

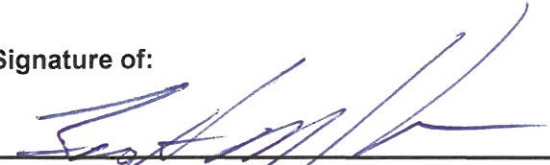
Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420			2025 MEETING	
Meeting: Board Of Commissioners		Location: Commissioners' Board Room	Date: 8/5/2025	Time: 8:00AM – 10:23AM
Present: Commissioners: Scott Miller – President, Russ Zimmerman				
Present: Theresa Garcia – County Administrator				
Others Present: Kelly Pocock, Atul Chopra, Brayden Haar, Sheriff, Tom Fullen, Christie Schneider.				
(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)	*** Commissioner Schwochow is not in office	Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 7/29/2025 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)
Commissioners and Administrator Discussion	Turnpike 70th anniversary is going to be held in the Berea Administrative Office from 11:00 – 2:00 October 1, 2025. Invitation with RSVP information to come.			
	Commissioners reviewed the documents sent by JFS regarding cost to increase day care costs for Foster Families. After review the Commissioners have agreed the increase is important. A resolution will be prepared for the increase. Administrator will notify JFS.			
* Then /Now Documents	One certificate was presented by Common Pleas Court. Court Administrator was not aware of the scheduled date for the interpreter. One invoice makes up this certificate. Cynthia Lepeley - \$160.20	Common Pleas	\$160.20	

	One certificate was presented by the Veteran's Office. Clerk forgot to do a PO when she was given a receipt while awaiting the Croghan Colonial statement. One invoice makes up this certificate. Croghan Colonial Bank - \$7,428.95 One certificate was presented by TASC. This was a special test that needed confirmation through a vendor not often utilized and specimen was sent out but a PO never got opened. Once invoice makes up this certificate. Labcorp/Medtox lab. - \$117.70 One certificate was presented by County Courts. Court Administrator tried paying with credit card but would not allow it on pay pal. One invoice makes up this certificate. OCCA - \$	Veterans TASC County Court	\$7,428.95 \$117.70	*Motion: Move to Approve certificates Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)
* Personnel	None			
* Travel Requests	None			
Dog Kennel	Kelly Pocock – Dog Kennel. Kelly came in for her regular meeting with the Commissioners. See attachment for agenda items. Kelly shared statistics on license renewals year to date. She has had a lot of dogs that need to be adopted and she is keeping them longer than normal. She attended a seminar about how long to keep a dog and whether it is healthy to keep them in a kennel too long. The foster program is even full. She hasn't made a decision on how she may change her policy. She had puppies came in that had Parvo so they had to do some deep cleaning and medicating. Kelly had her beat the heat event and is hosting two dog days of summer events in September.	Kelly Pocock – Dog Warden		
Sheriff	Chris Hilton – Sheriff. Sheriff came in for a regular meeting with the Commissioners. Sheriff is working on budget for next year and he needs to make sure he has the correct number of positions budgeted. Sheriff is ready for the fair.	Chris Hilton - Sheriff		

IT	Atul Chopra and Brayden Haar – IT. Atul and Brayden came in for their regular meeting with the Commissioners. See attachment for agenda items. They are setting up new servers for different offices in the County. New backups are set up and running. They continue to send out the cyber security training through KnowBe4. Right now they only have 28% of the employees that are actually doing the training. The Auditor of the State is pushing training and CoRSA is also pushing training. We need to push out the importance of the training to the County staff. They continue to work on the phone migration. They have several offices completed. The dark fiber from the courthouse to the jail will be completed this month. They have been working on the new computers for the Communication center. They had to work on a new set up for each station. It will take them a week to get all five stations set up. They are working with the Board of Elections and State Auditor on security mandates. Before the end of the year they will have to renew the Microsoft licensing. They continue to research vendors that can give us the service we need but at a better price.	Atul Chopra – Supervisor Brayden Haar – Director in training.		
* Resolutions	2025- 205 APPROVING SUPPLEMENTAL APPROPRIATION TO PI CAPITAL OUTLAY (\$66,000.00) FOR CLERK OF COURTS CASE MANAGEMENT INVOICES, TRANSFER OUT TO DTF FOR SUBURBAN BALANCE (\$21,828.73), CORONER CONTRACT SERVICES (\$10,000.00) FOR TOXOLOGY REPORTING, COUNTYWIDE CONTRACT SERVICES FOR IT PROJECTS (\$20,000.00), COUNTYWIDE SUPPLIES FOR POSTAGE (\$15,000.00), AND BETTER BUILDING CAPITAL OUTLAY FOR CLYDE COURT RENOVATION (\$672,000.00)	Various	\$66,000.00 \$21,828.73 \$10,000.00 \$20,000.00 \$15,000.00 \$672,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)
	2025 - 206 AUTHORIZING APPOINTMENTS TO THE LOCAL EMERGENCY RESPONSE PLANNING COMMITTEE (LEPC)	LEPC		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)

	2025 – 207 APPROVING SUPPLEMENTAL APPROPRIATION TO MICHAELS DITCH FUND TRANSFER OUT (\$1,970.71); FUND TRANSFER FROM MICHAELS DITCH TO GENERAL FUND (\$1,500.00), DITCH MAINTENANCE (\$14,283.10), ENGINEERS (\$2,400.00) AND DITCH ROTARY (\$50,230.00) FOR DITCH CONSTRUCTION AND ASSESSMENT COSTS	Michaels Ditch	\$1,970.71 \$1,500.00 \$14,283.10 \$2,400.00 \$50,230.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)
	2025 - 208 APPROVING SUPPLEMENTAL APPROPRIATION TO EMA HAZ-MAT CAPITAL OUTLAY (\$99,000.00) FOR VEHICLE PURCHASE	EMA/Hazmat	\$99,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)
	2025 – 209 APPROVING OUT OF STATE TRAVEL FOR BRAYDEN HAAR TO CHICAGO, ILLINOIS, FOR VERKADA ONE CONFERENCE FROM SEPTEMBER 21ST TO SEPTEMBER 24TH 2025	IT		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – Chris Hilton, Sheriff. Christie Schneider, Clerk of Courts			
Clerk of courts	<u>Christie Schneider – Clerk of Courts.</u> Christie came in to ask the Commissioners to close out the Clerk of Courts Woodville Court checking account. The account was compromised and she would like it closed. Commissioners approved and will follow up with a resolution. Commissioners asked how the case management system upgrade was going. She said Rockware is doing a great job and they are responding quickly to any needs they have on how to make the system better.	Christie Schneider – Clerk of Courts.		
* Adjournment (10:23am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Yes – 2 (Schwochow absent)

Signature of:



Scott Miller, President



Charles Schwochow, Vice President



Russ Zimmerman

Board of County Commissioners, Sandusky County Ohio

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

County Commissioner's Meeting

Dog Warden's Office

August 5th, 2025

<u>2025 Dog License Sales</u>	<u>Previous Year</u>	<u>Current Year</u>
1 Year Dog License	9823	10,031
License Late Fee.	629	746
1 Year Partial License	106	11
3 Year Dog License	237	602
3 Year Partial License	11	5
Dangerous Dog License	14	10
Duplicate License	51	16
Kennel License	24	21
Kennel License Extra	16	7
Permanent Dog License	38	39
Service Dog License (Free)	2	1
Transfer In	15	13

Kennel Census

June 2025	July 2025
Impounded- 30	Impounded- 32
Redemptions- 17	Redemptions- 22
Adoption- 3	Adoptions- 9
Euthanized/Died- 0	Euthanized/Died- 7
Transfer- 0	Transfer- 0

Kennel Incidents

June 2025	July 2025
Aggression- 2	Aggression- 3
Community Asst. - 3	Community Asst. -1
Bite-5	Bite- 13
Humane- 21	Humane- 14
RAL- 34	RAL- 35
Sick/Injured- 0	Sick/Injured- 0
No license- 19	No license-61

Requested graphs and charts are attached.

Scheduled/Completed Trainings

Multiple webinars through the ASPCA and the HSUS are being worked on by kennel staff monthly.

To Discuss

Bathroom remodel- Currently on a brief hold due to other parts of the building being under construction and needing to use this space as storage. Working with WVH to order isolation kennel.

Beat the Heat went well. Even in the moderate temperatures, we were able to get our numbers up to the 140 degrees.

Update on cases.

Health- puppies, etc.

Adoptions have decreased significantly. This is the current trend across the country.

Events

T shirts for fundraisers for both the SDF and the Alpha Project ongoing.

Dog Days at the Beach are September 6th and September 13th at White Star Beach this fall.

We will be a part of Safety Town this week in Clyde.

Humane Related

Humane Related Welfare Checks- Unfounded- 4
Pending-8
Education Needed- 10
Charges Filed- 0
In Court- 3

Questions?

2025 August Projects

	County	City
Item	Description	Description
Servers	Setting up new servers for COC, Perry and IT. Working with HPE to update all our servers.	New detective's server setup, files migrated and users have access. Working on PD admin server now.
Backups	Rubrik Cloud Vault setup and working, implementing Orchestrated Recovery.	All backups completing successfully. Backup recovery testing has been setup for all servers.
Email Security	KnowBe4, additional campaigns implemented, trainings completed last month	KnowBe4, additional campaigns implemented, trainings completed last month
Networking	Setting up network controls recommended by CISA and NIST	Setting up network controls recommended by CISA and NIST
Phones	Implementation underway, we have completed the Health Dept., Soil & Water, Clyde, Woodville, COC, I.T., Titles, Dog Warden, Land Bank, and SCCF	GoTo Phone Migration, all departments have been migrated
Dark Fiber	Migrating the Courthouse to the Jail connection to dark fiber. Completing this month	All departments have been migrated.
Cybersecurity	Implementing Microsoft Entra ID with YubiKeys. Researching NAC (Network Access Control), and MDM (Mobile Device Management) tools.	Implementing Microsoft Entra ID with YubiKeys. Researching NAC (Network Access Control), and MDM (Mobile Device Management) tools.
I.T.	Sentinel One SIEM has been working well, need to make a few changes on how we get alerts. New ISP installations.	Sentinel One SIEM has been working well, need to make a few changes on how we get alerts
RMM / Backup	NinjaOne implemented, backups setup for all servers. Setting up backups for key personnel workstations. Looking into FIPS certification.	NinjaOne implemented, backups setup for all servers. Setting up backups for key personnel workstations.
County Courts	Both Courts switched over to GOTO, and they are working fine	
Clerk of Courts	Migrating to new servers. Working with Rockware to update their application. Setting up a meeting with Rockware for this month	
Prosecutor		
EMA/911	Meeting with CommTech for the new system. Requested a quote from AT&T	

2025 August Projects

	County	City
Item	Description	Description
SCSO	Setting up vehicle AVL/GPS Switched over to new APN (Access Point Name) Flex was updated to the latest version Ordered new dispatch equipment, computers are set up, and working on setting up a new desk setup	
EMS		
Fire	Set up vehicle AVL / Switching over to new APN Purchased new CradlePoint routers, setting them up this month	Setup Flex mobile app - quote requested from Motorola
BOE	Looking into power/UPS issues	
Auditor	Completed State Auditor requests	Exported FUND servers DB and sent over to OpenGOV (new accounting application). Completed State Auditor requests
Water Treatment		Win911 paging system setup, needs testing.
Water Reclamation		Security assessment. Johnson Controls network discovery. Replace aging SCADA PCs. Received quote. New server setup waiting for a quote from DJE.
Parks	Flex installation - Quote requested for vehicle	
Police	Installed new cradle point routers; they were using Verizon hotspots previously	
FM	Server upgraded to 2019 and Entre server working	

8/5/2025

[illegible]