



**Sandusky County Human Resources**  
622 Croghan St., Fremont, Oh 43420  
Telephone 419-334-6100 Fax 419-334-6104

## ***Posting of Position***

March 3, 2021

### **OPEN POSTING AND PROMOTION BID SHEET**

#### ***MALE DETENTION OFFICERS***

#### ***FULL-TIME***

#### ***JUVENILE JUSTICE CENTER***

***\*\* MUST BE AVAILABLE TO WORK ALL SHIFTS\*\****

**AN EXAMPLE OF MINIMUM ACCEPTABLE QUALIFICATION:** Completion of high school earning a diploma with one (1) year training or experience working with young people in a controlled setting, youth services, criminal justice, or related field; prior experience in supervising youth is preferred; must successfully complete Juvenile Detention Officer 200-Hour orientation; must be 21 years of age or older at time of appointment and ability to establish mature rapport with juveniles.

**LICENSURE OR CERTIFICATION REQUIREMENTS:** Must have First Aid and CPR certifications or ability to obtain them. Must possess a valid Ohio driver's license with an acceptable driving record.

**WORK DUTIES INCLUDE BUT ARE NOT LIMITED TO:** Detention functions; performs intake procedures (e.g., prepares paperwork, gives showers, marks clothes, secures money and personal items, places in cell, etc.); operate and monitor electronic security equipment, supervises lock-ups; observes visitation; observes recreation activities; performs inspections; secures and locks doors; conducts programming for and otherwise interacts with residents. Performs related service functions, maintains facility, equipment and supplies. Performs clerical functions.

INTERESTED APPLICANTS MAY APPLY BY APPLICATION AT:  
SANDUSKY COUNTY HUMAN RESOURCES  
622 CROGHAN ST., FREMONT, OH 43420  
BETWEEN 8 am & 4 pm.

**NO PHONE CALLS. SELECTED APPLICANTS WILL BE CONTACTED  
FOR INTERVIEW**

**STARTING RATE \$17.00/hour**  
**DEADLINE FOR APPLICATIONS: March 10, 2021 or until filled.**

SANDUSKY COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER