

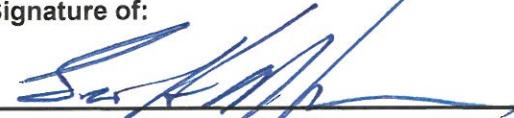
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|---|--|-------------------------------------|------------------|---|
| Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420                               |  |                                     | 2025 MEETING     |   |
| Meeting: Board Of Commissioners   |  | Location: Commissioners' Board Room | Date: 11/18/2025 | Time: 8:13AM – 10:38AM  |
|   |  |                                     |                  |   |
| Present: Commissioners: Scott Miller – President, Russ Zimmerman                                    |  |                                     |                  |   |
|   |  |                                     |                  |   |
| Present: Theresa Garcia – County Administrator  |  |                                     |                  |   |
|   |  |                                     |                  |   |
| Others Present: Pat Dickman, Rich Oddo  |  |                                     |                  |   |
| (*action items)   |  |                                     |                  |   |
| AGENDA ITEMS  | BRIEF DESCRIPTIONS / ACTION STEPS:   | PERSON RESPONSIBLE:                 | DOLLAR AMOUNT:   | MOTION / VOTE   |
| Call to Order Pledge of Allegiance (8:13am)   | *** Commissioner Schwochow is not in session today   | Scott Miller, President             |                  |   |
| *Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices | The 11/13/2025 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.   | Scott Miller<br>Russ Zimmerman      |                  | *Motion: Move to Approve minutes<br>Moved by: Russ Zimmerman<br>2nd: Scott Miller<br>Yes – 2 (Schwochow absent) |
| Commissioners and Administrator Discussion  | Commissioners called the Engineer, Carlos Baez, to ask him questions about the invoices paid to repair roads damaged by Omni Fiber. Carlos has been reimbursed for three of the four road repairs by Omni Fiber and is waiting on reimbursement for the fourth. They also asked for his opinion on the meeting held by TMACOG to form a RTPO (Regional Transportation Planning Organization). He feels like this group would benefit some of the smaller Townships and Villages in the County when applying for grants. He sees this as something that would benefit the whole county at a minimal cost. Carlos is coming in next week to talk about the ODOT East State Street project and will talk more about the benefits of joining the RTPO. |                                     |                  |   |

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|                              | Commissioners received a 90 day transition provided by Judge Welty. She has rescinded her order to move Woodville Court to Clyde and will keep court in Woodville. However, she does need to have a plan put together to assure that court records and documents are processed in a timely manner. The Commissioners will meet with her to discuss her plan.   |  |         |  |
| <b>* Then /Now Documents</b> | One certificate was presented by Sanitary Engineer. Failed to have a super blanket PO in place. One invoice makes up this certificate.<br>Willie's Sales and Services, Inc. - \$17.80  | Sanitary Engineer                                      | \$17.80 | *Motion: Move to Approve certificates<br>Moved by: Russ Zimmerman<br>2nd: Scott Miller<br>Yes – 2 (Schwochow absent) |
| <b>* Personnel</b>           | Statement of expense for mileage for IT was signed.  |  |         |  |
| <b>* Travel Requests</b>     | None   |  |         |  |
| <b>Facility Management</b>   | <b>Pat Dickman – Facility Management.</b> Pat and Rich Oddo came in for their regular meeting with the Commissioners. See attachment for agenda items. Administrator Garcia mentioned to the Commissioners that Pat and his staff held a very nice simple ceremony to bury an indigent resident in the county cemetery. It was very nice and respectful. Pat has tried to get in touch with Kleinfelder about the issue at the JJC and they have not been responsive. Clyde Court renovation is on hold at the moment. The tower inspection is underway. There was issues putting up the Christmas Tree at the courthouse and that is being repaired. Carpet repair at DJFS is scheduled for January. Paint and carpet at the Board of Elections will start in December. Pat is quoting some HVAC work for the Visitors Bureau building. They had talked about replacing the furnace with a gas furnace but it will cost \$47,000.00 just to run gas to the building. He is getting quotes for other options. They are also working with the Engineer with the HVAC controls at their building. He made some changes and it seems to be working well. Pat wanted to finalize the lawnmower replacements for next year. They are going to trade in two bigger mowers and purchase six others. The balance after trade will be paid out of PI. | Pat Dickman – Director<br>Rich Oddo – Purchasing Agent |         |  |

|                            |  |                                       |  |  |
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| <b>* Resolutions</b>       | 2025 - 318<br>APPROVING SUPPLEMENTAL APPROPRIATION TO EMS DEBT FUNDS (\$16,900.00) FOR 2025 DEBT PAYMENTS AND SUPPLEMENTAL APPROPRIATION TO 1979 SALES TAX FUND TRANSFER LINE (\$1,200,000.00)   | EMS Debt funds<br>1979 Sales tax fund | \$16,900.00<br>\$1,200,000.00                          | *Motion: Move to Approve resolution<br>Moved by: Russ Zimmerman<br>2nd: Scott Miller<br>Yes – 2 (Schwochow absent) |
|                            | 2025 - 319<br>APPROVING SUPPLEMENTAL APPROPRIATION TO 911 CONTRACT SERVICES (\$1,570.00) FOR 2025 EXPENSES   | 911                                   | \$1,570.00   | *Motion: Move to Approve resolution<br>Moved by: Russ Zimmerman<br>2nd: Scott Miller<br>Yes – 2 (Schwochow absent) |
|                            | 2025 - 320<br>APPROVING APPROPRIATION TRANSFERS FOR SHERIFF FROM SUPPLIES TO TRANSPORT FEES (\$4,500.00) AND CONTRACT SERVICES (\$15,000.00) AND SUPPLEMENTAL APPROPRIATIONS FOR SHERIFF SRO WAGES (\$40,000.00) AND BENEFITS (\$9,000.00) FOR END OF YEAR BALANCES  | Sheriff                               | \$4,500.00<br>\$15,000.00<br>\$40,000.00<br>\$9,000.00 | *Motion: Move to Approve resolution<br>Moved by: Russ Zimmerman<br>2nd: Scott Miller<br>Yes – 2 (Schwochow absent) |
|                            | 2025 - 321<br>APPROVING APPROPRIATION TRANSFER FOR TASC FROM SUPPLIES, REIMBURSEMENTS AND REFUNDS AND BENEFITS TO SUPPLIES (\$7,745.00) AND SUPPLEMENTAL APPROPRIATION TO SUPPLIES (\$6,272.00) FOR FINAL LAB SUPPLY/ CHEMICAL ORDER OF THE YEAR   | TASC                                  | \$7,745.00<br>\$6,272.00                               | *Motion: Move to Approve resolution<br>Moved by: Russ Zimmerman<br>2nd: Scott Miller<br>Yes – 2 (Schwochow absent) |
| <b>Public Open Session</b> | Citizens Attendees – none<br>Media Attendees – none<br>Elected Officials – none  |                                       |  |  |
|                            | Administrator Garcia reviewed the budget performance report for 2025 to see if there were any funds that needed money moved for the end of the year. Most all looked like they were in line with the budget. The 2026 budget was reviewed. There were five offices that had appropriations that were going to be reduced. The Commissioners reviewed those reductions and agreed to have notices sent out. If they would like to meet to discuss an appointment will be scheduled. Other than those five offices all other budgets were within the certificate and approved. |                                       |  |  |

|                            |  |  |  |  |
|----------------------------|--|--|--|--|
| * Adjournment<br>(10:38am) | With business completed for the day the meeting was adjourned. |  |  | * Motion: Move to adjourn<br>Moved by: Russ Zimmerman<br>2nd: Scott Miller<br>Yes – 2 (Schwochow absent) |
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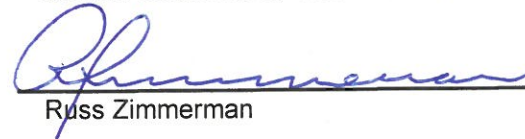
Signature of:



Scott Miller, President



Charles Schwochow, Vice President



Russ Zimmerman

Board of County Commissioners, Sandusky County Ohio

Attest:

  
 Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
 Clerk, Board of County Commissioners, Sandusky County, Ohio

1. JDC upgrades; new RTU's, HRU, controls, ext.

**Update: Remaining Task**

- Kleinfelder to address Issues with high humidity in pod areas.
- Paperwork to follow. 90% complete

2. Clyde Court Renovation

**Update:**

- Latest drawings sent out along with budgetary estimate for review.

3. Internal Maintenance Projects

**Update:**

- Airport hangar door repair is complete.
- Castalia Street tower inspection underway.
- Courthouse Christmas tree being rebuilt.
- Carpet replacement at Service Center scheduled for Jan 19th.
- Castalia tower tree removal scheduled Dec 8<sup>th</sup> week.
- Paint and Carpet at BOE scheduled to start week of Dec 15th.
- Indigent burial on 11/16/25
- Quoting HVAC work for Fair Board.
- Working on HVAC controls at Engineering building.
- Finalize lawnmower replacement discussion.

