

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420			2024 MEETING	
Meeting: Board Of Commissioners	Location: Commissioners' Board Room	Date: 5/21/2024	Time: 8:00AM – 11:12AM	
Present: Commissioners: Russ Zimmerman – President; Scott Miller– Vice President; Charles Schwochow				
Present: Theresa Garcia – County Administrator				
Others Present: Mircea Handru, Jeff Jackson and staff, contractor with bid, Eric Kern, Ron Hiser				
(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Russ Zimmerman, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 5/14/2024 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioners Zimmerman and Miller attended the Land Bank meeting last Tuesday. They had a good discussion on the retirement of the current Land Bank Manager. He has a set date but will stay longer if they need help. They talked about the cost of having a full-time Manager and if there was a need. They may have a special meeting of the board to talk about this position and how they should advertise for the position. They have 36 properties they will be taking down with the grant funds. These are taking care of some personal property and land bank property. The grant was to help clean up some personal properties.	Russ Zimmerman Scott Miller		
	Commissioner Zimmerman was unable to attend the FCFC Executive Committee.	Russ Zimmerman		

	<p>Commissioners Miller and Schwochow hosted a group with Leadership Sandusky County last Wednesday in the Commissioner's Office. They took turns talking about the roles of a Commissioner and answered questions from the group. They talked about boards they attend and what they do in the community and work as community servants. They gave them a short tour of the jail cells and talked about the renovation of the courthouse.</p>	<p>Scott Miller Charles Schwochow</p>		
	<p>Commissioner Zimmerman attended the Records Commission meeting last Thursday. (See attached summary of minutes.) The majority of the meeting to discuss the Record Retention schedule for Regional Planning. There was some questions on how long some records need to be kept. Once the questions were answered the group approved the schedule.</p>	<p>Russ Zimmerman</p>		
	<p>Commissioner Miller attended the TRIPS Advisory meeting last Thursday for Commissioner Schwochow. Finances are good. They talked about the bike program they are involved in with the YMCA and the Health Department. They finally got a new bus they ordered about three years ago.</p>	<p>Scott Miller</p>		
	<p>Commissioner Zimmerman sat on a teams meeting for TMACOG Focus Group on Thursday. There were seven participants along with a mediator for the meeting. They are trying to figure out where they are going from here with TMACOG. Commissioner Zimmerman made a point that when he first came on board he wondered why we would be on a Toledo Council. The name seemed to through people off, and maybe it should be a North West Ohio group. There was discussion on money local governments have received from them and it was noted it was minimal. There were other questions on membership costs and benefits.</p>	<p>Russ Zimmerman</p>		
	<p>Commissioner Miller attended the Health Department meeting last Friday. (see attachment for summary of minutes) The biggest item was the State of Ohio fiscal audit was done and it went well. They will be receiving some mosquito control funding. Health Department is also going to be part of the Sheriff's IGNITE Program and speak to classes. They also talked about the bike program they are helping sponsor at the YMCA. The local pools have been inspected to be approved to open.</p>	<p>Scott Miller</p>		

	<p>Commissioner Schwochow attended the Visitors Bureau meeting yesterday. Ayrshire Conference is coming to Sandusky County. Some of the participants will be staying at the fairgrounds and at the hotels. They discussed the historical barn mural and they are using funds from the America-250 grant to paint that barn. The Seneca John Barn painting was discussed and the owners of the barn on St. Rt. 19 do not want to participate. They are searching for a new vendor to publish the visitors guide for next year.</p>	Charles Schwochow		
	<p>Commissioner Zimmerman attended the CIC (Community Improvement Corporation) board meeting last week. They made a decision to lower the number of members so it is easier to have a quorum. They talked about the purpose of the board and if it has a function. If there isn't a project there is nothing for the board to do. They voted on new board members.</p>	Russ Zimmerman		
	<p>Commissioners were unable to attend the Historical Society open house or the call hosted by Congresswoman Kaptur regarding energy proposals.</p>			
Commissioners and Administrator Discussion	<p>County Administrator reminded the Commissioners they have a Department head meeting on Thursday May 30th. An agenda for the meeting was discussed.</p>			
	<p>Commissioners had a phone interview with Samuel Sutter for an open position on the airport board. He was asked the same questions that were asked to the applicants earlier in the year. The Commissioners will send their recommendation to the President of the airport board for any concerns prior to appointing a new member.</p>	<p>Russ Zimmerman Scott Miller Charles Schwochow</p>		
	<p>Administrator Garcia noted individuals from the Village of Gibsonburg wanted to meet with the Commissioners next week to have a brief discussion on County Court business. This is just to share information. The Commissioners discussed whether or not they would want to pass legislation to combine county and municipal courts. The common opinion was it would be best just to house the two county courts in the same building but leave the municipal courts as they currently stand.</p>			

<p>* Then /Now Documents</p>	<p>One certificate was presented by EMA. PO was done under travel and not Visa and had to be redone. One invoice makes up this certificate. Croghan Colonial Bank Visa - \$345.85</p> <p>One certificate was presented by the Sanitary Engineers Office. A PO was not in place before purchase. One invoice make up this certificate. KJ Sales and Service - \$101.00</p> <p>One certificate was presented by the Engineers Office. Damage occurred in October of 2023 and was not notified until February of 2024. One invoice makes up this certificate. Toledo Edison - \$686.20</p>	<p>EMA</p> <p>Sanitary Engineer</p> <p>Engineer</p>	<p>\$345.85</p> <p>\$100.00</p> <p>\$686.20</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3</p>
<p>* Personnel</p>	<p>None</p>			
<p>* Travel Requests</p>	<p>None</p>			
<p>Mental Health Board</p>	<p>Mircea Handru – Mental Health Board. Mircea came in for his regular update with the Commissioners. The legislators passed a new bill allowing County Commissioners to appoint 2/3 of the members for the board. This will allow Sandusky and Seneca Counties to appoint one extra member. Mircea recommended Dean Bliss be appointed. He is currently appointed by the State and he has been a very beneficial member. The Village House project has been moving forward. The renovation of the building has begun. Plumbing has been removed to replace and new dry wall has been hung. There was a recommendation that the name be changed so they are not associated with any issues from the past organization. This would allow for a clean break from the past. Once the building is done it will be opened back up and they are hoping before school starts back up. There were 56 applications presented for funding for the One Ohio monies. The board members will look at these projects. These funds probably won't be given out until the fall. He helped out with getting some information for the feasibility study for the regional mental health facility. He would like to schedule a meeting in the near future to discuss the project. They need to discuss the sustainability of a facility. The Fortress renovations have been done and they have run in to some snags on inspections. They had issues with the elevator, electrical</p>	<p>Mircea Handru – Executive Director</p>		

	and the sprinkler system. Once these have been fixed they will open the facility.			
EMS	Jeff Jackson – EMS. Chief Jackson came in for awards presentations to his staff for EMS Week. Commissioner Zimmerman presented a proclamation for EMS week. He talked about how he remembered when they started petitions to start a County EMS. Sandusky County is lucky to have this type of service available to the citizens. Commissioner Zimmerman gets to see them in action as a Fire Chief and knows the work they do for the community. The County Commissioners all appreciate the hard work provided. The meeting was turned over to Chief Jackson. Chief gave some background on two awards that are voted on by their peers. He started with the employee of year award and background on the employee. The award was presented to Meredith Boes. Officer of the year was presented to Brittany Dewyre.	Jeff Jackson- Chief		
* Resolutions	2024 - 155 APPROVING APPROPRIATION TRANSFER FOR PROBATE COURT FROM SUPPLIES (\$12,000.00) TO CONTRACT SERVICES	Probate Court	\$12,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2024 - 156 APPROVING SUPPLEMENTAL APPROPRIATIONS TO COMMON PLEAS IV FUND WAGES (\$18,000.00) AND BENEFITS (\$3,000.00) AND SPECIAL PROJECT MEDIATION FUNDS WAGES (\$54,000.00) AND BENEFITS (\$8,300.00) FOR 2024 PAYROLL	Common Pleas Court	\$18,000.00 \$3,000.0 \$54,000.00 \$8,300.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2024 – 157 APPROVING OUT OF STATE TRAVEL FOR STACEY GIBSON TO BETHESDA, MARYLAND FROM JULY 16TH TO JULY 19TH, 2024 FOR 2024 NTTAC CHILDREN’S MENTAL HEALTH INITIATIVE (CMHI) GRANTEE MEETING	FCFC		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2024 - 158 AUTHORIZING THE APPOINTMENT OF DEAN BLISS TO THE MENTAL HEALTH AND RECOVERY SERVICES BOARD (MHR SB) OF SENECA, OTTAWA, SANDUSKY AND WYANDOT COUNTIES	Mental Health Board		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3

	2024 - 159 APPROVING SUPPLEMENTAL APPROPRIATION TO EMA CONTRACT SERVICES TRAVEL (\$5,000.00) AND SERC GRANT CONTRACT SERVICES(\$5,000.00) FOR EMA DIRECTOR TRAVEL EXPENSES FOR TRAINING	EMA/911	\$5,000.00 \$5,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2024 – 160 APPROVING AMENDED SANDUSKY COUNTY JFS PREVENTION, RETENTION, CONTINGENCY (PRC) PLAN.	JFS		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2024 - 161 APPROVING SUPPLEMENTAL APPROPRIATION FOR JUVENILE JUSTICE CENTER CONTRACT SERVICES (\$164,500.00) IN FELONY DELINQUENCY FUND FROM RECLAIM GRANT FUNDING	JJC	\$164,500.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2024 - 162 APPROVING APPROPRIATION TRANSFER FOR JFS MAY MANDATED PLACEMENT COSTS (\$15,295.67) AND APRIL PLACEMENT COSTS (\$63,681.52) FUND TRANSFER FROM CHILD SUPPORT SUPPLIES TO REIMBURSEMENTS (\$100.00) AND SUPPLEMENTAL APPROPRIATIONS FOR WIOA CAPITAL OUTLAY (\$15,000.00), JFS SUPPLIES (\$15,000.00), AND CHILDRENS SERVICES SUPPLIES (\$15,000.00) AND REIMBURSEMENTS (\$100,000.00)	JFS	\$15,295.67 \$63,681.52 \$100.00 \$15,000.00 \$15,000.00 \$15,000.00 \$100,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			
Bid Openings remaining county building Project	Commissioner Zimmerman turned the meeting over to Ron Hiser and Eric Kern from Kleinfelder to open bids presented for the remaining county buildings HVAC project. One bid was presented and opened for the project. Commissioner Zimmerman moved to except the bid and award at a later date.			*Motion: Move to tabulate and award at a later date. Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
Facility Management	Ron Hiser – Facility Management. Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. Ron continues to work on a feasibility study for a solar array project. The	Ron Hiser - Director		

	<p>courthouse door replacement has a PO issued for the repair. The new office space for regional planning has been changing. The Commissioners feel the Regional Planning Board should be approving additional costs being incurred for the project. They are putting a knock box on the Board of Health for the fire department. Ron had received quotes on ice melt system for the sally port ramp at the courthouse. The price was much higher than he thought. He is working on a different method. Commissioners suggested maybe putting a cover over top of the ramp. He has secured pricing for the HVAC in Woodville. He may be able to have this done by the end of June. There was a question about the demolition of the Park Avenue building. It was supposed to be just a shell left to demolish and there is more than left to do.</p>			
<p>* Adjournment (11:12am)</p>	<p>With business completed for the day the meeting was adjourned.</p>			<p>* Motion: Move to adjourn Moved by: 2nd: Yes - 3</p>

Signature of:



Russ Zimmerman, President



Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

**SANDUSKY COUNTY RECORDS COMMISSION
MINUTES
REGULAR MEETING**

LOCATION: 622 Croghan Street, Fremont, Ohio 43420

DAY/TIME: Thursday, May 16, 2024 8:30am

PURPOSE: Regular meeting to consider the following business:

Colleen Carmack
Beth Tischler
Julie McCord
Russ Zimmerman
Jerri Miller
Theresa Garcia

1. Call to order by: Russ Zimmerman

2. New Business

a) RC -2 Regional Planning – There was a comment regarding records listed on the schedule that are the same as the Commissioner’s Office. Colleen asked about site plan reviews being permanent records and not just five years. She also asked about the lot split forms and where those came from and where the five-year retention came from. (Page two) Colleen’s main concern was in the past meetings she had talked about spelling out the media types and not putting multi for the type. There was discussion about using multi and if you put it on an RC-3 and all is being destroyed it should read multi. There was also a discussion on different types of correspondence and the retention period for each. Fee’s schedules and fee’s for service should be by the county and not by the commission. After discussion the office is run by its own board it should say commission. There are two categories for minutes for paper and recordings and they need to be separate records with different retention periods. Anything else to review are typos to be corrected. Beth made a motion to have corrections made and send back to Theresa to submit for State approval. Colleen seconded the motion. Jerri abstained from voting. Motion was carried.

3. RC-3’s were presented since the last meeting from the Sheriff’s office, Treasurer’s office, Auditor’s office and Clerk of Courts. All were reviewed to assure they matched with the RC-2’s and copies were put in electronic folders and hard copy folders.

4. Colleen Carmack moved to approve the minutes from the June 28, 2023 meeting. Beth Tischler seconded. Motion carried.

5. Colleen Carmack needs a shred bin emptied so she can complete her record destruction. She is going to put another work order in to have this done.

6. Next meeting: to be determined

7. Adjournment: Motion: Colleen Carmack Second: Jerri Miller



SANDUSKY COUNTY PUBLIC HEALTH



MAY 17, 2024

The regular Friday, May 17, 2024 Sandusky Co. Board of Health meeting was called to order @ 8:30 A.M. by President Nan Smith, with the following in attendance:

Nan Smith, President
Ryan R. Zimmerman, D.V.M.
John W. Zimmerman
John L. Yuhas, D.O.
James Mason
Robert Gross

Excused absence: Dean L. Auxter, Vice-President
Alexandra Rojas

Guest in attendance was Sandusky Co. Commissioner Scott Miller.

Health Planning and Education Coordinator Charlotte Stonerook presented a power point on National Maternal Hotline – 1-833-842-6262 for Moms, partners and family members. Sandusky Co. Public Health contracts with Pacific Institute for Research and Evaluation for funding, with the National Maternal Hotline a component. Federal grant dollars were used to purchase educational and promotional items for swag bags being distributed in Sandusky Co. Public Health W.I.C. and Help Me Grow programs, events and clients. Charlotte reviewed data pulled from Sandusky Co. Public Health Facebook on National Maternal Hotline. As Sandusky Co. Board of Health is a policy maker, today's feedback is important for the funding. Charlotte is actively seeking additional funding. Supporting the need for the National Maternal Hotline, W.I.C. Director Angie Ruth reported twenty-three (23%) percent of participants are @ risk for mental illness. Director of Nursing Deb Agee stated the screening of all Moms in Help Me Grow. Dr. Yuhas recommended reaching out to local OB offices.

Mr. Gross made a motion to approve Sandusky Co. Board of Health minutes for Friday, April 19, 2024. Dr. Zimmerman seconded the motion. Motion carried with all voting in the affirmative.

The monthly financial report was reviewed with revenue for the month of \$264,497.86 and revenue year to date \$1,555,987.93. Expenses for the month were \$242,061.654 and total expenses to date \$969,625.13.

Sandusky Co. Board of Health reviewed the monthly bills, which become a part of these minutes. Mr. Zimmerman made a motion to approve payment of the bills. Dr. Yuhas seconded the motion. Motion carried with all voting in the affirmative. The bills: Board of Health, \$36,702.66; Manufactured Home Park, \$23.45; Food Service, \$2,179.57; Private Water, \$199.91; Swimming Pools, \$10.05; Family Planning, \$3,960.92; Public Health Clinic, \$4,999.92; CFHS, \$561.01; W.I.C., \$2,332.96; Public Health Emergency Response, \$314.46; Tobacco Prevention, Use and Cessation, \$938.27; Community Health Assessment, \$165.57; Public Health Emergency Preparedness, \$152.86; SPF-PFS, \$398.74; Help Me Grow, \$432.16; Wellness, \$2,327.62; Drug Free Communities, \$1,000.00; Sewage Treatment Systems, \$424.34; Immunization Action Plan, \$7,359.75; Creating Healthy Communities, \$628.75; Mental Health

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Levy Capacity, \$740.22; Ohio Water Pollution Control Loan, \$2,515.00; Pacific Institute of Research and Evaluation, \$249.55; Public Health Workforce, \$1,072.38; Integrated Harm Reduction, \$537.36.

Sandusky Co. Board of Health read and reviewed Resolution 24-10 Advance of Funds in the amount of \$10,000.00 to the Scrap Tire Fund for mosquito control program. After review, Mr. Gross made a motion to adopt Resolution 24-10. Dr. Yuhas seconded the motion. Voting thereon: Gross, yes; Yuhas, yes; Mason, yes; J. Zimmerman, yes; R. Zimmerman and Smith, yes. Motion carried. Vote: 6-yes; 0-nay

Sandusky Co. Board of Health read and reviewed Resolution 24-11 Supplemental Appropriation of \$24,982.00 to the Scrap Tire Fund. After Board review, Dr. Zimmerman made a motion to adopt Resolution 24-11. Mr. Zimmerman seconded the motion. Voting thereon: Smith, yes; Gross, yes; Yuhas, yes; J. Zimmerman, yes; R. Zimmerman; and Mason, yes. Motion carried. Vote – 6-yes; 0-nay

Sandusky Co. Board of Health read and reviewed Resolution 24-12 Supplemental Appropriation in the amount of \$9,750.00 to the Wellness Fund. After Board review, Mr. Gross made a motion to adopt Resolution 24-12. Dr. Yuhas seconded the motion. Voting thereon: Gross, yes; Mason, yes; Yuhas, yes; J. Zimmerman, yes; R. Zimmerman, Smith, yes. Motion carried. Vote – 6 yes; 0-nay

Sandusky Co. Board of Health read and reviewed Resolution 24-13 Supplemental Appropriation in Pacific Institute for Research and Evaluation fund in the amount of \$48,812.17. After Board review, Mr. Zimmerman made a motion to adopt Resolution 24-13. Dr. Yuhas seconded the motion. Voting thereon: Smith, yes; R. Zimmerman, yes; J. Zimmerman, yes; Mason, yes; Yuhas, yes; and Gross, yes. Motion carried. Vote – 6-yes; 0 nay

The State of Ohio annual 2023 fiscal audit is complete. The draft was received Thursday, May 16, 2024.

Mr. Gross made a motion to approve the contract with Ohio E.P.A. for mosquito Control in the amount of \$24,982.00, effective through April 30, 2025. Mr. Zimmerman seconded the motion. Motion carried with all voting in the affirmative.

Mr. Mason made a motion to approve the contract with Prevention Action Alliance in the amount of \$4,259.00 for gambling prevention efforts. Mr. Zimmerman seconded the motion. Motion carried with all voting in the affirmative.

There were no hearings/variances/ orders scheduled.

Re-accreditation documents were uploaded on Friday, April 26, 2024 to the Public Health Accreditation Board (PHAB). Upon review by PHAB, Sandusky Co. Public Health is awaiting a scheduled site visit.

Health Educator Jamie Belcher presented an award from Bellevue Schools for accomplishment with Bellevue Resist program.

The ribbon cutting for Creating Healthy Communities Bike Share Program, on Thursday, May 9, 2024, was well attended. The Bike Share program is coordinated by Sandusky Co. Y.M.C.A. in partnership with Sandusky Co. Public Health. On Saturday, May 18, 2024, from 10:00 A.M. to Noon a Bike Share event

will be held @ Sandusky Co. Y.M.C.A. with a bike rodeo and free bicycle helmets distributed by Sandusky Co. Public Health.

Sandusky Co. W.I.C. staff attended the 50th Anniversary Celebration of the Women, Infant and Children Program in Columbus. Sandusky Co. pregnant, post partum women and infants and children to five (5) years of age have benefited from this program.

Over eighty (80) clients have been served through the diaper program in partnership with Sandusky Co. Job and Family Services. Sandusky Co. Public Health is reviewing a partnership with Wal Mart for infant items for distribution.

Public Health Nurses have been asked to speak to incarcerated individuals in the IGNITE program @ Sandusky Co. Jail. Sandusky Co. Y.M.C.A. is offering educational programs and Public Health nurses will do presentations on health topics.

Environmental Health Division is busy completing pool/campground inspections. An update on orders to Lucky Quarters noted the case has forwarded to Sandusky Co. Prosecutor Beth Tischler. Mr. Mason questioned the status of orders for Quality Inn, N. SR #53, Fremont. Health Commissioner Bethany Brown and Director of Environmental Health Nina Johannsen inspected Quality Inn. City of Fremont Building Inspector Robert Kurtz accompanied Sandusky Co. Public Health staff on the inspection and engaged discussion with Quality Inn personnel, who have corded off sections with water damage and mold.

Health Commissioner Bethany Brown distributed Sandusky Co. Public Health nuisance code regulations to Board of Health members for review. Comments, questions, issues are to be emailed to the Health Commissioner. Action on the nuisance code regulations will take place @ a future meeting.

THE JUNE SANDUSKY CO. BOARD OF HEALTH MEETING IS FRIDAY, THE 21ST @ 8:30 A.M. IN THE FRONT CONFERENCE ROOM.

There was no need for Executive Session.

Dr. Zimmerman made a motion to adjourn. Mr. Gross seconded the motion. Motion carried with all voting in the affirmative.

PRESIDENT

SECRETARY

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated May 21st, 2024.

1. We are working with various vendors on feasibility study of installing a solar array. We are also working with Parker Energy Solutions for an energy efficiency grant.
2. We have issue PO# for new lockset, card reader, and electric strike for CH#1 door.
3. PO# has been issued for the tax map on workstation office for regional planner. Working on scheduling.
4. We are adding a Knox box for the BOH location for the fire department has access.
5. Replacing broken glass in Jail (PCH).
6. Repairing the concrete at the employee entrance to the BOE.
7. Finishing controls on the Jail boilers.
8. The relief fan noise at the BOH continues to be an issue. Kleinfelder to propose to insulate the supply ductwork.
9. Working with Warner and Kleinfelder on bid package #5 (submittals and scheduling). Requested update today to meet with JDC management to keep them current.
10. We got the repaired chilled water line insulated 5/20/2024. (job complete)
11. The masonry block walls around the outdoor recreation areas at the jail need repairs. We are securing quotes.
12. Replacing sensor on the Courthouse chiller today.
13. We are adding a couple of new card readers at the Service Center. Need to update software.
14. Bid package #6 bid opening is today 5/21/2024.
15. Working with Jeff's team and Thomas Porter on design for the new EMS and renovation of Odd Lots building.
16. Working on the carpet for the commissioner's conference room.
17. In the process of performing annual maintenance on the fire extinguishers and fire protection systems.
18. We are setting up training for the fire alarm systems at the BOH and BOE.
19. Updating quotes for the blackout sealing to be done this summer.
20. Updating quotes for the sally-port ramp at the courthouse.
21. Landscaping and spring cleanup at all locations are underway. Installing mulch and crew helping with mowing.
22. Securing pricing for Woodville Court HVAC.

