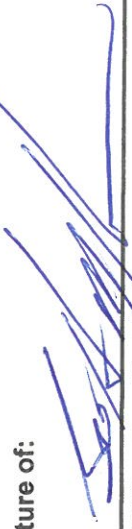


Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420			2026 MEETING	
Meeting: Board Of Commissioners		Location: Commissioners' Board Room	Date: 6/2/2026	Time: 8:00AM
Present: Commissioners: Scott Miller – President, Russ Zimmerman – Vice President, Justin Smith				
Present: Theresa Garcia – County Administrator/ Marc Glotzbecker – County Administrator				
Others Present:				
(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:07am)	Commissioner Miller opened the meeting at 8:07am	Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 5/28/2026 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Russ Zimmerman Justin Smith		*Motion: Move to Approve minutes Moved by: Smith 2nd: Zimmerman Yes – 3
Commissioners and Administrator Discussion				
* Then /Now Documents	1. Certificate was presented by Sanitary Engineer- Purchase Order was not obtained before purchases were made. Sandra Dendinger- \$227.00 (Notary Renewal)	Sanitary Engineer	\$227.00	*Motion: Move to Approve certificates Moved by: Zimmerman 2nd: Smith Yes – 3
* Personnel	None			
* Travel Requests	None Commissioners went into recess at 8:21am Commissioners went back into session at 8:27am			
Facility Management	Pat Dickman and Rich Oddo came in for their regular meeting to discuss projects of note including: JDC	Pat Dickman		

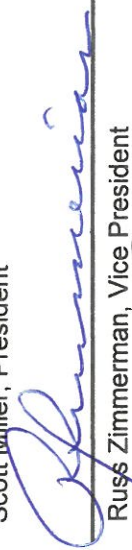
	HVAC Upgrades, E. State Street Business Complex and parking area near Bark Creek Pantry, and internal projects: Commissioners Building Arch, Courthouse sump pump upgrade, Annual fire alarm and security testing, Courthouse basement floor and stairway coating, weekly EMS contractor meetings, BOH pad mount for transformer, moving impound lot and concrete pad at service center.			
IT	Atul Chopra and Brayden Haar came in for their regular meeting with the Commissioners. They presented a lengthy list of projects the IT Department is working on and the status of each. Discussion was had regarding the need to replace router equipment and accessories countywide; the cost associated with the project and options available to pay for the project. Commissioners agreed to have an answer of the path to take for the project soon.	Atul Chopra Brayden Haar		
Sheriff Office	Sheriff Hilton came in to meet with the Commissioners and update them on activities with his office. Commissioners asked Sheriff about an architectural bill for a study. Sheriff detailed that it was for a potential jail expansion outside of the existing footprint that could encompass a mental health pod, a drive through sally port and a new female pod. FOJ Funds will be used to pay for the study. Sheriff detailed his plan and the reasonings behind it that would allow for the jail to operate at a peak level and serve the needs that exist. Sheriff detailed how the mental health services obtained from Firelands ended on July 1, 2026, and he has filled the services with an LLC owned by the existing counselor, who has all of the qualifications, certifications and staff needed. Services will be paid for by the OPIOID settlement funds, COSIP Grant and MHR SB Funds. Sheriff handed out some information regarding relocating the impound yard from its current location to an area behind the Sheriff Office Communications. Sheriff detailed some personnel changes and how he is handling them to reach full staff. Commissioners requested a change in the bid opening date for the Jail Food Service Contract to be moved to June 25th during regular session. Commissioner Miller asked if there was a schedule for the boat patrol. Sheriff said that he would forward a schedule to the Commissioners. Sheriff and Commissioners had a conversation regarding the feasibility of full-time security at both County Courts.	Sheriff Hilton		

* Resolutions	RESOLUTION 2026 – 132 AWARDING BID TO OGLESBY CONSTRUCTION, INC. OF NORWALK, OHIO FOR THE 2026 PAVEMENT MARKING PROGRAM.	Engineer	\$119,658.30	*Motion: Move to Approve resolution Moved by: Zimmerman 2nd: Smith Yes – 3
	RESOLUTION 2026 – 133 AWARDING BID TO BCC OHIO, INC. OF NEW LONDON, OHIO FOR THE 2026 BALLVILLE BRIDGE CONCRETE DECK REPAIRS.	Engineer	\$345,569.50	*Motion: Move to Approve resolution Moved by: Smith 2nd: Zimmerman Yes – 3
	Commissioner Miller exited session at 10:40am			
Public Open Session	Citizens Attendees – Shari Bennett Media Attendees – none Elected Officials - none			
	Shari Bennett owns a mobile home at Mid-City Mobile Home Park near 212 and has water issues when it rains. Water pools up in the garage and around the house. Commissioner Zimmerman has reached out to County Engineer and Township Trustees to provide insight, and they have replied that the issue is a private one that is outside of both what the Engineer and the Township would do. Commissioner Zimmerman is willing to assist in helping to make the connection between the homeowner and the farmer who owns the land close to the property.			
* Adjournment (10:50am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Smith 2nd: Zimmerman Yes - 2

Signature of:



Scott Miller, President



Russ Zimmerman, Vice President



Justin Smith

Board of County Commissioners, Sandusky County Ohio

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Effective March 23, 2023, Sandusky County Board of Commissioners will be recording their public sessions. The recordings of the Public Session meeting shall not serve as the permanent record, but the written transcribed minutes shall be the permanent record.

Audio recordings will be retained only until after the minutes of the particular meeting have been adopted by the Board and may be erased or destroyed at any time after minutes of the meetings to which the audio recordings pertain are adopted by the Board, but not less than 30 days after the recording and shall be made available as a public record request during this time period.

**** A full copy of the policy can be found on the county webpage and in the Commissioners Board Room**

Board of Commissioners:

Scott Miller

Russ Zimmerman

Justin Smith

County Administrator:

Theresa Garcia

tgarcia@sanduskycountyoh.gov

Marc Giotzbecker

mglotzbecker@sanduskycountyoh.gov

Agenda

Regular Session of the Board

Tuesday June 2, 2026, 8:00am

**** Item requires Board approval**

Pledge of Allegiance

Discussion of Electronic Bills paid

**** Review and approval of Minutes**

**** Approval of Then/Now certificates, Personnel documents and travel requests presented**

Facility Management- Pat Dickman

I.T.- Atul Chopra

Public forum – (**resolutions, questions, comments)

Public Conduct Policy – Persons who wish to address the Board of Commissioners regarding any item on the agenda may be granted the privilege of the floor for a five-minute period unless, at the discretion of the Board President or other presiding person, circumstances dictate a longer or shorter period of time. All remarks shall be addressed to the Board as a body and not to any one member.

***** A full copy of the policy can be found on the county webpage and in the Commissioners Board Room**

Sheriff Office- Sheriff Christopher Hilton

Outside Meetings:

- Tuesday 6/2/26 @ 1:00pm- Facility Management Tour- Smith
- Tuesday 6/2/26 @ 2:30pm- Budget Commission Meeting- All
- Wednesday 6/3/26 @ 10:00am- OSS Solid Waste District- All

RESOLUTIONS

RESOLUTION 2026 – 132

**AWARDING BID TO OGLESBY CONSTRUCTION, INC. OF NORWALK, OHIO FOR THE
2026 PAVEMENT MARKING PROGRAM.**

RESOLUTION 2026 – 133

**AWARDING BID TO BCC OHIO, INC. OF NEW LONDON, OHIO FOR THE 2026 BALLVILLE
BRIDGE CONCRETE DECK REPAIRS.**

1. JDC upgrades; new RTU's, HRU, controls, ext.

Update:

- Wadsworth believes they have a solution to humidity control can be added to the existing unit.
- All documentation is complete.
- Suggest releasing \$36,818.00 retainage fee.

2. Sandusky County East State Street Business Complex.

Update:

- Sign and shrub removal scheduled for June 8th week.
- Thomas Porter to supply drawings and cost estimates for excavation, storm water drainage and paving on the north side of the property.

3. Internal Maintenance Projects

Update:

- Commissioners Building arch repair work underway. Going as expected. Would like to look at color match today.
- Sump pump piping upgrade in courthouse basement sally port complete. Annual Fire alarm and security system testing in county buildings underway.
- Courthouse basement floor and stairway coating scheduled for 6-19-26. Attending weekly EMS 18 contractor reviews.
- BOH pad mount transformer is sinking and tipping. Working with AEP on solution for repair.
- Received quotes for moving impound lot from 2100 Countryside place to 2100 Castalia street. Reviewing those quotes with Sheriff and Major K on June 2nd.
- PO sent for concrete pad a service center.

2026 May Projects

	County	City
Item	Description	Description
Servers	In the process of working on upgrades with HPE	Migrating all police files to new server / Servers have been setup at WRC for DJE
Backups	Backups completing successfully. Increased cloud storage.	All backups completing successfully. Backup recovery testing has been setup for all servers.
Email Security	KnowBe4, additional campaigns implemented, trainings sent out this month. Monitoring the percentage completing.	KnowBe4, additional campaigns implemented, trainings sent out this month. Monitoring the percentage completing.
Networking	Setting up new networking equipment for EMS & Parks department.	Upgrading all routers / switches to most mature version.
Phones	Sheriff's office getting completed today.	GoTo Phone Migration, all departments have been migrated. No issues with phones have been reported.
Dark Fiber	Setting up policies for dark fiber between CH and Jail.	
Cybersecurity	Received all Yubikeys, setting up all users. Plan to implement countywide starting this month.	Received all Yubikeys, setting up all users. Plan to implement countywide starting this month.
I.T.	Completed meetings with Kaseya to onboard with our new products (VSAX, ITGlue, Datto, and AutoTask).	Completed meetings with Kaseya to onboard with our new products (VSAX, ITGlue, Datto, and AutoTask).
RMM / Backup	NinjaOne backups setup for all servers. Setup backups for key personnel workstations. Working on setting up new backups with Datto.	NinjaOne backups setup for all servers. Setup backups for key personnel workstations. Working on setting up new backups with Datto.
County Courts		
Clerk of Courts	Assisting Clerk of Courts with migration to Henschen, first meeting this Thursday. Setup an option to view public documents from Clerk of Courts website.	
Prosecutor		
EMA/911	Scheduled meetings with three 911 cloud providers.	

2026 May Projects

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6/2/2026

[illegible]



AEP Ohio
8600 Smiths Mill Road
New Albany, OH 43054

May 29, 2026

Sandusky County Commissioner
Mr. Charles Schwochow
622 Croghan Street
Fremont, OH 43420

RE: Construction Notice
Fremont – Sandusky Bay 138 kV Transmission Line Adjustment Project
Case No. 26-0632-EL-BNR

Dear Mr. Schwochow:

You are receiving this letter because we wanted to update you about a proposed electric transmission project in your area.

AEP Ohio representatives plan to replace one structure along the Fremont – Sandusky Bay 138-kilovolt (kV) transmission line to accommodate expanding the Fremont Station, located off Walter Avenue in Sandusky Township in Sandusky County. The adjustment relocates the transmission line less than .1 miles. If approved, construction begins this fall and concludes early 2027.

AEP Ohio officials have filed a Construction Notice for this project with the Ohio Power Siting Board (OPSB) as the Fremont – Sandusky Bay 138 kV Transmission Line Adjustment Project, Case No. 26-0632-EL-BNR.

Please see the attached Construction Notice, which we must submit to the OPSB when we make certain changes to our transmission facilities. The submission complies with Rule 4906-6-01, et. seq., of the Ohio Administrative Code.

The Construction Notice to construct, operate and maintain this facility awaits OPSB review. Please make this Construction Notice available to the public. We are also communicating with landowners in the project area.

The attached map shows the project area. Please use this map only as a general guide due to its reduced scale and limited detail.

Please contact me at 614-933-2998 or AEPOhio_Outreach@aep.com if you would like an electronic copy of the Construction Notice or if you have any questions about this project.

Sincerely,

Kasie Rogers

Kasie Rogers
Project Outreach Specialist
AEP Ohio