

Board of Supervisors Meeting SWCD
July 12, 2019
Fremont, OH

A regular schedule Board of Supervisors was held at the Sandusky County Soil & Water Conservation District office located at 2000 Countryside Drive in Fremont, Chairman Dave Warner presiding. The meeting began at 7:03 a.m.

Roll Call:	Scott Chalfin	P
	Jacob Younker	A
	Lee Havens	P
	Keith King	P
	Dave Warner	P

Also present: Cobi Brough, Becky Duncan, Meagan Grammer, Clark Hutson and Sandy Yohe.

Chalfin moved to accept the minutes of June 13 & 24th as mailed. King seconded the motion with no further discussion. Motion carried.

The financial report for the period of, June 1 – 30, 2019, for the district was reviewed. Special fund beginning balance June 1, 2019, \$252,562.89, income of \$4,596.00, minus disbursements of \$11,988.16, leaving an ending cash balance June 30, 2019, \$245,170.73. District fund checking beginning balance June 1, 2019, \$72,909.29, income of \$75.00, disbursements of \$7,590.40, leaving an ending balance June 30, 2019, of \$65,393.89. Star Bank of Ohio Savings Account beginning balance June 1, 2019, \$3,763.77, plus monthly interest income \$7.66, leaving an ending balance June 30, 2019, of \$3,771.43. Croghan Colonial Bank CD Account beginning balance June 1, 2019, \$26,212.56, no activity, leaving ending balance June 30, 2019, of \$26,212.56. Havens moved to accept the financial report has presented. King seconded with no further discussion. Motion carried.

Yohe went over her report with the board and asked if they had any questions. Yohe informed the board she had several motions for the board to approve. Yohe would like the board to approve the Auditor's office to build a half hour (1/2) lunch into Executime for the staff. Havens moved to have a ½ hour lunch built into Executime. Chalfin seconded the motion with no further discussion. Motion carried.

Chalfin moved to approve the purchase of three new computers not to exceed \$6,000.00. King seconded the motion with no further discussion. Motion carried.

Yohe informed the board that Grammer was using her personal cell when she went out on manure complaints. Yohe would like the board to approve the purchase for a cell phone for Grammer. King moved to purchase the cell phone. Chalfin seconded the motion with no further discussion. Motion carried.

Grammer went over her report with the board and asked if they had any questions.

Brough went over his report with the board and asked if they had any questions. Brough informed the board he did check out the prices for AutoCAD. Civil 3-D would cost \$2,250.00 and LT for one year subscription is \$400.00. After a short discussion the King moved to approve AutoCAD LT for a one year subscription for \$400.00. Chalfin seconded the motion with no further discussion. Motion carried.

Brough informed the board he had previous service credit when in was in Ottawa with 0.687 in PERS and Grammer informed the board she also had prior credit of 0.136 total. Chalfin moved to accept the prior service in PERS for both Brough and Grammer. Havens seconded with motion with no further discussion. Motion carried.

Duncan went over her report with the board and asked if they had any questions. Duncan informed the board that she has 11 EQIP applications pre-approved and she would like the board to acknowledge these applications. King moved to acknowledge the 11 EQIP applications that have been pre-approved. Chalfin seconded the acknowledgment with no further discussion. Acknowledgement carried.

King talked about the Black Swamp Conservancy on the Farmland Preservation program. The Black Swamp Conservancy will no longer sponsor this program. Would the District be will to become sponsor with the Farmland Preservation program? Hutson informed the board he would look into the possibility of hosting a training session with Ottawa County since they are interested in becoming a sponsor.

Discussion took place for the annual meetings 2019 outstanding cooperators. After several names announced, Havens moved to accept David Gutschalk has the 2019 outstanding cooperator. King seconded the motion with no further discussion. Motion carried.

Annual and Sick leave ending balances for the staff: Brough – vacation – 0.00; sick leave –75.29; comp time – 22.38; Grammer – vacation – 0.00; sick – 106.55; comp time – 61.76 and Yohe – vacation – 476.40; sick – 793.82; comp time – 0.00. This report is accurate as of July 12, 2019.

King moved to pay Special and District current bills of \$8,165.99. Chalfin seconded with no further discussion. Motion carried.

Meeting adjourned at 8:40 am.

The next scheduled board meeting will be August 8, 2019, at 3:00 p.m., at the SWCD office, in the small conference room.

Respectfully submitted by Sandy Yohe.

Dave Warner, Chairman

Jacob Younker, Secretary-Treasurer