

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

2025 MEETING

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 12/9/2025

Time: 8:00AM – 9:18AM

Present: Commissioners: Scott Miller – President, Charles Schwochow– Vice President; Russ Zimmerman

Present: Theresa Garcia – County Administrator

Others Present:

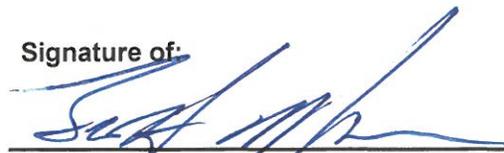
(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 12/2/2025 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Charles Schwochow Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
Commissioners and Administrator Discussion	TMACOG submitted the 2026 annual dues. The Commissioners would like to review and reconsider			
	Clerk of Courts had presented the ORC regarding titles fees and noted the State is increasing the fees. She asked if the Commissioners had considered a local increase. They do not feel like at this time it is something we should do.			
	Judge Smith, Juvenile/Probate Judge, came in to talk to the Commissioners about courthouse space. He talked about the case load they have. They have talked about reorganization of their space to see if they could make things easier to do business. After looking at their space and not intruding on anyone else's space, he had some requests for some renovations. Judge Smith presented	Brad Smith - Judge		

	requests for some renovations. Judge Smith presented some blue prints of his areas and discussed the moves he would like to make. Commissioners would like to have Facility Management take a look at the plan and give a cost estimate.			
* Then /Now Documents	<p>Three certificates were presented by EMA. PO's were obtained after the invoice date. Three invoices make up these certificates. Wood County - \$3,873.07 and \$10,602.23 Sandusky County Ag Society - \$132.00</p> <p>One certificate was presented by the JJC. Invoice was sent and PO was not opened due to it being liquidated for end of year process. One invoice makes up this certificate. Croghan Visa - \$15.00</p>	<p>EMA</p> <p>JJC</p>	<p>\$3,873.07 \$10,602.23 \$132.00</p> <p>\$15.00</p>	<p>*Motion: Move to Approve certificates Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3</p>
* Personnel	Sick leave conversion signed for Deputy Dorsey.			
* Travel Requests	None			
Community Work Program (CWP)	John Johannsen – CWP. John came in for his regular meeting with the Commissioners. See attachment for agenda items. The biggest job they have right now is assisting the airport with the fence line and cleaning up the area. When they are delivering food pantry items they are going to see if Facility Management lift gate truck would make it easier to load and unload. John has been attending Township meetings to let them know the program is up and running. Jail population is down so it does make it hard to keep the crew staffed. They are going to work with Seneca County program director to get some ideas on raising funds and handling the program. They are working with Deputy Nemitz on with the Ignite program.	John Johannsen – CWP Deputy		
* Resolutions	2025 - 345 GIVING CONSENT TO THE DIRECTOR OF TRANSPORTATION TO RECONFIGURE THE EASTERLY INTERCHANGE (US-20/STATE ST.) PROJECT ON THE FREMONT BY-PASS AS DETAILED IN THE LPA-ODOT-LET AGREEMENT ENTERED INTO BETWEEN THE PARTIES (PID NO.: 112222 COUNTY/ROUTE/SECTION: SAN US 20 20.80 ROUNDABOUT)	Engineer		<p>*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3</p>

	2025 - 346 AUTHORIZING CHANGE FUND ACCOUNT BE ESTABLISHED FOR THE SANDUSKY COUNTY RECORDER FOR 2026	Recorder	\$200.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2025 - 347 ENTERING INTO AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR LPA (PID 124173) ON BEHALF OF THE SANDUSKY COUNTY ENGINEER	Engineer	\$78,900.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2025 - 348 APPROVING APPROPRIATIONS FOR EXPENDITURES FOR CALENDAR YEAR 2026	Commissioners		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2025 - 349 APPROVING SUPPLEMENTAL APPROPRIATION TO SHERIFF SPECIAL DETAIL FUND WAGES (\$5,000.00) AND BENEFITS (\$1,000.00) AND IGNITE FUND WAGES (\$4,000.00) AND BENEFITS (\$1,000.00) FOR 2025 EXPENSES	Sheriff	\$5,000.00 \$1,000.00 \$4,000.00 \$1,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
	2025 - 350 APPROVING FUND TRANSFERS AND SUPPLEMENTALS FOR 2025 END OF YEAR BALANCES	Various		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			
* Adjournment (9:18am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: 2nd: Yes - 3

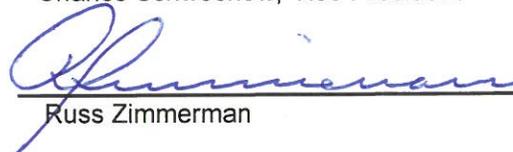
Signature of:



Scott Miller, President



Charles Schwochow, Vice President



Russ Zimmerman

Board of County Commissioners, Sandusky County Ohio

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Work Crew Monthly Report

To: Sandusky County Commissioners

From: Deputy John Johannsen

Reporting Period: October 1st – November 30th, 2025

Overview

The Sandusky County Work Crew has continued to assist various departments and community partners throughout the month of October and November. Our primary goals remain focused on providing meaningful work opportunities for participants while contributing positively to the community and saving taxpayer dollars through labor assistance.

Monthly Summary of Activities

Location	Task(s) Performed	Hours Worked
Facility Management Building	shred	6
Sandusky County Airport	Bush removal/fence cleaning	6
Countryside	Mowing/trimming	16
Fremont Food Pantry	load and unload food/ 2 trips to Kroger's	8
Wendell Miller Park in Lindsey	leaves	5
Dispatch	leaves	2.5
Fairgrounds	Explore Your Back Yard	6
Range	fence cleanup 1/4 complete	4
Misc	***various task**	53.5

Total Hours Worked: 107 hours See Log if you have questions

Participants

Average Crew Size: 2 individuals per day

Total Participants this Month: 09

Referral Sources: Jail

Discussion points:

1. Use of Facility Management lift gate truck for Fremont Food Pantry with Levi's help.
2. Had meetings with Green Creek, Washington and Jackson Townships. I also have a meeting with Sandusky Township next week. I will meet with Riley and Rice Township after the first of the year. I did not get a response from York, Townsend, Scott and Woodville Township and another email was sent back to them.
3. Where do I stand with budget approved items for purchase in 2026?
4. I spoke with Pat about the new mowers. He advised that I keep two of the old ones to train inmates and then have 3 new dedicated to the work program. I like and agree with this.
5. Inmates received tablets in dorms and helped.

Challenges:

Limited crew size and not on crew long enough to be consistent. Inmate population count is around 65-70 daily and not many of those are sentenced.

Goals for Next Month:

Paint office in JFS in the Public Assistance Department

Clean fence line of the airport. (Continued to spring weather permitting.)

All equipment serviced for the winter, make proper repairs on damaged items. Spoke to Pat he is going to have my overhead garage door seal replaced.

Meet with other agencies and get ideas to see if can benefit our program. I Spoke to Deputy Greg Smith with Seneca County. Captain Meggitt and I are going to meet him to see if we could work together to complete large tasks inside Sandusky County for mutual aid.

Networking with Deputy Nemitz the IGNITE coordinator with inmate programs so they can participate and benefit from both programs.

Thank you for your continued support of the Work Crew program. Our participants are gaining valuable skills while helping improve the community in a meaningful way.

Respectfully submitted,

Deputy John Johannsen

Work Crew Coordinator

Sandusky County

12/19/2025

Name	Signature	Contact Information
Caitlin Messitt Johanna Johansen		