


<b>Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420</b>			<b>2026 MEETING</b>	
Meeting: Board Of Commissioners	Location: Commissioners' Board Room	Date: 4/21/2026	Time: 8:00AM – 11:15AM	
Present: Commissioners: Scott Miller – President, Russ Zimmerman – Vice President, Justin Smith				
Present: Theresa Garcia – County Administrator				
Others Present: Chris Schneider, Sarah Zimmerman, Pat Dickman, Rich Oddo, Gwen Soule, Allen Gahler and Katie Schlagheck				
(*action items)				
<b>AGENDA ITEMS</b>	<b>BRIEF DESCRIPTIONS / ACTION STEPS:</b>	<b>PERSON RESPONSIBLE:</b>	<b>DOLLAR AMOUNT:</b>	<b>MOTION / VOTE</b>
<b>Call to Order Pledge of Allegiance (8:00am)</b>		Scott Miller, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 4/16/2026 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Russ Zimmerman Justin Smith		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Smith abstain)
<b>Commissioners and Administrator Discussion</b>	Commissioner Zimmerman attended a courthouse security meeting yesterday. They are looking at conducting training in June or August. They want to do active shooter training where they would close the courthouse in the afternoon to hold the training. They want all the offices to be in attendance and make sure everyone has a plan and training. They talked about a function on phones that acted as a loudspeaker to announce emergency throughout the courthouse. The training will cover several scenarios. They want to assure every office has a plan.			
<b>* Then /Now Documents</b>	One certificate was presented by the JJC. There was a PO open but was liquidated after conversations with Securitas. An invoice was received and PO was not open. One invoice makes up this certificate. Securitas Technology - \$3,842.65	JJC	\$3,842.65	*Motion: Move to Approve certificates Moved by: 2nd: Yes – 3

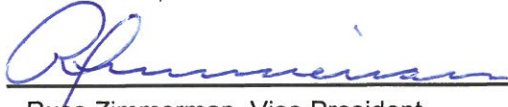
	<p>Two certificates were presented by Common Pleas Court. Administrator was not aware of the business/branding session for Judge. No PO was in place prior to the session. Two invoices make up this certificate.</p> <p>Luna Studios LLC - \$939.00 Ronda Fitzgerald - \$37.70</p>	Common Pleas	\$939.00	
* Personnel	None			
* Travel Requests	None			
Clerk of Courts	<p><b>Chris Schneider – Clerk of Courts.</b> Chris came in for her regular session with the Commissioners. Chris went to Columbus with Judge Welty for some mediation that went well. There is a jury trial in Clyde in April. Chris had concerns about not having a deliberation room. It was verified the jury can stay in the courtroom if needed. Chris asked about Clyde Court renovation. Commissioners will make sure she gets a copy of the plan, and they will be updating the security. With the possibility of a centralized court, it does not make sense to spend too much money on the building. She continues to work with Henschen to get the new court case management system up and running. She has asked them to get things up and running to switch over by the first of next year.</p>	Chris Schneider – Clerk of Courts		
Board of DD	<p><b>Sarah Zimmerman – Board of DD.</b> Sarah came in for her regular meeting with the Commissioners. See attachment for agenda items. The building addition is coming along and should be completed a month early. Furniture will be delivered next week. Mosser has been great with recommendations and keeping things moving. The biggest challenge will be the short time they have when school is out to get that area completed. They will have to update some electrical and possibly some plumbing. They are looking at changing phone systems because of not getting good connection. Sarah was able to find documents on parcel ownership on the property and it has now all been signed over to the Commissioners. The State landscape regarding DD boards is some are in fiscal emergency. Sandusky County Board is in good shape. We are very fortunate in this regard. There is new assessments and</p>	Sarah Zimmerman – Superintendent		

	requirements rolling out for DD's that will have to be hired out for services. The School has a waiting list for enrollment. The need is there and people are interested in services.			
<b>Facility Management</b>	<b>Pat Dickman – Rich Oddo – Facility Management.</b> Pat and Rich came in for their regular meeting with the Commissioners. See attachment for agenda items. Still working on the closeout and issues with the JJC project. Pat has met with Scott Schroeder from Kleinfelder to see if he can get things pushed forward. They did have a humid day last week that they were able to test some of the controls in the pods. Pat is waiting for the Commissioners to review Clyde Court renovation with the Judge and Clerk of Courts so he can move forward. Jail office addition will be completed today. Pat has been attending the contractor meetings for the EMS buildings. Life Squad 18 is pushing forward, they have asked for extensions, but Pat is asking them to keep moving. Arch repair for the Commissioners building will start April 28th. Pat is getting quotes on moving the impound yard so it is behind the dispatch center where they are in a secure area.	Pat Dickman – Director  Rich Oddo – Purchasing Agent		
<b>* Resolutions</b>	None			
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – none			
<b>OSU Extension Office</b>	<b>Gwen Soule, Allen Gahler and Katie Schlagheck – OSU Extension.</b> Gwen, Allen and Katie came in for their regular meeting with the Commissioners. Gwen stated 600 – 620 kids enrolled in 4-H for this year. Volunteers are completing their training for the program. Camp program volunteers will need their training done sooner. Commissioner Miller asked if the enrollment is up or down. Gwen noted pre-Covid the enrollment was in the 700's. They have over 100 kids in the shooting program. Gwen talked about her role in 4-H and OSU Extensions role to answer some questions for Commissioner Smith. Allen noted they have a new research center Director. They are going to try to plan a meet and greet for the new Director. Allen and Katie then updated their roles in Sandusky County through OSU Extension. Katie noted April 16th was America saves week. She went in to classrooms that week and she read a book "Just saving	Gwen Soule – Educator, 4-H Youth Development  Allen Gahler Educator, Agriculture and Natural Resources  Katie Schlagheck Educator, Family and Consumer Sciences	** Commissioner Zimmerman left session at 10:55am	

	my money" to younger classes. For older students, she went over "How Will I Spend my Money" work sheet. She is teaching financial literacy at Vanguard. She has done some mental health yoga classes in the county too. Last year she became an Alzheimer community educator. She did classes at the senior center, TRIPS and some schools.			
<b>* Adjournment (11:15am)</b>	With business completed for the day the meeting was adjourned.			<b>* Motion: Move to adjourn Moved by: Justin Smith 2nd: Scott Miller Yes – 2 (Zimmerman absent)</b>


Signature of:

  
 \_\_\_\_\_  
 Scott Miller, President

  
 \_\_\_\_\_  
 Russ Zimmerman, Vice President

  
 \_\_\_\_\_  
 Justin Smith

**Board of County Commissioners, Sandusky County Ohio**

Attest:   
 \_\_\_\_\_  
 Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
 Clerk, Board of County Commissioners, Sandusky County, Ohio



# Sandusky County Commissioners Report

## Quarter 2

April 21, 2026

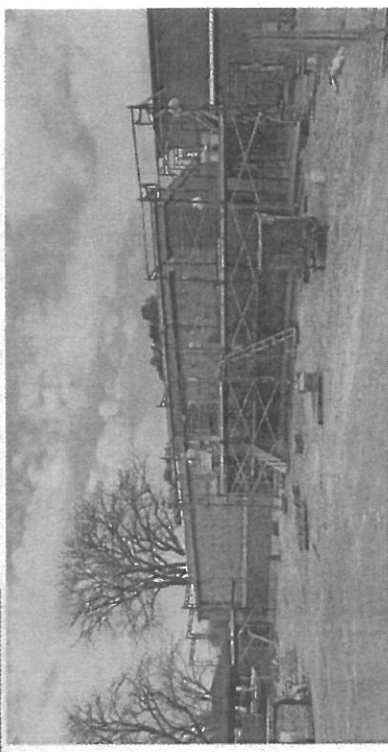
### Building Updates: Phase One (ends in May)

North Administration Addition: This addition is nearly complete an entire month early! Furniture for this phase will be delivered April 28 & 29 and office moves will occur shortly after.



Renovations: The pool area (D wing) renovations are mostly complete. Most of the SSA Department has been moved to the training room so demolition and remodeling can be completed in the other wing. Lighting upgrades were also completed along with necessary plumbing repair.

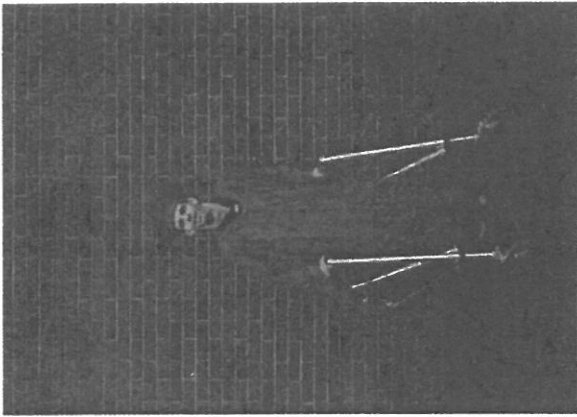
South School Addition: The south addition, which is C wing and part of the school, is making great progress. This new addition contains 3 classrooms, 4 restrooms, a staff breakroom, and ample storage. Specifically, equipment storage.



School Addition: This will begin in early June once classes are done. Some limited work is occurring now to assist with scheduling and completion. This also includes the gym's HVAC system.

### General

- Phone system
- Parcel ownership change – quit claim deed
- State landscape
- New assessment and requirements



**School of Hope** The school once again has a waiting list for enrollment. The draft roster has been completed, and the school will be very full come August. We will also celebrate 3 school graduates this year as well as many preschoolers!



**Council for Developmental Disabilities of Sandusky County**

Derby Gala event, Saturday, May 2<sup>nd</sup>

Council sponsored dance at the Neeley Center – “Nacho Average Dance Party”

1. JDC upgrades; new RTU's, HRU, controls, ext.

**Update:**

- Kleinfelder to send list out of all remaining paperwork needed to close out project.
- Had a discussion with Scott Schroder about the lack of communication from Kleinfelder on the issues.
- We had a 71% RH Day last week in the pod areas. Equipment, Temp and Humidity trends sent to Kleinfelder for their review.
- Holding \$36,818.00 retainage fee.

2. Clyde Court Renovation

**Update:**

The cost estimate was received on 2/17/26. Second option was received 3/9/26. Commissioners to review scope with Judge and Clerk of Courts.

3. Internal Maintenance Projects

**Update:**

- Jail office addition to be completed 4-21-2026.
- Commissioner building boiler replacement completed 4-17-26.
- Tukpointing to begin on east side of jail next week weather permitting.
- Attending weekly EMS 18 contractor reviews.
- Moving obsolete furniture and equipment out of current task building.
- Commissioners Building arch repair work to start May 4<sup>th</sup>. Contractor kick off meeting scheduled for April 28<sup>th</sup>.
- Gutter and facia repair scheduled for May 4th at the BOH.
- Investigating options to replace outside dog kennel roof panels.
- Blind replacement at BOE completed 4-13-26
- Helping BOE with signage for election day.
- Finishing up yearly boiler, sprinkler, backflow and fire extinguisher testing. Getting started of fire alarm and security system testing.
- JFS Office/security upgrade scheduled to be completed by 10/1/26
- Working on cost to move Impound lot. Goal to have cost estimate by May 7<sup>th</sup> meeting.
- Courthouse basement floor and stairway coating scheduled for 6-19/26.



# SANDUSKY COUNTY PUBLIC HEALTH



GOOD AFTERNOON!

APRIL 17, 2026

The following is a summary of agenda items discussed and action taken @ the regular Friday, April 17, 2026 Sandusky Co. Board of Health meeting held @ 8:30 A.M. in the Front Conference Room:

1. Guests in attendance: Sandusky Co. Prosecutor Beth Tischler; Sandusky Co. Public Health Medical Director Jennifer Greenslade-Hohman, M.D.; Tim Freeman; and Courtney Sturgill, Great Lakes Community Action Partnership, representing Leadership Sandusky County.
2. Minutes of the Friday, March 20, 2026 Sandusky Co. Board of Health meeting were approved as presented.
3. The monthly financial report was reviewed with revenue for the month of \$583,198.01 and revenue year to date of \$1,130,455.48. Expenses for the month were \$258,649.90 and total year to date expenses \$749,271.10. Three (3) Supplemental Appropriations were approved and one Fund Transfer.
4. Approved contract with NOMS for Certified Nurse Practitioner clinical services for the Reproductive Health and Wellness program, effective April 17, 2026.
5. Approved contract with Certified Nurse Practitioner Sarah Bennett, effective April 17, 2026, for clinical services in Reproductive Health and Wellness clinic.
6. Approved unpaid internship for Andrea Gonzalez, June 1-August 10, 2026.
7. Approved out of state travel for Bethany Brown and Charlotte Stonerook to Mid-Year CADCA Conference, Orlando, Florida, July 12-16, 2026.
8. Director of Fiscal Support Bryleigh Wolf reported four (4) auditors from State of Ohio Auditor's office were present April 14, 2026. As the audit is being completed by Auditor staff new to Sandusky Co. Public Health finances, Health Commissioner Brown and Bryleigh explained grants and fiscal management.
9. Approved submittal of Reproductive Health and Wellness grant in the amount of \$141,000.00.
10. Approved Memorandum of Agreement with TASC in the amount of \$1,500.00 for Tobacco Policy.

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11. Approved Memorandum of Understanding with RESIST in the amount of \$5,000.00 for tobacco work.
12. Discussion with Mr. Tim Freeman regarding water issues in regard to tenant in building next to his establishment. Sandusky Co. Public Health Environmental Health Division will follow up with this matter on Monday, April 20, 2026.
13. Citizens Public Information Committee met on Friday, April 10, 2026. A small leak occurred @ the facility on February 24, 2026, with immediate action taken and clean up of soil shipped off site for approved hazardous waste disposal.
14. SANDUSKY CO. PUBLIC HEALTH COMMUNITY HEALTH ASSESSMENT RELEASE IS TUESDAY, MAY 19, 2026, 9:00 A.M. to 1:30 P.M. @ TERRA STATE COMMUNITY COLLEGE. ALL ARE INVITED TO ATTEND. PLEASE REGISTER BEFORE THE RELEASE.
15. Director of Nursing Deb Agee reviewed vaccination rates in comparing schools throughout Sandusky Co. Information will be developed and presented to schools before the beginning of 2026-27 year.
16. Health Planning and Education reported attendance at local Township Trustee meetings presenting Creating Healthy Communities grant initiatives, i.e. bike share, installation of Nalox boxes @ East Side Fremont Fire Dept and East Side Park. Village of Woodville survey on placement of radar speed signs on US #20 and Notice of Award for supply of bike helmets from Ohio American Academy of Pediatrics.
17. Women, Infants and Children (W.I.C.) program is busy with clients.
18. Food program survey will begin May 18, reviewing the last three (3) years. Ohio Dept. of Health will survey the household sewage disposal program beginning May 1. Heard an update on nuisances, i.e. HD Express, Clyde, Kingsway Auto, Artz property. A court hearing for 104 N. Broadway, Green Springs is scheduled for Thursday, April 23.
19. MAY SANDUSKY CO. BOARD OF HEALTH MEETING IS THE 15<sup>TH</sup> @ 8:30 A.M. IN THE FRONT CONFERENCE ROOM.

