

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**2025 MEETING**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 11/25/2025

Time: 8:30AM – 11:14AM

Present: Commissioners: Scott Miller – President, Charles Schwochow– Vice President; Russ Zimmerman

Present: Theresa Garcia – County Administrator

Others Present: Julie Schwochow, Jeff Jackson, Sheriff, Chris Schneider, Michelle Holland, Atul Chopra, Brayden Haar, Mircea Handru,

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:30am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 11/18/2025 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Charles Schwochow Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
Commissioners and Administrator Discussion	Administrator Garcia notified the Commissioners the 2026 budget adjustments were sent out to the offices that changes were made. No one requested a meeting to discuss the changes. The appropriations are within the official certificate for general fund and non-general fund offices. A resolution will be prepared for next Tuesday to approve the budget.			
* Then /Now Documents	One certificate was presented by Common Pleas Court. Competency evaluation by Doctor and no PO requested prior to services being rendered. One invoice makes up this certificate. UH Cleveland Medical - \$400.00  One certificate was presented by DJFS.	Common Pleas	\$400.00	*Motion: Move to Approve certificates Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
* Personnel	Health Insurance transfer for November was signed		\$389,080.04	

	None			
<b>EMS</b>	<u><b>Jeff Jackson – EMS.</b></u> Chief came in for his regular meeting with the Commissioners. See attachment for agenda items. He is almost fully staffed. He has issues with people coming to work and on time. Comes down to fundamentals. The vehicles are all winter ready. They need to start looking at replacing a couple of the ambulances and they are two years out to get a new one. They have cameras up at the State Street building and they have speakers to talk to anyone walking up on the site. Crew finished up Advanced Life Support and CPR recertification. They once again have adopted a senior family raising children. There is a national program to treat diabetics without transport and still being able to charge insurance. Commissioner Zimmerman asked about how much an ambulance costs. They run about \$300,000.00. Chief talked about the possibility of using the boxes on a new chassis for the vehicles.	Jeff Jackson – EMS Chief		
<b>Sheriff</b>	<u><b>Chris Hilton – Sheriff.</b></u> Sheriff came in for a regular meeting with the Commissioners. Sheriff talked about how the day before Thanksgiving and Black Friday have changed in the past years. Sheriff's main item to discuss is the need for vehicles. Sheriff has quotes for new vehicles. He would like to try Tahoe's. They have more room and he would like to see if they will last longer than the Explorers. He has a vendor that can equip and purchase the vehicles in the same place without having to wait to have them equipped. Commissioner Miller asked about the cost and how the Tahoe compares to the Explorers. They are very similar in cost. The Prosecutor has asked for a deputy to help with traffic stops for DTF. That would be reimbursable.	Chris Hilton - Sheriff		
<b>Case Management Bid opening</b>	The Commissioner posted for a RFP for a court case management system. Three vendors presented RFP's with the information requested. Commissioner Miller moved to review the proposals and award by December 1, 2026.			
<b>Mental Health Board</b>	<u><b>Mircea Handru – Mental Health Board.</b></u> Mircea came in for his regular meeting with the Commissioners. The Mental Health Board approved Mircea to act as Director for Huron County. They have requested to join the	Mircea Handru – Executive Director		

	<p>current board to make it a five county board. They will hire/keep one full time employee from Huron to stay with the five county board. It will be a good move. Mircea has asked the current four counties if they agree to accept Huron County in the board. He will be requesting resolutions to form the five county board. The State likes to see these collaborations. Mircea will be meeting with the other three counties for approval. The other positive is the Mental Health Board has several multi county projects they can include Huron in. Commissioners do not see an issue with adding Huron County and will pass a resolution before the end of the year. The Mental Health Board is taking possession of the building owned by ORION House and hoping to put another mental health service in the building.</p>			
* Resolutions	<p>2025 – 322  APPROVING FUND TRANSFER FOR SANITARY ENGINEER FROM GENERAL FUND TO OPWC DEBT FUNDS (\$11,958.33) FOR PAYMENTS</p>	Sanitary Engineer	\$11,958.33	<p>*Motion: Move to Approve resolution  Moved by: Russ Zimmerman  2nd: Charles Schwochow  Yes – 3</p>
	<p>2025 - 323  APPROVING FUND TRANSFER FOR SANITARY ENGINEER FROM GENERAL FUND TO DEBT FUNDS (\$225,514.01) FOR OWDA PAYMENTS</p>	Sanitary Engineer	\$225,514.01	<p>*Motion: Move to Approve resolution  Moved by: Russ Zimmerman  2nd: Charles Schwochow  Yes – 3</p>
	<p>2025 - 324  APPOINTING JENNIFER REED TO THE SANDUSKY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES BOARD (BOARD OF DD)</p>	Board of DD		<p>*Motion: Move to Approve resolution  Moved by: Charles Schwochow  2nd: Russ Zimmerman  Yes – 3</p>
	<p>2025 - 325  APPROVING FUND TRANSFER FROM SALES TAX INCOME TO PI AND TO GENERAL FUND (\$510,000.00)</p>	Commissioners	\$510,000.00	<p>*Motion: Move to Approve resolution  Moved by: Russ Zimmerman  2nd: Charles Schwochow  Yes – 3</p>

	<p>2025 - 326  APPROVING SUPPLEMENTAL APPROPRIATION FOR PROSECUTOR DTF TO CAPITAL OUTLAY (\$65,000.00) AND SUPPLIES (\$15,000.00) FOR RADIOS AND SURVEILLANCE SYSTEM</p>	DTF	<p>\$65,000.00  \$15,000.00</p>	<p>*Motion: Move to Approve resolution  Moved by: Charles Schwochow  2nd: Russ Zimmerman  Yes – 3</p>
	<p>2025 - 327  APPROVING BLANKET RESOLUTION FOR ALL OUT OF COUNTY TRAVEL FOR SEVERAL POSITIONS FOR SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS) FOR CALENDAR YEAR 2026.</p>	DJFS		<p>*Motion: Move to Approve resolution  Moved by: Charles Schwochow  2nd: Russ Zimmerman  Yes – 3</p>
	<p>2025 – 328  ESTABLISHING POLICY FOR SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS) FOR EMPLOYEE, VOLUNTEER, FOSTER PARENT, DAY CARE PROVIDERS, AND GENERAL MEETING AND PUBLIC RELATIONS EXPENDITURES FOR THE YEAR 2026</p>	DJFS		<p>*Motion: Move to Approve resolution  Moved by: Russ Zimmerman  2nd: Charles Schwochow  Yes – 3</p>
	<p>2025 - 329  AUTHORIZING MELANIE ALLEN, THE DIRECTOR OF THE SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, TO SIGN ANY AND ALL CONTRACTS ENTERED INTO BY THE SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS) FOR CALENDAR YEAR 2026.</p>	DJFS		<p>*Motion: Move to Approve resolution  Moved by: Charles Schwochow  2nd: Russ Zimmerman  Yes – 3</p>
	<p>2025 – 330  AUTHORIZING DIRECTOR OF DEPARTMENT OF JOB AND FAMILY SERVICES AUTHORITY TO NEGOTIATE AND SIGN INTER COUNTY ADJUSTMENT AGREEMENTS ON BEHALF OF SANDUSKY COUNTY UNTIL DECEMBER 31, 2026.</p>	DJFS		<p>*Motion: Move to Approve resolution  Moved by: Charles Schwochow  2nd: Russ Zimmerman  Yes – 3</p>
	<p>2025 - 331  AUTHORIZING NEW WAGE AND OTHER BENEFIT PRACTICES FOR NON-BARGAINING UNIT EMPLOYEES AT THE SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES FOR 2026.</p>	DJFS		<p>*Motion: Move to Approve resolution  Moved by: Russ Zimmerman  2nd: Charles Schwochow  Yes – 3</p>

	2025 - 332 APPROVING SUPPLEMENTAL APPROPRIATION TO COMMON PLEAS LEGAL FUND CONTRACT SERVICES (\$1,500.00) TO COVER 2026 DUES FOR JUDGES ASSOCIATION.	Common Pleas	\$1,500.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2025 - 333 APPROVING SUPPLEMENTAL APPROPRIATION TO DOG KENNEL SICK DOG FUND SUPPLIES (\$1,200.00) FOR FUND RAISER	Dog Kennel	\$1,200.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2025 – 334 UPDATING DOG LICENSE FEES AND KENNEL FEES FOR THE SANDUSKY COUNTY DOG KENNEL	Dog Kennel		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – Chris Hilton - Sheriff. Carlos Baez - Engineer			
<b>Engineer</b>	<b><u>Carlos Baez – Engineer.</u></b> Carlos came in for a regular meeting with the Commissioners. He reviewed the final plan for East State Street interchange. There was discussion on the plans. Commissioner Zimmerman asked about the signage for West State. Carlos noted the sign plan is in place and they will be updated. Carlos presented a State map showing where the RTPO's. The new RTPO would cover five counties.	Carlos Baez - Engineer		
<b>* Adjournment (11:14am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: 2nd: Yes - 3

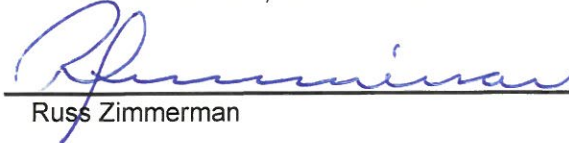
Signature of:



Scott Miller, President



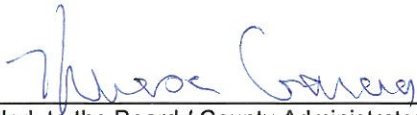
Charles Schwochow, Vice President



Russ Zimmerman

**Board of County Commissioners, Sandusky County Ohio**

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio





# SANDUSKY COUNTY EMERGENCY MEDICAL SERVICES



Jeffery J. Jackson  
E.M.S. Chief

2100 Countryside Place  
Fremont, Ohio 43420

419-332-7313  
Fax: 419-334-6511

## EMS Agenda November 25, 2025

- **EMS Vehicles**

All vehicles are winter weather ready.

We did get Woodville's truck back and working through some more paint issues with the company.

Started the process of ambulance replacement as a new squad will take 2 years to be delivered.

- **Personnel**

We are down to only having 2 open paramedic positions. One interview this afternoon.

EMT positions remain full

- **General discussion**

Construction projects are moving along well.

Station 14 – The station is really starting to come together. We are starting the process of Board of Pharmacy change of address along with Medicare validation for address change.

EMS HQ and Station 18 – The interior walls continue to go up, plumbing and electrical work is also taking place. They are installing all the drain trenches in the apparatus bay. A lot of the brick work is well underway.

All crews completed Advanced Cardiac Life Support and CPR recertification.

Crews will once again support the Community Christmas program by adopting a family, we will also support a senior family as well.

Attended several meetings throughout the month.



# SANDUSKY COUNTY PUBLIC HEALTH



*Noted.*

GOOD AFTERNOON:

NOVEMBER 21, 2025

The following is a summary of agenda items discussed and action taken @ the regular Friday, November 21, 2025, Sandusky Co. Board of Health meeting, held @ 8:30 A.M. in the Front Conference Room:

1. Guests in attendance: Sandusky Co. Public Health Medical Director Jennifer Greenslade-Hohman, M.D.; Sandusky Co. Commissioner Scott Miller, Sandusky Twp. Fire Chief Dean Schneider; Sandusky Twp. Trustees Gilbert Overmyer and Kyle Amor.
2. Sandusky Twp. Fire Chief Dean Schneider stated Sandusky Twp. Officials wished to address Sandusky Co. Board of Health on the Artz property, 2760 N. SR #19, Fremont, Ohio.
3. The minutes of the Friday, October 17, 2025 Sandusky Co. Board of Health meeting were approved as presented.
4. The financial report was reviewed with revenue for the month of \$271,135.66 and revenue year to date of \$3,419,941.11. Expenses for the month \$330,064.50 and year to date expenses of \$2,936,942.18. Corrections were made to the year to date revenues and expenses in the amount of \$17,115.68 for expenses paid by county for property tax settlements in March, May, August, and September, 2025.
5. Payment of monthly bills was approved.
6. Employed Beth Williams, Help Me Grow Program, effective November 3, 2025. WELCOME ABOARD, BETH!!!
7. Personnel and Finance Committee reports were deferred to Executive Session regarding Health Commissioner Bethany Brown's contract.
8. Heard and approved third and final reading of Resolution 25-07 and Resolution 25-08 Summary, of Sandusky Co. Public Health 2026 Fee Scheduled, effective December 1, 2025.
9. Approved contract with Verde in the amount of \$66,500.00 for mailing of 10,000 DeTerra bags to Sandusky Co. residents with children under the age of 18, featuring a Sandusky Co. Public Health Resource tag.

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10. The Sandusky Co. Public Health Strategic Plan for 2022-2026 was reviewed noting the five (5) priorities: Culture of Quality; Workforce Development; Information Management; Fiscal Viability; and Community Engagement.
11. Sandusky Co. Public Health Community Health Assessment survey is open until November 30, 2025. Sandusky Co. Community Health Improvement Plan prioritizing mental health, substance abuse, chronic disease and social determinants of health. Sandusky Co. Community Health Assessment plan will be released in April, May, 2026 and initiation of the new CHIP process will begin summer of 2026.
12. CONGRATULATIONS TO DIRECTOR OF NURSING DEB AGEE AND STAFF FOR ACCREDITATION OF HEALTHY FAMILIES OF AMERICA. WAY TO GO!!! This is an evidenced based model which consisted of no-site visit, review of patients' records, interaction with families and utilization of best practices.
13. Sandusky Co. Public Health Infectious and Solid Waste Program have been approved.
14. Sandusky Twp. Officials addressed the Board regarding Artz property, 2760 N. SR #19, Fremont and the safety hazards it presents to first responders. Sandusky Co. Board of Health issued orders for remediation of public health nuisance conditions initiating within ten (10) days of order and completion within six (6) months. Meeting with all entities to review and document public health nuisance conditions @ 2760 N. SR #19, Fremont, will happen within the next few weeks. Sandusky Twp. Officials thanked Board and staff for cooperation.
15. A court hearing was held on Thursday, November 20, 2025 @ 10:00 A.M. regarding suspension of food service licensed @ 104 N. Broadway, Green Springs. The next court hearing is January 5, 2026. The building department is to make an inspection and food service plan reviews are to be submitted to Sandusky Co. Public Health.
16. Environmental Division activities are going very well. Lydia Bruno became a Registered Environmental Health Specialist. CONGRATULATIONS, LYDIA!!! Applications for 2026 body art licensed will be mailed December, with food service applications to follow, February 2026.

17. Flu/COVID vaccinations are being administered in the clinic. Sandusky Co. Public Health nurses and epidemiologist attended a two (2) day conference, presented by Ohio Public Health Association @ Kent State University. Negotiations with NOMS health care to provided services in Reproductive Health and Wellness clinic are in progress.
18. Total funding for 2026 in the Women's, Infants and Children (W.I.C.) program is assured.
19. Health Planning and Education participated in Red Ribbon Week with over 350 attending Spooktacular on October 21, 2025 @ Y.M.C.A. of Sandusky Co. Four (4) City of Fremont schools' sixth grades received vaping education. Charlotte Stonerook, Health Planning and Education Coordinator, presented information on Maternal Mental Health Help Line in Columbus. Prevention Partnership Coalition has completed environmental scans. Sandusky Co. Public Health Suicide/Overdose Review Council reviewed recent deaths, noting an increase in fentanyl laced drugs. Updates on State of Ohio legislation on ban of sale of hemp products will be forthcoming.
20. THE DECEMBER SANDUSKY CO. BOARD OF HEALTH MEETING IS FRIDAY, THE 19<sup>TH</sup> @ 8:30 A.M. IN THE FRONT CONFERENCE ROOM.
21. Sandusky Co. Board of Health convened to Executive Session to discuss Personnel and Finance.
22. Approved salary increase for all staff, effective January, 2026 and renewal of Health Commissioner Bethany Brown contract for five (5) years.

PLEASE NOTE: SANDUSKY CO. PUBLIC HEALTH OFFICES ARE CLOSED THURSDAY AND FRIDAY, NOVEMBER 27 AND 28, 2026. WILL RE-OPEN MONDAY, DECEMBER 1, 2025 @ 8:00 A.M.

HAVE A HEALTHY, HAPPY, AND SAFE THANKSGIVING!!!

