

Board of Supervisors Meeting SWCD
May 11, 2017
Fremont, OH

A regular scheduled Board of Supervisors was held at the Sandusky County Soil & Water Conservation District office located at 2000 Countryside Drive in Fremont, Chairman Peter Miller presiding. The meeting began at 7:03 a.m.

Roll Call:	Scott Chalfin	P
	Greg Diedrich	P
	Keith King	P
	Peter Miller	P
	Dave Warner	A

Also present: Matt Browne, Ann Cramer, Becky Duncan, Shelli Stockmeister and Sandy Yohe. Also joining the meeting was Commissioner Scott Miller.

Miller had everyone go around and introduce ourselves.

Deidrich moved to accept the minutes of April 13th as mailed. King seconded with no further discussion. Motion carried.

The financial report for the period of April 1 - 30, 2017, for the district was reviewed. Special fund beginning balance April 1, 2017, \$206,530.27, income of \$4,053.00 state match, minus disbursements of \$4,368.25, leaving an ending cash balance April 30, 2017, \$206,215.02. District fund checking beginning balance April 1, 2017, \$4,736.08, income of \$22,501.00, disbursements of \$988.48 check #3605 – The Ohio Woodland Journal, high school libraries \$75.00, #3606 – ODA - DSWC, TDP training \$260.00, #3607 – MNCO, legal notice for annual report \$57.77, #3608 – OFSWCD, registration fee for winter meeting \$495.00, #3609 – Walmart, office supplies \$100.71, leaving an ending balance April 30, 2017, of \$26,248.60. Star Bank of Ohio Savings Account beginning balance April 1, 2017, \$3,621.20, plus monthly interest income \$2.93, leaving an ending balance April 30, 2017, of \$3,624.13. Croghan Colonial Bank CD Account beginning balance April 1, 2017, \$25,978.41, leaving ending balance April 30, 2017, of \$25,978.41. Diedrich moved to accept the financial report has presented. Chalfin seconded with no further discussion. Motion carried.

Yohe informed the board she met with the Commissioners on May 9th with concerns on the District income statement. Commissioner Miller informed the board that there are some challenges going on with the District right now and that sometimes the income is lower than what the District is spending. He asked if this is a pattern and if there are new ways for the District could generate money. Yohe went over the ways the District generates money; we receive donation for the annual meeting, exploring your backyard, straw mulcher we rent out and we work with the Health Department on house lot reviews. The Commissioners just wanted the board to be aware of the District fund money challenges.

Yohe's report was in the board packets and she asked if there were any questions. Yohe informed the board she would need several motions approved. Yohe would like the board to approve getting the district's truck brakes fixed. Diedrich moved to have the brakes fixed with the lower estimate from Baumann's Auto and DMP Auto Repair. King seconded the motion with no further discussion. Motion carried.

A motion to approve the spending of up to \$750.00 for back to the wild when they present for two days at exploring your backyard. Chalfin moved to approve the \$750.00 for exploring your backyard to back to the wild. King seconded the motion with no further discussion. Motion carried.

Browne's report was in the board packets and he asked if there were any questions. Browne had no board action.

Cramer went over Scheffler MNM report for May and informed the board that Scheffler is working on her Conservation Planning. They are also cleaning and organizing files by each county.

Stockmeister reported she is also working on getting her Conservation Planning. She also reported that the landowner that received a fine from ODA still had not paid his fine and she would keep the board informed.

Duncan's report was in the board packets and she would need the board to acknowledge several plans. The board acknowledged the plan: one CREP waiver and amendment approval. Diedrich moved to accept the waiver and amendment approval. King seconded the motion with no further discussion. Motion carried. Plans for acknowledge: five CRP – field borders re-enrolling into CRP; three CRP native grass contracts re-enrolling into SAFE; three CRP filter strips re-enrolling into two CREP filter strips; two CREP filter strips re-enrolling into CREP. Plans acknowledge since last board meeting Five CREP filter strip plans effective May 1st.

Yohe informed the board the renewal date on the CD at Croghan Colonial Bank is May 12th. Does the board want to renew the CD or transfer it elsewhere? A short discussion took place on whether or not we could invest the CD money in a mutual fund or something like a 401K. The board said to check with the bank, county auditor and the state auditor. Chalfin moved to renew for one year at Croghan Colonial. King seconded the motion with no further discussion. Motion carried.

Chalfin asked if he needed one or two person to run. Miller is running for another term so you will only need to find one more candidate. Yohe said as soon as you get another name let me know so that I can put it in the newsletter.

Chalfin did ask if we could talk about the District fund again. For the month of March we spent more than we took in but in April the income was more. Yohe explained that there have been times that the money had flexed over the years and when the Commissioners cut our budget in 2003 or 2004 by more than half the board used there Star Ohio Savings account to support the Soil and Water fund at the courthouse. The board funded the soil and water by depositing half of the Star Ohio saving for a couple of years to keep the doors open. This is why the Commissioners was also concerned with the District fund.

Yohe did ask Miller if he looked at the job descriptions that I sent him for review. Commissioner Miller did make a comment that the county was also working of job descriptions for some of the county departments.

Annual and Sick leave ending balances for the staff: Browne – vacation - 3.72; sick – 5.54 and Yohe – vacation – 479.55; sick – 867.26. This report is accurate as of May 11, 2017.

Chalfin moved to pay Special and District current bills of \$5,447.79, no additional bills for the month of May. Diedrich seconded with no further discussion. Motion carried.

The next scheduled board meeting will be June 8, 2017, at 7:00 a.m., at the SWCD office.

Diedrich moved to adjourn the meeting at 8:11 a.m. King seconded with no further discussion. Motion carried.

Respectfully submitted by Sandy Yohe.

Peter Miller, Chairman

Greg Diedrich, Secretary-Treasurer