

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**2026 MEETING**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 5/21/2026

Time: 8:00AM

Present: Commissioners: Scott Miller – President, Russ Zimmerman – Vice President (Absent), Justin Smith

Present: Theresa Garcia – County Administrator, Marc Glotzbecker- County Administrator

Others Present:

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 5/14/2026 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Russ Zimmerman (A) Justin Smith		*Motion: Move to Approve minutes Moved by: Smith 2nd: Miller Yes – 2
Commissioners and Administrator Discussion				
* Then /Now Documents	Certificate was presented by Common Pleas Court- Purchase order not in place prior to interpreter services. One invoice makes up this certificate Kaoutar Sniba: \$190.00	Common Pleas	\$190.00	*Motion: Move to Approve certificates Moved by: Smith 2nd: Miller Yes – 2
* Personnel	No personnel issues were discussed. CCAO Membership Cards were distributed as well as various pieces of mail and copies of the Board Minutes from the Health Department. Letter to BMV assigning signature duties to Administrator Glotzbecker was presented to Commissioner Miller for signature. DJFS Employee Appreciation Certificates were presented to			

	<p>Commissioner Miller for signature. Discussion regarding meeting on Tuesday 5/19/26 with representatives from County Bond Counsel and the documents discussed during that meeting (emailed to Commissioners and available at Commissioners Office for review).</p> <p>Commissioner Smith raised a question regarding medical care and expenses for inmates at the County Jail. Discussion regarding responsibilities of the County with inmates. Admin Garcia reminded Commissioners of Dept Head Meeting next Tuesday morning and asked if there were any items they would like added to the agenda. Commissioner Miller and Smith discussed the data from the County Health Assessment release they attended on 5/19/26 at the Neely Center.</p>			
<b>* Travel Requests</b>	No travel requests were submitted			
<b>Facility Management</b>	Pat Dickman, Director and Rich Oddo came in for their regular meeting with the Commissioners. They updated the Commissioners on JDC upgrades, E. State Street Complex, and Internal Maintenance Projects (attachment to Agenda includes detail on projects discussed).	Pat Dickman, Director		
<b>EMS</b>	Chief Jeff Jackson- Chief came in to present EMS Week Awards to staff. Commissioners presented a Proclamation and Challenge Coins to Chief Jackson and staff in honor of their work and EMS Week. Chief Jackson thanked the Commissioners for the recognition and all that they do for the Department and spoke about the qualifications and goals of the Department, including the obtaining of the high standards for stroke and cardiac response and care. Chief handed out awards to personnel: Employee of the Year (Alexi Berkel), Supervisor of the Year (Lt. Stoudinger). Commissioners went into recess @ 9:40am	Chief Jeff Jackson		
<b>Sugar Creek Joint Board Meeting</b>	Joint Board Meeting to discuss and approve Resolution 2026-123- The Joint Board (Sandusky, Ottawa and Wood) met via Teams to discuss Resolution 2026-123 to discuss the requested extension in setting the date and time for the final hearing for Sugar Creek Ditch #162 from the Sandusky County Engineer for the purpose of resubmission of maps, profiles, schedules and reports for the project	Commissioners: Sandusky Ottawa Wood		*Motion: Move to Approve resolution Moved by: Smith (Sand) 2nd: Stahl (Ottawa) Yes – 7

<b>Engineer</b>	<p>Engineer Bid Opening- 2026 Resurfacing, CR 65, Ballville Bridge- Carlos Baez opened bids for the project at 10:30am:  CR 65 (est- \$1,015,000.00)</p> <ol style="list-style-type: none"> <li>1. Gerken Paving- \$1,103,806.00</li> <li>2. Bergman- \$1,165,784.30</li> <li>3. M&amp;B- \$1,072,733.00</li> <li>4. Kokosing- \$1,093,354.00</li> </ol> <p>Ballville Bridge Deck Repairs (est- \$435,000.00)</p> <ol style="list-style-type: none"> <li>1. BCC Ohio- \$345,569.50</li> <li>2. Cats- \$519,005.00</li> <li>3. Nagel- \$365,350.00</li> </ol> <p>Commissioners and Engineer Baez had a discussion regarding the bids and the projects and then reviewed pavement submittal options for a portion of the lot at the E. State Street Complex.</p>	Carlos Baez, County Engineer		
<b>* Resolutions</b>	RESOLUTION 2026-119 APPROVING SUPPLEMENTAL APPROPRIATION FOR COMMON PLEA COURT FOR CLOSING OUT GRANT CYCLE FOR FY 2023-2025. FUNDS NEED TO BE RETURNED TO THE STATE.	Common Pleas	\$32.53	*Motion: Move to Approve resolution Moved by: Smith 2nd: Miller Yes – 2
	RESOLUTION 2026 - 120 RESOLUTION – APPOINTING RUTH WATSON AS THE REPRESENTATIVE FOR SANDUSKY COUNTY TO THE ONEOHIO REGION 17 BOARD	One Ohio		*Motion: Move to Approve resolution Moved by: Smith 2nd: Miller Yes – 2
	RESOLUTION 2026-121 Approving appropriation transfers and fund transfers from Facility Management Wages and Commissioner Transfer Fund to Sick Leave Conversion Fund and Commissioner's Wages; and supplemental appropriations to Sick Leave Conversion Fund, Wages and Benefits.	Commissioner's	\$15,000.00 \$30,000.00	*Motion: Move to Approve resolution Moved by: Smith 2nd: Miller Yes – 2
	RESOLUTION 2026 - 122 RESOLUTION - AUTHORIZING DISTRIBUTION OF FUNDS FROM THE SENIOR CITIZENS TAX LEVY TO GREAT LAKES COMMUNITY ACTION PARTNERSHIP (GLCAP) FREMONT OHIO SENIOR SERVICES Commissioners went into recess @9:55am	Senior Levy	\$871,522.83	*Motion: Move to Approve resolution Moved by: Smith 2nd: Miller Yes – 2
	RESOLUTION 2026-123 RESOLUTION - ORDERING AN EXTENSION IN SETTING THE DATE AND TIME FOR THE FINAL HEARING FOR SUGAR CREEK DITCH #162 ON OR	Commissioner's Engineer's		*Motion: Move to Approve resolution Moved by: Smith (Sand) 2nd: Stahl (Ottawa)

	BY AUGUST 11, 2026, TO ALLOW FOR THE RESUBMISSION OF THE NEW PLANS			Yes – 7
	RESOLUTION 2026-124 RESOLUTION- REQUEST FOR THE MAY 2026 MANDATED SHARE PAYMENT AND THE APRIL 2026 CHILDREN SERVICES PLACEMENT COSTS AS WELL AS APPROPRIATION INCREASES FOR JFS AND CHILDRENS SERVICES TO COVER ANTICIPATED COSTS THROUGH THE END OF 2026	DJFS	\$15,087.08 \$170,747.00 \$20,000.00 \$11,000.00	*Motion: Move to Approve resolution Moved by: Smith 2nd: Miller Yes – 2
	RESOLUTION 2026-125 APPROVING FUND TRANSER FOR THE PURPOSE OF PAYING OPWC AND OWDA LOANS ON OR BEFORE JULY 1, 2026	SANITARY ENGINEERS	\$2,833.33 \$2,250.00 \$6,875.00	*Motion: Move to Approve resolution Moved by: Smith 2nd: Miller Yes – 2
	RESOLUTION 2026-126 AAPPROVING FUND TRANSFER FOR THE PURPOSE OF PAYING OPWC AND OWDA LOANS ON OR BEFORE JULY 1, 2026	SANITARY ENGINEERS	\$29,713.48 \$12,274.30 \$19,886.64 \$8,938.00 \$41,066.38 \$54,562.70 \$22,022.08 \$37,025.43	*Motion: Move to Approve resolution Moved by: Smith 2nd: Miller Yes – 2
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials - none			
<b>* Adjournment (am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Smith 2nd: Miller Yes - 2

Signature of:

Scott Miller, President

Russ Zimmerman, Vice President

Justin Smith

**Board of County Commissioners, Sandusky County Ohio**

Attest: Theresa Granger  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio

1. JDC upgrades; new RTU's, HRU, controls, ext.

**Update:**

- Wadsworth to review RTU-1 to see if humidity control can be added to the existing unit.
- Look to have Final sign off from Kleinfelder On 5-26-2026
- Holding \$36,818.00 retainage fee.

2. **Sandusky County East State Street Business Complex.**

**Update:**

- Waiting for 2 more quotes for removal of signs at the location.
- Thomas Porter to supply drawings and cost estimates for excavation, storm water drainage and paving on the north side of the property.

3. Internal Maintenance Projects

**Update:**

- Commissioners Building arch repair work underway. Estimating another week of removal of bad material.
- Gutter and fascia repair complete at the BOH.
- Re-roofing of Countryside Place Park complete
- Annual Fire alarm and security system testing in county buildings underway.
- Courthouse basement floor and stairway coating scheduled for 6-19-26.
- Attending weekly EMS 18 contractor reviews.
- BOH pad mount transformer is sinking and tipping. Working with AEP on solution for repair.
- Reviewing quotes for SRT building roof coating.
- Received quotes for moving impound lot from 2100 Countryside place to 2100 Castalia street. Reviewing those quotes with Sheriff and Major K.



# SANDUSKY COUNTY PUBLIC HEALTH



## SANDUSKY COUNTY BOARD OF HEALTH

**FRIDAY, MAY 15, 2026**

The regular Friday, May 15, 2026 Sandusky Co. Board of Health meeting was called to order by President Ryan R. Zimmerman, D.V.M., @ 8:30 A.M., with the following in attendance:

Ryan R. Zimmerman, D.V.M., President  
Nan Smith  
James Recker  
James Mason  
Robert Gross  
John L. Yuhas, D.O.

Excused absence: Iracema Arevalo, M.D., Vice-President  
John W. Zimmerman

Health Planning and Education staff Jim Posey was presented Prevention Professional of the Year Award. Sandusky Co. Board of Health commended Jim on the award.

Mr. Recker made a motion to approve the minutes of the Sandusky Co. Board of Health meeting, Friday, April 17, 2026, as presented. Mr. Mason seconded the motion. Motion carried with all voting in the affirmative.

The monthly financial report was reviewed with revenue for the month of \$318,542.90 and revenue year to date of \$1,456,420.59. Expenses for the month were \$313,506.12 and expenses year to date \$1,070,199.43.

Sandusky Co. Board of Health reviewed the monthly bills, which become a part of these minutes. After review, Mr. Gross made a motion to approve payment of bills. Mr. Mason seconded the motion. Motion carried with all voting in the affirmative. The bills: Board of Health, \$42,077.15; Manufactured Home Park, \$89.28; Food Service Operation, \$3,520.69; Private Water, \$501.48; Family Planning, \$6,900.73; Public Health Clinic, \$826.91; CFHS, \$46.50; Women, Infant and Children (W.I.C.), \$2,181.29; Environmental and Public Health, \$230.00; Tobacco Prevention, Use and Cessation, \$9,504.39; Community Health Assessment, \$3,712.03; Public Health Emergency Preparedness, \$96.85; SPF-PFS, \$26,708.40; Help Me Grow, \$626.04; Wellness, Sewage Treatment System, \$516.32; Immunization Action Plan, \$9,553.98; Scrap Tire, \$3,078.70; Creating Healthy Communities, \$46.50; Mental Health Levy Capacity, \$424.36; Ohio Water Pollution Control, \$1,500.00; Public Health Workforce, \$741.83.

Sandusky Co. Board of Health read and reviewed Resolution 26-07 Supplemental Appropriation of \$12,970.00 to Scrap Tire fund. After Board review, Mr. Recker made a motion to adopt Resolution 26-07. Mr. Gross seconded the motion. Voting thereon: Gross, yes; Mason, yes; Yuhas, yes; Zimmerman, yes; Smith, yes; and Recker, yes. Motion carried. Vote: 6-yes; 0-nay.

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Fremont, OH 43420

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www.scpublichealth.com

Mr. Gross made a motion to accept the resignation of Environmental Health Tech Julia Ollom, effective Friday, May 22, 2026. Mr. Mason seconded the motion. Motion carried with all voting in the affirmative.

Mr. Recker made a motion to employ Andrea Gonzalez, effective June 1, 2026, @ \$18.00/hour, Environmental Health Intern in the Mosquito Control Program. Mr. Mason seconded the motion. Motion carried with all voting in the affirmative. Please note: Ms. Gonzalez had been approved as unpaid intern status @ Friday, April 17, 2026 Sandusky Co. Board of Health meeting. This meeting Board of Health action approves paid status.

Director of Support Bryleigh Wolf updated the Board on the annual 2025 State of Ohio Audit. No issues to report @ this time.

Mr. Recker made a motion to approve submittal of Women, Infant and Children (W.I.C.) grant in the amount of \$405,455.00. Dr. Yuhas seconded the motion. Motion carried with all voting in the affirmative.

Mr. Gross made a motion to approve Notice of Award for Reproductive Health and Wellness in the amount of \$141,000.00, effective April 1, 2026. Mr. Mason seconded the motion. Motion carried with all voting in the affirmative.

Mr. Recker made a motion to approve submittal of Creating Healthy Communities grant in the amount of \$100,000.00. Dr. Yuhas seconded the motion. Motion carried with all voting in the affirmative.

Mr. Gross made a motion to approve submittal of Adolescent Health Resiliency grant in the amount of \$100,000.00. Mr. Recker seconded the motion. Motion carried with all voting in the affirmative. The grant was released by the Ohio Dept. of Health as a competitive grant with funding available to eleven (11) Ohio counties.

Mr. Recker made a motion to approve the sewage treatment system variance for Ross Gerwin, 1608 E. McPherson Hwy., Clyde. Mr. Gross seconded the motion. Motion carried with all voting in the affirmative.

Sandusky Co. Public Health Community Health Assessment Release is Tuesday, May 19, 2026, 9:00 A.M. to 1:30 P.M. @ Terra State Community College. Registration is @ 110 individuals. Please reach out to Health Commissioner Brown if you would like to attend.

Report on court hearing, held April 23, 2026, for 104 N. Broadway, Green Springs. At this time, only pre-packaged food/beverages can be sold.

Water issue @ N. Ohio Ave., Fremont, is resolved.

Sandusky Co. Public Health Food Service Operation Program is currently being surveyed by Ohio Dept. of Health. Update @ future Board meeting.

Discussion on Lucky Quarters food service operation on S. Stone St., Fremont, was discussed, with multiple issues prohibiting licensure by Sandusky Co. Public Health.

Public Health Nursing Division is emphasizing importance of vaccinations for children and adults. Vaccine information is being formatted into a tool to be used later this summer on vaccination education.

Health Planning and Education staff will be @ Max's Miles with Click It Ticket information on Saturday, May 16, 2026. Sandusky Co. Public Health is distributing bike helmets @ events as well @ the office.

Women, Infant and Children (W.I.C.) Program are busy with clients.

PLEASE NOTE; SANDUSKY CO. BOARD OF HEALTH MEETING FOR JUNE IS FRIDAY, THE 12, @ 8:30 A.M. IN THE FRONT CONFERENCE ROOM, AS OFFICE IS CLOSED IN OBSERVANCE OF JUNETEENTH.

There was no Executive Session held @ this meeting.

Mr. Gross made a motion to adjourn. Mr. Recker seconded the motion. Motion carried with all voting in the affirmative.








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PRESIDENT

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SECRETARY

5/21/2026

Name	Signature	Contact Information
Caden		419-575-1341
Bill Offars		330-620-3241
Mike Thomas		419-307-5112
Austin Tron		937-844-2718
Trevor Hill		419-906-4800
Tate Given		419-944-0320
Todd Krieg		440-315-5171