

Board of Supervisors Meeting SWCD
January 12, 2017
Fremont, OH

A regular scheduled Board of Supervisors was held at the Sandusky County Soil & Water Conservation District office located at 2000 Countryside Drive in Fremont, Chairman Peter Miller presiding. The meeting began at 7:05 a.m.

Roll Call:	Scott Chalfin	P
	Greg Diedrich	P
	Keith King	P
	Peter Miller	P
	Dave Warner	P

At 7:00 a.m., Marsha Overmyer, Notary Public from the Sandusky County Health Department read the Supervisor Oath of Office to newly elected supervisors, Scott Chalfin and Keith King, for their first terms.

Also present: Becky Duncan, Clark Hutson, Josh Madison and Sandy Yohe. Joining the meeting at 7:30 a.m., was Ann Cramer Joint Multi - County Manure Nutrient Assistant.

Warner moved to accept the minutes of December 8th and special minutes on December 12, 21 and 22nd as mailed. Diedrich seconded with no further discussion. Motion carried.

The financial report for the period of December 1 - 31, 2016, for the district was reviewed. Special fund beginning balance December 1, 2016, \$174,113.45, income of \$6,221.98 minus disbursements of \$7,734.54, leaving an ending appropriation balance December 31, 2016, \$172,600.89. District fund checking beginning balance December 1, 2016, \$5,587.71, income of \$352.59, disbursements of \$445.72, leaving an ending balance December 31, 2016, of \$5,494.58. Star Bank of Ohio Savings Account beginning balance December 1, 2016, \$25,603.12, plus monthly interest income \$10.84, disbursement of a loan to Sandusky County Ditch Maintenance for expenses of \$22,000.00, leaving an ending balance December 31, 2016, of \$3,613.96. Diedrich asked if the loan from Star Ohio has come back and Miller reply that Moyer is still working on repaying the ditch maintenance loan. Croghan Colonial Bank CD Account beginning balance December 1, 2016, \$25,969.24, interest of \$9.17, leaving ending balance December 31, 2016, of \$25,978.41. Warner moved to accept the financial report has presented with questions. Chalfin seconded with no further discussion. Motion carried.

The financial report for the period of December 1 - 31, 2016, for ditch maintenance was reviewed. Beginning balance December 1, 2016, was \$8,229.48, income of \$ 23,648.18, minus disbursements of \$12,319.20, leaving an ending appropriation balance December 31, 2016, of \$19,557.76. Warner moved to accept the financial report has presented questioning the approval. Hutson said we need to approve the ditch maintenance financial one last time since December the department was still under the soil and water board. Diedrich seconded with no further discussion. Motion carried.

Yohe's report was in the board packets and she asked if there were any questions. Yohe informed the board she would need four motions approved. The first motion is to approve the carry-over of employees annual and sick leave. Chalfin moved to approve employees annual and sick leave. Diedrich seconded the motion with no further discussion. Motion carried.

Second motion is to approve the participation in the Northern Ohio Crops Day on February 2th. The cost is \$150.00. Warner moved to participate in Northern Ohio Crops Day. Chalfin seconded the motion with no further discussion. Motion carried.

Third motion is to approve the participation in sponsoring the Ag Breakfast in March. The cost is Ag breakfast \$50.00. Warner moved to sponsor the Ag breakfast. King seconded the motion with no further discussion. Motion carried.

Fourth motion is to approve Sandy Yohe as the board designee for the Ohio Sunshine Law. Warner moved the board designee for the Ohio Sunshine Law is Sandy Yohe. Diedrich seconded the motion with no further discussion. Motion carried.

Duncan's gave an update on sign up for programs: RCCP deadline January 20, 2016, GLRI February 17 and CSP is February 3, 2017. She asked if the board had any questions.

Duncan would like the board two CREP plans. Diedrich moved to approve the two CREP plans. Warner seconded the motion with no further discussion. Motion carried.

Duncan would like the board to pre-approve one CREP Wetland Restoration. Diedrich moved to pre-approve the one CREP Wetland Restoration. Warner seconded the motion with no further discussion. Motion carried.

Motion to approve Jeff Bakers retirement letter effective January 14, 2017. Chalfin moved to accept Bakers retirement letter. Warner seconded the motion with no further discussion. Motion carried.

Ann Cramer attended the meeting giving an update from Shelli Stockmeister that she received a complaint on manure. Stockmeister went out to investigate the complaint and found that it was not manure it was sludge and she forward it on to the EPA. Cramer also informed the board Stucky has been updating a CNMP for landowner in the county. Also Stucky and Scheffler will be holding two events in Crawford County in January and in March.

Annual and Sick leave ending balances for the staff: Baker – vacation – 67.35; sick – 238.59; Klohn – vacation – 50.85; sick – 950.24 and Yohe – vacation – 461.35; sick – 897.96. This report is accurate as of January 12, 2017.

Miller asked for a motion to adjourn the meeting for sine die for nominations for new officers. Warner moved to adjourn to sine die at 8:20 a.m., for nominations. King seconded the motion with no further discussion. Motion carried. Roll call was taken: Chalfin – yea, Diedrich – yea, King – yea, Miller – yea and Warner – yea.

Yohe opened the floor for nominations for chairman. Warner nominated Peter Miller for Chairman. King moved to close nominations. Chalfin seconded. Motion carried.

Yohe turned the meeting back over to Miller at 8:25 a.m.

Miller opened the floor for Vice-Chairman. Diedrich nominated Dave Warner for Vice-Chairman. King moved to close nominations. Chalfin seconded. Motion carried.

Miller opened the floor for Secretary/Treasurer. Chalfin nominated Greg Diedrich for Secretary/Treasurer. Warner moved to close nomination. King seconded. Motion carried.

Chalfin and King will be members.

Yohe informed the board, Jennifer Sherman; Sandusky County Education Specialist with Joint Solid Waste Management District approached me on behalf of the office to support Earth Jam 2017. Earth Jam 2017 is an Environmental Concert with Chip Richter on Wednesday April 26th, 2017 for all Sandusky County 2nd Graders. They are asking for a donation of \$500.00. The board tabled the commitment until Yohe can get more details.

Yohe informed the board they would need to pick a chairman for the nominations for the election to the board of supervisors. Warner nominated Chalfin to serve as chairman for the annual meeting. Diedrich seconded the motion with no further discussion. Motion carried.

Yohe asked the board who all was going to the February meeting in Columbus. Warner moved to approve the board attending the OFSWCD meeting beginning February 26 – 28, 2017. Diedrich seconded the motion. Motion carried.

Miller did appoint Yohe as the board designee to complete the Sunshine Laws Training regarding Ohio's Public Records Act and Ohio's Open Meeting Act. Hutson informed the board this training needs to be completed by the board or board's designee every 3 year. Yohe completed the training on December 2015.

Miller opened the floor for discussion on hiring a person the replace Baker's position, whether it should be part or full time. After a lengthy discussion with the board and staff on coming up with a new job description the following motion was made. Diedrich did ask the questions if there were any grants that would be able to help with cost since the district would be paying 100% of the salary. Hutson did inform the board that at times there is a chance to get help if the board went more for a Wildlife position. Warner moved to develop a new job description for a part-time technician working 24 hours per-week. King seconded the motion with no further discussion. Motion carried.

Diedrich will serve on the Joint Board for Manure Nutrient Management position and King will serve on the Joint Board for the Toussaint Creek Conservation Works of Improvement.

Hutson gave the new supervisors copies of the ethics guidelines and asked them if they could stay after the meeting to go over the ethics policy; both new supervisors agreed to stay over. Hutson also informed the new supervisors there will be additional training at the OFSWCD meeting in which they will attend.

Discussion took place with the board that they would still like to be involved with ditch maintenance. The Soil and Water board resolves to maintain the position of the limited oversight of Ditch Maintenance.

Diedrich moved to pay Special and District current bills of \$3,787.51, for the month of January. Steinberger seconded with no further discussion. Motion carried.

The next scheduled board meeting will be February 9, 2017, at 7:00 a.m., at the SWCD office.

King moved to adjourn the meeting at 9:20 a.m. Diedrich seconded with no further discussion. Motion carried.

Respectfully submitted by Sandy Yohe.

Peter Miller, Chairman

Greg Diedrich, Secretary-Treasurer