

Board of Supervisors Meeting SWCD
December 13, 2018
Fremont, OH

A regular schedule Board of Supervisors was held at the Sandusky County Soil & Water Conservation District office located at 2000 Countryside Drive in Fremont, Chairman Dave Warner presiding. The meeting began at 8:05 a.m.

Roll Call:	Scott Chalfin	P
	Greg Diedrich	P
	Lee Havens	P
	Keith King	A
	Dave Warner	P

Also present: Clark Hutson, Meagan Grammer, Jacob Younker and Sandy Yohe.

Havens moved to accept the minutes of November 8th, as mailed. Diedrich seconded the motion with no further discussion. Motion carried.

The financial report for the period of November 1 - 30, 2018, for the district was reviewed. Special fund beginning balance November 1, 2018, \$283,008.41, income of \$9,187.00, minus disbursements of \$7,748.01, leaving an ending cash balance November 30, 2018, \$284,447.40. District fund checking beginning balance November 1, 2018, \$4,193.65, income of \$2,080.00, disbursements of \$627.74, leaving an ending balance November 30, 2018, of \$5,645.91. Star Bank of Ohio Savings Account beginning balance November 1, 2018, \$3,710.03, plus monthly interest income \$7.06, leaving an ending balance November 30, 2018, of \$3,717.09. Croghan Colonial Bank CD Account beginning balance November 1, 2018, \$25,005.63, interest earned \$101.14, leaving ending balance November 30, 2018, of \$26,106.77. Diedrich moved to accept the financial report has presented. Chalfin seconded with no further discussion. Motion carried.

Yohe went over her report with the board and asked if they had any questions. Yohe informed the board she would need one motion approved. Yohe would like the board to approve the job posting for new District Technician that Grammer and Yohe written. Chalfin move to approve the job posting as written. Diedrich seconded the motion with no further discussion. Motion carried.

Discussion took place on SB 299 with money set aside money for Clean Lake 2020, which was the Randy Gardner and Steve Arndt grants for the soil and water district. A total of 24 counties in the basin will receive funding support to help clean up Lake Erie.

Grammer went over her report with the board and asked if they had any questions. Grammer had no board action.

Duncan's report was in the board packet for their review and in her report she needed the board to acknowledge 21 CREP plans. Diedrich moved to accept the 21 CREP plans acknowledgements. Havens seconded the motion with no further discussion. Motion carried.

Scheffler's report was in the board packet for their review.

A discussion took place on if the board would continue being part of the Crawford, Sandusky, Seneca and Wyandot Manure Nutrient Management Program, Memorandum of Understanding (MOU). After the board looked at the MOU on page 3, item 12 stated the MOU may be terminated

by any party by written notice to the other parties at least 30 days in advance. Diedrich moved to exit the MOU agreement with Crawford, Seneca and Wyandot on the Manure Nutrient Management. Chalfin seconded the motion with no further discussion. Motion carried.

Yohe asked the board if the staff could have Christmas Eve off and half day on New Year's Eve. After a short discussion; Diedrich moved to be off Christmas Eve and half day on New Year's Eve. Chalfin seconded the motion with no further discussion. Motion carried.

Annual and Sick leave ending balances for the staff: Grammer – vacation – 0.00; sick – 40.01; comp time – 4.75 and Yohe – vacation – 471.30; sick – 796.80. This report is accurate as of December 13, 2018.

Diedrich moved to pay Special and District current bills of \$5,607.65. Chalfin seconded with no further discussion. Motion carried.

Warner asked for a motion for executive session for employee's evaluation. Havens moved to adjourn into executive session at 9:10 a.m., for employee's evaluation and they did ask that Hutson and Younker stay. Diedrich seconded with no further discussion. Roll call was taken: Chalfin – yea, Diedrich – yea, Havens – yea and Warner – yea.

The board reconvene back into general session. The following motion was made; Diedrich moved to increase Yohe pay to \$17.00, effective on January 1, 2019. Havens seconded with no further discussion. The board informed Grammer she is doing a good job but they would like the advisory board to go over her six months probationary period with her evaluation.

The next scheduled board meeting will be January 10, 2019, at 8:00 a.m., at the SWCD office, in the small conference room.

Havens moved to adjourn the meeting at 10:29 a.m. Diedrich seconded with no further discussion. Motion carried.

Respectfully submitted by Sandy Yohe.

Dave Warner, Chairman

Greg Diedrich, Secretary-Treasurer