferred Care to Another EMS Professional/U..	1													1
Standby - No Service or Support Provided	4	5	3	6	5	7	7	6	4	6	4	2	4	63
Standby - Public Safety, Fire, or EMS Operational Support Provided	6	10	13	5	5	3	5	5	7	8	6	4	3	80
Transported Lights/Siren	9	3	4	5	3	7	5	4	5	7	6	4	2	64
Transported No Lights/Siren	83	67	94	89	104	77	98	87	92	81	73	75	73	1,093
Total	143	134	166	140	145	148	168	140	158	147	129	124	118	1,860

1,157

Custom v Jan 1, 2023 - Mar 31, 2023 v

60%

TRANSPORTS
Percentage of Patient Encounters

22%

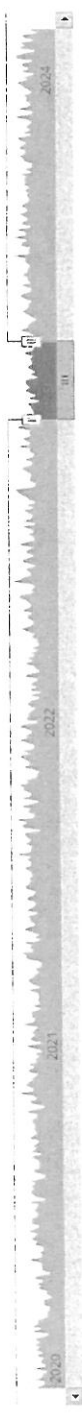
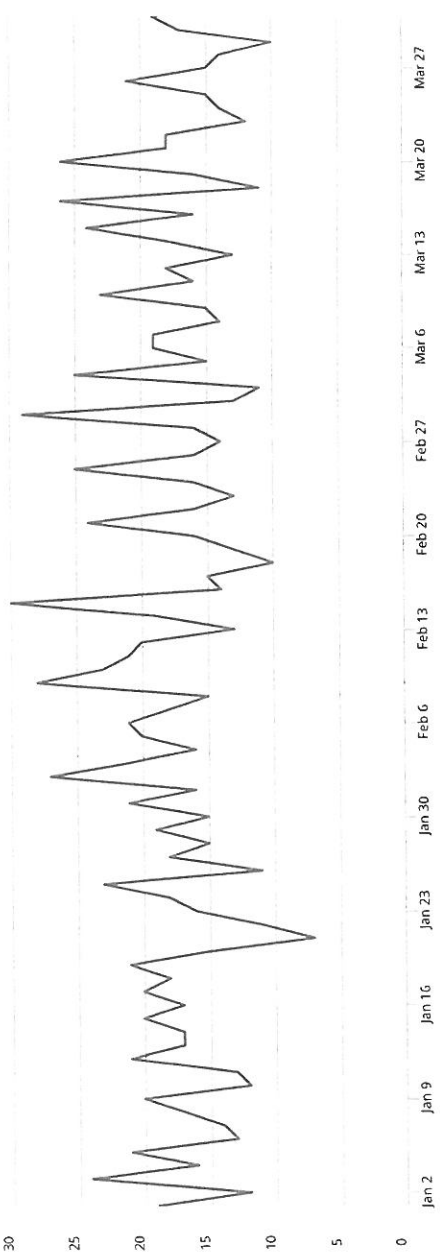
NON TRANSPORTS
Percentage of Patient Encounters

19%

OTHER DISPOSITIONS
Percentage of Patient Encounters

1,577

RECORDS
In Selected Time Slice



Counts % Rows % Columns % All

	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23	Jul '23	Aug '23	Sep '23	Oct '23	Nov '23	Dec '23	Jan '24	Total
Assist. Unit	1													1
Cancelled (Prior to Arrival at Scene)	18	22	20											60
Cancelled on Scene/No Patient Found	32	22	32											86
Patient Dead on Scene - No Resuscitation Attempted (Without Transport)	3	7	13											23
Patient Dead on Scene - Resuscitation Attempted (Without Transport)	2		1											3
Patient Treated, Released (AIMA)	115	112	114											341
Patient Treated, Transferred Care to Another EMS Professional/U..	1													1
Standby - No Service or Support Provided	14	20	14											48
Standby - Public Safety, Fire, or EMS Operational Support Provided	19	21	30											70
Transported Lights/Siren	9	11	13											33
Transported No Lights/Siren	307	301	303											911
Total	521	516	540											1,577

59%

TRANSPORTS
Percentage of Patient Encounters

20%

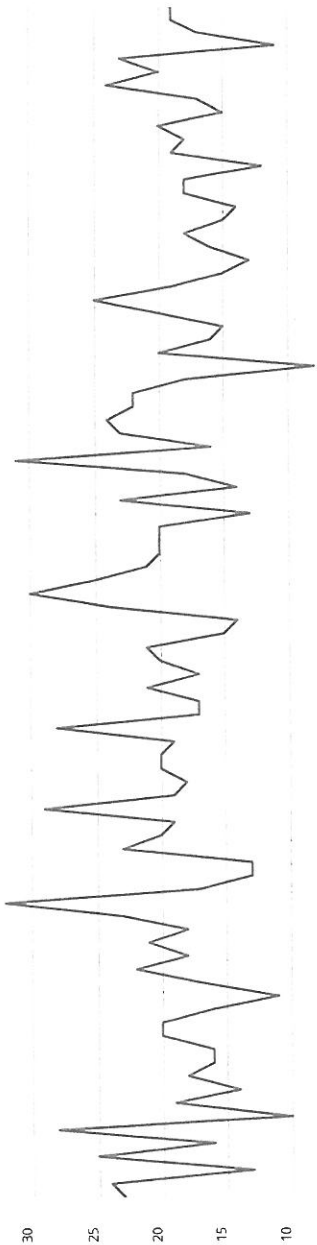
NON TRANSPORTS
Percentage of Patient Encounters

21%

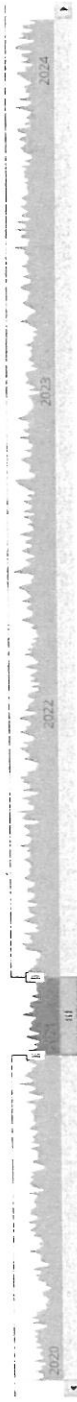
OTHER DISPOSITIONS
Percentage of Patient Encounters

1,708

RECORDS
In Selected Time Slice



Jan 4 Jan 11 Jan 18 Jan 25 Feb 1 Feb 8 Feb 15 Feb 22 Mar 1 Mar 8 Mar 15 Mar 22 Mar 29



Counts % Rows % Columns % All

	Jan '21	Feb '21	Mar '21	Apr '21	May '21	Jun '21	Jul '21	Aug '21	Sep '21	Oct '21	Nov '21	Dec '21	Jan '22	Total
Assist, Agency	10	5	7											22
Assist, Unit	2	1												3
Cancelled (Prior to Arrival at Scene)	27	22	22											71
Cancelled on Scene/No Patient Found	23	20	28											71
Patient Dead on Scene - No Resuscitation Attempted (Without Transport)	8	9	6											23
Patient Dead on Scene - Resuscitation Attempted (Without Transport)	2	5												7
Patient Treated, Released (AMA)	114	130	90											334
Patient Treated, Transferred Care to Another EMS Professional/U..	9	4	6											19
Standby - No Service or Support Provided	27	22	11											60
Standby - Public Safety, Fire, or EMS Operational Support Provided	26	24	41											91
Transported Lights/Siren	16	20	24											60
Transported No Lights/Siren	329	307	311											947
Total	593	569	546											1,708

