

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420			2025 MEETING	
Meeting: Board Of Commissioners		Location: Commissioners' Board Room	Date: 10/9/2025	Time: 9:10AM – 10:35AM
Present: Commissioners: Scott Miller – President, Charles Schwochow– Vice President				
Present: Theresa Garcia – County Administrator				
Others Present:				
(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (9:10am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 10/7/2025 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)
* Then /Now Documents	None			
* Personnel	None			
* Travel Requests	None			
Job and Family Services (DJFS)	Melanie Allen – DJFS. Melanie came in for her regular meeting with the Commissioners. See attachment for agenda items. Custody count is the same. They took custody of two new children and two were returned to their homes. One of the high cost youth were moved out of state to a treatment center. This will be great for the child. They will still need to visit the child once a month. One child went to kin from foster care. Melanie reminded the Commissioner of a retirement next week. They are planning the December foster Christmas party at Jungle	Melanie Allen – Director		

	Junction. She has posted for the Group Home Manager position for the new treatment home. They were awarded a grant from Community Foundation to help with office space, training space and equipment for the shared space with FCFC.			
EMS Project update	Ron Hiser – Project Manager. Ron came in with Chief Jackson to give an update on the EMS projects. There was a question on LS 18 progress by Commissioner Miller. Ron has reviewed the contract for completion date. It was May 1, 2026. Due to some unforeseen delays it has been pushed and approved by the County to July 13, 2026. We do have liquidated damages in the contract. They are on schedule with the contract. He would have liked to see some things move faster but they are on track to finish when agreed upon. There has been a lot of interior work that had to be done prior to the roof being put on and it is work that you can't really see when driving by. Ron met with the architect, owner and contractor about concerns and they are well aware. Ron presented a change order log to review.	Ron Hiser – Project Manager Jeff Jackson – EMS Chief		
Ottawa County Woodrick Joint Ditch Meeting (call)	Commissioners called in to Ottawa County to review new six year assessments on the joint county ditch. A resolution was approved setting a date and time for a hearing.			
* Resolutions	2025 – 290 APPROVING APPROPRIATION TRANSFER FOR SHERIFF NBI GRANT FUND FROM WAGES TO INTERDEPARTMENT (\$3,000.00) AND SUPPLEMENTAL APPROPRIATIONS TO INTERDEPARTMENTAL FOR NBI GRANT (\$8,439.68), STEP PROGRAM (\$794.94) AND IDEP PROGRAMS (\$598.02) FOR 2025 BALANCES	Sheriff	\$3,000.00 \$8,439.68 \$794.94 \$598.02	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 2 (Zimmerman absent)
	2025 - 291 APPROVING APPROPRIATION TRANSFER FOR BOARD OF DD FROM SUPPLIES TO UTILITIES (\$20,000.00) TO COVER 2025 INCREASED UTILITY COSTS	Board of DD	\$20,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)

	2025 -292 APPROVING SUPPLEMENTAL APPROPRIATION FOR DJFS CHILDRENS SERVICES CAPITAL OUTLAY (\$50,000.00) FOR VEHICLE PURCHASE	DJFS	\$50,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 2 (Zimmerman absent)
	At 10:19am Commissioners went in to recess. Until the next meeting. At 10:25am Commissioner came back in to session.			
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			
Prosecutor	<u>Beth Tischler – Prosecutor</u> . Beth came in for her monthly meeting. They continue to be busy and are working on budget. The Drug Task Force is working on vehicles. They are having some issues, since they are in unmarked cars, getting law enforcement backup when needed. Beth is working on grants and quarterly reporting. The VOCA grant has been cut for the past several years so she is working on her budget as if they will not get funding. They do have several large trials coming up and several in the jail on serious charges. Commissioner Miller asked about courthouse security and if it is working well. Beth feels things are running smooth.	Beth Tischler - Prosecutor		
* Adjournment (10:35am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: 2nd: Yes – 2 (Zimmerman absent)

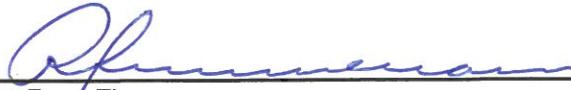
Signature of:



Scott Miller, President



Charles Schwochow, Vice President



Russ Zimmerman

Board of County Commissioners, Sandusky County Ohio

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Oct Commissioner's Agenda

10/9/25

- I. Placements
 - a. Current custody count: **40** (40 last month Sept) -2 returned +2
 - b. One youth \$800/day moved out of state to residential treatment / Medicaid
 - c. Another youth moved to kin
- II. Agency updates
 - a. Elaine Franks retirement potluck intie-10/16 from 11:30-1:30, 35 years
 - b. Nov 13- out of state, week before or CN
 - c. 12/8 or 12/5 Jungle Junction foster Christmas
 - d. Group Home Manager position was posted. Looked to have someone by end of year/ beginning of year
 - e. Awarded Communities Foundation funding for office/ training room build and equipment with FCFC

Construction Schedule for L.S. – 18 Fremont Ohio

- Construction completion date in the contract documents was May 1 2026
- Contractor project schedule was projected to be June 15 2026, the county approved.
- Placement of electrical equipment in storage room 129 could not fit in this room properly. TPA redesigned the layout of the electrical panels and equipment. This in turn affected the underground electrical conduit feeds and delayed the pouring of the administration concrete floor. This moved the completion date to July 13 2026.
- Liquidated Damages are included in the contract at \$500.00 per day past substantial completion date.

Ottawa County Engineer's Office

Daniel Toris, Jr., P.E., P.S.

Ottawa County Engineer

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Oak Harbor, Ohio 43449

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TO: Joint Board of County Commissioners of Ottawa and Sandusky Counties
FROM: Ottawa County Engineer
CC: Sandusky County Engineer, Ottawa Soil and Water Conservation District
DATE: September 26, 2025
SUBJECT: Woodrick Ditch Permanent Assessment Base Review/Alteration

Please accept this letter as a request to consider changes in the permanent assessment base for the above referenced ditch. The changes include addition of parcels into the drainage area, removal of parcels from the drainage area, alterations in the benefit of parcels, a revision to the overall construction cost to current day pricing and changes to the per parcel base as impacted by the listed adjustments. The changes have been reviewed and accepted by the Sandusky County Engineer's Office.

Included with this request are the following items:

- Estimated project cost at current day pricing
- List of parcels impacted by the change and the proposed new base amount for each (includes parcels to be added and those to be removed)
- List of parcels with a comparison of the Present Permanent Assessment Base and Proposed Permanent Assessment Base

It is confirmed that there have been at least 6 annual maintenance fund assessments made upon the benefiting owners. These changes are being requested to correct inequities that have arisen due to increases and decreases in the proportionate share of benefits. It is requested that no equalization assessments be sought for parcels being added to the drainage area nor for those receiving substantially greater benefit than originally calculated.

Please accept this request to establish an effective date for the change and schedule a hearing on the matter as per the requirements outlined in O.R.C. Section 6137.11 and 6137.112.

Respectfully Submitted,



Daniel Toris, Jr., P.E., P.S.
Ottawa County Engineer

Enclosures: Permanent Assessment Base Review/Alteration
Permanent Assessment Base Comparison
Estimated Project Cost

Woodrick Ditch Permanent Assessment Base Review/Alteration Estimated Project Cost

ITEM	QUAN	UNITS	DESCRIPTION	Engineer's Estimate	
				EST. COST	TOTAL
			EARTHWORK		
1 201	LUMP	SUM	CLEARING AND GRUBBING, AS PER PLAN	Lump Sum	\$ 1,000.00
2 202	2082	FT	SPECIAL - PIPE CLEANOUT, 24" AND UNDER	\$ 8.00	\$ 16,656.00
3 202	68	FT	SPECIAL - PIPE CLEANOUT, 27" TO 48"	\$ 12.00	\$ 816.00
4 203	6471	CY	EXCAVATION, AS PER PLAN	\$ 4.50	\$ 29,119.50
5 203	5519	CY	EARTHWORK, MISC.: SPOIL LEVELING	\$ 2.00	\$ 11,038.00
6 203	953	CY	EARTHWORK, MISC.: SPOIL REMOVAL	\$ 9.00	\$ 8,577.00
			EROSION CONTROL		
7 601	50	TON	DUMPED ROCK FILL, MISC.: TYPE D	\$ 40.00	\$ 2,000.00
8 659	23559	SY	SEEDING AND MULCHING, AS PER PLAN	\$ 0.50	\$ 11,779.50
9 659	3698	SY	REPAIR SEEDING AND MULCHING, AS PER PLAN	\$ 2.50	\$ 9,245.00
			INCIDENTALS		
10 103	LUMP	SUM	PREMIUM FOR CONTRACT PERFORMANCE BOND AND FOR PAYMENT BOND	Lump Sum	\$ 1,376.00
11 624	LUMP	SUM	MOBILIZATION	Lump Sum	\$ 1,500.00

Estimated Construction Cost \$ 93,107.00

Estimated Construction Administration/Advertising/Engineering Cost \$ 18,800.00

Estimated Petition Engineering Cost \$ 3,406.00

Estimated Petition Commissioner's Cost \$ 2,058.00

Total Estimated Project Cost \$ 117,371.00

Prepared by: Daniel Toris, Jr., P.E., P.S., Ottawa County Engineer



October 7, 2025

IN THE MATTER OF
RECEIVING THE PROPOSED
CHANGES TO THE PERMANENT
BASE AND SETTING A DATE FOR
THE HEARING FOR WOODRICK DITCH

It was moved by Commissioner * and seconded by Commissioner * that the Joint Board of Ottawa and Sandusky County Commissioners have received the proposed changes to the permanent assessment base for the Woodrick Joint County Ditch as submitted by the Ottawa County Engineer; and sets an effective date for the changes of January 9, 2026 with a hearing date regarding the proposed changes on December 9, 2025 at 10:00 a.m. Should this hearing be continued a second hearing is set for February 24, 2026 at 10:00 a.m. Changes approved at the second hearing will be effective March 24, 2026. Both hearings will be held in the Commissioner's Assembly Room located at the Ottawa County Courthouse, 315 Madison Street, Port Clinton, Ohio. This action is taken upon the recommendation of the County Engineer.

Vote

c: Ottawa County Engineer
Ottawa Soil & Water Conservation
Sandusky County Commissioners
Sandusky County Engineer

