

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**2026 MEETING**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 4/7/2026

Time: 8:00AM – 10:04AM

Present: Commissioners: Scott Miller – President, Russ Zimmerman – Vice President

Present: Theresa Garcia – County Administrator

Others Present: Pat Dickman, Rich Oddo,

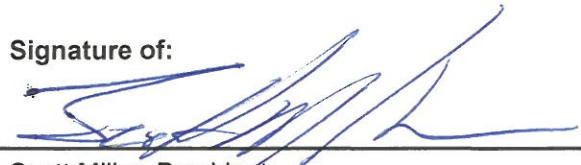
(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 3/31/2026 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2
Commissioners and Administrator Discussion	Commissioner Miller made mention this is our first meeting without Commissioner Schwochow and it will be different and we all wish him well in his next chapter.			
	Board of Elections called yesterday to give a heads up on the November election. If the State puts two issues on the ballot it will be very busy and they will have to most likely use the office space for early voting.			
* Then /Now Documents	One certificate was presented by Common Pleas Court. Bailiff purchased jury supplies, no PO in place for him prior to the purchase. One invoice makes up this certificate. Justin Fraser - \$22.65	Justin Fraser	\$22.65	*Motion: Move to Approve certificates Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2

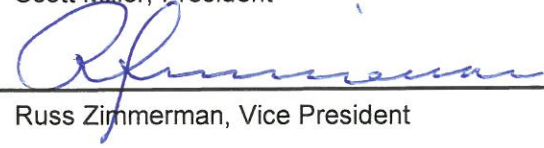
* Personnel	None			
* Travel Requests	None			
Facility Management	<p><b><u>Pat Dickman and Rich Oddo – Facility Management.</u></b>  Pat and Rich came in for their regular meeting with the Commissioners. See attachment for agenda items. Pat continues with discussion with Kleinfelder to get the items fixed and paperwork needed to close the project. Commissioner Zimmerman suggested another meeting with Kleinfelder to get this done. Two plans have been sent for review for Clyde Court. There was discussion on how the Commissioners want to look at the plans. The Commissioners want to look at the plans prior to having Judge and Clerk of Courts look at them. The Jail office upgrade is underway, and the Board of Health project has started. They are going to re-roof the gazebo on Countryside Place. Pat has been attending the EMS 18 contract meetings. They will start the repair on the arch on the Commissioners building in May. Commissioner Miller asked about the county seals on the courthouse windows. Pat and Rich have been working on replacements.</p>	<p>Pat Dickman – Director</p> <p>Rich Oddo – Purchasing Agent</p>		
IT	<p><b><u>Brayden Haar – IT.</u></b> Brayden came in for their regular meeting with the Commissioners. See attachment for agenda items. They are working on upgrading the HPE servers. They are setting up new network equipment for EMS stations and Parks Department. Sheriff's Office is the last set of phones to replace. They are working on setting up policies for the dark fiber between the courthouse and jail. Yubikeys are getting setup and should start passing them out in April and May. They are starting to migrate information for Clerk of Courts from Rockware to Henschen. They were able to meet the deadline for the grant to have the Clerk of Courts document search on the web page up and running. The TASC building equipment and cables are going to be ran in the next few weeks. Brayden reviewed work being done for the City of Fremont. They are spending time on recording audits for Common Pleas. They would like to find a system that would automatically run this audit. There was discussion regarding public record and what is considered a public record for these audits.</p>	<p>Brayden Haar – Director in training</p>		

<b>Soil &amp; Water</b>	<b>Megan Grammer – Soil &amp; Water.</b> Megan came in for her regular meeting with the Commissioners. H2Ohio crop year 26-27 contracts have been turned in and they have over \$12 million coming in for these contracts for the next two years. This year's cover crops will bring in over \$500,000 for the program. Commissioner Miller asked about how they are getting new contracts. Megan does do cold calls to farmers who aren't in the program to get them information. Megan talked about stipulations in the program to receive funds. They are not sure what will happen to the H2Ohio program when the new Governor takes over. Both candidates have talked about the importance of the program. The Farmland Preservation program is a new program they are working on and taking applications for. They have started a podcast and would like to do a drone video to go along with the discussion and highlight some of the producers in the county. They have been doing a lot of library programs that have been well attended. There is one seat up at the annual meeting for election. It will be held in September again this year.	Megan Grammer – Program Administrator		
<b>* Resolutions</b>	2026 –100 ACCEPTING AND APPROVING THE COMMUNITY HOUSING IMPROVEMENT POLICY AND PROCEDURE MANUAL	GLCAP		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2
<b>Public Open Session</b>	Citizens Attendees – Gary Beamer Media Attendees – none Elected Officials – none			
<b>* Adjournment (10:04am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 2

Signature of:

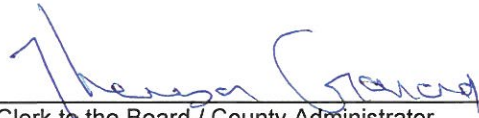


Scott Miller, President



Russ Zimmerman, Vice President

Board of County Commissioners, Sandusky County Ohio

Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio

1. JDC upgrades; new RTU's, HRU, controls, ext.

**Update: Remaining Task**

- Kleinfelder to send list out of all remaining paperwork needed to close out project.
- Holding \$36,818.00 retainage fee.

2. Clyde Court Renovation

**Update:**

The cost estimate was received on 2/17/26. Second option was received 3/9/26.

3. Internal Maintenance Projects

**Update:**

- Jail office area upgrade underway.
- Office furniture renovation at BOH to be completed 4/7/2026.
- Re-Roofing Park Gazebo.
- Attending weekly EMS 18 contractor reviews.
- Scheduling Commissioners Building arch repair work for end of May.
- Fuel cost.

## 2026 April Projects

	County	City
Item	Description	Description
Servers	In the process of wokring on upgrades with HPE	Migrating all police files to new server / Servers have been setup at WRC for DJE
Backups	Backups completing successfully. Increased cloud storage.	All backups completing successfully. Backup recovery testing has been setup for all servers.
Email Security	KnowBe4, additional campaigns implemented, trainings sent out this month. Monitoring the pertentage completing	KnowBe4, additional campaigns implemented, trainings sent out this month. Monitoring the pertentage completing
Networking	Setting up new networking equipment for EMS & Parks department. Upgrading all routers / switches to most mature version.	Upgrading all routers / switches to most mature version.
Phones	Engineers migrated to new phones. Sheriff's office is last department.	GoTo Phone Migration, all departments have been migrated. No issues with phones have been reported.
Dark Fiber	Setting up policies for dark fiber between CH and Jail.	
Cybersecurity	Received all Yubikeys, setting up all users. Plan to implement countywide starting April or May.	Received all Yubikeys, setting up all users. Plan to implement countywide starting April or May.
I.T.	Completed meetings with Kaseya to onboard with our new products (VSAX, ITGlue, Datto, and AutoTask).	Completed meetings with Kaseya to onboard with our new products (VSAX, ITGlue, Datto, and AutoTask).
RMM / Backup	NinjaOne backups setup for all servers. Setup backups for key personnel workstations. Working on setting up new backups with Datto.	NinjaOne backups setup for all servers. Setup backups for key personnel workstations. Working on setting up new backups with Datto.
County Courts		
Clerk of Courts	Assisting Clerk of Courts with migration to Henschen when the meetings start. Starting to export DB from Rockware. Setup an option to view public documents from Clerk of Courts website.	
Prosecutor		
EMA/911	Scheduled meetings with three 911 cloud providers.	

## 2026 April Projects

	County	City
Item	Description	Description
SCSO	Working with P&R to setup Fremont PD & FD MARCS radios, also setting up OSP radio. Setup for dispatch positions starting next week.  New recorder ordered for radio/phone/911 recordings	
EMS	Setup EMS to use virtual fax Setup new AT&T SIM cards for vehicle connectivity	
Fire		Switching over to new AT&T APN Purchased new CradlePoint routers, starting setup this month Setup MARCS to communicate w/dispatch
BOE	Working on updating to new Bridge computer	
Auditor		
Water Treatment		Win911 paging system setup, needs testing.
Water Reclamation		Replace aging SCADA PCs. Server is setup for DJE
Police		Setup MARCS radios to communicate w/ dispatch
TASC	Ordered new equipment for new building / Cables ran.	

