

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420			2025 MEETING	
Meeting: Board Of Commissioners		Location: Commissioners' Board Room	Date: 9/11/2025	Time: 8:00AM – 11:00AM
Present: Commissioners: Scott Miller – President, Russ Zimmerman				
Present: Theresa Garcia – County Administrator				
Others Present: Pat Dickman, Rich Oddo, Michael Russel, Melanie Allen, Beth Tischler				
(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)	Commissioner Schwochow is not in session today	Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 9/9/2025 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Russ Zimmer 2nd: Scott Miller Yes – 2 (Schwochow absent)
* Then /Now Documents	One certificate was presented by the Commissioner's Office. The PO's for the following invoices weren't done prior to receiving the invoices as two were due to an oversight and the third PO was accidentally closed. Three invoices make up this certificate. Automatic Fire - \$ 595.00 OSU - \$120.00 US Bank - \$149.23 Two certificates were presented by the Coroner's office. The PO's for the invoices were not done prior to receiving them as the toxicology tests are unknown to be completed prior to autopsy. Two invoices were received 9/10/25 and dated 9/3/25 Four invoices make up this certificate. Lucas County - \$375.00, \$100.00, \$195.00 and \$2,052.97	Commissioners Coroner	\$595.00 \$120.00 \$149.23 \$375.00 \$100.00 \$195.00 \$2,052.97	*Motion: Move to Approve certificates Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)

* Personnel	None			
* Travel Requests	None			
Facility Management	<u>Pat Dickman and Rich Oddo –Facility Management.</u> Pat and Rich came in for their regular meeting with the Commissioners. See attachment for agenda items. Board of Health project should be closed this week. JJC is still having issues with humidity in the pod areas and the engineers will be in next week to look at the issue. They had a meeting yesterday to discuss some possible solutions. Clyde Court renovation is waiting on updated drawings. The Probate Court Magistrate door project will happen over Columbus Day weekend. They are doing sidewalk repair at the service center and courthouse. Pat discussed an update on equipment on the AT&T tower rental. After the inspector looked at the tower he noted the wind load would increase. Pat asked if we need to pass this along to AT&T. He is doing more research.	Pat Dickman – Director Rich Oddo – Purchasing Agent		
Airport Authority	<u>Michael Russel – Airport Authority.</u> Michael in for his regular meeting with the Commissioners. See attachment for agenda items. Most business is as usual. Michael thanked the Commissioners for moving quickly to get the grant paperwork turned around for the snow removal equipment. There was discussion on who was responsible for getting the grants to the airport. Fuel revenues increased over the summer and they have two new hangar tenants. They had an inspection on the new weather system this summer. They did have one finding was there was no true North marker. They are working on the 2026 budget and Capital Improvement Plan.	Michael Russel – Manager		
Job and Family Services (DJFS)	<u>Melanie Allen – DJFS.</u> Melanie came in for her regular meeting with the Commissioners. See attachment for agenda items. Placement numbers are higher than last month. There were quite a few changes. Costs due to these changes have increased their expenses. Commissioner Zimmerman asked about progress on trying to stabilize the rates in some of the group homes. They are asking the State to look at the rates and give recommendations. They have one retirement coming up at the end of the month. They also need to look at purchasing two vehicles.	Melanie Allen - Director		

* Resolutions	2025 - 250 AUTHORIZING DELINQUENT UTILITY BILLS FOR PROPERTY AT VARIOUS LOCATIONS, FREMONT, OHIO, 43420 OWNED BY VARIOUS OWNERS BE CERTIFIED FOR COLLECTION TO THE SANDUSKY COUNTY TAX DUPLICATE	Sanitary Engineer		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)
	2025 – 251 APPROVING SUPPLEMENTAL APPROPRIATIONS FOR TASC CONTRACT SERVICES (\$6,590.00) AND APPROPRIATION TRANSFER FROM BENEFITS TO UTILITIES (\$1,725.00) FOR BUDGET COVERAGE ESTIMATES FOR THE REMAINDER OF THE YEAR	TASC	\$6,590.00 \$1,725.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)
	2025 - 252 APPROVING SUPPLEMENTAL APPROPRIATION TO ELECTRONIC MONITORING CONTRACT SERVICES (\$4,600.00) FOR BUDGET COVERAGE ESTIMATES FOR THE REMAINDER OF THE YEAR	Electronic Monitoring	\$4,600.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)
	2025 – 253 AUTHORIZING WATER RATES BE INCREASED FOR THE GENERAL WATER DISTRICT VIA SCHEDULED RATE INCREASES EFFECTIVE JANUARY 1, 2026.	Sanitary Engineer		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)
	2025 – 254 UPDATING SEWER SERVICE RATES FOR THE WIGHTMAN'S GROVE SANITARY SEWER IMPROVEMENT AREA OF THE GENERAL SEWER DISTRICT.	Sanitary Engineer		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)
	2025 – 255 INCREASING THE MINIMUM MONTHLY FEE OF \$21.00 TO \$22.00 FOR WASTEWATER SERVICES IN SEWER DISTRICT #1, SANDUSKY COUNTY, OHIO.	Sanitary Engineer		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)

	2025 – 256 INCREASING COUNTY METERED RATE FOR WASTEWATER SERVICES IN SEWER DISTRICT #1, SANDUSKY COUNTY, OHIO.	Sanitary Engineer		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)
	2025 – 257 APPROVING APPROPRIATION TRANSFER IN COUNTY WIDE FROM FEES TO SUPPLIES (\$5,000.00) AND CONTRACT SERVICES (5,000.00); SUPPLEMENTAL APPROPRIATION TO BUILDING CODE OFFICE CONTRACT SERVICES (\$5,100.00) AND FEES (\$1,000.00); SUPPLEMENTAL TO CDBG FUND (\$20,800.00)	Various	\$5,000.00 \$5,000.00 \$5,100.00 \$1,000.00 \$20,800.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – Beth Tischler, Prosecutor			
Prosecutor	<u>Beth Tischler – Prosecutor</u> . Beth came in for a regular update with the Commissioners. Beth was asked about any cases coming up that would impact the County. They have had a lot of jury trials and some very interesting jury trials with interesting comments from the jurors. They have discussed the jury poll questionnaire and how that could be changed. She is working on a new web page for her office. She would like to have forms placed on the page for individuals to be able to print off. Commissioner Zimmerman had questions about the Wolf Creek Ditch project and if she had an opinion on the participation of Wood County. Beth gave a timeline on Judge Ickes' discipline hearing. She is going to help HR on the two civil rights claims that were received.	Beth Tischler - Prosecutor		
* Adjournment (11:00am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: 2nd: Yes – 2 (Schwochow absent)

Signature of:



Scott Miller, President



Charles Schwochow, Vice President



Russ Zimmerman

Board of County Commissioners, Sandusky County Ohio

Attest: 

Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Facility Management Project Update 9/11/25

1. Close Out BOH;

Update: Remaining Task:

- Warner to deliver electronic final copies of the O&M manuals and as-builts this week. This will close out this project.

2. JDC upgrades; new RTU's, HRU, controls, ext., new HVAC for the front office.

Update: Remaining Task

- Kleinfelder and air balance engineer to be on-site next Wednesday to address Issues with high humidity in pod areas.
- Punchlist item completion underway.
- Paperwork to follow. 90% complete

3. Clyde Court Renovation

Update:

- Latest drawings to be sent this week. Architect has sent drawing to his cost estimator for budget costing.

4. Internal Maintenance Projects

Update:

- Doorway in Magistrate office to be done over Columbus Day weekend.
- Sidewalk repairs at Service Center and Courthouse underway.
- Courthouse parking lot trench drain being repaired this week.
- Posted job openings for Electrician and Housekeeper.
- Light replacement ordered commissioners parking lot.
- Discussions about AT&T tower rental.

2025 AT-A-GLANCE

- Airport Activities
 - Whirlpool Wind Turbine Project
 - Status: NO CHANGE
 - Airports Capital Improvement Plan (ACIP) 2025
 - SRE-FAA grant apportioned
 - Charter, corporate jet activity – steady-state
 - General comments: no overcrowding, positive customer service and professional treatment
 - Fuel revenues – increase during summer
 - Air ambulances
 - Itinerant traffic
 - Hangar revenues
 - Increase x2 new tenants
- Presence in Community
 - Collaboration with county agencies and local business
 - Increased website and social media use
 - Promotion of emergency services as based tenants
 - Participation in local and state future visions



Sandusky County
Regional Airport - KS24

AIRPORT PROJECTS

- Airports Capital Improvement Plan (ACIP) 2026
- Airport 2026 Budget
- 2024 Audit Exit Conference
- Infrastructure
 - SCEDC and Marketing Initiatives
 - Continued Airport awareness and self-promotion
 - Revenue generation: changes/improvements
- Direct Assistance
 - County services-in-kind
- Considerations for Assistance
 - SRE - Local match funds
 - Terminal maintenance/repairs
 - Hangar maintenance/repairs (1 & 2 only)
 - Local matches for Capital Improvements



Sandusky County
Regional Airport - KS24

Sep Commissioner's Agenda

9/11/25

I.

Placements

- a. Current custody count: 40 (36 last month) +7, -3
 - b. NEW CUSTODY: 5-twins and sib set of 3
 - c. NEW CUSTODY BUT PLACED WITH KIN: 2
 - d. MOVED TO KIN WE STILL HAVE CUSTODY: 4, terminate custody if it goes well
 - e. TERMINATED CUSTODY TO KIN: 1
 - f. EMANCIPATED: 1 (she was \$306/day, one moved homes and went from \$900-800/day & one moved from AOD residential \$337 to GH at \$530, one increased from \$489-689/day due to behavior, and a new one came in at \$400 and most likely not IVE)
- Agency updates
- a. Elaine Franks retirement potluck is 10/16 from 11:30-1:30, 35 years
 - b. Looking to purchase 2 vehicles

II.

9/11/2025

[illegible]