

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420			2025 MEETING	
Meeting: Board Of Commissioners		Location: Commissioners' Board Room	Date: 10/28/2025	Time: 8:15AM
Present: Commissioners: Scott Miller – President, Charles Schwochow– Vice President; Russ Zimmerman				
Present: Theresa Garcia – County Administrator, Ian Cantu – HR Specialist				
Others Present: Julie Schwochow, Harold Overmyer, Martin Jay, Kelly Pocock, Ruby Randolph				
(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:15am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, in-coming Mail Review & External Meeting Notices	The 10/23/2025 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Charles Schwochow Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
* Then /Now Documents	One certificate was presented by the Commissioner's Office. The PO for the following invoice was done back in 2024 but closed at the end of the year a new PO was not established. One invoice makes up this certificate. Warner Mechanical - \$70,626.90	Commissioners	\$70,626.90	*Motion: Move to Approve certificates Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
* Personnel	Statement of expense for Coroner Investigator mileage was approved.			
* Travel Requests	None			
Sandusky County Fair board	<u>Martin Jay and Harold Overmyer – Sandusky County Fair Board.</u> Martin and Harold came in for a regular meeting with the Commissioners with an update on the Fair Grounds. They have 22 board members. They held elections for chairs and Martin is the new President of	Martin Jay – Fair Board President Harold Overmyer		

	<p>the Board, Jon Huffman is the Vice President and Greg Dietrich is Secretary. Martin is working on some changes in how things are managed to keep everything transparent. There was discussion regarding money that is raised by the Winter Wonderland Display. They are working on revenue projects. They are looking at some different projects; however, they don't have the funding. They would like to update the electronic sign on the corner, and they have to replace the furnace in the Visitors Bureau Building and the Flower Building. They would like the Commissioners to consider assisting with these two projects. The Commissioners will consider these costs. Commissioner Zimmerman asked if they had figured out how to fix the goat barn issue with the building code. There are some questions about why the firewall needs to be done and what happens if it does not get done. Commissioner Zimmerman will contact the Chief Inspector and have him reach out to Harold to walk through the barn. They are working on some new ideas for the Fair in 2026 and other events during the year.</p>			
Dog Kennel	<p><u>Kelly Pocock – Dog Kennel.</u> Kelly came in for her regular meeting with the Commissioners. See attachment for agenda items. Docupet is working out very well with collecting dog licenses. She is ahead of collection compared to this year. She is looking in to having pictures with Santa this year. She had a big month last month; they impounded 45 dogs. Kelly talked about an issue with a dog they had to foster and give medical. Kelly discussed law enforcement's relationship with dogs. Going over stats for the month of September, there has been an increase in animals running at large. Kelly reviewed Ohio law in regard to dogs at large attacking and injuring people and other animals. Kelly told the Commissioners about an incident yesterday involving 2 small dogs at large and a man that saved a dog from attack and awarding him a "hero of the day" certificate and Dog Warden t-shirt. Commissioners reviewed with Kelly proposed changes to the current fee schedule for Dog Warden services. Proposed changes have an effective date scheduled for January 1st, 2026.</p>	Kelly Pocock – Dog Warden		
Sheriff	Sheriff was unable to attend this meeting.			

Ruby Randolph (SnapEd)	Ruby Randolph came in for a discussion with the Commissioners on the SnapEd program and how its termination will affect the community and the people served by this program. She spoke about her experiences working in the school systems and her education of nutrition to the students. Ruby would like to discuss how a similar program could possibly continue. The issue is funding the program or a similar program. The materials will remain at the facility for public consumption. If the program reopens the material and framework will be available for the next director if that position opens again. Commissioner Miller offered assistance to Ruby regarding employment and how the County handles the employment process. Short discussion on student hardships in the school system.			
* Resolutions	2025 - 300 APPROVING APPROPRIATION TRANSFER FOR 911 FROM SUPPLIES TO CAPITAL OUTLAY (\$30,000.00) AND SUPPLEMENTAL APPROPRIATION TO CAPITAL OUTLAY (\$50,000.00) AND CONTRACT SERVICES (\$50,000.00) FOR THE INCIDENT COMMAND BUS PROJECT	911	\$30,000.00 \$50,000.00 \$50,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2025 - 301 GRANTING ANNEXATION ON PETITION 2025-01 FOR ANNEXATION TO THE CITY OF CLYDE OHIO, BY WILLIAM AND YVONNE SHEARER AND MATTHEW AND KATJA SOPER, PARCELS LOCATED IN GREEN CREEK TOWNSHIP	Annexation 2025-01		Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
	2025 - 302 APPROVING FUND TRANSFER FROM SALES TAX INCOME TO PI AND TO DEBT FUNDS TO COVER LOAN PAYMENTS (\$867,000.00)	Commissioners	\$867,000.00	Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
	2025 - 303 APPROVING SUPPLEMENTAL APPROPRIATION FOR DOG KENNEL SUPPLIES (\$3,400.00) FOR END OF YEAR EXPENSES	Dog Kennel	\$3,400.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3

Recess	Commissioners entered recess at 10:04am awaiting the arrival of Ruby Randolph from SnapEd. Recess ended and session resumed at 10:34am			Motion: Move to enter recess Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			
* Adjournment (11:05am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes - 3

Signature of:

Scott Miller, President

Charles Schwochow, Vice President

Russ Zimmerman

Board of County Commissioners, Sandusky County Ohio

Attest:

Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

County Commissioner's Meeting

Dog Warden's Office

October 28th, 2025

<u>2025 Dog License Sales</u>	<u>Previous Year</u>	<u>Current Year</u>
1 Year Dog License	9823	10,139
License Late Fee	629	?
1 Year Partial License	106	151
3 Year Dog License	237	678
3 Year Partial License	11	28
Dangerous Dog License	14	10
Kennel License	24	21
Kennel License Extra	16	7
Permanent Dog License	38	54
Service Dog License (Free)	2	1
Transfer In	15	35

Kennel Census

September 2025	October 2025
Impounded- 45	Impounded- 26
Redemptions- 28	Redemptions- 17
Adoption- 6	Adoptions- 16
Euthanized/Died- 2	Euthanized/Died- 1
Transfer- 2	Transfer- 0

Kennel Incidents

September 2025	October 2025
Aggression- 3	Aggression- 0
Community Asst. - 1	Community Asst. - 2
Bite- 7	Bite- 8
Humane- 13	Humane- 13
RAL- 42	RAL- 30
Sick/Injured- 1	Sick/Injured- 0
No license- 3	No license- 3
Rehoming Assistance- 5	Rehoming Assistance- 5

Requested graphs and charts are attached.

Scheduled/Completed Trainings

Multiple webinars through the ASPCA and the HSUS are being worked on by kennel staff monthly. Kelly and Evelyn have been completing at least one training per month with Ohio Animal Welfare Federation. Kelly has been completing trainings with the Bissell Pet Foundation and NACA.

To Discuss

Bathroom remodel- Currently on a brief hold due to using as a storage area while we clean another storage area.

Adoptions have decreased significantly. This is the current trend across the country.

Raising rates on the services we provide. (Eff. Jan. 1st, 2026)

Microchipping

Gearing up for licensing season.

Working on getting a good number for late licenses from Docupet.

Events

T shirts for fundraisers for both the SDF and the Alpha Project ongoing.

Pictures with Santa will be at the kennel on November 22nd from 10 am to 2 pm.

Humane Related

Humane Related Welfare Checks-	Unfounded- 5
	Pending-8
	Education Needed- 2
	Charges Filed- 2
	In Court- 2

Questions?

Proposed fee schedule changes

Item	Kennel Cost	Current Fee	Proposed Fee
Adoption	144.22	130.00	180.00
Daily Board		10.00	15.00
Microchip	7.50	25.00	Include in adoption
Redemption		25.00	30.00
Surrender w/tag		20.00	25.00
Surrender w/o tag		40.00	50.00
Nail trim		10.00	15.00
Grooming-minor		20.00	35.00
Grooming-major		50.00	75.00
Surrender Dog Bite	275.00	250.00	300.00
Surrender Euth*	175.00	150.00	200.00
Medication	Cost	Cost	Cost

Currently, the adoption fee includes:

Spay/neuter and 1 year Rabies	\$110.00
Heartworm Test	\$7.16
5 in 1 Vaccine	\$3.97
Fecal & dewormer (average)	\$6.49
HW/Flea/Tick Prevention	\$9.10
**Adding Microchip	<u>\$7.50</u>
	\$144.22

-I'd like to microchip every dog we make available for adoption which currently costs \$25. This fee would then be included in the adoption fee.

-Surrender Dog Bite is for dogs that are being surrendered for euthanasia but we must hold them for 10 days for a quarantine period. Normally, we do the 10 day hold, especially if the dog is dangerous, but then request the owner(s) to make an appointment with their veterinarian and take the dog themselves to be euthanized.

-Surrender for Euthanasia- there is no quarantine hold period. We rarely allow this and usually tell the person to contact their veterinarian.

-Medication includes dewormers, flea meds, or other meds we need to give to keep the other dogs at the kennel safe and healthy. This medication is given with a vets permission.

10/28/2025

Name	Signature	Contact Information
H O V E R M Y K N P. Randolph		