

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420			2025 MEETING	
Meeting: Board Of Commissioners		Location: Commissioners' Board Room	Date: 9/23/2025	Time: 8:00AM -9:52AM
Present: Commissioners: Scott Miller – President, Charles Schwochow– Vice President				
Present: Theresa Garcia – County Administrator				
Others Present:				
(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, in-coming Mail Review & External Meeting Notices	The 9/18/2025 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)
Commissioners and Administrator Discussion	The Township Association meeting last Thursday went well. They discussed the Wind and Solar Farms and the Commissioners talked about passing a resolution as a blanket resolution until the Townships passed their own resolutions. The Prosecutor sent one of her staff to discuss the resolution. He spoke with Commissioner Miller after the meeting and did note the supplier for the wind turbines in York Township went out of business and the project is on hold. Administrator will put together the timeline to present the resolution.	Scott Miller		
* Then /Now Documents	One certificate was presented by the JJC A PO was not open to Treasurer, State of Ohio for the Marc's Radio contract. One invoice makes up this certificate. Treasurer State of Ohio - \$195.00	JJC	\$195.00	*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)

	One certificate was presented by the Commissioner's Office. The PO was not done prior to receiving the invoice due to an oversight. One invoice makes up this certificate. Thomas Porter - -\$4,022.50	Commissioners	\$4,022.50	
* Personnel	None			
* Travel Requests	None			
Facility Management	<u>Pat Dickman and Rich Oddo – Facility Management.</u> Pat and Rich came in for his regular meeting with the Commissioners. See attachment for agenda items. The Board of Health building project is complete and waiting on final paperwork. He is still working on the humidity issue in the JJC. They have met with the engineer and contractor to get this repaired. The latest drawing for the Clyde Court renovation was received and will be reviewed with the Clerk of Courts and Judge. The doorway project for the Juvenile Magistrate will be finished over Columbus Day. The sidewalk repair at the Courthouse is completed. Working on the benches at Countryside Park. They have a housekeeper position and an electrical position open. Pat reached out to AT&T regarding the additional equipment on the tower. He found the owner of the property by the tower to talk about cutting trees down to make sure they don't fall on the tower guide lines. The Sheriff's Office has been working with Pat on renovating an office in the jail. The project is costly and Pat was asked to put it in his budget. The Commissioners and Administrator told Pat the Sheriff needs to come in and talk to the Commissioners about the funding for the project. A contractor came and looked at the arch on the front porch at the Commissioners. He noted at some time it was painted and it is holding moisture. He is getting a quote on repairing the stone.	Pat Dickman – Director Rich Oddo – Purchasing Manager		
EMA/911	<u>Lisa Kuelling – EMA/911.</u> Lisa came in for her regular meeting with the Commissioners. See attachment for agenda items. Lisa reviewed the grants received for 2025-2026 fiscal year. Mitigation plan was finalized. The plan was approved and they are just waiting for two letters from entities to close. Lisa listed many meetings she has attended. One of the meetings was with the City of Fremont moving to MARCS radio system. Lisa talked about the Drone as a First Responder (DFR) with the	Lisa Kuelling - Director		

	City of Fremont on the new drone program they have. There are some technical issues and some procedures with 9-1-1 that needs to be coordinated. City of Clyde has reached out to discuss coming on board with the County 9-1-1 program.			
TASC/Electronic Monitoring (EMO)	<u>Tori Boyer – TASC/EMO.</u> Tori came in for her regular meeting with the Commissioners. See attachment for agenda items. Case load is staying close to the same. She did complete her CARF accreditation. It went very well. There were two individuals that conducted the review. They gave a lot of kudos to the case managers. She will need to complete her OHMAS certification in April. All TASC programs were cut about \$25,000.00 in grant funding. She started looking at different ways to be more efficient in the lab to cut back on some costs. They received additional funding from the mental health board that will allow them to see individuals from other counties. The mental health board also provided funding for EMO to assist with expenses for Fremont Municipal Court. She has worked with Common Pleas Judge to come up with an MOU to cover billing costs for unpaid monitoring. They currently has 13 enrollees on GPS and 7 enrolled on SCRAM. The county savings by initiating EMO is currently at \$95,940.00.	Tori Boyer - Director		
* Resolutions	2025 – 266 APPROVING OUT OF STATE TRAVEL FOR SHERIFF CHRIS HILTON AND MAJOR JODY HATFIELD TO WESTVILLE, INDIANA AND NEW BUFFALO, MICHIGAN FOR THE CORRECTIONAL JAIL TOUR WITH MENTAL HEALTH AND CRIMINAL JUSTICE SEMINAR FROM OCTOBER 21ST TO OCTOBER 22ND, 2025	Sheriff		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)
	2025 – 267 APPROVING THE IV-D SERVICE CONTRACT BETWEEN THE SANDUSKY COUNTY CHILD SUPPORT ENFORCEMENT AGENCY (CSEA), A DIVISION OF SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS), AND THE SANDUSKY COUNTY SHERIFF'S OFFICE FOR SERVICE OF PROCESS AND SECURITY	DJFS		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)

	2025 - 268 APPROVING APPROPRIATION TRANSFER FOR FAMILY & CHILDREN FIRST GENERAL FUND FROM CONTRACT SERVICES TO OTHER COST PAYMENTS TO OTHER AGENCIES (\$20,000.00)	FCFC	\$20,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 2 (Zimmerman absent)
	2025 - 269 APPROVING SUPPLEMENTAL APPROPRIATION TO SHERIFF COMMISSARY FUND CONTRACT SERVICES (\$10,000.00) SUPPLIES (\$5,000.00) AND CAPITAL OUTLAY (\$55,816.00) FOR 2025 EXPENSES	Sheriff	\$10,000.00 \$5,000.00 \$55,816.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)
	2025 – 270 RESCINDING RESOLUTIONS 2025 – 263 APPROVING SUPPLEMENTAL APPROPRIATION TO SHERIFF COMMISSARY FUND CONTRACT SERVICES SUPPLIES AND CAPITAL OUTLAY FOR 2025 EXPENSES	Sheriff		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)
	2025 - 271 APPROVING TERMINATION FOR CONVENIENCE AGREEMENT AND RELEASE WITH CATALIS COURTS & LAND RECORDS, LLC, FOR COURT CASE MANAGEMENT CONTRACT	Commissioners		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)
	2025 – 272 ADOPTING HEALTH INSURANCE RATES WITH CEBCO FOR SANDUSKY COUNTY EMPLOYEES FOR BENEFIT YEAR 2026	Commissioners		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 2 (Zimmerman absent)
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials - none			
Family Children First Council	*** This meeting was rescheduled for Thursday.			

* Adjournment (9:52am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)
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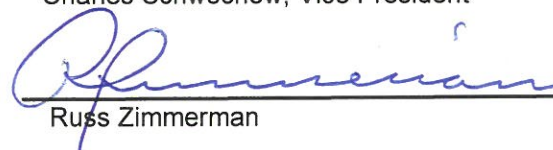
Signature of:



Scott Miller, President



Charles Schwochow, Vice President



Russ Zimmerman

Board of County Commissioners, Sandusky County Ohio

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

**Sandusky County TASC
Progress Report to County Commissioners**

September 23, 2025

TASC

The current caseload is 38 current clients. 4 pending/ scheduled assessments

CARF- Application cost of \$1,095 and Survey cost of \$8,480 totaling \$9,575. Should be hearing back on our results in the next week or two.

Federal Block Grant- Our normal funds we receive for TASC were cut this year along with many other federally funded programs. All TASC programs in Ohio saw the same % of a cut. We lost just shy of \$25,000.

This April our OHMAS certification is set for renewal- this is a reoccurring event/ expense that happens every 3 years to maintain our certifications.

We have implemented the slight increase in our lab service charge, following the resolution that was approved, and all agencies were made aware this was taking effect beginning in September.

I have created a spreadsheet for lab operations and have found that some slight operational flow changes have made a great impact for our program where we are able to test individuals for more substances while cutting some costs. It's showing very effective, and we have received great feedback from probation departments.

We received an additional renewal for 2 years with the mental health board grant for \$20,000 that allows us to take individuals to our program that are involved with our justice system but not residing in Sandusky County.

Electronic Monitoring

Obtained grant funding in the amount of \$20,000 from the Mental Health Board that will serve as a contract with TASC/ EM and Fremont municipal court. We started utilizing these funds in July.

Working with Judge Ray to put together a standing order and MOU that clears up some of the billing costs that go unpaid when a person is sent off to DRC. Anticipating for completion of September 26th.

Currently there are 13 enrollees on GPS and 7 enrollees on SCRAM. We have 2 pending at this time.

Since January 1, 2025, the county savings are currently at \$95,940
(see next page for breakdown)

Courts	Male	Female	Completed	Violated	Active	Days
Common Pleas	17	3	8	3	9	1224
County Court #1	12	0	7	1	3	370
County Court #2	13	5	15	2	1	677
Fremont Muni Court	76	6	13	4	4	1030
Bellevue Court	1	0	1	0	0	19
Juvenile Court	26	9	27	5	3	1108
Total	145	23	71	15	20	4428

Total Offender - hooked-up 168

Total Jail Time Saved

Saving The County

Days 1,476 1 Day Jail = 3 Days Electronic Monitoring
Price per D \$65.00 Daily rate for jail
\$95,940

9/22/2025

EMA
9/23/25
0900 A.M.

Grants: 2025-2026

- A.) EMPG FY24- \$52,029.00
- B.) SERC (LEPC)-\$22,824.00-awarded in august 2025
- C.) HMEP-Grant turned in
- D.) Homeland Security-guidance just rolled out on 9/22/25
- E.) Mitigation-waiting on FEMA to finalize so we can close this grant out.
- F.) Davis Besse Contract will stay the same for 2025-2027

Meetings:

Some meetings are virtual, most now in person.

EMA Regional
EMAO Regional Directors-North Central Sector
Homeland Security regional meeting
Sand. Co. LEPC
Sand. Co. Regional Planning
Sand. Co. Fire Association
Sand. Co. Dept. Head Mtg
EMAO-Education Committee
EMA-State
Cybersecurity Regional Planning Committee
NW Ohio Healthcare Coalition Steering Committee
NW Ohio Regional Hazmat Conference Committee
Sandusky County Drone Team
State 911 Director/Coordinator
State 911 Executive Committee
State 911-ESI Net Steering Committee
Weather Center Briefings
MS-ISAC (Multi-State Information Sharing and Analysis Center)
EMPG Taskforce
Red Cross
9-1-1 PSAP ops committee
Spring Partnership Meeting
Fremont PD-MARCS
Scott Twp. Trustees-Safety Discussions-9-1-1 Fire Response
Joint Aid-Funeral
Fremont City & BCS Schools-Davis Besse Plan
Promedica-Active Attacker Drill
DFR-City of Fremont, Vendors, Technical, Flock 9-1-1
EMA/9-1-1 Software-Perimeter
P&S-Incident Command Bus
IPAWS-State of Ohio
DWARD

Reports:

- A.) Davis Besse-completed each quarter
- B.) Work Plans-completed
- C.) 9-1-1 Financial Report-completed
- D.) 9-1-1 FCC Report-completed
- E.) 9-1-1 PSAP Rules Review (Audit)-passed
- F.) LEPC Committee Members-completed
- G.) LEPC-Fiscal Report-completed

Public Outreach:

- A. Sandusky County Fair
- B. EMA Recognition Day
- C. National Preparedness Month

Trainings Provided/Hosted/Attended:

- A. Engaging with Legislatures
- B. FEMA Act
- C. Long Term Recovery
- D. Defensive Driving
- E. SERC Coffee Talk

Emergency/Disasters:

- A. School Bus vs. SUV accident-MCI
- B. Sandusky County Drone Team assisted Knox Co. Sheriff Office and Knox Co. EMA for a missing person with dementia.

Community or School Plan Reviews/Updates:

- A. Fremont City Schools
- B. Davita

Exercises:

- A.) Promedica-Active Attacker

911 -

- A.) Reviewing Hosted or Non-Hosted System options
- B.) Reviewing NG 9-1-1 Vendor options
- C.) Clyde -no final answer if they will remain a 9-1-1 PSAP
- D.) Scott Twp. Trustees-temporary solution put in place for fire response to 9-1-1 calls
- E.) City of Fremont is considering taking on a DFR program. They would like to connect to our 9-1-1 & CAD Systems in Sand. Co.-meetings are underway, no determination has been made yet.
- F.) NG9-1-1-Quotes are coming in higher than anticipated

Homeland Security-

- A. Regular briefings continue-information is passed along to other agencies as needed
- B. Election briefings will be starting soon
- C. Ongoing conflicts cause a heightened threat environment across the U.S.
- D. Cyber-attacks continue to rise
- E. New AI suspicious activity reporting system-Encouraging Ohioans to See Something, Say Something
- F. We will be hosting a class in Sand. Co. on 6/17/26-Demystifying Cyber Attacks
- G. ILO duties continue

Communications-

- A.) MARCS-All radios in Sand. Co. should be complete
- B.) Central Channel
- C.) Next Communications Committee mtg is 9/29 to discuss future of communications in Sand. Co.

EOC-Logistics-COVID

- A.) EMA is no longer offering free test kits. Individuals will need to purchase if needed

UPCOMING:

- A. Drone email

2025 Projects:

1. 5-year Mitigation Plan-Completed
2. Mass Notification System-Regroup-Completed
3. MCI-Command Bus-partnered with EMS on this project. Bus will start going through remodel process shortly
4. NG9-1-1-Ongoing project
5. SC Drone Trailer-Old Bicentennial trailer is getting remodeled to be utilized on scenes. Remodel will not only benefit the Drone Team members but will also benefit the Public Safety agencies with Drone Technology for 9-1-1 calls while on scene and live feed capabilities back to the dispatch center if they want to utilize it.
6. Healthcare Trailer-Donated to EMA by the NWO Regional Hospital Council. We will be working with EMS on both stock inside and a use that will benefit the whole county in the area of Public Safety moving forward-this is being targeted as a 2026 project.

Facility Management Project Update 9/23/25

1. Close Out BOH;

Update: Remaining Task:

- We expect to have retainage invoice by the end of this week.

2. JDC upgrades; new RTU's, HRU, controls, ext., new HVAC for the front office.

Update: Remaining Task

- Kleinfelder and air balance engineer to be on-site Wednesday to address Issues with high humidity in pod areas.
- Punchlist completion underway.
- Paperwork to follow. 90% complete

3. Clyde Court Renovation

Update:

- Latest drawings sent yesterday. Architect to provide us with budget estimate next week.

4. Internal Maintenance Projects

Update:

- Doorway in Magistrate office to be done over Columbus Day weekend.
- Sidewalk repairs at Courthouse complete.
- Posted job openings for Electrician and Housekeeper.
- Repairing Park benches at Countryside Park.
- Airport hangar door repair.
- Discussions about AT&T tower rental.
- Discussions about Jail office addition.
- Getting another quote from Grunwell-Cashero for commissioner's archway repair.

