



# SANDUSKY COUNTY

An Equal Opportunity Employer

## POSITION DESCRIPTION

<b>Agency:</b>	County Commissioners	<b>Unit:</b>	Custodial
<b>Name:</b>		<b>Position Title:</b>	
<b>Class Title:</b>	Part Time Landscaper	<b>Class Number:</b>	61212
<b>Supervisor's Title:</b>	Facility Management Director	<b>Number:</b>	61213

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**Supervises:** N/A

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### JOB DESCRIPTION AND WORKER CHARACTERISTICS:

#### JOB DUTIES: In order of importance

#### ESSENTIAL FUNCTIONS OF THE POSITION:

90% (1) Weeding and mulching landscape beds. Maintains garden and lawns, including mowing, trimming, edging, pruning, raking, and weeding. Trimming trees, hedges, and shrubs. Applying fertilizers, maintaining landscape design features, removing weeds/dead plant material and overseeing repairs as needed. Spring and Fall clean-up as needed.

(1) **Knowledge of:** (a) (b).  
**Skill in:** (c); (d).  
**Ability to:** (e); (f); (g); (h); (i); (k).

#### OTHER DUTIES AND RESPONSIBILITIES:

10% (2) Maintains records of work; performs a variety of routine custodial tasks; empties trash receptacles. Occasionally assists with painting, equipment maintenance and repair, cleaning and organizing. Performs other duties as assigned.

(2) **Ability to:** (g); (j).

#### MINIMUM ACCEPTABLE CHARACTERISTICS: (\* indicates developed after employment)

**Knowledge of:** (a) lawn care maintenance; (b) building and grounds construction, maintenance and repair.

**Skill in:** (c) operating motorized equipment; (d) lawn care.

**Ability to:** (e) perform heavy manual labor for extended periods; (f) operate/utilize power and hand tools; (g) follow oral and written instructions; (h) Lift 50 pounds and handle the physical demands of the job, including standing, bending, pulling, and climbing.; (i) work at heights on roofs, ladders; (j) maintain written records. (k) effectively multi-task and prioritize assignments.