

<b>Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420</b>		<b>2026 MEETING</b>	
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Meeting: Board Of Commissioners	Location: Commissioners' Board Room	Date: 1/20/2026	Time: 8:00AM
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Present: Commissioners: Scott Miller – President, Charles Schwochow– Vice President; Russ Zimmerman

Present: Theresa Garcia – County Administrator

Others Present: Julie Schwochow, Ruth Zimmerman, Gwen Soule, Allen Gahler, Katie Schlagheck,

(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 1/15/2026 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Charles Schwochow Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
Commissioners and Administrator Discussion	An email was sent to the Commissioners regarding interest in sitting on any taskforce working on housing strategies. Commissioner Miller talked about the importance of making sure we have proper housing for individual wanting to move to the area. He had mentioned a housing committee at the last land bank meeting. The interested party sent the email because of the discussion at the land bank.			
	Board of Health summary of minutes are attached from Friday's meeting.			
	There was a discussion on the TMACOG membership and what the other County entities are paying for annual membership.			

<p><b>* Then /Now Documents</b></p>	<p>Two certificates were presented by the Board of DD. One invoice the PO for 2025 was closed and they weren't aware there was one more invoice, one invoice the vendor did not complete the W-9 to set up the business as a vendor, so no PO was in place. Two invoices make up these certificates.          Chuck's Lawn Care - \$672.75          Knight Moore Law Firm LLC. - \$135.00</p> <p>Two certificates were presented by DJFS. Year-end planning overlooked Foster Care Home and placement was made late in December after deadline for PO's. Two invoices make up these certificates.          Megan Parkhurst - \$620.00          Meredith &amp; Jacob Parkhurst - \$135.98</p> <p>One certificate was presented by the Commissioner's office. The PO's for the following invoices were not done as the 2025 were liquidated to have funds available for 2026 or they were after the cut-off date. Seven invoices make up this certificate.          Digital Kingdom - \$400.00          Duo Security - \$10,831.84          Kaseya US Sales - \$599.50          Gannett Ohio LocalQ - \$87.18          Perales &amp; Assoc. - \$2,720.00          Pitney Bowes - \$2,181.78          Promedica - \$305.00</p>	<p>Board of DD</p> <p>DJFS</p> <p>Commissioners</p>	<p>\$672.75 \$135.00</p> <p>\$620.00 \$135.98</p> <p>\$400.00 \$10,831.84 \$599.50 \$87.18 \$2,720.00 \$2,181.78 \$305.00</p>	<p>*Motion: Move to Approve certificates          Moved by: Russ Zimmerman          2nd: Charles Schwochow          Yes – 3</p>
<p><b>* Personnel</b></p>	<p>None</p>			
<p><b>* Travel Requests</b></p>	<p>None</p>			
<p><b>OSU Extension</b></p>	<p><b><u>Gwen Soule, Allen Gahler and Katie Schlagheck – OSU Extension.</u></b> Gwen, Allen and Katie came in for their regular meeting with the Commissioners. Katie started with community programs for Alzheimer patients. She has visited the Senior Centers with the program. She is one of four people writing the 4-H book on knitting. She also did some memory programs at the YMCA. She also teaches Tai Chi classes and a great response. Allen is getting ready for winter training. He has pesticide training, fertilizer training and some crop training to prepare for the spring. He is still working on some of the trial fields. The one field has green bell peppers. He worked on some small farm research projects that he</p>	<p>Gwen Soule - Educator, 4-H Youth Development</p> <p>Allen Gahler - Educator, Agriculture and Natural Resources</p> <p>Katie Schlagheck - Educator, Family and Consumer Sciences</p>		

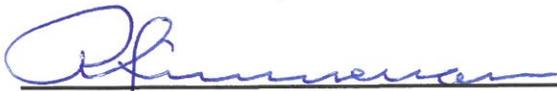
	wrote snippets for a publication for farmers. Some of the research was on corn crops and cover crops. The 4-H season starts now with training volunteers. Every adult volunteer has to do training every year. Teen volunteers training depends on how they are helping. They have some online training but most is done in person. They have to do in person at least every three years. Camp Counselor interviews started yesterday. She received 41 applications for counselors. They are hoping to do a teen camp over Labor Day Weekend. Allen answered some questions about H2Ohio programs and some of the rules on crops if you get incentives from the program.			
<b>Sheriff</b>	Sheriff was unable to attend the meeting.			
<b>* Resolutions</b>	2026 – 33 APPROVING OUT OF STATE TRAVEL FOR SHERIFF CHRISOPHER HILTON, CAPTAIN JUSTIN WEST AND SGT. JALEN SLICK MILWAUKEE, WI FOR 2026 AJA ANNUAL CONFERENCE AND JAIL EXPO FROM MAY 16TH TO MAY 20TH 2026	Sheriff		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2026 - 34 APPROVING SUPPLEMENTAL APPROPRIATION TO REVOLVING LOAN FUND TRANSFER OUT AND FUND TRANSFER FROM REVOLVING LOAN FUND TO GENERAL FUND (\$16.64) TO CLOSE ACCOUNT PER DEPARTMENT OF DEVELOPMENT	Commissioners	\$16.64	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2026 - 35 AUTHORIZING MARRIAGE LICENSE FEES, DIVORCE, DISSOLUTION AND ANNULMENT FEES BE PAID TO FIRST STEP DOMESTIC VIOLENCE SHELTER AND SANDUSKY COUNTY LIBERTY CENTER PURSUANT TO SECTION 3113.34-35 OF THE OHIO REVISED CODE (ORC)	Domestic Violence	\$6,760.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2026 - 36 APPROVING APPROPRIATION TRANSFER IN COUNTYWIDE FROM BENEFITS TO CONTRACT SERVICES (\$245,000.00) AND SUPPLIES TO OTHER AGENCIES (\$20,000.00) FOR 2026 INVOICES	Countywide	\$245,000.00 \$20,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3

	2026 - 37 APPROVING FUND TRANSFERS FROM DTICH BOND FUNDS TO DITCH CONSTRUCTION FUNDS AND DITCH ROTARY FUND	Ditch Funds		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2026 – 38 ENTERING INTO CONTRACT WITH LAKE ERIE ARMS, LLC ON BEHALF OF THE SANDUSKY COUNTY ADULT PROBATION FOR FIREARM TRAINING SERVICES	Adult Probation		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2026 - 39 APPROVING APPROPRIATION TRANSFER FOR CORONER FROM CONTRACT SERVICES TO SUPPLIES (\$660.00) FOR BODY BAGS	Coroner	\$660.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – none			
<b>* Adjournment (9:34am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: 2nd: Yes - 3

Signature of:

  
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Scott Miller, President

  
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Charles Schwochow, Vice President

  
\_\_\_\_\_  
Russ Zimmerman

Board of County Commissioners, Sandusky County Ohio

Attest: Theresa Garcia  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio



# SANDUSKY COUNTY PUBLIC HEALTH



GOOD AFTERNOON!

JANUARY 16, 2026

The following is a summary of agenda items discussed and action taken @ the regular Friday, January 16, 2026 Sandusky Co. Board of Health meeting, held @ 8:30 A.M. in the Front Conference Room.

1. Guest in attendance: Sandusky Co. Commissioner Russ Zimmerman, who will represent the Commissioners in 2026.
2. The minutes of the Friday, December 19, 2025 Sandusky Co. Board of Health meeting were approved as presented.
3. Reviewed monthly financial report with revenue for the month of \$248,580.82 and total year end revenue of \$3,908,450.40. Expenses for the month were \$335,519.60 and year end expenses totaled \$3,572,426.20.
4. Approved payment of monthly bills.
5. APPROVED JUNE, 2026 SANDUSKY CO. BOARD OF HEALTH MEETING FOR FRIDAY, JUNE 12, 2026 @ 8:30 A.M. AS THE 19<sup>TH</sup> IS A HOLIDAY.
6. Approved 2026 TB Surveillance contract with Sandusky Co. Commissioners in the amount of \$12,000.00.
7. Approved out of state travel for Jamie Belcher to National Harbor, Maryland, February 3-4, 2026 to present @ the annual CADCA Conference.
8. Approved the contract with Synergy for Jamie Belcher out of state travel reimbursement to CADCA Conference.
9. The first focus group, featuring men's health, for Sandusky Co. Public Health Community Health Assessment will be held TUESDAY, JANUARY 20, 2026 @ 11:00 A.M. @ Y.M.C.A. of Sandusky Co. The second focus group on overall Sandusky Co. health will be held on TUESDAY, JANUARY 27, 2026 @ Pontifex. Wal-Mart gift cards will be distributed @ the focus groups for participants. Two (2) more focus groups will be scheduled in February, 2026.
10. Director of Environmental Health Juston Carpenter updated the Board on the court hearing for 104 N. Broadway, Green Springs. No food prep is being done. Sandusky Co. Public Health is awaiting information from the Seneca Co. Building Dept. following an inspection.

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11. CITIZENS PUBLIC INFORMATION COMMITTEE MEETING IS RESCHEDULED TO FRIDAY, FEBRUARY 13, 2026 @ 8:30 A.M. @ VICKERY ENVIRONMENTAL, INC. CONFERENCE ROOM.
12. SANDUSKY CO. PUBLIC HEALTH CHILD FATALITY REVIEW BOARD WILL MEET MONDAY, FEBRUARY 9, 2026 @ 9:00 A.M. IN THE FRONT CONFERENCE ROOM. Two (2) childhood deaths will be reviewed.
13. SAVE THE DATE: 2026 ANNUAL SANDUSKY CO. DISTRICT ADVISORY COUNCIL MEETING MONDAY, MARCH 9, 2026 @ 7:30 A.M. IN THE FRONT CONFERENCE ROOM.
14. Health Commissioner Brown reported the abrupt federal funding grant cuts issued late Tuesday, January 13, 2026, which would have affected the \$345,000.00 SPF-PFS grant that Sandusky Co. Public Health partners with Seneca, Ottawa, Huron and Wyandot Counties. The following day, the federal grant funding was restored. Charlotte Stonerook is preparing the continuation grant for SPF-PFS currently.
15. Health Planning and Education Coordinator Charlotte Stonerook reported Nalox box distribution, presentation @ Ohio Prevention Conference, Columbus, in December, highlighting the Photo Voice contest. Jamie Belcher presented suicide prevention information @ Sandusky Co. Senior Center. Bellevue High School students are participating in an anti-vaping media campaign. Resource bags were distributed @ Winter Wonderland @ the fairgrounds and a five (5) county Youth Summit will be held Monday, March 3, 2026 @ Grace Community Church, Fremont.
16. Director of Nursing reported the HHS generic removal of 11 vaccines from the scheduled, with endorsement of shared clinic decision making. CDC has not released a federal vaccination schedule and no guidance has been received from the Ohio Dept. of Health. Sandusky Co. Health is not changing the policy/protocol for vaccination schedule.
17. Director of Support Services Bryleigh Wolf stressed the importance of carryover balance in the event funding is cut and staff needs to be placed in other payments, following the abrupt termination of SAMSHA fund cuts.
18. The Environmental Health Division is operating well, with 2026 food service operation applications mailed. Funding for household sewage treatment disposal system replacement through the Ohio Water Pollution Control grant is based on sliding scale.
19. THE FEBRUARY SANDUSKY CO. BOARD OF HEALTH MEETING IS FRIDAY, THE 20<sup>TH</sup> @ 8:30 A.M. IN THE FRONT CONFERENCE ROOM.

PLEASE NOTE: SANDUSKY CO. PUBLIC HEALTH OFFICES ARE CLOSED MONDAY, JANUARY 19, 2026 IN OBSERVANCE OF MARTIN LUTHER KING, JR. DAY. WILL RE-OPEN TUESDAY, JANUARY 20, 2026 @ 8:00 A.M.

SANDUSKY CO. PUBLIC HEALTH OFFICES ARE CLOSED MONODAY, FEBRUARY 16, 2026 IN OBSERVANCE OF PRESIDENT'S DAY. WILL RE-OPEN TUESDAY, FEBRUARY 17, 2026 @ 8:00 A.M.

KEEP HEALTHY, HAPPY, AND SAFE THIS WINTER!!!

